

**RARITAN TOWNSHIP COMMITTEE SPECIAL MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
MONDAY, MARCH 30, 2020**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 5:37 p.m.

ROLL CALL: The following were present via remote access: Mayor, Jeff Kuhl; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Scott MacDade; Comm. Louis Reiner

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer (via remote access); Chief Financial Officer, Bill Pandos

MEETING NOTICED: Mayor Kuhl advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 March 23, 2020 to the Courier News, Hunterdon County Democrat, Star Ledger, Express Times, NJ.com and posted on the municipal bulletin board and the Township website.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to approve the Agenda.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

NON-CONSENT

Mayor Kuhl read Resolution #20-105 by title.
Mayor Kuhl asked for a motion to adopt Resolution #20-105.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #20-105

**A RESOLUTION AUTHORIZING THE 2020 MUNICIPAL BUDGET
TO BE READ BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of the Public Hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of the hearing a complete copy of the approved budget, as advertised, has been posted in the Municipal Building and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met.

NOW, THEREFORE, BE IT RESOLVED that the 2020 Municipal Budget shall be read by title only.

Mayor Kuhl read Resolution #20-106 by title.

At this time, Committee Member Reiner thanked Mr. Hutchins, Mr. Pandos and his fellow committee members for their efforts on the 2020 Municipal Budget. Committee Member Reiner also commented that “this is a phenomenal budget that I am very proud of and the Township is in very good fiscal shape.....”

Mayor Kuhl asked for a motion to adopt Resolution #20-106.
Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #20-106

A RESOLUTION AUTHORIZING SELF-EXAMINATION OF THE 2020 BUDGET

WHEREAS, N.J.S.A. 40A:4-78b, has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted

to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 5:30-7.5, the Township of Raritan has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2020 budget year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & b, and based upon the Chief Financial Officer's certification, the Raritan Township Committee has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated, pursuant to law, and appropriated as such in the budget:

Payment of interest and debt redemption charges;
Deferred charges and statutory expenditures;
Cash deficit of preceding year;
Reserve for uncollected taxes;
Other reserves and non-disbursement items; and
Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2, and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 *et seq.* are fully met. (Complies with the "CAP" law)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised, in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services.

RESOLUTION #20-90 - 2020 MUNICIPAL BUDGET (FINAL ADOPTION/PUBLIC HEARING)

Mayor Kuhl read Resolution #20-90 by title.

Mayor Kuhl asked for motion to open the public hearing.

Motion by Hazard, seconded by MacDade

MOTION UNANIMOUSLY CARRIED

There was no public comment.

At this time, Mayor Kuhl commented, “this budget is a responsible, healthy budget for our town. As you can see, we initially had a bond ordinance for introduction on the agenda but have removed considering what is going on in the country. Once things settle down, we will revisit that. The budget is .399 percent increase which is an increase for the average household of \$8.29 per year...”

Mayor Kuhl asked for a motion to close the public hearing and adopt Resolution #20-90, a Resolution Adopting the Budget for the Year 2020.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

BUDGET ADOPTED

(A COPY OF BUDGET RESOLUTION #20-90 IS HEREWITH ATTACHED AND MADE A PART OF THESE MINUTES)

PRIVILEGE OF THE FLOOR

The following members of the public offered comment:

Barbara Sachau, a resident of 2 Glenway Drive, submitted comments by email. Mayor Kuhl read the following into the record, “we need a resolution to the State of New Jersey that the senior citizens should get their homestead rebate on property taxes with two trillion being spent, there is no reason this is lot to senior citizens. Secondly, we need a resolution that prisoners should stay in jail and not be released. I think letting prisoners out in this time is very dangerous for everybody else.”

Mayor Kuhl extended thanks and gratitude to all of the first responders, grocery clerks, nurses, doctors and volunteers helping the community during this very difficult time. Mayor Kuhl commented that the virus is estimated to peak around April 10 according to a conference call that he attended earlier today; that there are seventeen cases in Raritan Township as of today, and that the hospital is currently in good shape. Mayor Kuhl also stated that the hospital is utilizing different items including machines for sleep disorder and turning them into ventilators.

ADJOURNMENT

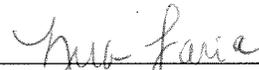
Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by MacDade

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 5:48 p.m.

Respectfully submitted,



Lisa Fania, RMC
Township Clerk

SECTION 2 - UPON ADOPTION FOR YEAR 2020
 (ONLY TO BE INCLUDED IN THE BUDGET AS FINALLY ADOPTED)

RESOLUTION # 20-90

BE IT RESOLVED BY THE HUNTERDON GOVERNING BODY OF THE TOWNSHIP OF RARITAN COUNTY OF
 THAT THE BUDGET HEREIN BEFORE SET FORTH IS HEREBY ADOPTED AND SHALL CONSTITUTE AN APPROPRIATION FOR THE PURPOSES OF
 THE SUMS THEREIN AS SET FORTH AS APPROPRIATIONS, AND AUTHORIZATION OF THE AMOUNT OF:

- (a) \$ 12,683,529.41 (ITEM 2 BELOW) FOR MUNICIPAL PURPOSES,
- (b) \$ 0.00 (ITEM 3 BELOW) FOR SCHOOL PURPOSES IN TYPE 1 SCHOOL DISTRICTS ONLY (N.J.S.18A:9-2) TO BE RAISED BY TAXATION AND,
- (c) \$ _____ (ITEM 4 BELOW) TO BE ADDED TO THE CERTIFICATE OF AMOUNT TO BE RAISED BY TAXATION FOR LOCAL SCHOOL PURPOSES IN
- TYPE II SCHOOL DISTRICTS ONLY (N.J.S. 18A-9-3) AND CERTIFICATION TO THE COUNTY BOARD OF TAXATION OF THE FOLLOWING
- SUMMARY OF GENERAL REVENUES AND APPROPRIATIONS.
- OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND LEVY
- (d) \$ 331,239.82 (ITEM 5) MINIMUM LIBRARY LEVY
- (e) \$ 0.00

RECORDED VOTE
 (insert last name)

{ Gilbert, Mayor Kuhl {
 AYES { Hazard , Reiner NAYS { None {
 { MacDade {

ABSTAINED { None
 ABSENT { None

SUMMARY OF REVENUES

1. General Revenues				
Surplus Anticipated	08-100			1,762,050.00
Miscellaneous Revenues Anticipated	13-099			5,250,117.01
Receipts from Delinquent Taxes	15-499			554,075.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (item 6(a), Sheet 11)	07-190			12,683,529.41
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 41		07-195		
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)		07-191	0.00	
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only				0.00
4. To Be Added To the Certificate for Amount to be Raised by Taxation for Schools in Type II School Districts Only:				
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)		07-191		0.00
5. AMOUNT TO BE RAISED BY TAXATION FOR MINIMUM LIBRARY TAX (Item 6(c), Sheet 11)				
TOTAL REVENUES			13-299	20,249,771.42