

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, March 7th, 2017
MEETING BEGINS AT 6:30 P.M.**

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary

1. **MEETING CALLED:**

Meeting called to order at: _____

2. **ROLL CALL:**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was advertised in the January 11, 2017 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Web Site.

3.A **Resolution #17-64 - CLOSED SESSION:**

Contract Negotiations –

Personnel – Municipal Court Judge, Police Captain Contract, Zoning and Property Maintenance Inspector, Municipal Court Administration

Pending Litigation -Macedo Industrial Park Tax Appeals

Attorney-Client Privilege – Deer Management Bid Specifications

Mayor Gilbert asks for a motion to adopt Resolution #17-64

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

CLOSED SESSION:

OPEN SESSION:

4. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

4A. **SWEARING IN OF POLICE OFFICERS:**

- 1) **Resolution #17-77 – Approving Side Bar Agreement with PBA Local 337A**

Mayor Gilbert asks for a motion to adopt Resolution #17-77.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- 2) **Resolution #17-68 – Appointment of Lt. Kevin Donovan to the Position of Police Captain Effective March 7, 2017 and approving**

Mayor Gilbert asks for a motion to adopt Resolution #17-68.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

Acting Municipal Clerk William Bray issues the Oath of Office to Lt. Donovan.

5.

- a. **AMEND/APPROVE AGENDA:** Mayor Gilbert asks the Committee for motions to amend and or approve the agenda.

b. **PUBLIC COMMENT:**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

6. **FINANCIAL ISSUES:**

PAYMENT OF BILLS:

- a. Payment of Bills as Listed for Raritan Township: \$ **461,274.20**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7. **REPORTS:**

a. **Liaison Reports**

Karen Gilbert – Historians, Finance, Personnel, Planning Board (Class I – Mayor)

Michael Mangin – Planning Board (Class II – Governing Body), RTMUA

Louis Reiner – Environmental Commission/Green Team, Fire/Rescue/OEM

Richard Chen – Finance, Open Space, Parks & Recreation

Craig O'Brien – Open Space

8. **UNFINISHED BUSINESS:**

- a. Budget Transfers/Financial Oversight
- b. On-Call Vehicle Use (Res. #17-49 & Res. 17-72)
- c. UCC Ordinance Amendments
- d. Open & Transparent Government
- e. Temporary Animal Control Contract (Res. #17-73)
- f. Republic Services Facility Renewal

9. **NEW BUSINESS:**

- a. Fee & Tax Cancellation (Res. #17-66, Res. #17-67)
- b. Return of Cash Performance Bond to REDCOM Design and Construction (Res. #17-65)

- c. Macedo Industrial Park Tax Appeals (Res. #17-80)
- d. Municipal Software Program (Res. #17-72)
- e. Registered Dietitian Nutritionist Day 2017/National Nutrition Month 2017 (Res. #17-78 & #17-79)
- f. Fire Safety Audit

10. **ORDINANCES:**
 Ordinances Public Hearing and Final Adoption

a. ORDINANCE #17-03

AN ORDINANCE AMENDING CHAPTER 5.44 ENTITLED “TOWING” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY THE DELETION OF SECTION 5.44.080 ENTITLED “MAXIMUM FEE RATE SCHEDULE” AND THE ADDITION OF NEW SECTION 5.44.080 ENTITLED “TOWING AND STORAGE FEE RATE SCHEDULE”.

Mayor Gilbert asked for a motion to open the Public Hearing on Ordinance #17-03.

Motion _____, Seconded _____: Voice Vote _____

Meeting opened to the public.

Mayor Gilbert asked for a motion to close the Public Hearing on Ordinance #17-03.

Motion _____, Seconded _____: Voice Vote _____

Mayor Gilbert asks for a motion to adopt Ordinance #17-03 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

Ordinances on First Reading

- b. ORDINANCE #17-02
 AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 15.04 ENTITLED

“UNIFORM CONSTRUCTION CODE” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO AMEND CERTAIN SECTIONS REGARDING FEES.

Mayor Gilbert asks for a motion to introduce Ordinance #17-02 on first consideration, same to be published according to law with a public hearing and final votes schedule for the meeting of March 21, 2017 beginning at 7 pm at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

c. **ORDINANCE #17-04**

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF RIGHT-OF WAY DEDICATION (AUTUMN LEAF DRIVE) FOR A PORTION OF BLOCK 43, LOT 13; A SIGHT TRIANGLE EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; A DRAINAGE EASEMENT (SWALE 1 AND SWALE 2) FOR A PORTION OF BLOCK 43, LOT 13; A REVOCABLE DRIVEWAY CONNECTION EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; A CONSERVATION EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; AND A STORMWATER MANAGEMENT FACILITY EASEMENT – DETENTION BASIN AND ACCESS EASEMENT FOR A PORTION OF BLOCK 43, LOT 13; ALL FROM ISLAMIC CENTER OF HUNTERDON COUNTY, INC.

Mayor Gilbert asks for a motion to introduce Ordinance #17-04 on first consideration, same to be published according to law with a public hearing and final votes schedule for the meeting of March 21, 2017 beginning at 7 pm at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

d. **ORDINANCE #17-05**
AN ORDINANCE AMENDING CHAPTER 6.08 ENTITLED “DEER MANAGEMENT PROGRAM LOTTERY”

Mayor Gilbert asks for a motion to introduce Ordinance #17-05 on first consideration, same to be published according to law with a public hearing and final votes schedule for the meeting of March 21, 2017 beginning at 7 pm at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- e. **ORDINANCE #17-06**
 AN ORDINANCE AUTHORIZING ACCEPTANCE OF A SIGHT TRIANGLE EASEMENT AND A DRAINAGE AND CONSERVATION EASEMENT THROUGH A PORTION OF BLOCK 36.03, LOT 5 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN.

Mayor Gilbert asks for a motion to introduce Ordinance #17-06 on first consideration, same to be published according to law with a public hearing and final votes schedule for the meeting of March 21, 2017 beginning at 7 pm at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

11. CORRESPONDENCE:

- a. Letter from Joseph S. Novak, dated Feb. 13, 2017, RE: resignation
- b. Letter from Anthony E. Koester, dated Feb. 14, 2017, RE: Parking at Block 84, Lot 34, Block 70, Lots 13 & 14
- c. Letter from Readington Township, dated Feb. 22, 2017, Re: Ordinance# 03-2017
- d. Flemington-Raritan Regional Board of Education Minutes from Feb. 13, 2017
- e. Email from Karen Gilbert, dated March 2, 2017 with attachment, RE: Construction Issues Meeting

- f. Email from Barbara Sachau dated March 2, 2017 RE: Employees observing their work times 8:30 am or not?
 - g. Email from Barbara Sachau dated March 1, 2017, RE: The Raritan Twp Wildlife Management Committee Meeting is shown as March 28 But it is listed as 9 pm
12. **NON CONSENT AGENDA** –
13. **CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Minutes:

Township Committee Meeting Minutes: Jan. 31, Feb. 2
Executive Session Minutes: Jan. 31, Feb. 2

Resolutions:

- a. **Resolution #17-49 – Authorization for On-Call vehicle use**
- b. **Resolution #17-65 – Authorization to Return Cash Performance Bond to REDCOM Design and Construction LLC**
- c. **Resolution #17-66 – Authorization to Cancel Certain Property Taxes.**
- d. **Resolution #17-67 – Authorization to refund Police Outside Detail Overpayment**
- e. **Resolution #17-68 – Authorization to settle Tax Appeal with Macedo Industrial Park**
- f. **Resolution #17-72 – Approving Vehicle Use Policy**
- g. **Resolution #17-73 -Authorizing Award Contract for Municipal Software to Spatial Data Logic**
- h. **Resolution #17-74 - Cancelling Contract with Animal Control & Investigative Services**

- i. **Resolution #17-76 - Amending Resolution 16-271**
- j. **Resolution #17-78 – Declaring Registered Dietitian Nutritionist Day 2017**
- k. **Resolution #17-79 – Declaring National Nutrition Month 2017**

Mayor Gilbert asks for a motion to adopt the Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

14. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.

15. **Resolution #17-XX- CLOSED SESSION (if needed):**

Mayor Gilbert asks for a motion to adopt Resolution #17-XX.

16. **CLOSED SESSION**

17. **OPEN SESSION**

18. **FURTHER ACTION**

19. **ADJOURNMENT:**

Mayor Gilbert asks for a motion to adjourn the meeting.

Meeting adjourned at _____