

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-91

A RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: Stothoff property
 - b) Personnel:
 - c) Attorney-Client Privilege:
 - d) Pending Litigation: TapInto v. Township of Raritan update
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 3, 2020.

Lisa Fania, RMC
Township Clerk

8a.

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4624 - A&K EQUIPMENT CO INC	Current Fund		
3124 - ADR TOWING	PO 10553 Trk 42 Headlight Module	82.94	82.94
4955 - BCI TRUCK	PO 10586 21-42 Tow Service, Brake Line	70.00	70.00
	PO 10637 21-61 Squad Front Brakes Replaced	4,166.36	
	PO 10663 Trk 6 Trailer Air Brake Valve	313.98	4,480.34
2028 - C & M LANDSCAPING SERVICE	PO 10517 Tree Removal Hampton Corner and Plennert	1,450.00	1,450.00
728 - CARTRIDGE WORLD	PO 10518 TONER REFILLS	335.94	335.94
5045 - CATHERINE HAMM	PO 10701 ARMBAND REIMBURSEMENT	77.84	77.84
895 - CENTURYLINK	PO 10647 B-PHONE SERVICES FOR 2020	75.12	75.12
4297 - COMCAST- #0118571	PO 10721 B-2020 IT	468.20	468.20
4935 - COMCAST-#0043217	PO 10525 B-INTEENET SERVIACES	13.95	13.95
4259 - CONCORD RIDGE	PO 10619 2019 - MSA	571.17	571.17
115 - CORNERSTONE PRINT & IMAGI	PO 10673 Detective's Desk Sign	36.03	36.03
4444 - CQ FLUENCY	PO 10634 Telephone interpreting January 2020	8.25	8.25
4327 - CROWN TROPHY	PO 10299 Banquet Awards	150.00	150.00
1361 - DELL MARKETING	PO 9409 Two (2) Laptops for Patrol Vehicles	2,010.90	2,010.90
1048 - DEMPSEY UNIFORM & LINEN SUPPLY	PO 10390 BLANKET - MAT SERVICE	113.89	113.89
4994 - DFFLM, LLC	PO 10659 21-41,21-12,21-25 Repair parts	1,302.09	1,302.09
3833 - DIFRANCESCO BATEMAN, PC	PO 10416 B-2019 LEGAL SERVICES	8,387.53	
	PO 10417 B-2019 LITIGATION	330.00	
	PO 10450 B-2020 LEGAL SERVICES	10,937.00	19,654.53
4522 - DWI-DRE CONSULTING SERVICES INC	PO 10632 Two reports for indigent defendant autho	800.00	800.00
802 - EAST COAST EMERGENCY LIGHTING	PO 9941 Outfitting of a Patrol Vehicle	14,143.38	14,143.38
613 - EVERITT EQUIPMENT	PO 10640 82 Steering parts	28.69	28.69
4833 - F&S TIRE CORP INC	PO 10666 80 Tire Repair Service	272.80	272.80
285 - FEDEX	PO 10706 OPRA MAILING	52.96	52.96
5047 - FIRE PROTECTION PUBLICATIONS	PO 10611 Fire/Em. Svcs. Book	75.00	75.00
302 - FLEMINGTON DEPARTMENT STORE	PO 10447 Uniform Patches and accessories	855.00	
	PO 10465 Uniform Shirts	188.10	
	PO 10469 Shirt and Jacket Alterations	42.00	
	PO 10560 Streamlight Flashlights for Duty Weapons	720.00	1,805.10
4313 - FLEMINGTON FIELDS CONDO	PO 10621 2019 - MSA	312.53	312.53
4260 - FLEMINGTON SOUTH ESTATES	PO 10622 2019 - MSA	366.41	366.41
323 - FLEMINGTON-RARITAN BD OF ED	PO 10593 B- ROOM RENTALS 2020	135.50	135.50
329 - GANN LAW BOOKS	PO 10576 Gann law book	171.00	171.00
5013 - HARRY FUERSTENBERGER	PO 10528 B-PERC WITNESS FOR 2020	104.15	104.15
3510 - HARRY HAUSHALTER, ESQ.	PO 10731 B-2020 TAX APPEALS	2,185.50	2,185.50
3914 - HOME DEPOT CREDIT SREV	PO 10421 SHELVING UNIT FOR STORAGE ROOM	197.44	
	PO 10449 SUPPLIES	20.95	
	PO 10482 FLOW MARKER PARTS	16.58	
	PO 10513 MISC SUPPLIES	150.99	
	PO 10540 SUPPLIES	144.73	530.69
	PO 10544 SUPPLIES	116.93	
	PO 10590 JANITORIAL SUPPLIES	27.41	
	PO 10639 DOOR SWEEP & RED PAINT	16.44	160.78
4554 - INDUSTRIAL APPRAISAL CO	PO 10156 FIXED ASSET REPORTING	540.00	540.00
451 - JCP&I	PO 10584 JANUARY 2020	4,068.72	4,068.72

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4974 - KIMBALL MIDWEST	PO 10660 Repair Parts	607.67	
	PO 10661 Repair Supplies	78.00	685.67
2795 - KOLLMEYER EQUIPMENT	PO 10050 PARK MOWER	5,900.00	5,900.00
4322 - LINK HIGH TECH INC	PO 10617 Blanket - IT Services	562.50	562.50
2295 - MARIANNE BUSHER	PO 10690 Webinar	45.00	45.00
1433 - MCELROY, DEUTSCH ETC...	PO 10455 B-2020 PLANNING BOARD LEGAL	6.10	6.10
5 - MCMASTER-CARR SUPPLY CO.	PO 10642 air regulator	36.10	36.10
4649 - MORTON SALT INC	PO 10588 Road salt 51-HCCPS	5,899.30	5,899.30
28 - MPH INDUSTRIES INC	PO 10509 Tuning Forks for Radar Units	152.00	152.00
4973 - MR JOHN	PO 10349 PORTABLE RESTROOMS JAN-APRIL	468.00	468.00
4221 - NJ SHADE TREE FEDERATION	PO 10581 2020 MUNICIPAL MEMBERSHIP	95.00	95.00
641 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 10665 Seminar, A. Fleming	75.00	75.00
	PO 10677 Registration for Professional Development	75.00	150.00
638 - NJPTOA	PO 10559 Annual Membership Dues-NJPTOA	50.00	50.00
4061 - NORTH EAST PARTS GROUP	PO 10478 PARTS BLANKET	1,597.28	1,597.28
	PO 10671 BLANKET	1,762.79	3,360.07
1295 - NUCHEM CORP.	PO 10618 WATER METER INSTALLATION	473.00	473.00
4484 - PETERSON SERVICE CO, INC	PO 10638 1st QUARTER HVAC INSPECTION	1,864.50	1,864.50
4049 - PRAXAIR	PO 10556 Welding Supplies	27.51	27.51
	PO 10641 Welding Supplies & Gases	70.22	97.73
4227 - READY REFRESH	PO 10503 B - WATER FOR 2020	196.23	196.23
1939 - ROBERT H HOOVER & SONS	PO 10662 18 Electrical Repair	80.71	80.71
5033 - ROSAURA MURILLO-ROMERO	PO 10566 Court assistance 12/20/19	123.50	123.50
	PO 10572 court assistance 11/22/19	114.00	237.50
5054 - SHERWIN-WILLIAMS	PO 10644 PAINT FOR PD HALLWAY	50.85	50.85
2114 - SMITH TRACTOR EQUIPMENT INC	PO 10563 Mower 70 Steering Repair	144.00	144.00
	PO 10664 70 Flasher Control	43.42	187.42
1561 - STICKEL, KOENIG, SULLIVAN & DRILL	PO 10732 B-2020 NON ESCROW	206.25	206.25
4253 - STONEGATE HOMEOWNERS	PO 10626 2019 - MSA	474.18	474.18
4175 - THOMSON REUTERS-WEST	PO 10574 DWI book & Criminal Statutes and Motor V	600.00	600.00
4257 - TOWNSENDE	PO 10625 2019 - MSA	727.43	727.43
4803 - TRACTOR SUPPLY	PO 10657 MOWER WHEEL ACCESSORY	19.98	19.98
4383 - ULINE	PO 10192 Safety Supplies	1,273.53	1,273.53
2142 - VERIZON WIRELESS	PO 10715 B-2020/ACCT #742071798-00003	936.64	936.64
	PO 10716 B-2020/ACCT #742071798-00001	1,139.47	1,139.47
	PO 10717 B-2020/ACCT #742071798-00005	372.91	372.91
	PO 10718 B-2020/ACCT #742071798-00006	302.77	302.77
	PO 10719 B-2020/ACCT #342014580-00001	1,120.80	1,120.80
	PO 10720 B-2020/ACCT #742071798-00009	346.67	346.67
	PO 10733 B-2020/ACCT #742071798-00008	18.02	18.02
	PO 10734 B-2020/ACCT #342014580-00002	42.53	42.53
4256 - VILLAGE COMMONS	PO 10624 2019 - MSA	134.71	134.71
918 - VITAL COMMUNICATIONS INC	PO 10676 Reinstall Vital/VPN, New Computers	500.00	500.00
4212 - WASTE MANAGEMENT OF NJ	PO 10667 January Waste	2,098.32	2,098.32
4090 - WB MASON	PO 10537 Office Supplies	50.82	50.82
	PO 10612 P-TOUCH LABELS	82.62	82.62
3180 - WEB EXPRESS	PO 10578 Domain Name Renewal	20.00	20.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total		
1692 - A & S HYDRAULICS	Trust				
3833 - DIFRANCESCO BATEMAN, PC	PO 10580 Pressure Switch for Cardboard Crusher	251.65	251.65		
3833 - DIFRANCESCO BATEMAN, PC	PO 10452 B-2020 COAH	272.00	272.00		
1433 - MCELROY, DEUTSCH ETC...	PO 10453 B-2020 OPEN SPACE	1,321.71	1,321.71		
372 - NJ ADVANCED MEDIA	PO 10456 B-2020 COAH	7,593.33	7,593.33		
	PO 10722 COAH RESOLUTION	170.28	170.28		
	Capital				
5042 - ALLIED EQUIPMENT CO INC	PO 10347 Courtroom chairs #ESCNJ 17/18-16	20,988.00	20,988.00		
TOTAL			118,316.70		
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK	52.96		0.00	87,719.73
01-201-20-101-200	POSTAGE & PHOTOCOPYING	269.14			
01-201-20-120-200	TOWNSHIP CLERK - OE	1,096.45			
01-201-20-140-200	DATA PROCESSING SERVICES OE	95.82			
01-201-20-150-200	TAX ASSESSOR OE	13,122.50			
01-201-20-155-200	LEGAL SERVICES OE	81.10			
01-201-21-180-200	PLANNING BOARD OE	206.25			
01-201-21-185-200	ZONING BOARD OE	245.95			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	2,043.13			
01-201-25-240-200	POLICE OE	75.00			
01-201-25-267-200	FIRE OFFICIAL OE	1,716.26			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	5,899.30			
01-201-26-295-200	SNOW REMOVAL OE	3,041.97			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	10,747.66			
01-201-26-315-200	VEHICLE MAINTENANCE OE	74.94			
01-201-26-316-200	RECYCLING TAX	213.34			
01-201-28-370-200	RARITAN TOWNSHIP RECREATION OE	487.98			
01-201-28-375-200	PARK MAINTENANCE OE	9,088.08			
01-201-31-440-200	UTILITIES	2,023.38			
01-201-32-465-200	SOLID WASTE	1,816.75			
01-201-43-490-200	MUNICIPAL COURT OE		540.00		
01-203-20-100-200	(2019) TOWNSHIP ADMINISTRATOR O/E		8,717.53		
01-203-20-155-200	(2019) LEGAL SERVICES OE		16,154.28		
01-203-25-240-200	(2019) POLICE OE		1,273.53		
01-203-25-252-200	(2019) EMERGENCY MANAGEMENT OE		150.00		
01-203-25-265-200	(2019) FIRE COMPANY		2,586.43		
01-203-26-308-200	(2019) MUNICIPAL SERVICES ACT		5,900.00		
01-203-28-375-200	(2019) PARK MAINTENANCE OE				
TOTALS FOR	Current Fund	52,397.96	35,321.77	0.00	87,719.73

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROB. YEAR	NON-BUDGETARY	CREDIT
03-101-01-000-009	Recycling Trust			0.00	251.65
03-101-01-000-018	Housing Trust			0.00	8,035.61
03-101-01-000-026	Open Space			0.00	1,321.71
03-286-10-110-011-000	Open Space			1,321.71	
03-289-55-005-200	Recycling OE			251.65	
03-289-55-007-200	Housing OE			8,035.61	
TOTALS FOR	Trust	0.00	0.00	9,608.97	9,608.97
04-101-01-000-001	Checking TD Bank			0.00	20,988.00
04-215-56-312-000	Ord 19-24 Courtroom Chairs PD Panic Ala			20,988.00	
TOTALS FOR	Capital	0.00	0.00	20,988.00	20,988.00

Total to be paid from Fund 01 Current Fund 87,719.73
 Total to be paid from Fund 03 Trust 9,608.97
 Total to be paid from Fund 04 Capital 20,988.00

 118,316.70

Checks Previously Disbursed

21320	MICROSOFT	PO# 10474	B-IT SERVICES	760.00	2/13/2020
21420	TD BANK	PO# 10654	2016 REFUNDING BOND	5,183.84	2/14/2020
21420	TD BANK	PO# 10654	2016 REFUNDING BOND	19,454.00	2/14/2020
21820	CHASE NYC , D.T.C.	PO# 10655	2016 BOND PAYMENT	477,060.00	2/18/2020
35019	RAHMAT GHAFOR	PO# 10738	REFUND - 1ST QRT 2020 TAXES	4,332.05	2/25/2020
35018	MARTIN GROSSMAN	PO# 10739	REFUND - 1ST QRT 2020 TAXES	2,651.73	2/25/2020
35017	JOSEPH GILL	PO# 10737	REFUND - 1ST QRT 2020 TAXES	3,521.41	2/25/2020
35016	JOHN TREVINO	PO# 10736	REFUND - 1ST QRT 2020 TAXES	1,885.32	2/25/2020
22820	RARITAN TWP PAYROLL AGENCY	PO# 10735	PAYROLL 02/28/2020	330,198.01	2/28/2020
22820	RARITAN TWP PAYROLL AGENCY	PO# 10735	PAYROLL 02/28/2020	89.42	2/28/2020
5	MERITAIN HEALTH	PO# 10358	B-2020 Medical Claims Funding	50,000.00	2/25/2020
13	MERITAIN HEALTH	PO# 10361	B -2020 Health Insurance Claims	152,481.22	2/21/2020
112	US POST OFFICE	PO# 10702	POSTAGE FOR PET CARDS	2,157.61	2/20/2020
3	PROACT, INC	PO# 10359	B- RX for 2020	58,092.65	2/18/2020
3	DELTA DENTAL PLAN NJ INC	PO# 10357	B-2020 Dental	10,170.78	2/18/2020
4	MERITAIN HEALTH	PO# 10358	B-2020 Medical Claims Funding	125,000.00	2/18/2020
12	MERITAIN HEALTH	PO# 10361	B -2020 Health Insurance Claims	55,509.34	2/14/2020
35015	COUNTY OF HUNTERDON	PO# 10605	1ST QRT 2020 - OPEN SPACE TAX	362,692.25	2/14/2020

Summary By Account

ACCOUNT	DESCRIPTION	PO#	1ST QRT	2ND QRT	3RD QRT	4TH QRT	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
35014	COUNTY OF HUNTERDON	10604	1ST QRT 2020 - LIBRARY TAX				365,726.91	2/14/2020		
35013	COUNTY OF HUNTERDON	10603	1ST QRT 2020-COUNTY TAX				3,660,571.90	2/14/2020		
							<u>5,687,538.44</u>			

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	5,685,291.41	87,719.73	5,773,011.14
Fund 03 Trust	2,247.03	9,608.97	11,856.00
Fund 04 Capital		20,988.00	20,988.00
BILLS LIST TOTALS	5,687,538.44	118,316.70	<u>5,805,855.14</u>

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #20-08

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, CHANGING "MILLBROOK PLACE" TO "BURRY LANE"

WHEREAS, there currently exists a public roadway in the Township of Raritan known as "Millbrook Place;" and

WHEREAS, the Township Committee of the Township of Raritan finds it to be in the best interests of the Township (i) to avoid confusion with a nearby road known as "Millbrook Road," and (ii) at the request of the residents of Millbrook Place, to rename "Millbrook Place" to "Burry Lane;" and

WHEREAS, pursuant to N.J.S.A. 40:67-1(k), the governing body of a municipality may provide for the naming and changing of the names of streets and highways, and the erection thereon of signs, showing the names thereof, and guideposts for travelers.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that "Millbrook Place" is hereby renamed as "Burry Lane;" and

BE IT FURTHER ORDAINED, that any references to Millbrook Place in the Revised General Ordinances of the Township of Raritan, and in any and all maps of the Township of Raritan, be and are hereby amended to read "Burry Lane;" and

BE IT FURTHER ORDAINED, that upon adoption of this Ordinance, the Township Clerk is authorized to forward a certified copy of this Ordinance to the Township Engineering Department, the Township Tax Assessor, the Township Office of Emergency Management, the Township Fire Marshall, the Township Police Department, the Township Fire Department, the Postmaster of the local post office, the County of Hunterdon, and the New Jersey Department of Transportation; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon its adoption, passage and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on February 18, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of March 3, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #20-10

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, REPEALING IN ITS ENTIRETY CHAPTER 2.112 ENTITLED "WILDLIFE MANAGEMENT ADVISORY COMMITTEE" AND INSERTING IN ITS PLACE THE WORDS "RESERVED FOR FUTURE USE"

BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

Section 1. Chapter 2.112 entitled "Wildlife Management Advisory Committee" is hereby repealed in its entirety and replaced with the words "Reserved For Future Use."

Section 2. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. The Ordinance shall take effect upon its adoption, passage and publication according to law.

ATTEST:

TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF RARITAN

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

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**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, FEBRUARY 18, 2020**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 6:30 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Scott MacDade; Comm. Louis Reiner

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer

MEETING NOTICED: Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 13, 2020 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, Express Times, NJ.com and posted on the municipal bulletin board and the Township website.

Attorney, Jeff Lehrer, read Resolution #20-61 in full.
Mayor Kuhl asked for a motion to approve Closed Session Resolution.
Motion by MacDade, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #20-61

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations: Shared Services: Fire Prevention; Stothoff Property; Habitat for Humanity Property
- b) Personnel: Tax Collector; Engineering Inspector; Municipal Court; Conflict Prosecutor
- c) Attorney-Client Privilege:
- d) Pending Litigation: TapInto v. Township of Raritan update

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will return to Regular Session and may take further action.

5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to approve the Agenda.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Sharon Winnick, a resident of 20 Monsey Road, inquired as to the status of litigation with TapInto including the cost of the lawsuit to the Township. Ms. Winnick commented that she would prefer her tax dollars be used to pave her road rather than for litigation as such.

Barbara Sachau, a resident of 2 Glenway Drive, inquired as to how the town cannot have a wildlife management committee as it has contracts for killing deer and commented, “this idea of going out to kill animals in the Township because some perverts want to go out and kill animals for their fun doesn’t make a lot of sense....”

During Public Comment, Mr. Lehrer addressed the queries regarding the TapInto litigation and contracts regarding hunting within the Township. He explained that the TapInto litigation is still pending because a Motion to Stay was filed by Mr. Lanza’s counsel and the case has not yet been resolved. Mr. Lehrer confirmed that as litigation is still pending, he is not authorized to comment. Regarding hunting contracts, Mr. Lehrer clarified that contracts are entered into by the Township, not the committee. The Wildlife Management Advisory Committee is purely an advisory committee.

Mayor Kuhl read Resolution #20-62 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-62.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-62

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY APPOINTING JACK GALE, JR. AS CLASS III SPECIAL LAW ENFORCEMENT OFFICER FOR THE REMAINDER OF THE 2019-2020 SCHOOL YEAR

WHEREAS, P.L. 2016 c. 68 (“Chapter 68”) was approved by Governor Christie on November 30, 2016; and

WHEREAS, Chapter 68 authorizes municipalities to hire Class III Special Law Enforcement Officers to provide security protection to designated schools; and

WHEREAS, Section 2.56.200 of the Revised General Ordinances of the Township of Raritan sets forth the particular requirements of Class III Special Law Enforcement Officers; and

WHEREAS, Section 2.56.200(A) of the Revised General Ordinances of the Township of Raritan states that “Class III Special Law Enforcement Officer shall only be employed part-time, not to exceed, on average, thirty (30) hours per week per calendar year. Pursuant to N.J.S.A.

40A:14-146.16(9)(d), no Class III Special Law Enforcement Officer shall be eligible for health care benefits from the Township or enrollment in any state-administered retirement system;" and

WHEREAS, the Township Committee wishes to retain Class III Special Law Enforcement Officers to provide security at certain schools within the Township of Raritan; and

WHEREAS, the Township has conducted interviews of applicants and now wishes to hire Class III Special Law Enforcement Officers.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AS FOLLOWS:

1. Jack Gale, Jr. is appointed as a Class III Special Law Enforcement Officer of the Township of Raritan at an hourly rate of \$30.00 per hour not to exceed 1,500 hours per calendar year.
2. The terms and conditions of Mr. Gales' employment are governed by Section 2.56.200 of the Revised General Ordinances of the Township of Raritan and Chapter 68.
3. Notwithstanding the foregoing, the term of Mr. Gales' employment with the Township shall begin upon the date of adoption of this resolution and shall terminate on July 1, 2020, unless otherwise terminated earlier.
4. Notwithstanding the foregoing, Mr. Gale is an at-will employee of the Township and the Township may revoke such appointment without cause or hearing at the discretion of the Township Committee.

OATH OF OFFICE – Mayor Kuhl administered the Oath of Office to newly appointed Class III Officer, Jack Gale, Jr.

PROCLAMATION – Recognizing David Snyder for Thirty-Two Years of Service with the Department of Public Works

Mayor Kuhl read the proclamation into the record. Mr. Snyder was not in attendance.

**A PROCLAMATION RECOGNIZING DAVID SNYDER
FOR THIRTY-TWO YEARS OF SERVICE**

WHEREAS, the Mayor and the Township Committee wish to recognize employees who attain milestones in their employment; and

WHEREAS, David Snyder has achieved thirty-two years of service with the Raritan Township Department of Public Works; and

WHEREAS, David Snyder has provided outstanding public service and demonstrated exemplary performance throughout his career as evidenced by his unblemished record, devotion and personal record of achievement; and

WHEREAS, the success of the Raritan Township Public Works Department is dependent on the knowledge, professionalism and commitment of employees such as David Snyder.

NOW, THEREFORE, BE IT PROCLAIMED that I, Mayor Jeff Kuhl, and the Township Committee of the Township of Raritan on this eighteenth day of February, two thousand and twenty, do hereby recognize David Snyder for his service, efforts and

devotion throughout his thirty-two years of service as an employee in the Raritan Township Department of Public Works and extend sincere gratitude and congratulations on behalf of all citizens of the Township.

PROCLAMATION – Honoring John Paller, Recipient of the “Chevalier Dans L’Ordre National De La Legion D’Honneur” (Knight of the Legion of Honor)

Mayor Kuhl invited Mr. Paller to the dais and read the proclamation into the record.

**A PROCLAMATION HONORING MR. JOHN PALLER AS A RECIPIENT OF THE
“CHEVALIER DANS L’ORDRE DE LA LEGION D’HONNEUR,” KNIGHT IN THE
NATIONAL ORDER OF THE LEGION OF HONOR**

WHEREAS, the Mayor and the Township Committee wish to recognize and honor veterans for their exemplary service; and

WHEREAS, John Paller resides in Raritan Township and began service in the United States Army at age Nineteen with the 491st Bombardment Group and conducted thirty-five combat missions which were instrumental to the Allied victory over Nazi Germany; and

WHEREAS, John Paller served his country with great honor and courage alongside our French allies to liberate the people of France; and

WHEREAS, on February 11, 2020 the Consul General, Ms. Anne-Claire Legendre will present the insignia of “Chevalier dans l’Ordre National de la Legion d’Honneur,” the highest distinction that can be conferred in France upon a French citizen or non-French citizen, to John Paller in honor of his service to the people of France; and

WHEREAS, the United States of America is forever beholden to John Paller and all men and women of the “Greatest Generation” that selflessly gave of themselves in the face of the ultimate sacrifice to liberate the world and to ensure that all men and women may be free, in their generation and those to come.

NOW, THEREFORE, BE IT PROCLAIMED that I, Mayor Jeff Kuhl, and the Township Committee of the Township of Raritan on this eleventh day of February, two thousand and twenty, do hereby recognize and honor John Paller as a recipient of the “Chevalier dans l’Ordre National de la Legion d’Honneur” (Knight in the National Order of the Legion of Honor) for his service, heroism, sacrifice and courage in the face of grave danger to the people of France and of these United States of America.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$8,769,345.04**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.

Motion by MacDade, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

REPORTS

The following reports were acknowledged by the Committee:

- *Animal Control – January 2020
- *Court – January 2020
- *Planning/Engineering Escrow Accounts – January 2020
- *Tax Collector – January 2020
- *Tax Collector 2019 Annual Statement of Receipts

LIAISON REPORTS

- Karen Gilbert: Fire/Rescue/OEM; Open Space Advisory Committee; Planning Board
(Deputy Mayor) (Class III Member)
Deputy Mayor Gilbert reported on a phone conversation with the Rescue Squad regarding budget requests; explained that the Fire Company is requesting the purchase of a new fire truck which will allow for the transport of water to areas with limited fire hydrants; that the Open Space Advisory Committee continues to discuss potential properties for preservation; and advised that the Planning Board meeting was cancelled.
- Gary Hazard: Court; Open Space Advisory Committee; RTMUA
Committee Member Hazard announced the upcoming meeting date of the RTMUA (February 20) and that he will be inviting Chairman, John Kendzulak to a regular meeting to provide an update on the status of the RTMUA.
- Jeff Kuhl: Finance; Historians; Personnel; Planning Board (Class I Member)
(Mayor) Mayor Kuhl announced that the 2020 municipal budget is very close to adoption; reported on a meeting of the Historians advising that discussion was held regarding the annual trip and that renovations continue for the schoolhouse through Polytech students and financial support from Lowes; and reiterated that the Planning Board meeting was cancelled.

Scott MacDade: Board of Health; Environmental Commission; Historians
Committee Member MacDade reported on a meeting of the Environmental Commission advising that discussion was held regarding the Commission's 2020 plans including recertification for the community forestry program and Arbor day (April 24) events. Committee Member MacDade also announced the upcoming meeting date for the Board of Health (February 20).

Louis Reiner: Agriculture Advisory Board; Finance
Committee Member Reiner spoke in favor of the proposed 2020 municipal budget.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

2020 Census – Municipal Clerk, Lisa Fania, presented information regarding the 2020 Census based on her attendance at a February 1 training session including the importance of a complete count, the survey process timeline, and security and privacy. Ms. Fania explained that the purpose of tonight's discussion was to determine a means for dissemination of information to notify and educate residents regarding response. Ms. Fania suggested reaching out to the Flemington Borough Mayor and/or Council Members as they have a committee in place and contacting the superintendents of the Flemington-Raritan Regional School District and Hunterdon Central Regional High School. Ms. Fania also advised Committee Members that she had no knowledge of any efforts by the County. Deputy Mayor Gilbert suggested reaching out to County Administrator, Kevin Davis regarding same. Ms. Fania advised that information will be posted on the Township website and throughout the municipal building. Mayor Kuhl offered to contact superintendents of the schools.

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #20-08.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, CHANGING "MILLBROOK PLACE" TO "BURRY LANE"

Mayor Kuhl asked for a motion to introduce Ordinance #20-08 on first consideration.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for March 3, 2020.

Mayor Kuhl read by title Ordinance #20-09.

AN ORDINANCE UPDATING CHAPTER 16 OF THE TOWNSHIP LAND DEVELOPMENT CODE TO COMPLY WITH STATUTORY UPDATES TO THE MUNICIPAL LAND USE LAW

Mr. Lehrer explained that the purpose of the proposed ordinance is to ensure that the Township's Code is compliant with recent statutory updates for the calculation and provision of performance guarantees, safety and security guarantees, maintenance fees and inspection fees that may be collected by the Township from developers. He advised that Municipal Land Use Law Section 53 had changed a few years ago and has streamlined the process of performance guarantees so that on private properties where there are no public improvements there is not a requirement for a performance guarantee.

Mayor Kuhl asked for a motion to introduce Ordinance #20-09 on first consideration.

Motion by MacDade, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for April 7, 2020.

Mayor Kuhl read by title Ordinance #20-10.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, REPEALING IN ITS ENTIRETY CHAPTER 2.112 ENTITLED "WILDLIFE MANAGEMENT ADVISORY COMMITTEE" AND INSERTING IN ITS PLACE THE WORDS "RESERVED FOR FUTURE USE"

Mayor Kuhl explained that the Township Committee was approving recommendations of the Wildlife Management Advisory Committee and therefore determined the committee was no longer necessary.

Mayor Kuhl asked for a motion to introduce Ordinance #20-10 on first consideration.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for March 3, 2020.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mayor Kuhl read by title Ordinance #20-06.

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF RARITAN TO PURCHASE A PORTION OF BLOCK 22, LOT 24 OF APPROXIMATELY 19.753 ACRES AND ALL OF BLOCK 22, LOT 25.03 FROM GLENN BROWNSTEIN AND MARY BROWNSTEIN IN AN AMOUNT OF \$273,456.00

Mayor Kuhl asked for a motion to open public hearing.

Motion by Gilbert, seconded by MacDade

MOTION UNANIMOUSLY CARRIED

The following members of the public spoke during public comment:

John Mackay, a resident of 122 Featherbed Lane, inquired as to the location of the property.

Mr. Hutchins clarified that the property is located on Decker Road. Mayor Kuhl commented on the "beautiful" condition of the property as well as characteristics including forestry and an existing trail.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #20-06 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised February 7, 2020 the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #20-06

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF RARITAN TO PURCHASE A PORTION OF BLOCK 22, LOT 24 OF APPROXIMATELY 19.753 ACRES AND ALL OF BLOCK 22, LOT 25.03 FROM GLENN BROWNSTEIN AND MARY BROWNSTEIN IN AN AMOUNT OF \$273,456.00

WHEREAS, the Township of Raritan negotiated with Glenn Brownstein and Mary Brownstein, husband and wife (“Sellers”), to purchase a portion of Block 22, Lot 24 and all of Block 22, Lot 25.03 (“Property”) for open space, conservation and recreational or similar uses as authorized in N.J.S.A. 40A:12-1 et seq.; and

WHEREAS, the negotiations resulted in an agreement being reached subject to the approval and ratification of the Township Committee; and

WHEREAS, the Township Attorney drafted an “Agreement for Purchase of Real Estate” (“Contract”) between Glenn Brownstein and Mary Brownstein, husband and wife, and the Township, which Contract was reviewed and approved by the attorneys for Glenn Brownstein and Mary Brownstein, husband and wife; and

WHEREAS, the Contract calls for a total purchase price in an amount not to exceed \$273,456.00 for the Property; and

WHEREAS, the Township Committee reviewed the Contract and wishes to authorize its execution by the Mayor and Clerk; and

WHEREAS, the Township Committee desires to authorize the Township Administrator, Clerk and Attorney to take all required action to satisfy all contingencies contained in the Contract; and to arrange to close within forty-five (45) days from the effective date of the Contract; and

WHEREAS, the Open Space Advisory Committee recommended the acquisition of the Property for the purposes set forth hereinbefore and the funding of such acquisition from the following funding sources:

The funding sources for the Purchase Price will be:

**\$135,925.00 County of Hunterdon
Open Space Trust Fund**

\$135,925.00 Green Acres Program Grant

\$ 1,606.00 Township of Raritan Open Space Trust Fund

\$273,456.00 Total

WHEREAS, the Township will fund the purchase price through the Funding Sources; and

WHEREAS, the Township Committee desires to adopt this Ordinance to authorize the acquisition of the Property, authorize the funding for the acquisition of the Property and authorize allocating funds from the County of Hunterdon Open Space Trust Fund and Green Acres Program; and

WHEREAS, the Township Committee desires to authorize the Township Administrator, Clerk and Attorney to obtain all necessary studies, including title searches, surveys and Phase I Environmental Site Assessment consistent with the County of Hunterdon Open Space Trust Fund and Green Acres Program requirements; and

WHEREAS, it is the intention of the Township, if necessary, to transfer, convey, assign or restrict the Property as required by the County of Hunterdon Open Space Trust Fund and Green Acres Program in order to receive reimbursement provided that the Township remains liable to the Sellers under the Contract; and

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-13(b)(1) and N.J.S.A. 40A:12-13.4, authorizes the Township to transfer unneeded municipal interests in land to another governmental entity at a private sale provided that the property continues to serve a public purpose; namely, preserved for open space, conservation and recreation or similar uses as authorized in N.J.S.A. 40A:12-1 et seq.; and

WHEREAS, if required by the Funding Sources, the Township will transfer any interest it may have in the Property to another governmental or not for profit entity for open space, conservation, recreation or other similar use.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. This Ordinance, upon final adoption, shall authorize the Township of Raritan to acquire the Property, authorize the funding for the acquisition of the Property, authorize appropriating the funds from the County of Hunterdon Open Space Trust Fund and Green Acres Program, authorize all necessary studies, including title searches, surveys and a Phase I Environmental Site Assessment consistent with the Green Acres Program regulations and expend money from the Township Open Space Trust Fund for due diligence purposes.
2. The Township of Raritan Mayor and Clerk are hereby directed and authorized to utilize the Funding Sources for this purchase, execute an "Agreement for the Purchase of Real Estate" for the purchase of a partial acquisition of Block 22, Lot 24 of approximately 19.753 acres of vacant land out of a total of 27.90 acres, exclusive of the two (2) story single family dwelling, a total acquisition of Block 22, Lot 25.03 of approximately 12.917 acres of vacant land, in an amount not to exceed \$273,456.00, and to expend money from the Township Open Space Trust Fund for a portion of the purchase price, professional fees and due diligence purposes.
3. The Township Administrator, Clerk and Attorney are hereby directed to take all action required to satisfy the contingencies contained in the Contract.
4. The Township Administrator, Clerk and Attorney are hereby directed to allocate all or a portion of the purchase price from the County of Hunterdon Open Space Trust Fund and Green Acres Program, and to take all action necessary for the Township to receive reimbursement from the Funding Sources.
5. There is hereby authorized an appropriation in an amount not to exceed \$273,456.00 for the acquisition of the Property described in this Ordinance to be

received from the Funding Sources. The Township Chief Financial Officer shall, prior to the effective date of this Ordinance, file with the Township Clerk a statement certifying that sufficient funds are available to make this appropriation. The original certification shall be attached to the original of this Ordinance and shall be kept on file with the Township Clerk.

6. The Township Mayor, Administrator, Clerk and Attorney are hereby authorized to take any action necessary to transfer, convey, assign, if necessary, or restrict the Property as required by the County of Hunterdon Open Space Trust Fund and Green Acres Program regulations in order to receive full or partial reimbursement of the purchase price from the Funding Sources.
7. This Ordinance shall take effect upon its final passage and publication according to law.

Mayor Kuhl read by title Ordinance #20-07.

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF RARITAN TO PURCHASE BLOCK 65, LOT 6 FROM THE RARITAN TOWNSHIP FIRE COMPANY IN ORDER TO EFFECTUATE A SALE OF A PORTION THEREOF TO HABITAT FOR HUMANITY TO CONSTRUCT TWO AFFORDABLE HOUSING UNITS

Mayor Kuhl asked for a motion to open public hearing.

Motion by Gilbert, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #20-07 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised February 7, 2020 the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #20-07**AN ORDINANCE AUTHORIZING THE TOWNSHIP OF RARITAN TO PURCHASE BLOCK 65, LOT 6 FROM THE RARITAN TOWNSHIP FIRE COMPANY IN ORDER TO EFFECTUATE A SALE OF A PORTION THEREOF TO HABITAT FOR HUMANITY TO CONSTRUCT TWO AFFORDABLE HOUSING UNITS**

WHEREAS, the Raritan Township Fire Company (the “Fire Company”) is the owner of a certain parcel of land designated as Block 65, Lot 6 in the Township of Raritan, Hunterdon County, State of New Jersey (hereinafter the “Grantor Property”); and

WHEREAS, the Fire Company has agreed to sell and convey to Raritan Valley Habitat for Humanity (“Habitat”), and Habitat has agreed to purchase from the Fire Company, a portion of the Grantor Property, which portion shall consist of approximately seven thousand one hundred and fifty-three (7,153) square feet and is located along Raritan Avenue in the Township (hereinafter called the “Property”); and

WHEREAS, the Grantor Property was granted to the Fire Company from the Township pursuant to that certain Quitclaim Deed, dated September 19, 2006 and recorded December 19, 2006 in Book 2173 at Page 284 in the Hunterdon County Clerk’s Office (the “Vesting Deed”); and

WHEREAS, the Vesting Deed contains a transfer restriction in which the Grantor Property reverts back to the Township should the Fire Company convey or attempt to convey the Grantor Property to any other organization, entity or third person (the “Transfer Restriction”); and

WHEREAS, in order to effect the conveyance contemplated hereunder, the Grantor Property will revert back to the Township, and the Township will convey the Property to Habitat, with the remaining parcel to be conveyed back to the Fire Company, all subject to, and in accordance with, the terms and conditions set forth in that certain Agreement for the Purchase and Sale of Real Estate attached hereto (the “P&S Agreement”); and

WHEREAS, the Township desires to authorize the sale of the Property to Habitat pursuant to N.J.S.A. 40A:12-21(j); and

WHEREAS, the negotiations resulted in the P&S Agreement being negotiated and agreed to by counsel for the parties, subject to the approval and ratification of the Township Committee and the Fire Company; and

WHEREAS, the Township Committee has reviewed the P&S Agreement and wishes to authorize its execution by the Mayor and Township Clerk; and

WHEREAS, the Township Committee desires to authorize the Township Administrator, Clerk and Attorney to take all required action to satisfy all contingencies contained in the Contract; and to arrange to close within the time frames set forth in the P&S Agreement.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. This Ordinance, upon final adoption, shall authorize the Township of Raritan (including its Township Attorney) to take all necessary actions to effectuate the ultimate transfer of the Property to Habitat for Humanity, with the remaining parcel being conveyed back to the Fire Company, subject to the same Transfer Restriction as is set forth in the Vesting Deed.
2. The Township of Raritan Mayor and Clerk are hereby directed and authorized to execute the P&S Agreement.

3. The Township Administrator, Clerk and Township Attorney are hereby directed to take all action required to satisfy the contingencies contained in the P&S Agreement.
4. This Ordinance shall take effect upon its final passage and publication according to law.

CORRESPONDENCE

There was no correspondence. At this time, Mayor Kuhl announced that a \$6,000.00 New Jersey state income tax exemption is available for qualified veterans and that information is available in the Clerk's office.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of February 4, 2020.
Motion by MacDade, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Executive Session Meeting Minutes

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes of February 4, 2020.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Special Meeting Minutes

Mayor Kuhl asked for a motion to approve the Special Meeting Minutes of February 4, 2020.

Motion by MacDade, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Kuhl read Resolution #20-63 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-63.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-63

**A RESOLUTION APPROVING THE 2019 LOSAP CERTIFICATION LIST FOR
QUALIFICATION OF RARITAN TOWNSHIP FIRE COMPANY**

WHEREAS, pursuant to N.J.S.A. 40A:14-191, emergency service organizations participating in a Length of Service Awards Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit for the previous year; and

WHEREAS, the certification shall be based on records maintained by the emergency service organization in accordance with the sponsoring agency's adopted point system; and

WHEREAS, the required certification has been presented by the Raritan Township Fire Company to the Local Plan Administrator within; and

WHEREAS, the Local Plan Administrator has reviewed the annual list, requested supporting documentation from Raritan Township Fire Company to substantiate the information provided, and is satisfied that the list is complete and accurate.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the certified list of volunteer members of the Raritan Township Fire Company who have qualified for credit under LOSAP for the year 2019 is hereby approved.

BE IT FURTHER RESOLVED that the approved certification list shall be posted at the office of the Municipal Clerk, and returned to the Raritan Township Fire Company for posting at its location, for a period of 30 days to allow sufficient time for membership to review the list.

Mayor Kuhl read Resolution #20-64 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-64.

Motion by Reiner, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-64

**A RESOLUTION AUTHORIZING TAX-EXEMPT STATUS FOR
100 PERCENT DISABLED VETERAN AND REFUND OF MUNICIPAL
FOURTH QUARTER 2019 TAXES**

WHEREAS, on January 15, 2020, John Trevino, who resides at 279 Old York Road, Block 79, Lot 18.01, presented and filed an official letter from the Department of Veterans Affairs with the Raritan Township Tax Assessor, Marianne Busher; and

WHEREAS, the official letter stated that his service-connected disability is evaluated at 100 percent with an effective date of April 4, 2016; and

WHEREAS, the deed date is effective November 21, 2019; and

WHEREAS, Mr. Trevino is seeking property tax exemption and refund; and

WHEREAS, N.J.A.C. 18:28-2.11 specifically states "Provided all other legal criteria are met, the exemption must be granted as of the date of the letter from the Department of Veterans Affairs granting the rating and provided a written claim is filed with the Assessor. The governing body of a municipality, however, has the discretion to make the exemption retroactive to the date of 100 percent disability stated on the Veteran's Affairs letter provided other legal criteria are met;" and

WHEREAS, Mr. Trevino has been granted a 100 percent disabled veteran exemption by the Township Tax Assessor, and

WHEREAS, the Township Tax Collector has recommended a refund of the municipal fourth quarter 2019 property taxes in the amount of \$130.26 due to overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that property tax-exempt status for 100 percent disabled veteran is hereby granted to Joseph Trevino with an effective date of November 21, 2019; and

BE IT FURTHER RESOLVED, that the municipal portion of the fourth quarter 2019 taxes in the amount of \$130.26 are hereby refunded.

Deputy Mayor Gilbert read Resolution #20-86 by title.

Deputy Mayor Gilbert asked for a motion to adopt Resolution #20-86.

Motion by Hazard, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner

NOES: None

ABSTAIN: Mayor Kuhl

ABSENT: None

RESOLUTION #20-86

**A RESOLUTION AUTHORIZING RELEASE OF CASH AND SURETY
GUARANTEES FOR FLEMINGTON SOLAR, LLC**

WHEREAS, Consolidated Edison Development, Inc. posted a cash performance bond in the amount of \$60,342.00 and a surety bond in the amount of \$543,078.00; and

WHEREAS, Consolidated Edison Development, Inc. has requested the release of its cash and surety guarantees; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the cash performance guarantee in the amount of \$60,342.00 plus any accrued interest and the return of surety bond #105584056 in the amount of \$543,078.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the cash performance guarantee in the amount of \$60,342.00 plus any accrued interest and surety bond #105584056 in the amount of \$543,078.00 are hereby released.

Mayor Kuhl read Resolution #20-89 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-89.

Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-89

**A RESOLUTION AUTHORIZING AWARD OF BID TO
TOP LINE CONSTRUCTION, CORP. FOR ROAD RESURFACING
FOR CASE BOULEVARD**

WHEREAS, eleven sealed bids were received on January 30, 2020 for the road resurfacing project for Case Boulevard in accordance with plans and specifications; and

WHEREAS, the bids were received and reviewed for correctness and were in the range from \$458,601.65 to \$784,049.83; and

WHEREAS, Township Engineer, Antoine Hajjar, has reviewed all bids and recommends that the bid be awarded to Top Line Construction Corporation in the amount of \$458,601.65; and

WHEREAS, the Township Committee has reviewed the recommendation by Township Engineer, Antoine Hajjar, on the said bids in a memo dated February 14, 2020 and a copy of this memo is made part of this resolution; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available to award a contract for these materials as evidenced by Certificate of Availability of Funds #20-19, attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that:

- 1) The Township Committee hereby recommends to the New Jersey Department of Transportation (“Department”) that the contract for road resurfacing of Case Boulevard in the Township of Raritan, County of Hunterdon be awarded to Top Line Construction Corporation, 22 Fifth Street, Somerville, NJ 08876 whose bid amounted to \$458,601.65 subject to the approval of the Department.
- 2) The Mayor is hereby authorized and directed to execute a contract in the prescribed form for said construction.
- 3) The Clerk is hereby directed to seal said contract with the corporate seal of this body and attest to same.

Raritan Township Fire Company Application – Katherine Wetter

Mayor Kuhl asked for a motion to approve the Fire Company application for Katherine Wetter. Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

At this time, Deputy Mayor Gilbert requested that Item 20c. resolution #20-67 authorizing a contract award to Case Electric for Electric Charging Stations be removed for further consideration.

Mayor Kuhl asked for a motion to approve the Consent Agenda as amended. Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #20-65

**A RESOLUTION AUTHORIZING RELEASE OF CASH PERFORMANCE
GUARANTEE (STOTHOFF)**

WHEREAS, Richard Stothoff posted a cash performance bond in the amount of \$36,205.50; and

WHEREAS, Richard Stothoff has requested the return of the cash performance bond; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the return of the cash performance bond in the amount of \$36,205.50 plus any accrued interest.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the cash performance bond in the amount of \$36,205.50 plus any accrued interest is hereby returned.

RESOLUTION #20-66

A RESOLUTION AUTHORIZING A REDUCTION OF CASH AND SURETY PERFORMANCE GUARANTEES FOR SANATANA DHARMA

WHEREAS, Sanatana Dharma Foundation, LLC posted a cash performance bond in the amount of \$90,369.36 and a surety bond in the amount of \$813,324.24 in February, 2018; and

WHEREAS, Sanatana Dharma Foundation, LLC has requested a reduction of its cash and surety bonds; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the reduction of the cash performance bond from \$90,369.36 plus any accrued interest to \$29,227.56 and the reduction of the surety bond from \$813,324.24 to \$263,048.04.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the cash performance bond posted by Sanatana Dharma Foundation, LLC in the amount of \$90,369.36 plus any accrued interest be reduced to \$29,227.56 and the surety bond posted in the amount of \$813,324.24 be reduced to \$263,048.04.

RESOLUTION #20-68

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ADDENDUM B TO THAT CERTAIN NJDEP REMEDIAL ACTION PERMIT INITIAL APPLICATION - GROUND WATER IN CONNECTION WITH THAT PORTION OF THE FORMER YALE MATERIALS HANDLING CORPORATION SITE ACQUIRED BY THE TOWNSHIP OF RARITAN

WHEREAS, as part of the subdivision of the former Yale Materials Handling Corporation Site (the "Site") upon which a Costco retail store has been constructed, a parcel of said land has been deeded to the Township for use as a parking facility by the Hunterdon Central High School on property identified as Block 16.02, Lot 41.01 (the "Township Property"); and

WHEREAS, Quest Environmental & Engineering Services, Inc. ("Quest") has been retained by Hyster-Yale Group, Inc. ("HYG") as its licensed site remediation professional ("LSRP") for the remediation of the Site, including the Township Property; and

WHEREAS, as part of the overall remediation of the Site, including the Township Property, Quest is required to submit to the New Jersey Department of Environmental Protection (the "NJDEP") a form entitled "Remedial Action Permit Initial Application-Ground Water" (the "NJDEP Form"); and

WHEREAS, Quest, for and on behalf of HYG, is responsible for on-going monitoring of the Site, including the Township Property; and

WHEREAS, Quest has requested that the Township execute Addendum B to the NJDEP Form since the Township now owns the Township Property; and

WHEREAS, the Township Attorney has reviewed and approved the NJDEP Form and recommends that the Mayor execute Addendum B thereto on behalf of the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, as follows:

1. The foregoing recitals are incorporated herein as if set forth in full.
2. The Mayor is hereby authorized to execute Addendum B to the NJDEP Form annexed hereto as Exhibit A.
3. The Township Clerk is hereby directed to forward the executed Addendum B to Darin P. Vogel, P.G., LSRP at Quest who will, in turn, transmit same to the NJDEP.
4. This Resolution shall take effect immediately.

RESOLUTION #20-69

A RESOLUTION CERTIFYING THAT THE FLEMINGTON-RARITAN FIRST AID AND RESCUE SQUAD HAS MET ALL REQUIREMENTS UNDER N.J.S.A. 27:5F-27

WHEREAS, pursuant to N.J.S.A. 27:5F-27, volunteer and non-volunteer emergency medical service organizations shall be responsible for the training of its members and that ambulances and ambulance equipment meet the standards required by the aforementioned act; and

WHEREAS, the Flemington-Raritan First Aid and Rescue Squad has certified via letter and certification by the New Jersey Department of Health attached to this resolution, that they have met all the requirements pursuant to N.J.S.A. 27:5F-27.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey does hereby certify that the Flemington-Raritan First Aid and Rescue Squad met all the requirements of N.J.S.A. 27:5F-27.

RESOLUTION #20-70

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT (EXPERT RADIO FREQUENCY ENGINEERING SERVICES)

WHEREAS, there exists a need for professional services for the following: expert radio frequency engineering services for the Planning Board and Board of Adjustment; and

WHEREAS, the estimated cost of the contract is \$185.00 per hour; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-12 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Charles A. Hecht, Telecommunications Engineer; Charles A. Hecht & Associates, Inc. for expert radio frequency engineering services for the Planning Board and Board of Adjustment

2. The contract is awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-71

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(ADDED ASSESSMENT INSPECTIONS)**

WHEREAS, there exists a need for professional services for the following: added assessment inspections; and

WHEREAS, the estimated cost of the contract is as follows: new home \$45.00/each; addition/major renovations \$40.00/each; decks, pools, sheds, etc. \$28.00/each; farmland \$30.00/each; commercial (existing) 38.00/each; commercial (new, full inspection) \$65.00/each;

and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-16 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Robert Gabrish, GP, Assessor Services, LLC. for added assessment inspection services

2. The contract is awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-72

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(TOWNSHIP AUDITOR)**

WHEREAS, there exists a need for professional services for the following: Township Auditor; and

WHEREAS, the estimated cost of the contract is not to exceed \$41,000.00, and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-15 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Robert W. Swisher, Suplee, Clooney and Company, for Township Auditor

2. The contract is awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-73

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(LANDSCAPE ARCHITECT SERVICES)**

WHEREAS, there exists a need for professional services for the following: matters relating to landscape architecture for the Board of Adjustment and Planning Board; and

WHEREAS, the estimated cost of the contract is \$160.00 per hour for Principals; \$70.00 per hour for Designer/Draftspersons and \$45.00 per hour for clerical personnel; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-07 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

John M. Thomas, John Morgan Thomas Landscape Architects, P.C., for matters relating to landscape architecture for the Board of Adjustment and Planning Board

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-74

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(TOWNSHIP ATTORNEY)**

WHEREAS, there exists a need for professional services for the following: legal representation of matters relating to the Township Committee and the Township of Raritan; and

WHEREAS, the estimated cost of the contract is \$165.00 per hour for Partners; \$150.00 per hour for Associates and \$70.00 per hour for Paralegals; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-05 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the

Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Jeffrey Lehrer, Esq., DiFrancesco, Bateman, Kunzman, Davis Lehrer & Flaum
for legal representation of matters relating to the Township Committee and the
Township of Raritan

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-75

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(LABOR COUNSEL)**

WHEREAS, there exists a need for professional services for the following: legal representation for matters relating to labor relations; and

WHEREAS, the estimated cost of the contract is \$165.00 per hour for services provided by Richard P. Flaum; \$150.00 per hour for Associates and \$70.00 per hour for Paralegals; and funds will be available in the 2020 budget appropriations through Certificate of Availability of Funds #20-11 for this purpose certified by the Chief Financial Officer.

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract,

however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Richard P. Flaum, Esq.; DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum for matters relating to labor relations

2. The contract is awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-76

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(TAX ATTORNEY)**

WHEREAS, there exists a need for professional services for the following: legal representation for tax appeals; and

WHEREAS, the estimated cost of the contract is \$155.00 per hour for Partners; and \$50.00 per hour for Paralegals, and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-18 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Harry Haushalter, Attorney at Law, for legal representation for tax appeals

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-77

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(MUNICIPAL PROSECUTOR)**

WHEREAS, there exists a need for professional services for the following: Municipal Prosecutor of the Township of Raritan; and

WHEREAS, the estimated cost of the contract is \$900.00 per session, and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-20 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Michael P. O'Grodnick, Esq., of the firm Savo, Schalk, Gillespie, O'Grodnick and Fisher, for the services of Municipal Prosecutor

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-78

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(MUNICIPAL PUBLIC DEFENDER)**

WHEREAS, there exists a need for professional services for the following: Municipal Public Defender; and

WHEREAS, the estimated cost of the contract is \$175.00 per case, and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-08 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Jennifer L. Toth, Esq., of the firm Winegar, Wilhelm, Glynn & Roemersma, for the services of Municipal Public Defender

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-79

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(BOND COUNSEL)**

WHEREAS, there exists a need for professional services for the following: Bond Counsel;
and

WHEREAS, the estimated cost of the contract is \$215 per hour for Attorneys; and \$135.00 per hour for Legal Assistants; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-10 for this purpose certified by the Chief Financial Officer;
and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

McManimon, Scotland & Baumann, LLC for bond counsel services

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-80

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(CONFLICT ENGINEERING EXPERT TO PLANNING BOARD AND BOARD OF
ADJUSTMENT)**

WHEREAS, there exists a need for professional services for the following: conflict engineering expert for the Planning Board and Board of Adjustment; and

WHEREAS, the estimated cost of the contract is outlined in the attached 2020 hourly rate table; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-06 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Cathleen Marcelli, PE, CME, Mott MacDonald, LLC for conflict engineering services

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-81

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(TRAFFIC ENGINEERING CONSULTANT)**

WHEREAS, there exists a need for professional services for the following: Traffic Engineering Consultant to the Planning Board and Board of Adjustment; and

WHEREAS, the estimated cost of the contract is \$165.00 per hour for Partners; \$130.00 per hour for Project Engineers; \$100.00 per hour for Traffic Analysts; \$65.00 per hour for Administrative Assistants; \$45.00 per hour for Draftsmen and Traffic Enumerators; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-09 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Jay Troutman, Jr., PE, McDonough & Rea Associates, Inc. for matters relating to traffic engineering for the Planning Board and Board of Adjustment

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-82

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(LEGAL REPRESENTATION OF THE RARITAN TOWNSHIP PLANNING BOARD)**

WHEREAS, there exists a need for professional services for the following: legal representation of matters relating to the Raritan Township Planning Board; and

WHEREAS, the estimated cost of the contract is \$165.00 per hour for all general legal services; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-13 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

John P. Belardo, Esq. McElroy, Deutsch, Mulvaney & Carpenter, LLP

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-83

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(LEGAL REPRESENTATION ON MATTERS RELATING TO AFFORDABLE
HOUSING)**

WHEREAS, there exists a need for professional services for the following: legal representation of matters relating to Affordable Housing; and

WHEREAS, the estimated cost of the contract is \$165.00 per hour for Partners; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-14 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

John P. Belardo, Esq. McElroy, Deutsch, Mulvaney & Carpenter, LLP

2. The contract is awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
 3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.
-

RESOLUTION #20-85

**A RESOLUTION AUTHORIZING TAX REFUNDS
FOR FIRST QUARTER 2020**

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly; and

WHEREAS, the Township Tax Collector has recommended the refund of an overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following receive a refund in the amount specified due to over payment of first quarter 2020 taxes.

<u>Taxpayer</u>	<u>Block</u>	<u>Lot</u>	<u>Qual.</u>	<u>Amount</u>
John Trevino (279 Old York Road)	79	18.01		\$1,755.06
Joseph H. Gill (1 West View Drive)	25	3.08		\$3,521.41
Rahmat Ghafoor (11 Carmen Lane)	63	5.07		\$4,332.05
Martin Grossman (10 Trotter Lane)	53.04	13		\$2,651.73
TOTAL:				\$12,260.25

RESOLUTION #20-87

**A RESOLUTION AUTHORIZING THE CANCELLATION OF SECOND
QUARTER 2020 TAXES DUE TO 100% DISABLED VETERAN EXEMPTION**

WHEREAS, N.J.S.A. 54:4-3.30 *et. seq.* provides for one-hundred percent (100%) disabled veterans and their spouses to be exempt from property taxes on their principal residences; and

WHEREAS, the property owner listed below has received such designation by the U.S. Veterans Administration and has subsequently applied and been approved for such exemption from the Township of Raritan Tax Assessor; and

WHEREAS, this designation can result in the overpayment of property taxes and require the cancellation of future tax payments; and

WHEREAS, the Township Tax Collector, as a result of recently approved one-hundred percent (100%) disabled veteran status, recommends the cancellation of the second quarter 2020 tax payments as listed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following second quarter 2020 taxes be cancelled due to one-hundred percent (100%) disabled veteran exemption.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
John Trevino (279 Old York Road)	\$2,380.45	79	18.01
Total:	\$2,380.45		

RESOLUTION #20-88

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(STRUCTURAL ENGINEERING SERVICES)**

WHEREAS, there exists a need for professional services for the following: matters relating to structural engineering for the Board of Adjustment; and

WHEREAS, the estimated cost of the contract is \$235.00 per hour; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-17 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Louis G. Adelsohn, PE; Frank H. Lehr Associates for matters relating to structural engineering for the Board of Adjustment

2. The contract is awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

Mayor Kuhl read Resolution #20-67 by title.

Deputy Mayor Gilbert inquired as to the locations of the charging stations and the timeline for completion. Mr. Hutchins advised that two (2) dual port stations will be installed at Lenape Park and 1 dual port station at the Municipal Building. He continued that the Township has nine (9) months to complete the installation from the date of receipt of the grant so approximately eight (8) months.

Mayor Kuhl asked for a motion to adopt Resolution #20-67.

Motion by MacDade, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION # 20-67

A RESOLUTON AUTHORIZING AWARD OF CONTRACT FOR PURCHASE AND INSTALLATION OF ELECTRIC CHARGING STATIONS

WHEREAS, the Township Committee had authorized the Administrator to apply for the New Jersey Department of Environmental Protection “It Pays to Plug In” grant; and

WHEREAS, the Township of Raritan has received an ‘It Pays to Plug In’ grant in the amount of \$30,000.00 for the purchase and installation of electric charging stations; and

WHEREAS, changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$40,000.00; and

WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed, as well as granted the authorization to negotiate such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 *et seq.* establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, William B. Pandos possesses the designation of Qualified Purchasing Agent as issued by the Director of Local Government Services in accordance with N.J.A.C 5:34-5 *et seq.*; and

WHEREAS, the Township of Raritan has appointed William Pandos as the Qualified Purchasing Agent and increased the bid threshold to \$40,000.00 as evidenced by Resolution #18-46; and

WHEREAS, three quotes were solicited for the purchase and installation of Electric Charging Stations; and

WHEREAS, Case Electric, P.O. Box 38, Baptistown, New Jersey 08803 has submitted the lowest quote for purchase and installation of 6 ClipperCreek Share2 HCS-40 ESVE Stations on 3 ClipperCreek ProMountDuo Universal pedestals in the amount of \$28,995.00 which is below the bid threshold; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #20-04 for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the contract for the purchase and installation of 6 ClipperCreek Share2 HCS-40 ESVE Stations on 3 ClipperCreek ProMountDuo Universal pedestals in the amount of \$28,995.00 be awarded to Case Electric; P.O. Box 38, Baptistown, New Jersey 08803.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, expressed concern regarding “ghost members” on some of the committees and suggested that the governing body sit at the tables rather than the Dais during meetings to be on an equal level with members of the public.

Gene Lewandowski, a resident of 3 Phipps Court, asked about the annual two percent (2%) increase by the Raritan Township Municipal Utilities Authority (RTMUA).

John Mackay, a resident of 122 Featherbed Lane, expressed dissatisfaction for the building taking place in the Township including that occurring on smaller lots and the impact on traffic.

Karen Becker, a resident of 14 Whitehouse Way, spoke in favor of the electric vehicle charging stations; inquired as to the installation costs for such and the cost of electric to taxpayers; and asked for an explanation for the elimination of the Wildlife Management Advisory Committee.

During public comment, Committee Member Reiner voiced opinion in support of Ms. Sachau’s suggestion regarding the seating of the governing body during regular meetings. Deputy Mayor Gilbert explained that the change in setup would require a costly overhaul due to the location of microphones and the recording system but that the Committee would consider the recommendation.

Mayor Kuhl responded to Mr. Lewandowski’s inquiry regarding the RTMUA’s annual two percent (2%) increase explaining that the RTMUA is a separate entity from the Township Committee. Committee Member Hazard commented on the light number of staffing; the large area of coverage including households and industry; repairs; record amounts of rain; heavy costs for cleaning the water; and a lack of revenue sources due to no available plant capacity. Committee Member Hazard advised that the RTMUA meets the third Thursday of the month at 5:00 p.m. on Old York Road and all are welcome to attend.

In regards to comments concerning building and traffic throughout the Township, Mayor Kuhl explained that today's development is due to state mandates for low income housing and that there have been no applications before the Planning Board. Mr. Lehrer clarified, pursuant to Municipal Land Use Law, that a house can still be built on a small lot that has been subdivided but must seek a variance if it does not meet the setback requirements.

Lastly, Mr. Hutchins addressed concerns regarding the electric charging stations advising that the cost of electric usage is borne by the Township and that there will be no significant increase. He continued to explain that surrounding towns and businesses including the Hunterdon Medical Center have charging stations and report minimal costs for electric usage. Mr. Hutchins further commented that the elimination of the Wildlife Management Advisory Committee was due to redundancy as the Open Space Advisory Committee was already handling similar items and the Township Committee had authorization over final decisions.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Gilbert, seconded by MacDade

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 7:51 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**RARITAN TOWNSHIP COMMITTEE SPECIAL MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, FEBRUARY 18, 2020**

MEETING CALLED: Mayor Kuhl called the special meeting to order at 5:05 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Scott MacDade; Comm. Louis Reiner (arrived at 5:20 p.m.)

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Chief Financial Officer, Bill Pandos; Fire Chief, Raritan Township Fire Company, Keith Paradiso; Raritan Township Fire Company past Fire Chiefs Doug Day and Steve Wetter

MEETING NOTICED: Mayor Kuhl advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 January 10, 2020 to the Courier News, Hunterdon County Democrat, Star Ledger, Express Times, NJ.com and was posted on the municipal bulletin board and the Township website.

2020 BUDGET DISCUSSION #3

Fire Company

Fire Truck: Discussion continued from the previous budget meeting regarding the Fire Company's request for a new fire truck. Fire Chief, Keith Paradiso presented financing options for the amount of \$800,000.00 that included the following:

1. \$400,000.00 payment upfront for the chassis (with an approximate \$15,000.00 savings upon final payment at delivery)
2. Lease to purchase with nothing down; a \$96,000.00 annual lease payment for ten (10) years; and final payment of \$1.00.

Committee Members raised questions and concerns regarding the need for another truck during the lease period; different lease terms; and whether the Special Service box truck was in service.

During the discussion, Committee Members concurred that the goal is to keep the final amount to \$750,000.00. Mr. Pandos commented that when the Township paid \$30,000.00 up front for a new ambulance, \$15,000.00 was reduced from the final payment. He expressed the opinion that the \$15,000.00 reduction offered by the truck manufacturer should be higher. Mr. Hutchins spoke about ways of keeping the budget at .38% (\$8.06 on the average assessed home at \$404,100).

Fire Company members advised that lease terms include five (5), seven (7), and ten (10) years maximum. Chief Paradiso commented that he would like to keep the Special Service box truck in service until delivery of the new truck but offered to sell beforehand, if necessary.

It was the consensus of Committee Members to purchase the truck now for the amount of \$750,000.00 and pay for the chassis up front. Fire Company to negotiate with the manufacturer a reduction amount off of the final payment and advise accordingly.

(Fire Company representatives left the meeting at 5:22 p.m.)

At this time, Mr. Pandos provided an update on the status of the budget introduction advising that the Township can proceed with the introduction of the budget on paper per the Division of Consumer Affairs. He explained that the State's system is expected to be up and running by February 28. Mr. Pandos further commented that the Township's financial advisor and bond counsel concur that this schedule will enable the refinancing to take place by the due date of June 18. He continued to advise that interest rates on this Serial Bond will be around two and a half percent (2.5%) or lower.

Discussion continued regarding setting the date for a special meeting for the budget introduction. It was the consensus to hold a special meeting on Thursday, February 27 or Friday, February 28. Mr. Pandos to advise on date upon receipt of certification of revenues from the Auditor.

PEOSHA: Discussion continued from the previous budget meeting regarding the Fire Company's request for an \$11,000.00 increase. Mr. Hutchins commented that the Township is currently giving the Fire Company \$127,000.00 in Operating and \$45,000.00 in Capital.

Deputy Mayor Gilbert suggested an annual increase of about \$2,000.00 or \$3,000.00 going forward instead of an \$11,000.00 increase this year. Deputy Mayor Gilbert explained that an increase every year will eventually total the \$11,000.00 they are asking for over several years but will assist them in planning. Deputy Mayor Gilbert continued that the Fire Company already submits itemized expenses monthly and are attentive to the budget process. All Committee Members spoke in favor of Deputy Mayor Gilbert's recommendation. Mr. Hutchins to advise Chief Paradiso of the recommendation.

CYBER SECURITY

Committee Member Hazard reported that he had reviewed the proposal and cost for cyber security. Committee Member Hazard explained that the proposal consists of added security including an upgraded firewall and backup which is absolutely necessary; without it leaves the Township very vulnerable. Committee Member Hazard spoke in support of the \$25,000.00 annual cost. Committee Member Hazard suggested noting in the newsletter the Township's initiative for upgraded security for the protection of its citizens information. There were no objections

PRIVILEGE OF THE FLOOR

There was no public in attendance.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn the meeting.

Motion by Reiner, seconded by Gilbert

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 5:51 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-92

A RESOLUTION AUTHORIZING THE TEMPORARY EMPLOYMENT OF MORGAN RAINER AS PART-TIME COURT CLERK IN THE MUNICIPAL COURT

WHEREAS, there exists a vacancy for a part-time temporary position as Court Clerk in the Municipal Court; and

WHEREAS, the Township Committee of the Township of Raritan wishes to fill this vacancy; and

WHEREAS, interviews have been conducted by the Court Administrator with applicants interested in this position; and

WHEREAS, the Court Administrator and Township Administrator recommend Morgan Rainer for the position of temporary part-time Court Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Morgan Rainer is hereby hired as temporary Court Clerk in the Municipal Court at a rate of \$18.00 per hour for Fifteen (15) hours per week on average, effective immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 3, 2020.

Lisa Fania, RMC
Township Clerk

16IIb.

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-96

A RESOLUTION AUTHORIZING
EMERGENCY TEMPORARY APPROPRIATION #1

WHEREAS, the 2020 Budget has not been adopted and additional temporary appropriations are required in order to provide municipal services until the 2020 Budget is adopted; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for the purpose mentioned above.

NOW, THEREFORE, BE IT RESOLVED (by not less than two-thirds of all members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20

Section 1. Emergency temporary appropriations be and the same are hereby made as follows:

<u>APPROPRIATIONS</u>	<u>SAL. & WAGES</u>	<u>OTHER EXPENSES</u>
Administrator	\$ 7,000.00	
Group Insurance		\$500,000.00
Police	\$70,000.00	
Zoning Board	\$ 6,500.00	
Emergency Management	\$ 1,000.00	
	<hr/>	<hr/>
Totals	\$84,500.00	\$500,000.00
	GRAND TOTAL:	\$584,500.00

Section 2. That the said emergency temporary appropriations will be provided for in the 2020 Budget.

ATTEST:

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 3, 2020.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-93

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(CONFLICT ATTORNEY FOR TAX APPEALS)

WHEREAS, there exists a need for professional services for the following: conflict attorney for legal matters regarding tax appeals; and

WHEREAS, the estimated cost of the contract is \$155.00 per hour for Partners; and \$50.00 per hour for Paralegals, and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-23 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

- 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Richard M. Conley, Attorney at Law, for legal representation as conflict attorney for tax appeals

- 2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 3, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

NOTICE FOR CONTRACT AWARD

PLEASE TAKE NOTICE that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, has awarded the following contract without competitive bidding as a professional service or extraordinary, unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a). The contract and the resolution authorizing it are on file and available for public inspection in the office of the municipal clerk.

AWARDED TO: Richard M. Conley, Attorney at Law
Richard M. Conley, LLC
122 Main Street
Flemington, NJ 08822

DURATION: January 1, 2020 through December 31, 2020

SCOPE OF SERVICES: Legal representation as conflict attorney for tax appeals

CONTRACT AMOUNT: Not to exceed \$3,000.00

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 20-23

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: Conflict attorney for legal matters regarding tax appeals

Vendor: Richard Conley, Attorney at Law

Amount(s): 155.00/hr per the 3
50.00/hr per the 1/3
Ad to exceed \$ 3,000 / yr P.O. No. _____ (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2020 Any contingency? No Yes Contingency in sufficient funds being appropriated and adopted in the 2020 Budget

Account title(s): Tax Assessor (05) Consultant

Resolution/Ordinance Date: 03/03/2020
Resolution/Ordinance Number: 20-93

Account no.(s):	Amounts		
	<input type="checkbox"/> Adopted budget	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Trust fund
a. <u>01-201-20-150-215</u>	_____	_____	<input type="checkbox"/> Temporary budget
b. _____	_____	_____	
c. _____	_____	_____	

William B. Pandos

William B. Pandos

02/26/2020
Date

cc: Finance
C. Barbati

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-94

**A RESOLUTION RATIFYING MEMORANDUM OF AGREEMENT
FOR ANN MARIE SILVIA**

WHEREAS, Ann Marie Silvia, Raritan Township Tax Collector, has requested a change to her regularly scheduled hours of work; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan has agreed that this is acceptable and will have no impact on the operation of the Tax Collection Department; and

WHEREAS, the Administrator has prepared a Memorandum of Agreement between the Township of Raritan and the Communication Workers of America, AFL-CIO, Local 1040.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby agree to the terms and conditions set forth in the Memorandum of Agreement between Raritan Township and the Communication Workers of America, AFL-CIO, Local 1040 specific to Ann Marie Silvia, Tax Collector, Raritan Township.

This resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 3, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-95

**A RESOLUTION RATIFYING MEMORANDUM OF AGREEMENT
FOR PATRICK FATTON**

WHEREAS, Patrick Fatton, Raritan Township Engineering Aid/Inspector has requested a change to his regularly scheduled hours of work; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan has agreed that this is acceptable and will have no impact on the operation of the Engineering Department; and

WHEREAS, the Administrator has prepared a Memorandum of Agreement between the Township of Raritan and the Communication Workers of America, AFL-CIO, Local 1040.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby agree to the terms and conditions set forth in the Memorandum of Agreement between Raritan Township and the Communication Workers of America, AFL-CIO, Local 1040 specific to Patrick Fatton, Engineering Aid/Inspector, Raritan Township.

This resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 3, 2020.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-97

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(PLANNING EXPERT FOR THE PLANNING BOARD)

WHEREAS, there exists a need for professional services for the following: planning expert for the Raritan Township Planning Board; and

WHEREAS, the estimated cost of the contract is \$125.00 per hour for all services; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Jessica Caldwell, P.P., A.I.C.P., L.E.E.D. – G.A., Principal Planner

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 3, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

NOTICE FOR CONTRACT AWARD

PLEASE TAKE NOTICE that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, has awarded the following contract without competitive bidding as a professional service or extraordinary, unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a). The contract and the resolution authorizing it are on file and available for public inspection in the office of the municipal clerk.

AWARDED TO: Jessica Caldwell
Jessica Caldwell & Associates, LLC
145 Spring Street
Suite E
Newton, NJ 07860

DURATION: January 1, 2020 through December 31, 2020

SCOPE OF SERVICES: Planning Expert for the Raritan Township Planning Board

CONTRACT AMOUNT: Not to exceed \$40,000.00

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-98

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(PLANNING EXPERT FOR THE BOARD OF ADJUSTMENT)

WHEREAS, there exists a need for professional services for the following: planning expert to the Raritan Township Board of Adjustment; and

WHEREAS, the estimated cost of the contract is \$125.00 per hour for all services; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Jessica Caldwell, P.P., A.I.C.P., L.E.E.D. – G.A., Principal Planner

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provide by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 3, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

NOTICE FOR CONTRACT AWARD

PLEASE TAKE NOTICE that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, has awarded the following contract without competitive bidding as a professional service or extraordinary, unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a). The contract and the resolution authorizing it are on file and available for public inspection in the office of the municipal clerk.

AWARDED TO: Jessica Caldwell
Jessica Caldwell & Associates, LLC
145 Spring Street
Suite E
Newton, NJ 07860

DURATION: January 1, 2020 through December 31, 2020

SCOPE OF SERVICES: Planning Expert to the Raritan Township Board of Adjustment

CONTRACT AMOUNT: Not to exceed \$40,000.00

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-100

A RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO
PHOENIX ADVISORS, LLC

WHEREAS, there exists a need for an Independent Registered Municipal Advisor for the issuance of \$7,721,000.00 in General Obligation Bonds, Series 2020; and

WHEREAS, the Township desires to award a contract for professional services based upon the merits and abilities of Phoenix Advisors, LLC; and

WHEREAS, funds will be available in the 2020 budget appropriations through Certificate of Availability #20-22 for this purpose certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Phoenix Advisors, LLC for advisory services relating to the issuance of \$7,721,000.00 in General Obligation Bonds, Series 2020.
2. Phoenix Advisors will be compensated \$13,360.50 for its services after the completion of the bond sale.
3. This contract for professional services will be awarded through a "non fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. This contract will be funded under Ordinance #20-11 through the proceeds of the sale of the bond.
5. A notice of this action shall be printed in the official newspaper as required by law within ten (10) days of its passage.

TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN

ATTEST:

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on March 3, 2020.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 20-27

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Construction/reconstruction
- Materials, supplies or equipment
- Major repairs

Description: exists a need for an Independent Registered
Management Advisor to provide services relating to the issuance
of General Obligation Bonds, Series 2020

Vendor: Phoenix Advisors, LLC

Amount(s): \$13,360.50 P.O. No. _____
 (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2020 Any contingency? No Yes

Account title(s): Ordinance # 20-11 Various Capital Improvements

Resolution/Ordinance Date: 03/03/2020

Resolution/Ordinance Number: 20-100

Account no(s):	Amounts		
	<input type="checkbox"/> Adopted budget	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Trust fund
a. <u>04-215-56-314-215</u>	<u>13,360.50</u>		
b. _____	_____		
c. _____	_____		

William B. Pandos 02/26/2020
Date

cc: Finance
C. Barbati