RARITAN TOWNSHIP COMMITTEE
TUESDAY, MARCH 20, 2018
MEETING BEGINS AT 6:30 P.M.

AGENDA TO THE EXTENT KNOWN

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions Which Require the Consideration of the Township Committee may be Issued when Necessary

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1. **MEETING CALLED**

Meeting called to order at: _____

2. **ROLL CALL**

Roll Call	Present	Absent
Karen Gilbert, Deputy Mayor		
Gary Hazard, Committee Member		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Michael Mangin, Mayor		

3. **MEETING ADVERTISED**

Mayor Mangin advised that the meeting was advertised in the January 10, 2018 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Website.

4. **Resolution #18-70 – CLOSED SESSION**

a. **Contract Negotiations** –

b. **Personnel** –

c. **Attorney-Client-Privilege** – **RTMUA Appointments; RTMUA Capacity Issue; Verizon Wireless Application to use Municipal Right of Way**

d. **Pending Litigation** – **Nief Property Update; Sempervive Update**

Mayor Mangin asks for a motion to adopt Resolution #18-70

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

5. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mayor Mangin asks all to join in reciting the Pledge of Allegiance to our flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. AMEND/APPROVE AGENDA

Mayor Mangin asks for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

7. PUBLIC COMMENT

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

8. POLICE COMMENDATIONS

Sergeant Matthew Lawrence and Corporeal Ryan Garbolino

9. FINANCIAL ISSUES

PAYMENT OF BILLS:

a. Payment of Bills as listed for Raritan Township: **$4,816,382.82**

Mayor Mangin asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

9. **FINANCIAL ISSUES (CONT.)**

PAYMENT OF BILLS:

b. Payment of Bills as listed for Raritan Township Fire Company: **$1,147.13**

Mayor Mangin asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

10. **REPORTS**

a. Public Works – Snow Removal Costs – March 2-5; March 7-8, March 13, 2018
b. Planning/Engineering Escrow Accounts – February 2018
c. Animal Control Report – February 2018
d. Fire Safety – February 2018
e. Tax Collector – February 2018

11. **LIAISONS REPORTS**

Karen Gilbert	Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)
Gary Hazard	Court/Police; RTMUA
Craig O'Brien	Open Space
Louis Reiner	Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee
Mayor Mangin	Board of Health; Finance; Personnel; Planning Board (Class I Member)

*Environmental Commission/Green Team no assignment

12. UNFINISHED BUSINESS

a. Amending Chapter 2.68 of Municipal Code – Raritan Township Municipal Utilities Authority
b. 2016-2017 Minutes Update

13. NEW BUSINESS

a. Request by Caine Fowler to hold 2018 Spring Weekends at Skunktown Distillery
b. Proposed Sign Ordinance
c. Township Newsletter Restart and Website Platform Revision
d. Procedure for assigning public defender to indigent defendants
e. Limitation on retroactive tax relief due to 100% disabled veteran status

14. ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

a. ORDINANCE #18-1

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING TITLE 16 ENTITLED "LAND DEVELOPMENT" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING SECTION 16.02.030 ENTITLED "DEFINITIONS," BY AMENDING SECTION 16.18.090 ENTITLED "PLAT DETAILS," AND BY AMENDING SECTION 16.64.020 ENTITLED "PERMITTED MODIFICATIONS --- CLUSTER RESIDENTIAL DEVELOPMENT"

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-1 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

14. **ORDINANCES (FINAL ADOPTION/PUBLIC HEARING) (CONT.)**

b. ORDINANCE #18-10

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY REPEALING AND REPLACING ORDINANCE 16-23 ENTITLED "AN ORDINANCE REPEALING AND REPLACING SECTION 15.04.030 ENTITLED FEES-BIANNUAL FEE SCHEDULE REPORT-NEW CONSTRUCTION SURCHARGE" (SOLAR PANELS)

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-10 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

15. **ORDINANCES (INTRODUCTION/FIRST READING)**

a. ORDINANCE #18-11

AN ORDINANCE REAPPROPRIATING $60,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION OF A SPORT UTILITY VEHICLE FOR THE POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Mangin asks for a motion to introduce Ordinance #18-11 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of April 3, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

15. **ORDINANCES (INTRODUCTION/FIRST READING) (CONT.)**

b. ORDINANCE #18-12

AN ORDINANCE AUTHORIZING THE VACATION OF A PORTION OF THE FORMER PENNSYLVANIA AVENUE IN THE TOWNSHIP OF RARITAN WHICH ABUTS LOT 100, BLOCK 27, LOTS 100 AND 42, BLOCK 27.02 AND LOT 21, BLOCK 36.02

Mayor Mangin asks for a motion to introduce Ordinance #18-12 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of April 3, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **CORRESPONDENCE**

a. Thank you to Raritan Township OEM Personnel
b. Raritan Headwaters Annual Stream Cleanup Reminder
c. Walnut Brook Volunteer Tree Planting (sponsored by Raritan Township and Raritan Headwaters)
d. Thank you from Raritan Valley Community College Foundation
e. Department of Public Safety Division of Public Health – Mosquito Control Information

17. **NON-CONSENT AGENDA**

I. Minutes:

A. Township Committee Regular Meeting Minutes:
(All Committee Members present unless otherwise noted)

1. June 20, 2017 (Abstain: Hazard)
2. July 18, 2017 (Abstain: Hazard)
3. March 6, 2018

17. **NON-CONSENT AGENDA CONT.)**

Mayor Mangin asks for a motion to approve the Regular Meeting Minutes of June 20, 2017; and July 18, 2017.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

Mayor Mangin asks for a motion to approve the Regular Meeting Minutes of March 6, 2018.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

B. Township Committee Special Meeting Minutes:
(All Committee Members present unless otherwise noted)

1. June 29, 2017 (Abstain: Hazard)

Mayor Mangin asks for a motion to approve the Special Meeting Minutes of June 29, 2017.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

C. Township Committee Executive Session Meeting Minutes:
(All Committee Members present unless otherwise noted)

1. June 20, 2017 #1 (Abstain: Hazard)
2. June 20, 2017 #2 (Abstain: Hazard)
3. July 18, 2017 #1 (Abstain: Hazard)
4. July 18, 2017 #2 (Abstain: Hazard)
5. March 6, 2018 #1
6. March 6, 2018 #2

17. **NON-CONSENT AGENDA CONT.)**

Mayor Mangin asks for a motion to approve the Executive Session Meeting Minutes of June 20, 2017 (2) and July 18, 2017 (2).

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

Mayor Mangin asks for a motion to approve the Executive Session Meeting Minutes of March 6, 2018 (2).

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

II. Resolutions:

a. Resolution #18-71 - Authorizing Tax Refund Due to 100% Disabled Veteran Status (Landers)

Mayor Mangin asks for a motion to adopt Resolution #18-71

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. Resolution #18-72 - Appointing Jeffrey Klein as Construction Official

Mayor Mangin asks for a motion to adopt Resolution #18-72.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

17. **NON-CONSENT AGENDA (CONT.)**

c. Resolution #18-73 – Authorizing the Use of Competitive Contracting for the Procurement of Employee Benefits Consultant

Mayor Mangin asks for a motion to adopt Resolution #18-73.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

d. Resolution #18-74 – Emergency Temporary Appropriation #4 (Adoption requires 4 votes)

Mayor Mangin asks for a motion to adopt Resolution #18-74.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

e. Resolution #18-75 – Approving Cost Share for Michisk Farm

Mayor Mangin asks for a motion to adopt Resolution #18-75.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

f. Resolution #18-76 – Cancelling 1st and 2nd Quarter 2018 Taxes (Linque, Baldacchino)

17. **NON-CONSENT AGENDA (CONT.)**

Mayor Mangin asks for a motion to adopt Resolution #18-76.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

g. Resolution #18-77 – Authorizing 1st Quarter 2018 Tax Refund (Linque)

Mayor Mangin asks for a motion to adopt Resolution #18-77.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

h. Resolution #18-78 – Appointing Members to the Community Emergency Response Team (CERT)

Mayor Mangin asks for a motion to adopt Resolution #18-78.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

i. Resolution #18-79 – Appointing Members to the Emergency Management Planning Council

Mayor Mangin asks for a motion to adopt Resolution #18-79.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

18. CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolutions:

None.

19. PRIVILEGE OF THE FLOOR

Anyone may address the Committee on any issue for three (3) minutes.

20. CLOSED SESSION

21. OPEN SESSION

22. FURTHER ACTION

23. ADJOURNMENT

Mayor Mangin asks for a motion to adjourn the meeting.

Meeting adjourned at: _____