

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #18-111

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a) Contract Negotiations:
  - b) Personnel: Permanent part-time Public Works employee;  
Public Works Employee Retirement;  
Administrator's Salary
  - c) Attorney-Client Privilege:
  - d) Pending Litigation: Raritan Junction vs. RTMUA & Township  
3<sup>rd</sup> Party Complaint for Scarce Resources;  
Affordable Housing (including Dayton Road  
Property); LOSAP Grievance
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

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Lisa Fania, RMC  
Township Clerk

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Michael Mangin  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 15, 2018.

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Lisa Fania, RMC  
Township Clerk

89.

List of Bills - (All Funds)

Vendor	Description	Current Fund	Payment	Check Total
1692 - A & S HYDRAULICS		PO 6369 Mower 150 cylinders & plow cylinder	475.00	475.00
2587 - A. PETER ENEA		PO 6412 03/19/18 - 04/17/18	1,021.56	1,021.56
1232 - AT&T		PO 6397 APRIL 2018 - POLICE	151.12	151.12
4765 - BENCHMARK PROFESSIONAL SEMINARS, LL		PO 6354 New Jersey Police Records Management	590.00	590.00
4541 - BRION FLEMING, CUST OF PETTY CASH		PO 6400 April Petty Cash	74.53	74.53
3957 - CAROL BARBATI		PO 6424 Office Supplies	95.93	95.93
728 - CARTRIDGE WORLD		PO 6387 TONER/INK	183.97	183.97
1752 - CENTURYLINK-PAYPHONES		PO 6088 B-2018 PAYPHONE	50.00	50.00
4764 - CONNELL CONSULTING LLC		PO 6336 Training OPRA	119.00	119.00
4690 - CONSTELLATION		PO 6409 Light Bulbs	0.22	0.22
303 - COOPER ELECTRIC		PO 6386 1ST QRT 2018	70.50	70.50
3215 - DEPARTMENT OF FINANCE		PO 6410 B-2018 LEGAL SERVICES	5,100.00	5,100.00
3833 - DIFRANCESCO, BATEMAN, COLEY ETC		PO 5630 B-2018 LITIGATION SERVICES	9,240.19	9,240.19
236 - DITSCHMAN/FLEMINGTON FORD		PO 5631 B-2018 TAX APPEALS	356.50	356.50
4681 - EAGLE POINT GUN		PO 6146 Police Vehicle Repair Parts	175.00	175.00
263 - ELIZABETH TOWN GAS		PO 6376 Handgun ammunition, shotgun ammunit	93.12	93.12
3511 - FASTENAL CO		PO 6349 03/20/18 - 04/20/18	2,891.72	2,891.72
873 - FLEMINGTON CHEVROLET		PO 6411 Supplies	1,837.76	1,837.76
302 - FLEMINGTON DEPARTMENT STORE		PO 5703 Repair Parts	14.99	14.99
4313 - FLEMINGTON FIELDS CONDO		PO 6366 Repair Parts	154.05	154.05
4609 - GANNETT NJ NEWSPAPERS		PO 6365 21-14 Door Stop Police	28.44	28.44
4609 - GANNETT NJ NEWSPAPERS		PO 5275 Uniforms	884.03	884.03
		PO 6372 Uniform Items	67.49	951.52
		PO 6230 2017 - MSA	762.17	762.17
		PO 6391 JULY 2017	1,269.10	1,269.10
		PO 6392 FEBRUARY 2017	309.85	309.85
		PO 6393 JANUARY 2017	209.06	209.06
		PO 6394 DECEMBER 2016	42.31	42.31
		PO 6395 JUNE 2016	45.75	45.75
		PO 6396 SEPTEMBER 2017	45.32	45.32
4563 - GREATAMERICA FINANCIAL SRVC		PO 5914 B-2018 COPIER RENTALS	1,610.92	1,610.92
2919 - HALE TRAILER		PO 6367 Degreaser and Back up alarms	51.20	51.20
4750 - HOLLY TODD		PO 6454 2018 EYE CARE REIMBURSEMENT	150.00	150.00
2 - HUNTERDON LOCK & SAFE		PO 5426 PD Door Alarm	4,363.63	4,363.63
510 - J CALDWELL & ASSOC		PO 5404 Township Master Plan Reexamination	575.00	575.00
451 - JCP&L		PO 6428 MARCH 2018	7,618.86	7,618.86
2241 - JESCO INC		PO 6374 79 Cutting Edge and flasher	660.47	660.47
4322 - LINK HIGH TECH INC		PO 6298 B-PROACTIVE MONITORING FOR 2018	1,725.00	1,725.00
589 - M & W COMMUNICATIONS		PO 6299 B-PHONE SUPPORT FOR 2018	500.00	500.00
1431 - MCMANIMON & SCOTLAND, L.L.C.		PO 6375 Radio install 42	232.85	232.85
		PO 6359 BONDING SERVICES	1,249.20	1,249.20

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4756 - MONTAGE ENTERPRISES INC	PO 6251 Mower Knives	233.05	233.05
4649 - MORTON SALT INC	PO 5688 Road Salt	76,003.97	
	PO 5689 Road Salt	24,992.07	100,996.04
4061 - NAPA	PO 6380 Service and repair parts	1,038.41	1,038.41
3121 - NATIONAL PARTS SUPPLY	PO 6377 Service & repair parts	602.40	602.40
3881 - NEW JERSEY AMERICAN WATER	PO 5820 B-2018 FIRE HYDRANT	23,768.21	23,768.21
641 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 6239 Employment Ad Bldg.	115.00	
	PO 6294 Build. Sub-Code Ad	115.00	230.00
4484 - PETERSON SERVICE CO, INC	PO 6384 Chiller Alarm	372.00	372.00
4387 - PINNACLE INSURANCE SOLUTIONS	PO 6389 Bond Renewal	158.00	158.00
674 - PITNEY BOWES CREDIT CORP	PO 5933 B-2018 POSTAGE MACHINE RENTAL	1,118.01	1,118.01
2055 - POWERCO INC	PO 6253 63 Thumb Cylinder	600.00	600.00
714 - PWANJ REGION III	PO 6308 PWANJ 2018 Membership Dues	105.00	105.00
1996 - R & H TRUCK PARTS & SERVICE	PO 6368 trk 2 Steering Box	1,198.17	1,198.17
1939 - ROBERT H HOOVER & SONS	PO 6373 11 light repair & 17 wiper arms	374.93	374.93
4621 - SCOTT WALLIS	PO 6390 RCS Building Inspector Course and R	1,223.00	1,223.00
1637 - SCOTTIE DESIGNS & LETTERING	PO 6370 21-14 right side lettering	150.00	150.00
801 - SIRCHIE FINGERPRINT LAB	PO 6266 Evidence Supplies	363.46	363.46
2114 - SMITH TRACTOR EQUIPMENT INC	PO 6371 73 water pump	174.42	174.42
4527 - STAVOLA ASPHALT CO	PO 6382 Various Road Pothole patching	213.64	213.64
4528 - STAVOLA FLEMINGTON ASPHALT	PO 6381 Dory Dilts Road and Various Road Po	105.08	105.08
735 - TRANSUNION RISK &	PO 6419 Detective Bureau Searches	500.00	500.00
4383 - ULINE	PO 6385 Multiuse Cleaner	59.09	59.09
918 - VITAL COMMUNICATIONS INC	PO 5655 B-2018 TAX ASSESSOR & COLLECTOR SER	824.00	824.00
4090 - WB MASON	PO 6317 Office Supplies	403.73	403.73
4090 - WB MASON	PO 6333 OFFICE SUPPLIES	68.80	68.80
4482 - GLOBAL EQUIPMENT CO	State & Federal Grants		
	PO 6048 Safety Vests	376.59	376.59
1352 - ANIMAL CONTROL SOLUTIONS	Trust		
3570 - ASSOC. MAILING & PRINTING	PO 5664 B-2018 ANIMAL CONTROL SERVICES	1,750.00	1,750.00
4079 - CENTRAL JERSEY HSG RESOURCE	PO 6427 March 2018 Pet License Renewal mail	1,008.54	1,008.54
4609 - GANNETT NJ NEWSPAPERS	PO 5637 B-2018 AFFORDABLE HOUSING SERVICES	3,755.50	3,755.50
	PO 6392 FEBRUARY 2017	33.54	33.54
510 - J CALDWELL & ASSOC	PO 5937 B-OPEN SPACE FOR 2018	287.50	287.50
	PO 5938 B-COAH FOR 2018	120.00	407.50
4541 - BRION FLEMING, CUST OF PETTY CASH	General Capital		
930 - EQUITY ENVIRONMENTAL ENG,LLC	PO 6400 April Petty Cash	20.43	20.43
	PO 4978 Police Remediation	290.00	290.00
	PO 4978 Police Remediation	6,542.18	6,832.18

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total		
1431 - MCMANIMON & SCOTLAND, L.I.C.	PO 6359 BONDING SERVICES	474.30	474.30		
4528 - STAVOLA FLEMINGTON ASPHALT	PO 6381 Dory Dilts Road and Various Road Po	2,165.57	2,165.57		
TOTAL			196,799.40		
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	179,975.25
01-194-16-160-000	LICENSES			5,100.00	
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	797.89			
01-201-20-101-200	POSTAGE & PHOTOCOPYING	2,728.93			
01-201-20-120-200	TOWNSHIP CLERK - OE	1,140.56			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	54.64			
01-201-20-140-200	DATA PROCESSING SERVICES OE	3,049.00			
01-201-20-155-200	LEGAL SERVICES OE	11,020.89			
01-201-20-165-200	ENGINEERING SERVICES	185.92			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	1,316.98			
01-201-23-210-200	OTHER INSURANCE	158.00			
01-201-25-240-200	POLICE OE	4,345.18			
01-201-25-266-200	FIRE HYDRANTS	23,768.21			
01-201-25-267-200	FIRE OFFICIAL OE	67.49			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	447.68			
01-201-26-295-200	SNOW REMOVAL OE	100,996.04			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	541.42			
01-201-26-315-200	VEHICLE MAINTENANCE OE	6,092.24			
01-201-31-440-200	UTILITIES	9,657.96			
01-203-20-100-200	(2017) TOWNSHIP ADMINISTRATOR O/E		21.50		
01-203-20-120-200	(2017) TOWNSHIP CLERK - OE		771.42		
01-203-21-180-200	(2017) PLANNING BOARD OE		1,480.39		
01-203-21-185-200	(2017) ZONING BOARD OE		52.20		
01-203-25-240-200	(2017) POLICE OE		105.78		
01-203-25-267-200	(2017) FIRE OFFICIAL OE		884.03		
01-203-26-308-200	(2017) MUNICIPAL SERVICES ACT		762.17		
01-203-26-310-200	(2017) PUBLIC PROPERTY (B&G) OE		4,363.63		
01-203-43-490-200	(2017) MUNICIPAL COURT OE		65.10		
TOTALS FOR		166,369.03	8,506.22	5,100.00	179,975.25

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
02-101-01-000-001	Grant Checking	0.00		0.00	376.59
02-213-41-727-001-000	Clean Communities Act 2017			376.59	
<b>TOTALS FOR</b>	<b>State &amp; Federal Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>376.59</b>	<b>376.59</b>
03-101-01-000-001	Checking TD Bank			0.00	6,955.08
03-286-10-110-004-000	Reserve for Animal			2,792.08	
03-286-10-110-006-000	COAH Trust			3,875.50	
03-286-10-110-011-000	Reserve for Open Space			287.50	
<b>TOTALS FOR</b>	<b>Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>6,955.08</b>	<b>6,955.08</b>
04-101-01-000-001	Checking TD Bank			0.00	9,492.48
04-215-56-298-000	ORD 16-10 VARIOUS CAPITAL EQUIP & IMPROV			9,018.18	
04-215-56-301-000	Capital Ordinance #17-28			405.00	
04-215-56-303-000	Capital Ordinance #17-35			69.30	
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>9,492.48</b>	<b>9,492.48</b>
Total to be paid from Fund 01 Current Fund				179,975.25	
Total to be paid from Fund 02 State & Federal Grants				376.59	
Total to be paid from Fund 03 Trust				6,955.08	
Total to be paid from Fund 04 General Capital				9,492.48	
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				196,799.40	

Checks Previously Disbursed

50218	MICROSOFT	PO# 5685	B-2018 MICROSOFT SERVICES	270.10	5/02/2018
50118	MERITAIN HEALTH	PO# 6145	B-2018 HEALTH INS CLAIMS	25,072.85	5/01/2018
50118	MERITAIN HEALTH	PO# 6058	B-2018 HEALTH INSURANCE	41,989.94	5/01/2018
51118	RARITAN TWP PAYROLL AGENCY	PO# 6455	PAYROLL 05/11/18	311,536.06	5/11/2018
51118	RARITAN TWP PAYROLL AGENCY	PO# 6455	PAYROLL 05/11/18	9,260.22	5/11/2018

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
84	US BANK AS CUST FOR ACTLIEN HOLDING	PO# 6421	Tax Premium	900.00	5/07/2018
83	K C C PROMISED LANDS	PO# 6403	Tax Premium	1,200.00	5/01/2018
50118	RARITAN TWP MEDICAL CLAIMS TRUST	PO# 5753	MEDICAL BILLS FOR 2018	150,000.00	5/01/2018
82	FWDSL & ASSOC	PO# 6398	Premium	24,000.00	5/01/2018
81	CHRYSALIS INVESTORS LLC	PO# 6399	Premium	200.00	5/01/2018
31617	NJEPA	PO# 6320	Conf. Registration (3)	405.00	5/01/2018
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				564,834.17	
	Total paid from Fund 01 Current Fund		529,273.95		
	Total paid from Fund 03 Trust		35,560.22		
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			564,834.17		

Total for this Bills List: 761,633.57

9a.

**Monthly Summary**  
7-May-2018

**April**

Planning Board Number	Applicant	Rate	Hours	Extension
<b>PLAN REVIEW (Planning Escrow Acct.)</b>				
S-1409-P/F	Baldacchino	\$58.06	0.5	\$29.03
BOA-1-2017	Cardoso	\$175.32	0.25	\$43.83
BOA-2-2017	Caruso	\$175.32	0.75	\$131.49
SP-641-PF	Creekside at Hunterdon	\$58.06	1.5	\$87.09
BOA-11-2018	Diamond Communication	\$175.32	2	\$350.64
BOA-11-2018	Diamond Communication	\$175.32	2	\$350.64
S-1431-P	Fallone Group	\$175.32	0.25	\$43.83
SP-671-PF	Fred Beans Imports of Flemington	\$175.32	2	\$350.64
SP-671-PF	Fred Beans Imports of Flemington	\$175.32	0.75	\$131.49
3-2011(U)	Millennium Solar / Unity	\$175.32	2.5	\$438.30
3-2011(U)	Millennium Solar / Unity	\$175.32	0.5	\$87.66
S-1433-M	NJ Conservation Foundation	\$87.94	1	\$87.94
S-1433-M	NJ Conservation Foundation	\$175.32	0.25	\$43.83
S-1433-M	NJ Conservation Foundation	\$175.32	3	\$525.96
SP-641-P/F	Pulte Homes	\$175.32	1	\$175.32
SP-641-P/F	Pulte Homes	\$175.32	1.25	\$219.15
BOA-07-2018	Raritan Partners, LLC	\$87.94	1	\$87.94
SP-668-PF	Raritan Town Square	\$87.94	5	\$439.70
SP-668-PF	Raritan Town Square	\$87.94	3	\$263.82
SP-668-PF	Raritan Town Square	\$87.94	1	\$87.94
SP-668-PF	Raritan Town Square	\$87.94	4	\$351.76
SP-668-PF	Raritan Town Square	\$87.94	1.5	\$131.91
SP-668-PF	Raritan Town Square	\$87.94	1	\$87.94
SP-668-PF	Raritan Town Square	\$87.94	1.5	\$131.91
SP-668-PF	Raritan Town Square	\$87.94	2	\$175.88
SP-668-PF	Raritan Town Square	\$175.32	2.5	\$438.30
SP-668-PF	Raritan Town Square	\$175.32	1	\$175.32
BOA-02-2018	Roman Shor	\$175.32	0.75	\$131.49
BOA-02-2018	Roman Shor	\$175.32	2	\$350.64
SP-649-PF	Sanatana Dharma	\$58.06	0.5	\$29.03
BOA-10-2018	Sprint Spectrum	\$175.32	0.75	\$131.49
BOA-20-2017	Sprint Spectrum	\$175.32	3.5	\$613.62
BOA-10-2018	Sprint Spectrum	\$175.32	1.25	\$219.15
BOA-10-2018	Sprint Spectrum	\$175.32	3	\$525.96
BOA-06-2018	Sprint Spectrum Realty Co	\$175.32	0.75	\$131.49
BOA 13-2017	Stothoff	\$175.32	0.5	\$87.66
BOA 13-2017	Stothoff	\$175.32	0.25	\$43.83
BOA-01-2018	T-Mobile Northeast	\$175.32	1	\$175.32
BOA-01-2018	T-Mobile Northeast	\$175.32	0.5	\$87.66
BOA-09-2018	The Fudge Shoppe	\$87.94	3	\$263.82
BOA-09-2018	The Fudge Shoppe	\$175.32	0.5	\$87.66
BOA-08-2018	Troutman	\$175.32	0.75	\$131.49
BOA-08-2018	Troutman	\$175.32	0.25	\$43.83
BOA-08-2018	Troutman	\$175.32	1	\$175.32
SP-654-PF	Villages	\$58.06	0.5	\$29.03
SP-654-PF	Villages	\$58.06	0.5	\$29.03
				<b>\$8,756.78</b>

**CONSTRUCTION MANAGEMENT (Inspection Escrow Acct.)**

SP-648-PF	22 Royal LLC	\$58.06	0.5	\$29.03
SP-648-PF	22 Royal LLC	\$58.06	0.5	\$29.03
SP-648-PF	22 Royal LLC	\$87.94	0.5	\$43.97
SP-648-PF	22 Royal LLC	\$87.94	0.5	\$43.97
S-1409-P/F	Baldacchino	\$58.06	2.5	\$145.15

Planning Board Number	Applicant	Rate	Hours	Extension
S-1409-P/F	Baldacchino	\$58.06	2	\$116.12
SP-641-PF	Creekside at Hunterdon	\$58.06	2	\$116.12
SP-641-PF	Creekside at Hunterdon	\$58.06	3	\$174.18
SP-641-PF	Creekside at Hunterdon	\$58.06	1.5	\$87.09
SP-641-PF	Creekside at Hunterdon	\$58.06	1.5	\$87.09
SP-641-PF	Creekside at Hunterdon	\$58.06	2.5	\$145.15
SP-641-PF	Creekside at Hunterdon	\$58.06	5	\$290.30
SP-641-PF	Creekside at Hunterdon	\$58.06	2	\$116.12
SP-641-PF	Creekside at Hunterdon	\$58.06	2	\$116.12
SP-641-PF	Creekside at Hunterdon	\$58.06	4	\$232.24
SP-641-PF	Creekside at Hunterdon	\$58.06	1.5	\$87.09
SP-641-PF	Creekside at Hunterdon	\$87.94	4	\$351.76
SP-641-PF	Creekside at Hunterdon	\$87.94	0.5	\$43.97
SP-641-PF	Creekside at Hunterdon	\$87.94	0.5	\$43.97
SP-641-PF	Creekside at Hunterdon	\$87.94	1.5	\$131.91
SP-641-PF	Creekside at Hunterdon	\$87.94	0.5	\$43.97
SP-641-PF	Creekside at Hunterdon	\$87.94	2	\$175.88
SP-641-PF	Creekside at Hunterdon	\$87.94	4	\$351.76
SP-641-PF	Creekside at Hunterdon	\$87.94	4	\$351.76
SP-641-PF	Creekside at Hunterdon	\$87.94	1.5	\$131.91
SP-641-PF	Creekside at Hunterdon	\$175.32	0.75	\$131.49
SP-655-PF	Enclaves	\$58.06	0.5	\$29.03
SP-666-M	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-666-M	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-545-P/F	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-545-P/F	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-666-M	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-545-P/F	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-545-P/F	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-666-M	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-666-M	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-666-M	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-545-P/F	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-545-P/F	Flemington Industrial Park	\$87.94	0.25	\$21.98
SP-545-P/F	Flemington Industrial Park	\$175.32	0.5	\$87.66
SP-640-P/F	Flemington Junction/Ingerman	\$175.32	1.25	\$219.15
SP-640-P/F	Flemington Junction/Ingerman	\$175.32	1.5	\$262.98
SP-643-PF	Johanna Foods	\$58.06	0.5	\$29.03
SP-643-PF	Johanna Foods	\$58.06	1	\$58.06
SP-643-PF	Johanna Foods	\$58.06	0.5	\$29.03
SP-643-PF	Johanna Foods	\$58.06	0.5	\$29.03
SP-643-PF	Johanna Foods	\$58.06	2	\$116.12
SP-643-PF	Johanna Foods	\$58.06	1	\$58.06
SP-643-PF	Johanna Foods	\$175.32	2.5	\$438.30
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$58.06	1	\$58.06
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$58.06	2	\$116.12
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$58.06	1	\$58.06
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$58.06	1	\$58.06
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$58.06	1.5	\$87.09
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$175.32	0.5	\$87.66
SP-638-P/F	MR Development	\$87.94	1	\$87.94
SP-638-P/F	MR Development	\$87.94	1.5	\$131.91
SP-638-P/F	MR Development	\$87.94	1.5	\$131.91
SP-638-P/F	MR Development	\$175.32	2.5	\$438.30
S-1409-PF	North Bridge Development	\$58.06	1.5	\$87.09
S-1409-PF	North Bridge Development	\$87.94	0.5	\$43.97
S-1409-PF	North Bridge Development	\$87.94	0.5	\$43.97
S-1409-PF	North Bridge Development	\$175.32	1	\$175.32
S-1409-PF	North Bridge Development	\$175.32	0.5	\$87.66
S-1409-PF	North Bridge Development	\$175.32	2	\$350.64
S-1409-PF	North Bridge Development	\$175.32	1.25	\$219.15
S-1409-PF	North Bridge Development	\$175.32	0.75	\$131.49

Planning Board Number	Applicant	Rate	Hours	Extension
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$58.06	1	\$58.06
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$58.06	1	\$58.06
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$58.06	0.5	\$29.03
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$87.94	0.25	\$21.98
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$87.94	0.25	\$21.98
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$87.94	0.25	\$21.98
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SP-604-P	Pol-Y-Patel Hotel and Resturant	\$87.94	0.25	\$21.98
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$87.94	0.25	\$21.98
SP-604-P	Pol-Y-Patel Hotel and Resturant	\$175.32	0.5	\$87.66
SP-641-P/F	Pulte Homes	\$175.32	2.5	\$438.30
SP-641-P/F	Pulte Homes	\$175.32	1	\$175.32
SP-641-P/F	Pulte Homes	\$175.32	2	\$350.64
SP-641-P/F	Pulte Homes	\$175.32	1.25	\$219.15
SP-641-P/F	Pulte Homes	\$175.32	3	\$525.96
SP-641-P/F	Pulte Homes	\$175.32	1	\$175.32
SP-641-P/F	Pulte Homes	\$175.32	0.5	\$87.66
SP-641-P/F	Pulte Homes	\$175.32	2	\$350.64
SP-641-P/F	Pulte Homes	\$175.32	1.5	\$262.98
SP-641-P/F	Pulte Homes	\$175.32	2.5	\$438.30
SP-641-P/F	Pulte Homes	\$175.32	3	\$525.96
SP-641-P/F	Pulte Homes	\$175.32	2	\$350.64
SP-641-P/F	Pulte Homes	\$175.32	2.5	\$438.30
SP-641-P/F	Pulte Homes	\$175.32	2.5	\$438.30
SP-641-P/F	Pulte Homes	\$175.32	2.5	\$438.30
8-2016	Raritan Solar	\$58.06	0.5	\$29.03
8-2016	Raritan Solar	\$87.94	0.5	\$43.97
8-2016	Raritan Solar	\$87.94	0.5	\$43.97
8-2016	Raritan Solar	\$87.94	0.5	\$43.97
8-2016	Raritan Solar	\$87.94	0.5	\$43.97
8-2016	Raritan Solar	\$87.94	0.5	\$43.97
8-2016	Raritan Solar	\$87.94	0.5	\$43.97
8-2016	Raritan Solar	\$175.32	1	\$175.32
8-2016	Raritan Solar	\$175.32	1.5	\$262.98
8-2016	Raritan Solar	\$175.32	2	\$350.64
8-2016	Raritan Solar	\$175.32	1.75	\$306.81
8-2016	Raritan Solar	\$175.32	1.25	\$219.15
8-2016	Raritan Solar	\$175.32	1.5	\$262.98
8-2016	Raritan Solar	\$175.32	1	\$175.32
8-2016	Raritan Solar	\$175.32	1	\$175.32
8-2016	Raritan Solar	\$175.32	1	\$175.32
8-2016	Raritan Solar	\$175.32	1	\$175.32
8-2016	Raritan Solar	\$175.32	1	\$175.32
SP-553-P/F	Raritan Village Shopping Center	\$175.32	1.5	\$262.98
SP-649-PF	Sanatana Dharma	\$58.06	0.5	\$29.03
SP-649-PF	Sanatana Dharma	\$87.94	1	\$87.94
SP-649-PF	Sanatana Dharma	\$175.32	0.5	\$87.66
SP-649-PF	Sanatana Dharma	\$175.32	0.5	\$87.66
SP-649-PF	Sanatana Dharma	\$175.32	1	\$175.32
SP-649-PF	Sanatana Dharma	\$175.32	0.75	\$131.49
BOA-20-2017	Sprint Spectrum	\$175.32	1	\$175.32
SP-654-PF	Villages	\$58.06	1	\$58.06
SP-654-PF	Villages	\$87.94	0.5	\$43.97
SP-654-PF	Villages	\$87.94	0.5	\$43.97
SP-654-PF	Villages	\$87.94	0.5	\$43.97
SP-654-PF	Villages	\$87.94	0.5	\$43.97
SP-654-PF	Villages	\$87.94	0.5	\$43.97
SP-654-PF	Villages	\$87.94	0.5	\$43.97
SP-654-PF	Villages	\$87.94	0.5	\$43.97
SP-654-PF	Villages	\$175.32	0.5	\$87.66
SP-654-PF	Villages	\$175.32	1	\$175.32
SP-654-PF	Villages	\$175.32	0.5	\$87.66

Planning Board Number	Applicant	Rate	Hours	Extension
				\$17,932.54
<b>Grand Totals:</b>	<b>175 Inspections</b>		<b>217.25 Hours</b>	<b>\$26,689.32</b>

Antoine Hajjar \_\_\_\_\_ 5/7/2018  
 Antoine Hajjar, NJPE Date  
 Township Engineer

**2018 Monthly Summary**

January	\$ 28,293.97
February	\$ 30,079.39
March	\$ 22,934.48
April	\$ 26,689.32
May	
June	
July	
August	
September	
October	
November	
December	
<b>Total:</b>	<b>\$ 107,997.16</b>



**Animal Control  
Monthly Report: April 2018  
Raritan Township**

Total Calls: 23

Bite: 5

Cruelty/Neglect: 2

Other: 6

Stray: 8

Wildlife: 2



# RARITAN TOWNSHIP

## MEMORANDUM

*DATE: May 10, 2018*

*TO: Mayor and Township Committee*

*FROM: Donald Hutchins, Administrator*

*RE: CAP Bank*

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A question was raised by Mr. O'Brien at the last committee meeting regarding the use of the Cap Bank. At the meeting I asserted that we were not using the Cap Bank based on the CAPS Calculations worksheet, which was done by the Auditor. Mayor Mangin directed me to review this with the CFO and report back at the next meeting. Since Mr. Pandos did not do the LEVY CAP workbook this year, he initiated a review of the CAP Bank analysis and discovered that we are indeed utilizing the CAP Bank. The total inside the Cap appropriations in 2018 are \$15,755,419.83. The amount available using the 3.5% allowed for this year is \$15,504,384.44, therefore \$251,035.39 of the Bank was used. Mr. Pandos and I have discussed this with our Auditor, Mr. Swisher and he will be attending the meeting on May 15 to explain why there was some confusion on this issue. He will thoroughly review what this means relative to our proposed Budget and what the CAP Bank is. As this information became known I felt that it is imperative to inform the Committee immediately and although this topic will be included on the Agenda for May 15, I am sending the Committee this email in advance.

**EXPLANATION:** This Ordinance authorizes the Township of Raritan to accept a Corrected Pathway Access Easement for Lot 54.01 in Block 16.01 from Flemington Junction, L.L.C.

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**ORDINANCE #18-17**

**AN ORDINANCE AUTHORIZING ACCEPTANCE OF A CORRECTED  
PATHWAY ACCESS EASEMENT FOR LOT 54.01 IN BLOCK 16.01  
FROM FLEMINGTON JUNCTION, L.L.C.**

**WHEREAS,** Flemington Junction, L.L.C., is the fee simple owner of that certain tract of land lying and being in the Township of Raritan, County of Hunterdon, State of New Jersey, which tract of land is identified as Lot 54.01 in Block 16.01 on the Tax Map of Raritan Township in Hunterdon County, New Jersey, consisting of 11.45± acres (498,773± square feet), located on Junction Road, (the "Property"); and

**WHEREAS,** Flemington Junction, L.L.C., as Grantor, and The Township of Raritan, as Grantee, entered into that certain Pathway Access Easement, dated May 9, 2016, recorded on May 17, 2016 in the Hunterdon County Clerk's Office in Deed Book 2377, Page 437, Instrument No. 20160517000103190 (the "Original Easement") granting a nonexclusive access easement over a portion of the Property; and

**WHEREAS,** the portion of the Property subject to the Original Easement is more particularly described by metes and bounds description entitled:

"Metes and Bounds Description Flemington Junction Apartments 15' Wide Public Access Easement, Block 16.01, Portion Lots 54.01, Raritan Township, Hunterdon County, New Jersey" delineating an area of 0.459± acres (19,981± square feet),

which description is dated September 24, 2015, which description was prepared by Howard C. Lopshire, NJPLS, Lic. No. 24GS02680300, of Carroll Engineering (the "Original Easement Area"); and

**WHEREAS,** Grantor and Grantee now desire to amend which portion of the Property is subject to Original Easement, and do hereby revise and substitute the Original Easement Area, which revised portion is more particularly described by metes and bounds description entitled Metes and Bounds Description Flemington Junction Apartments 15' Wide Public Access Easement Block 16.01, Portion of Lot 54.01 Raritan Township Hunterdon County, New Jersey, which description is dated October 16, 2017, and which description was prepared by Howard C. Lopshire, NJPLS, Lic. No. 24GS02680300; and as further depicted and set forth on the "Grading & Stormwater Management Plan, Flemington Junction Apartments, Block 16.01, Lots 37.01 and 54, Proposed Lot 54.01 in Block 16.01, Situated in Raritan Township, Hunterdon County, New

Jersey,” last revised September 25, 2017, and prepared by Thomas J. Fik, NJPE, Lic. No. 24GE04591700, of Carroll Engineering; and

**WHEREAS**, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept the Corrected Pathway Access Easement for Lot 54.01 in Block 16.01, in substitution of the Original Easement Area from Flemington Junction, L.L.C.; and

**WHEREAS**, the Township Attorney for the Township of Raritan reviewed the Corrected Pathway Access Easement in substantially the form attached and finds it acceptable.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Corrected Pathway Access Easement attached hereto and directs its appropriate officials to execute and record same as may be necessary.

This Ordinance shall become effective according to law.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania  
Township Clerk

\_\_\_\_\_  
Michael Mangin  
Mayor

**NOTICE OF PENDING ORDINANCE**

**PLEASE TAKE NOTICE** that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 1, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 15, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, at which time all interested persons will be heard. Said ordinance may be reviewed at the Office of the Municipal Clerk during regular business hours.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

**EXPLANATION:** This Ordinance authorizes the Township of Raritan to accept a Detention Basin, Drainage, Conservation and Access Easement (Block 36.04, Lots 72, 73, 74, 75 and 76) from North Bridge Development Corporation and Walter Klink.

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**ORDINANCE #18-18**

**AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DETENTION BASIN, DRAINAGE, CONSERVATION AND ACCESS EASEMENT (BLOCK 36.04, LOTS 72, 73, 74, 75 AND 76) FROM NORTH BRIDGE DEVELOPMENT CORPORATION AND WALTER KLINK (20 RIDGE ROAD; 408, 410, 412, 414 CASE BOULEVARD)**

**WHEREAS,** the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept a Detention Basin, Drainage, Conservation and Access Easement for Block 36.04, Lots 72, 73, 74, 75 and 76, as shown on the Tax Map of the Township of Raritan ("Property") from North Bridge Development Corporation and Walter Klink; and

**WHEREAS,** this Detention Basin, Drainage, Conservation and Access Easement is required by Township of Raritan Planning Board Resolution No. 17-2010, R.T.P.B. Application No. S-1409; and

**WHEREAS,** North Bridge Development Corporation and Walter Klink agreed to donate the Easement at no cost to the Township; and

**WHEREAS,** the Township Attorney for the Township of Raritan reviewed the Detention Basin, Drainage, Conservation and Access Easement in substantially the form attached and finds it acceptable.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Detention Basin, Drainage, Conservation and Access Easement attached hereto and directs its appropriate officials to execute and record same as may be necessary.

This Ordinance shall become effective according to law.

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

**ATTEST:**

\_\_\_\_\_  
Lisa Fania  
Township Clerk

\_\_\_\_\_  
Michael Mangin  
Mayor

**NOTICE OF PENDING ORDINANCE**

**PLEASE TAKE NOTICE** that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 1, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 15, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, at which time all interested persons will be heard. Said ordinance may be reviewed at the Office of the Municipal Clerk during regular business hours.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

**EXPLANATION:** This Ordinance authorizes the Township of Raritan to accept an Access (K-Turn) Easement for Block 44, Lot 24.01; a Drainage Easement for Block 44.02, Lot 1; an Access Easement for Block 44, Lot 24.01; a Sight Triangle Easement for Block 44, Lots 24.02, 24.03, 24.32, 24.34, 24.41 and 24.42; Block 44.01, Lots 1, 5, 7 and 10; and Block 44.02, Lots 3 and 14; a Storm Sewer Easement for Block 44, Lots 24.26, 24.36, 24.37, 24.38, 24.39 and 24.40; Block 44.01, Lots 9 and 10; and Block 44.02, Lots 13, 14 and 15; and a Utility Easement for Block 44.02, Lots 1, 2 and 3; and Block 44.02, Lots 1, 14, 15, 16, 17; 18, 19, 20, 21, 22 and 23; all from Toll NJ, L.P.

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**ORDINANCE #18-19**

**AN ORDINANCE AUTHORIZING ACCEPTANCE OF AN ACCESS (K-TURN) EASEMENT FOR BLOCK 44, LOT 24.01; A DRAINAGE EASEMENT FOR BLOCK 44.02, LOT 1; AN ACCESS EASEMENT FOR BLOCK 44, LOT 24.01; A SIGHT TRIANGLE EASEMENT FOR BLOCK 44, LOTS 24.02, 24.03, 24.32, 24.34, 24.41 AND 24.42; BLOCK 44.01, LOTS 1, 5, 7 AND 10; AND BLOCK 44.02, LOTS 3 AND 14; A STORM SEWER EASEMENT FOR BLOCK 44, LOTS 24.26, 24.36, 24.37, 24.38, 24.39 AND 24.40; BLOCK 44.01, LOTS 9 AND 10; AND BLOCK 44.02, LOTS 13, 14 AND 15; AND A UTILITY EASEMENT FOR BLOCK 44.02, LOTS 1, 2 AND 3; AND BLOCK 44.02, LOTS 1, 14, 15, 16, 17, 18, 19, 20, 21, 22 AND 23; ALL FROM TOLL NJ, L.P.**

**WHEREAS,** the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept an Access (K-Turn) Easement conveyed to the Township by Toll, NJ, L.P., for Block 44, Lot 24.01 as shown on the Tax Map of the Township of Raritan; and

**WHEREAS,** the Township Committee also wishes to accept a Drainage Easement conveyed to the Township by Toll, NJ, L.P., for Block 44.02, Lot 1 as shown on the Tax Map of the Township of Raritan; and

**WHEREAS,** the Township Committee also wishes to accept an Access Easement conveyed to the Township by Toll, NJ, L.P., for Block 44, Lot 24.01 as shown on the Tax Map of the Township of Raritan; and

**WHEREAS,** the Township Committee also wishes to accept a Sight Triangle Easement conveyed to the Township by Toll, NJ, L.P., for Block 44, Lots 24.02, 24.03, 24.32, 24.34, 24.41 and 24.42; Block 44.01, Lots 1, 5, 7 and 10; and Block 44.02, Lots 3 and 14; all as shown on the Tax Map of the Township of Raritan; and

**WHEREAS**, the Township Committee also wishes to accept a Storm Sewer Easement conveyed to the Township by Toll, NJ, L.P., for Block 44, Lots 24.26, 24.36, 24.37, 24.38, 24.39 and 24.40; Block 44.01, Lots 9 and 10; and Block 44.02, Lots 13, 14 and 15; all as shown on the Tax Map of the Township of Raritan; and

**WHEREAS**, the Township Committee also wishes to accept a Utility Easement conveyed to the Township by Toll, NJ, L.P., for Block 44.02, Lots 1, 2 and 3; and Block 44.02, Lots 1, 14, 15, 16, 17, 18, 19, 20, 21, 22 and 23; all as shown on the Tax Map of the Township of Raritan; and

**WHEREAS**, these dedications are required by Township of Raritan Planning Board Resolution of Final Approval for Phase 1, No. 14-2012, R.T.P.B. #S-1315-F; and

**WHEREAS**, Toll, NJ, L.P., agreed to donate the Easements at no cost to the Township; and

**WHEREAS**, the Township Attorney for the Township of Raritan reviewed the Easements in substantially the form attached and finds each acceptable.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Easements attached hereto and directs its appropriate officials to record same as may be necessary.

This Ordinance shall become effective according to law.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania  
Township Clerk

\_\_\_\_\_  
Michael Mangin  
Mayor

**NOTICE OF PENDING ORDINANCE**

**PLEASE TAKE NOTICE** that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 15, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of June 4, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, at which time all interested persons will be heard. Said ordinance may be reviewed at the Office of the Municipal Clerk during regular business hours.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**ORDINANCE #18-20**

**BOND ORDINANCE PROVIDING FOR VARIOUS  
CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP  
OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW  
JERSEY, APPROPRIATING \$1,611,428.08 THEREFOR AND  
AUTHORIZING THE ISSUANCE OF \$1,530,856.68 BONDS  
OR NOTES OF THE TOWNSHIP TO FINANCE PART OF  
THE COST THEREOF**

**BE IT ORDAINED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$1,611,428.08, including the aggregate sum of \$80,571.40 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,530,856.68 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Purpose	Appropriation & Estimated Cost	Estimated Maximum Amount of Bonds & Notes	Period of Usefulness
a) Improvement of municipal building facilities by the enlargement of the rear parking lot and major repair of gutters in dormer area	\$10,000	\$9,500	15 years
b) Improvement of roads involving guide rail replacement and traffic signal upgrades	\$44,500	\$42,380	15 years
c) Improvement of parks consisting of acquisition and installation of baseball, softball and soccer equipment, basketball court resurfacing and water fountain replacement	\$25,000	\$23,800	15 years
d) Sidewalk replacement in the area of the Police Department facility	\$10,000	\$9,500	10 years
e) Acquisition of four-wheel drive vehicle for Police Department	\$60,000	\$53,856.68	5 years
f) Replacement of overhead doors and major repair of roof at Department of Public Works facility	\$47,500	\$45,225	15 years
g) Acquisition of self-contained breathing apparatus tanks for First Aid Squad	\$41,373	\$39,400	15 years
h) Acquisition of an ambulance for the First Aid Squad	\$200,000	\$190,000	10 years

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
i) Acquisition of self-contained breathing apparatus tanks for the Fire Department	\$23,055.08	\$21,957	15 years
j) Road reconstruction in Sunny Hills Section II, consisting of Valley View, Fairview, Birch and Hickory Roads and related areas	\$1,050,000	\$1,000,000	20 years
k) Additional funding for Hampton Corner Road Flooding Study and Design	<u>\$100,000</u> (\$135,000 appropriated in 2017 bond ordinance for a total expected cost of \$235,000)	<u>\$95,238</u>	15 years
<b>TOTALS:</b>	<b><u>\$1,611,428.08</u></b>	<b><u>\$1,530,856.68</u></b>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose. All of the purposes include costs necessary therefor or incidental thereto.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local

Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 17.26 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,530,856.68, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$322,286 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby makes the following covenants and declarations with respect to obligations determined to be issued by the chief financial officer on a tax-exempt basis. The Township hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the obligations, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the obligations. The chief financial officer is hereby authorized to act on behalf of the Township to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with

its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING  
RARITAN TOWNSHIP MUNICIPAL BUILDING  
TUESDAY, MAY 1, 2018**

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**MEETING CALLED:** Mayor Mangin called the regular meeting to order at 6:30 p.m.

**ROLL CALL:** The following were present: Mayor, Michael Mangin; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Craig O'Brien; and Comm. Louis Reiner

**ALSO PRESENT:** Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Police Captain, Kevin Donovan; Township Attorney, Jeff Lehrer; Attorney, Ed Purcell

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**MEETING ADVERTISED:** Mayor Mangin advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 10, 2018 issue of the Courier News and was posted on the municipal bulletin board and the Township website.

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Township Attorney Lehrer read Resolution #18-89 in full.

Mayor Mangin asked for a motion to approve Closed Session Resolution.  
Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Reiner

**RESOLUTION #18-89**

**RESOLUTION RETIRING INTO EXECUTIVE SESSION**

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS,** the Township is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a) Contract Negotiations:
  - b) Personnel: Administrator Evaluation; Building Subcode Official; Fire Subcode Official; Part-Time Building Inspector

- c) Attorney-Client Privilege: Raritan Junction vs. RTMUA & Township 3<sup>rd</sup> Party  
Complaint for Scarce Resources
- d) Pending Litigation:

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will return to Regular Session and may take further action.

5. This Resolution shall take effect immediately.

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***CLOSED SESSION MINUTES #1 WILL BE DONE IN A SEPARATE DOCUMENT***

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The regular meeting reconvened at 7:07 p.m.

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**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:** Mayor Mangin asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

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**AMEND/APPROVE THE AGENDA**

Mayor Mangin asked for any amendments to the Agenda.

Deputy Mayor Gilbert requested that one additional item be added to the meeting agenda, a request by the Raritan Township Republican Club for a proclamation by the Township Committee recognizing Freeholder, John E. Lanza and Attorney, John R. Lanza as recipients of its 2018 Community Service Award to be presented at the May 10, 2018 Awards Dinner. Deputy Mayor Gilbert explained that such request was received yesterday, April 30, and requires action at tonight's meeting due to the fact that the next Township Committee meeting, May 15, 2018, follows the May 10<sup>th</sup> event.

At this time, Committee Member Reiner requested that the Committee consider authorizing members of the public in attendance to comment on the proposed Clover Hill Sports Complex during the first Public Comment as the item is not on the meeting agenda.

Committee Member Reiner motioned to advance public comment on the proposed Clover Hill Sports Complex to the first Public Comment section; seconded by Hazard.

Mayor Mangin asked for a motion to approve the agenda as amended.  
Motion by Hazard, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

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**PUBLIC COMMENT:** It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

**Barbara Sachau**, a resident of 2 Glenway Drive, commented on appointments to the Wildlife Management Advisory Committee (WMAC); spoke about the problem of invasive plants in the forest and lyme tick; and expressed dissatisfaction of the 2017-2018 Wildlife Management Activity Report.

**Michael Class**, a resident of 6 Horseshoe Drive, spoke in opposition to the proposed sports complex expressing safety concerns and the need for bike trails. Mr. Class also commented on a quote from a municipal chair in the newspaper regarding the complex and asked if he was speaking on behalf of the municipality.

Committee Members responded to Mr. Class' inquiry regarding the quote of a municipal chair in the newspaper, advising that it was from the Flemington Borough Chair. Mayor Mangin also commented that the formation of the ad hoc committee was formed in response to requests for more athletic fields in the community.

**Steve Saus**, a resident of 29 Running Brook Circle, expressed opposition to the proposed development of the parcel commenting on the proliferation of youth sports in the community including the number of schools and athletic facilities such as Diamond Nation, NexLevel Sports, Healthquest; and the number of existing football teams. Mr. Saus asked what will happen to the Flemington Raritan Baseball fields, school fields and half utilized infrastructure, if this parcel is developed.

**John Testa**, a resident of 10 Clover Hill Road, expressed disapproval of the proposed complex and commented that, "I firmly believe that this was trying to sneak by the residents of the neighborhood."

**Ira Rosenheim**, a resident of 27 Patrick Henry Place, commented, “what has been really disappointing has been the amount of misinformation, exaggeration, hyperbole, and incorrect statements being made by many people throughout the community.” He continued, “so apparently, this proposal will generate traffic, more than the 4H Fair every single weekend; lights shining directly in people’s houses twenty-four (24) hours a day; potentially open up a hole in the Ozone layer above Raritan Township; endanger our children’s lives as they try to cross the street to use this complex; and generally, ruin the livelihood of every resident in Raritan Township who lives within a mile of this property.” Mr. Rosenheim explained that a concept plan showing the possibilities of what could be done on that particular piece of property was presented two weeks ago at the Township Committee meeting. He continued to comment that people are jumping to conclusions and making assumptions based on emotion, as there are no facts regarding traffic impact and cost. Mr. Rosenheim further explained that at the previous Township Committee meeting, Committee members reiterated in response to several residents’ concerns and comments the fact that this was a conceptual plan. He continued to explain that endorsement of the plan does not mean that this is exactly what will be built and continued that the site was selected because of its size, proximity to existing athletic fields and the fact that it is owned by the County which would minimize any impact to Raritan Township resources. Mr. Rosenheim added that it has been since learned that this parcel is already designated by the County as “future general use park with active recreation improvements planned.”

Mr. Rosenheim respectfully requested that the Township Committee adopt a resolution endorsing this concept plan at the next scheduled meeting.

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## FINANCIAL ISSUES

Payment of Bills as listed for **Raritan Township: \$6,600,200.46**

Mayor Mangin asked for a motion to approve the bill list for Raritan Township.

Motion by Gilbert, seconded by Hazard

### ROLL CALL VOTE:

**AYES:** Gilbert, Hazard, O’Brien, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

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## REPORTS

The following staff reports were acknowledged by the Township Committee:

\*Fire Safety – March 2018

\*Wildlife Management Activity Report – 2017-2018

\*Court – March 2018

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## LIAISON REPORTS

- Karen Gilbert: Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)  
Deputy Mayor Gilbert reported on a meeting of the Planning Board advising that Chairman Kuhl is drafting the temporary use ordinance for review by the Township Committee.
- Gary Hazard: Court/Police; RTMUA  
Committee Member Hazard announced that Judge William Mennen is on board and the Court is catching up.
- Craig O'Brien: Open Space  
No report.
- Louis Reiner: Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee  
No report.
- Michael Mangin: Board of Health; Finance; Personnel; Planning Board (Class I Member)  
No report.

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## UNFINISHED BUSINESS

**a. Decision regarding liaison to Environmental Commission/Green Team** – Mayor Mangin asked Committee Member O'Brien for a decision regarding his availability to serve as liaison to the Environmental Commission/Green Team, as the ninety-day wait period, requested by Committee Member O'Brien January 16, 2018 was up. Deputy Mayor Gilbert accepted responsibility as liaison to the Environmental Commission/Green Team. Committee Member Reiner also offered to assist.

**b. Appointment to the RTMUA for the unexpired term to January 31, 2019** – Mayor Mangin advised that there is one additional vacancy on the RTMUA for an unexpired term to January 31, 2019 and requested a recommendation for the appointment of a Township Committee member. Committee Member Hazard recommended himself. Committee Member Reiner expressed support of Committee Member Hazard's nomination of himself.

Deputy Mayor Gilbert inquired as to whether or not Committee Member Hazard could serve as a member of the RTMUA and Township Committee liaison to same.

Mr. Lehrer clarified that there is no legal obligation to have a separate person serve as liaison and that Committee Member Hazard could be appointed.

Mayor Mangin asked for a motion to appoint Committee Member Hazard as a Commissioner to the RTMUA for the unexpired term to January 31, 2019.

Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** O'Brien  
**ABSTAIN:** None  
**ABSENT:** None

During the vote, Committee Member O'Brien commented, "No. Gary, I think you do a great job on it but I am very, very concerned. The RTMUA is set up to be an independent authority, independent of the Township, not to be controlled by another organization. By having an employee on the RTMUA, I think we set a very bad precedent where one organization is going to start telling the other what to do. I'm extremely uncomfortable with anybody being in that position. So I vote No."

Committee Member Hazard commented, "I appreciate it Mr. O'Brien, and respect your No vote but based on the issues that we have over there I think it is critical."

Committee Member Reiner commented, "The RTMUA has failed miserably in doing its due diligence in taking care of the rate payers in this Township. Rates have increased over 100% over the last 10 years, likewise debt has increased to a staggering \$18 million surpassing the overall debt of this Township.....there is no leadership over there....my vote is Yes."

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**NEW BUSINESS**

**a. Request from Hunterdon Land Trust to use the municipal parking lot for a 25<sup>th</sup> Anniversary Celebration hosted by Basil Bandwagon on Saturday, May 5, 2018** – Deputy Mayor Gilbert expressed safety concerns regarding pedestrians crossing at the Route 12 Circle. It was the consensus that Administrator, Don Hutchins follow up with Hunterdon Land Trust for a safety plan regarding pedestrian crossing.

Mr. Lehrer advised Committee Members that they could conditionally approve the request subject to Police Captain Donovan's satisfaction.

Mayor Mangin asked for a motion to approve the use of the municipal parking lot conditionally subject to Police Captain Donovan's approval of a safety plan.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**b. Proclamation recognizing Freeholder John E. Lanza and John R. Lanza as recipients of the Raritan Township Republican Club 2018 Community Service Award** – Mr. Lehrer advised that “under code Section 2.08.030, the Mayor shall have the power to make proclamations concerning holidays and events of interest.” He continued to comment that the proposed request is honoring someone and is not an event of interest and, therefore, advised that action regarding recognition is done by resolution.

Mayor Mangin asked for a motion to proceed with a proclamation recognizing John E. Lanza and John R. Lanza as recipients of the Raritan Township Republican Club 2018 Community Service Award to be confirmed by resolution at the next regular meeting.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O’Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

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**ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)**

Mayor Mangin read by title Ordinance #18-16.

CALENDAR YEAR 2018  
ORDINANCE TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45:14)

Mayor Mangin asked for a motion to open public hearing.

Motion by Gilbert, seconded by Hazard

**MOTION UNANIMOUSLY CARRIED**

No public comment.

Mayor Mangin asked for a motion to close the public hearing and adopt Ordinance #18-16 on final consideration, same to be published according to law.

Motion by Hazard, seconded by Gilbert

Mayor Mangin solicited comments.

Committee Member O’Brien asked “how much is spending going up this year under the CAP?” Committee Member O’Brien further commented, “...that it is a 5 ½% spending increase under the CAP and that the Township is using some of the CAP bank to absorb some of that.”

Mr. Hutchins commented, “...we are not using CAP bank to bring that cost down. We are not offsetting spending with the CAP bank. We are offsetting those costs with funds that are already available... We are not using the CAP bank.”

Debate continued.

Deputy Mayor Gilbert asked if the auditor approved this CAP bank.

Mr. Hutchins responded that the auditor recommended that we adopt the CAP bank ordinance as course of business and confirmed that the auditor approved the amount.

Mayor Mangin requested discussion regarding the CAP bank ordinance be carried to the next scheduled meeting where the Chief Financial Officer could be present.

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** O'Brien

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE ADOPTED**

Ordinance advertised April 11, 2018 The Courier News. Posted on municipal bulletin board as required by law.

**ORDINANCE #18-16**

**CALENDAR YEAR 2018**

**ORDINANCE TO ESTABLISH A CAP BANK**

**(N.J.S.A. 40A:4-45:14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 *et. seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said final budget appropriations to 2.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations; and,

**WHEREAS**, a municipality may, by ordinance, bank the difference between its final budget appropriations and the 3.5% increase authorized by this ordinance when said difference is not appropriated as part of the final budget; and

**WHEREAS**, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby determines that this difference in the amount of \$522,280.61 that is not appropriated part of the final budget shall be retained as an exception to the final appropriations in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon,

**ORDINANCES (INTRODUCTION, FIRST READING)**

Mayor Mangin read by title Ordinance #18-17.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A CORRECTED PATHWAY ACCESS EASEMENT FOR LOT 54.01 IN BLOCK 16.01 FROM FLEMINGTON JUNCTION, L.L.C.

Mayor Mangin asked for a motion to introduce Ordinance #18-17 on first consideration.  
Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for May 15, 2017.

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Mayor Mangin read by title Ordinance #18-18.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DETENTION BASIN, DRAINAGE, CONSERVATION AND ACCESS EASEMENT (BLOCK 36.04, LOTS 72, 73, 74, 75 AND 76) FROM NORTH BRIDGE DEVELOPMENT CORPORATION AND WALTER KLINK (20 RIDGE ROAD; 408, 410, 412, 414 CASE BOULEVARD)

Mayor Mangin asked for a motion to introduce Ordinance #18-18 on first consideration.  
Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for May 15, 2017.

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**CORRESPONDENCE**

- a. Letter from Public Works accepting donation of tracking pads from Castle Septic Service
  - b. Letter of commendation - Fire Safety
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## **NON-CONSENT AGENDA**

### **Township Committee Regular Meeting Minutes**

Mayor Mangin asked for a motion to approve the Regular Meeting Minutes of April 17, 2018.

Committee Member O'Brien requested that the minutes be amended to revise the language on page 9, paragraph starting with, "Committee Member O'Brien cited action of those in combat on the USS Hornet..." to "Committee Member O'Brien cited action of those in the Doolittle Raid on the USS Hornet..." Committee Member O'Brien also advised that blood chip be corrected to read "blood chit."

Motion by Reiner, seconded by Mayor Mangin to approve the regular meeting minutes of April 17, 2018 as amended.

#### **ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

Mayor Mangin asked for a motion to approve the Regular Meeting Minutes of February 7, 2017.

Committee Member O'Brien requested that the vote be clarified regarding the adoption of Resolution #17-53, appointing Donald Hutchins as Township Administrator. Committee Member O'Brien stated that the vote was 3-2, that Committee Member Chen voted No. It was the consensus to direct Municipal Clerk, Lisa Fania, to verify the vote and carry approval to the next scheduled meeting.

### **Township Committee Special Meeting Minutes**

Mayor Mangin asked for a motion to approve the Special Meeting Minutes of March 26, 2018.  
Motion by Gilbert, seconded by Hazard

#### **ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

Mayor Mangin asked for a motion to approve the Special Meeting Minutes of March 27, 2018.  
Motion by Gilbert, seconded by Reiner

#### **ROLL CALL VOTE:**

**AYES:** Gilbert, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** Hazard  
**ABSENT:** None

Mayor Mangin asked for a motion to approve the Special Meeting Minutes of April 2, 2018.  
Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** O'Brien  
**ABSENT:** None

Mayor Mangin asked for a motion to approve the Special Meeting Minutes of April 6, 2018.  
Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**Township Committee Executive Meeting Minutes**

Mayor Mangin asked for a motion to approve the Executive Session Meeting Minutes of April 17, 2018.

Motion by Hazard, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

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Mayor Mangin read by title Resolution #18-91.

Mayor Mangin asked for a motion to adopt Resolution #18-91.

Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #18-91**

**A RESOLUTION AMENDING RESOLUTION #18-86  
APPOINTING JOHN TULLY AS RTMUA COMMISSIONER  
EFFECTIVE APRIL 3, 2018**

**WHEREAS,** Resolution #18-86 was adopted April 17, 2018 ratifying and confirming voice vote authorization of the appointment of John Tully as Commissioner to the Raritan

Township Municipal Utilities Authority (RTMUA) for a five-year term, expiring April 2, 2023, effective April 3, 2018; and

**WHEREAS**, there exists two (2) vacancies with unexpired terms on the RTMUA as of February 7, 2018; and

**WHEREAS**, the appointment of John Tully shall be for one of the unexpired terms rather than a five-year term.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the term of John Tully's appointment to the RTMUA be corrected to an unexpired term of January 31, 2020.

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Mayor Mangin read by title Resolution #18-93.

Mayor Mangin asked for a motion to adopt Resolution #18-93.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

A COPY OF RESOLUTION #18-93 IS HEREWITH ATTACHED AND MADE A PART OF THESE MINUTES

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Mayor Mangin read by title Resolution #18-103.

Mayor Mangin asked for a motion to adopt Resolution #18-103.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #18-103**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
DAVID FABIANO AS FULL-TIME BUILDING SUBCODE OFFICIAL**

**WHEREAS**, the Township of Raritan is in need of a full-time Building Subcode Official;  
and

**WHEREAS**, the Mayor and Township Committee desires to permanently fill this position;  
and

**WHEREAS**, the Administrator has advertised, interviewed and recommends that David Fabiano be appointed as the full-time Building Subcode Official.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that David Fabiano is hereby appointed to the position of Building Subcode Official, effective May 1, 2018 for a four (4) year term in accordance with N.J.S.A. 52:27D-126 at an annual starting salary of \$83,500.00 in accordance with the C.W.A. Local 1040 Supervisory Bargaining Unit.

**BE IT FURTHER RESOLVED** that David Fabiano shall receive the following additional compensation:

- 1) \$2000.00 stipend upon attaining Plumbing Inspector License.

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Mayor Mangin read by title Resolution #18-104.

Mayor Mangin asked for a motion to adopt Resolution #18-104.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** O'Brien

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #18-104**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
SCOTT WALLIS AS FULL-TIME FIRE SUBCODE OFFICIAL**

**WHEREAS**, the Township of Raritan is in need of a full-time Fire Subcode Official; and  
**WHEREAS**, the Mayor and Township Committee desires to permanently fill this position;

and

**WHEREAS**, the Administrator has advertised, interviewed and recommends that Scott Wallis be appointed as the full-time Fire Subcode Official.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Scott Wallis is hereby appointed to the position of Fire Subcode Official, effective May 1, 2018 for a four (4) year term in accordance with N.J.S.A. 52:27D-126 at an annual starting salary of \$78,000.00 in accordance with the C.W.A. Local 1040 Supervisory Bargaining Unit.

**BE IT FURTHER RESOLVED** that Scott Wallis shall receive the following additional compensation:

- 1) \$2000.00 stipend upon attaining Building Inspector License.
  - 2) \$2000.00 stipend upon attaining Electrical Inspector License.
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Mayor Mangin read by title Resolution #18-105.

Mayor Mangin asked for a motion to adopt Resolution #18-105.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #18-105**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE HAMPTON CORNER ROAD FLOODING REMEDIATION**

**WHEREAS**, there exists a need for a licensed professional engineer and engineering services in connection with the Hampton Corner Road flooding remedial activities; and

**WHEREAS**, the provision of engineering services is a "professional service" pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Township Committee desires to award a contract for these professional services based upon the merits and abilities of Keller and Kirkpatrick, Inc.; and

**WHEREAS**, this contract for professional services will be awarded through a "non-fair and open" process pursuant to N.J.S.A. 19:44A-20.4 et seq.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Keller and Kirkpatrick, Inc. for the preparation and completion of all tasks required and as outlined in Phase 1 (DESIGN STUDY) and Phase 2 (PRELIMINARY DESIGN AND PERMIT DOCUMENTS) as outlined on page 21 of the proposal attached hereto as Exhibit "A." All tasks required to complete the Hydrologic and Hydraulic design of the replacement bridge and roadway improvements as outlined in Attachment A of the Proposal attached hereto as Exhibit "B."

2. That the contract for be awarded to Keller and Kirkpatrick, 301 Gibraltar Drive, Suite 2A, Morris Plains, New Jersey 07950 for a sum not to exceed \$124,000.00.

3. This contract for professional services is awarded through a "non-fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.

4. That the Chief Financial Officer certified that funds are available in the Capital Budget to award the contract to Keller and Kirkpatrick, Inc. evidenced by Certificate of Availability of Funds #18-16 attached to this resolution.

5. A notice of this action shall be printed in the official newspaper as required by law within ten (10) days of its passage.

6. The Business Disclosure Entity Certification shall be placed on file with this resolution.

Mayor Mangin read by title Resolution #18-106.

Mayor Mangin asked for a motion to adopt Resolution #18-106.

Motion by Hazard, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #18-106**

**AUTHORIZING THE SALE OF SURPLUS EQUIPMENT  
(1992 TORO INFIELD PRO 5000)  
TO HUNTERDON CENTRAL REGIONAL HIGH SCHOOL**

**WHEREAS**, the Township of Raritan is in possession of a surplus of Toro Infield Sand-pro units and wishes to sell one; and

**WHEREAS**, a 1992 Toro Infield Pro 5000 is no longer needed for a public purpose; and

**WHEREAS**, the unit cannot be traded in for resale due to the rules of the Co-op agreement; and

**WHEREAS**, Hunterdon Central Regional High School has expressed a need for such equipment and an interest in buying the oldest Toro Infield Sand-pro unit; and

**WHEREAS**, Brion Fleming, Superintendent of Public Works, recommends the sale of the 1992 Toro Infield Sand-pro 5000 to Hunterdon Central Regional High School for the amount of \$1,450.00.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the 1992 Toro Infield Sand-pro 5000 be sold to Hunterdon Central Regional High School for the amount of \$1,450.00.

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Mayor Mangin read by title Resolution #18-90.

Mayor Mangin asked for a motion to adopt Resolution #18-90.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Mangin

**NOES:** O'Brien

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #18-90**

**A RESOLUTION RATIFYING AND CONFIRMING THE APPROVAL  
OF EXPENDITURE OF FUNDS EFFECTIVE APRIL 17, 2018**

**WHEREAS**, at the Township Committee's regular meeting on April 17, 2018, the Township Administrator requested the expenditure of funds for non-union salary increases, stipends and vehicle leases for the Police Department as introduced in the 2018 Municipal Budget on April 6, 2018; and

**WHEREAS**, the Township Committee at its regular meeting on April 17, 2018, by voice vote, approved the expenditure of these funds; and

**WHEREAS**, the Administrator has since determined that stipends will not be paid until after the adoption of the Budget.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the voice vote authorizing the expenditure of funds for non-union salary increases and vehicle leases for the Police Department is hereby ratified and confirmed as follows:

- 1) **Non-union salary increases - \$10,071.10**
- 2) **Police Vehicle Leases - \$30,000.00**

Mayor Mangin read by title Resolution #18-108.

Mayor Mangin asked for a motion to adopt Resolution #18-108.

Motion by Hazard, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #18-108**

**A RESOLUTION AUTHORIZING EMERGENCY  
TEMPORARY APPROPRIATION #5**

**WHEREAS**, a Temporary Budget was adopted for 2018 by the Township Committee on January 4, 2018 by Resolution #18-12; and

**WHEREAS**, as per New Jersey Local Budget Law 40A:4-20 Emergency Temporary Appropriations, states that the Governing Body may by resolution adopted by 2/3rds vote of the full membership thereof make emergency temporary appropriations for any purposes for which appropriations may lawfully be made.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that emergency temporary budget appropriations are made as follows; said emergency temporary appropriations will be provided for in the 2018 budget; and that a copy of this resolution be transmitted to the Chief Financial Officer and the Director of the Division of Local Government Services:

Township Administrator S&W	\$ 5,000.00
Postage & Photocopying	\$ 5,000.00
Township Clerk S&W	\$ 5,000.00
Financial Administration S&W	\$ 5,000.00
Group Health Insurance	\$ 50,000.00
Planning Board S&W	\$ 3,500.00
Zoning Board S&W	\$ 4,000.00

Construction Official S&W	\$ 29,000.00
Police S&W	\$155,000.00
Police OE	\$ 80,000.00
Fire Hydrants	\$ 60,000.00
Fire Official S&W	\$ 15,000.00
Prosecutor S&W	\$ 500.00
Recycling S&W	\$ 10,000.00
Municipal Court S&W	\$ 17,000.00
Defined Contribution Plan	\$ 3,000.00
Unemployment Insurance	\$ 12,000.00
Social Security	\$ 30,000.00
<b>TOTAL:</b>	<b>\$489,000.00</b>

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Mayor Mangin read by title Resolution #18-110.  
Mayor Mangin asked for a motion to adopt Resolution #18-110.  
Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #18-110**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF GERALD PANACCIONE AS PART-TIME BUILDING INSPECTOR**

**WHEREAS**, the Township of Raritan is in need of a part-time Building Inspector; and  
**WHEREAS**, the Mayor and Township Committee desires to permanently fill this position;  
and

**WHEREAS**, the Administrator has advertised, interviewed and recommends that Gerald Panaccione be appointed as part-time Building Inspector.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Gerald Panaccione is hereby appointed to the position of part-time Building Inspector, effective May 7, 2018 for a four (4) year term in accordance with N.J.S.A. 52:27D-126 at a starting salary of \$32.00 per hour for an average of 21 hours per week in accordance with the C.W.A. Local 1040 Supervisory Bargaining Unit.

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**CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

At this time, Committee Member Reiner requested that Resolution #18-95 authorizing professional services agreement for township attorney be removed for further comment.

Mayor Mangin asked for a motion to adopt the Consent Agenda as amended.  
Motion by Hazard, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #18-92**

**AUTHORIZING A TAX REFUND**

**WHEREAS**, the Township Tax Collector has recommended the refund of this overpayment; and

**WHEREAS**, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following receive a refund in the amount specified.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Norma Napolitano 17 Phipps Court 2 <sup>nd</sup> Qtr. 2018 Taxes 2017 Homestead Rebate	\$423.34	71.20	27

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**RESOLUTION #18-94**

**A RESOLUTION AUTHORIZING  
PROFESSIONAL SERVICES AGREEMENT  
(BOARD OF ADJUSTMENT ATTORNEY)**

**WHEREAS**, there exists a need for professional services for the following: legal representation of the Raritan Township Board of Adjustment; and

**WHEREAS**, the estimated cost of the contract is \$155.00 per hour for Attorneys and \$75.00 per hour for Paralegals for legal representation of the Board of Adjustment; and funds will be available in the 2018 budget appropriations through Certificate of Availability of Funds #18-07 for this purpose certified by the Chief Financial Officer.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:  
Jonathan Drill, Esq., Stickel, Koenig, Sullivan & Drill, for legal representation of the Raritan Township Board of Adjustment
2. The contracts are awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. A notice of this action shall be published once in the official newspaper as required by law.

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**RESOLUTION #18-97**

**A RESOLUTION AUTHORIZING  
PROFESSIONAL SERVICES AGREEMENT  
(ATTORNEY – TAX APPEALS)**

**WHEREAS**, there exists a need for professional services for the following: legal representation of Township of Raritan for tax appeals; and

**WHEREAS**, the estimated cost of the contract is \$155.00 per hour for Partners; and \$50.00 per hour for Paralegals, and funds will be available through Certificate of Availability #18-09 for this purpose certified by the local Finance Officer.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:  
Harry Haushalter, Attorney at Law, for legal representation of the Township of Raritan for tax appeals
2. The contracts are awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice

recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. A notice of this action shall be published once in the official newspaper as required by law.

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**RESOLUTION #18-98**

**A RESOLUTION AUTHORIZING  
PROFESSIONAL SERVICES AGREEMENT  
(STRUCTURAL ENGINEERING SERVICES)**

**WHEREAS**, there exists a need for professional services for the following: professional structural engineering services for the Board of Adjustment; and

**WHEREAS**, the estimated cost of the contract is \$225.00 per hour; and funds will be available through Certificate of Availability #18-10 for this purpose certified by the local Finance Officer.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:  
Louis G. Adelsohn, PE; Frank H. Lehr Associates for professional structural engineering services to the Board of Adjustment
2. The contracts are awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. A notice of this action shall be published once in the official newspaper as required by law.

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**RESOLUTION #18-99**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT  
(LANDSCAPE ARCHITECT SERVICES)**

**WHEREAS**, there exists a need for professional services for the following: professional landscape architectural services for the Board of Adjustment and Planning Board; and

**WHEREAS**, the estimated cost of the contract is \$155.00 per hour for Principals; \$90.00 per hour for Project Managers; \$65.00 per hour for Designer/Draftpersons and \$45.00 per hour for clerical personnel; and funds will be available through Certificate of Availability #18-11 for this

purpose certified by the local Finance Officer.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:  
     John M. Thomas, John Morgan Thomas Landscape Architects, P.C., for professional landscape architectural services to the Board of Adjustment and Planning Board
2. The contracts are awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. A notice of this action shall be published once in the official newspaper as required by law.

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**RESOLUTION #18-102**

**A RESOLUTION AUTHORIZING  
 PROFESSIONAL SERVICE AGREEMENTS  
 (TRAFFIC CONSULTANT)**

**WHEREAS**, there exists a need for professional services for the following: professional traffic consulting services to the Board of Adjustment and Planning Board; and

**WHEREAS**, the estimated cost of the contract is \$155.00 per hour for Principals; \$65.00 per hour for Draftsperson; \$85.00 per hour for CADD Operators and \$40.00 per hour for Clerical/Technician personnel; and funds will be available through Certificate of Availability #18-14 for this purpose certified by the local Finance Officer.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:  
     Judd Rocciola, Rocciola Engineering for professional traffic consulting services to the Board of Adjustment and Planning Board
2. The contracts are awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a

contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. A notice of this action shall be published once in the official newspaper as required by law.

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**RESOLUTION #18-107**

**A RESOLUTION AUTHORIZING  
PROFESSIONAL SERVICES AGREEMENT  
(BOND COUNSEL)**

**WHEREAS**, there exists a need for professional services for the following: professional legal services for Bond Counsel; and

**WHEREAS**, the estimated cost of the contract is \$215 per hour for Attorneys; and \$135.00 per hour for Legal Assistants; and funds will be available through Certificate of Availability #18-17 for this purpose certified by the local Finance Officer.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:  
McManimon, Scotland & Baumann, LLC for professional legal services for bond counsel
2. The contracts are awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. A notice of this action shall be published once in the official newspaper as required by law.

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**RESOLUTION #18-109**

**AUTHORIZING THE RETURN OF DEVELOPER’S ESCROW  
(FERBER CONSTRUCTION)**

**WHEREAS**, Ferber Construction has requested the return of its Developer’s Escrow; and

**WHEREAS**, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated April 24, 2018 and recommended the return of the following Developer’s Escrow:

Ferber Construction	SP-618-P	\$259.64
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**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer’s Escrow in the amount of \$259.64 posted by Ferber Construction is hereby refunded.

\_\_\_\_\_  
Mayor Mangin read by title Resolution #18-95.

At this time, Committee Member Reiner offered words of praise and commended Mr. Lehrer for his work effort.

Mayor Mangin asked for a motion to adopt Resolution #18-95.

Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

<b>AYES:</b>	Gilbert, Hazard, O’Brien, Reiner, Mayor Mangin
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None
<b>ABSENT:</b>	None

**RESOLUTION #18-95**

**A RESOLUTION AUTHORIZING  
PROFESSIONAL SERVICES AGREEMENT  
(TOWNSHIP ATTORNEY)**

**WHEREAS**, there exists a need for professional services for the following: legal representation of the Township Committee of the Township of Raritan; and

**WHEREAS**, the estimated cost of the contract is \$155.00 per hour for Partners; \$150.00 per hour for Associates and \$70.00 per hour for Paralegals for legal representation of the Township Committee; and funds will be available in the 2018 budget appropriations through Certificate of Availability of Funds #18-08 for this purpose certified by the Chief Financial Officer.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Jeffrey Lehrer, Esq., DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis  
Lehrer & Flaum for legal representation of the Township Committee

2. The contracts are awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. A notice of this action shall be published once in the official newspaper as required by law.

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### PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

**Charles Savelli**, a resident of 23 Running Brook Circle, expressed concern regarding the impact of the power lines in proximity to the proposed sports complex.

**Nancy Regar**, a resident of 19 Fieldstone Place, spoke in opposition to the proposed sports complex expressing concerns regarding lighting, traffic and noise and the impact of development of the property on the quality of life of the neighboring residents. Ms. Regar also commented on the lack of availability of public water and sewer for her neighborhood.

**John Regar**, a resident of 19 Fieldstone Place, voiced agreement with previous speakers' comments and expressed opposition to the plan. Mr. Regar raised questions regarding who commissioned the study and the ad hoc committee, and about the approval process by the County. Mr. Regar and commented unfavorably about the support from residents of neighboring communities.

**Barbara Sachau**, a resident of 2 Glenway Drive, inquired as to the hiring of local tech businesses for Township IT support.

**Ira Rosenheim**, a resident of 27 Patrick Henry Place, addressed comments made previously during the meeting regarding usage of the Clover Hill soccer fields. Mr. Rosenheim clarified that the fields are utilized by Greater Flemington Soccer Club's (GFSC) premier travel and recreation teams and out of town teams playing against those teams. He added that the park is open to the public when not in use for soccer games and scheduled practices. Mr. Rosenheim added that the lighting at Clover Hill Park was in use for four (4) to six (6) weeks until mid-November, two (2) nights per week and turned off by 8:00 p.m. Lastly, he commented that “no one is trying to sneak anything by anybody...”

**John Testa**, a resident of 10 Clover Hill, debated the light usage at Clover Hill Park; and expressed concern for the lighting and increased traffic volume regarding the proposed sports complex. Mr. Testa informed Committee Members that he had a child who is deaf in one ear and spoke of safety concerns for him as well.

**Karen Phillips**, a resident of 7 Persimmon Court, reiterated that the proposed plan is a concept only and that traffic and environmental studies are needed. Ms. Phillips asked the Committee to endorse the concept so it can be forwarded to the County for further evaluation.

**Steve Saus**, a resident of 29 Running Brook Circle, spoke in opposition to the development of the park.

**Michael Class**, a resident of 6 Horseshoe Drive, reiterated previous comments in opposition to the proposed sports complex at Copper Hill Park.

During Public Comment, Mayor Mangin and Deputy Mayor Gilbert addressed inquires regarding the ad hoc committee and approval process advising that the ad hoc committee was commissioned by the Raritan Township Committee; and that final approval of the concept is the decision of the County; and that no action has been taken by the Township Committee regarding this proposal. Mr. Lehrer advised on bidding laws in New Jersey and explained the approval process by the County. Mr. Hutchins explained the contract award for Link High Technologies.

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**ADJOURNMENT**

Mayor Mangin asked for a motion to adjourn the regular meeting and reconvene closed session.

Motion by Reiner, seconded by Hazard

**MOTION UNANIMOUSLY CARRIED**

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***CLOSED SESSION MINUTES #2 WILL BE DONE IN A SEPARATE DOCUMENT***

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Meeting adjourned at 8:35 p.m.

Respectfully submitted,

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Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN CAPITAL BUDGET AMENDMENT**

RESOLUTION # 18-93

Whereas, the local capital budget for the year 2018 was adopted on June 27, 2018 and

Whereas, it is desired to amend the capital budget section:  
 Now, Therefore Be It Resolved, by a majority of the full membership of the Governing Body of the Township of Raritan, County of Hunterdon that the following capital budget amendment be made:

RECORDED VOTE: AYES ( ) NAYS ( )

(insert last name) ( )

ABSTAIN NONE ( )

ABSENT NONE ( )

Project Title	Project Number	Cost Estimate as Adopted	Cost Estimate as Amended	Funding as Amended		
				Capital Improvement Fund	Capital Surplus	Debt Authorized
<b>reappropriated from:</b> Section 3(c) of bond ordinance #16-10 finally adopted 7/19/2016 - soil/environmental remediation in area of Police Department		\$420,000	\$ 360,000.00		\$	-
<b>reappropriate to:</b>						
acquisition of a sport utility vehicle for the Police Department		\$	\$ 60,000.00			
<b>Total - All Projects</b>		<b>\$ 420,000.00</b>	<b>\$ 420,000.00</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**Be It Further Resolved**, that one certified copy of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Township Auditor and filed with the Chief Financial Officer.

It is hereby certified that this is a true copy of a resolution adopted by the Governing Body on the 15<sup>th</sup> day of May, 2018.

Date 5/11/18 Lisa Fania  
 Date 5/11/18 Lisa Fania  
 Municipal Clerk

17I92

**RARITAN TOWNSHIP COMMITTEE MEETING  
RARITAN TOWNSHIP MUNICIPAL BUILDING  
TUESDAY, FEBRUARY 21, 2017**

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**MEETING CALLED:** Mayor Gilbert called the regular meeting to order at 6:33 p.m.

**ROLL CALL:** The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Lou Reiner; and Mayor Karen Gilbert.

**MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was noticed on January 11, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township Website.

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Township Attorney Lehrer read Resolution #17-54 in full.

At this time, Township Attorney, Jeff Lehrer, requested the following items be added to the closed session resolution: animal control contract and resignation of fire prevention inspector.

Mayor Gilbert asked for a motion to approve the Closed Session Resolution as amended.

Motion by Reiner, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #17-54**

**RESOLUTION RETIRING INTO EXECUTIVE SESSION**

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS,** the Township is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- |                               |   |
|-------------------------------|---|
| a) Contract Negotiations:     | Animal Control Contract   |
| b) Personnel:                 | Deputy Court Administrator, DPW Supervisor,<br>Conflict Tax Attorney; Fire Prevention Inspector |
|                               |   |
| c) Pending Litigation:        |   |
| d) Attorney-Client Privilege: |   |

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

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***CLOSED SESSION MINUTES ARE COMPLETED IN A SEPARATE DOCUMENT***

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The regular meeting reconvened at 7:12 p.m.

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**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:** Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

At this time, Committee Member Reiner requested that last minute agenda items be addressed at the beginning of the meeting by motion.

A brief discussion was held regarding the approval/amending of the meeting agenda at the beginning of the meeting. It was the consensus that a section "Approve/Amend Agenda" be added following the Pledge of Allegiance.

Committee Member O'Brien requested the following additional item to the meeting agenda, a discussion on open and transparent government. Mayor Gilbert stated that the topic would be included under Unfinished Business.

Mayor Gilbert asked for a motion to approve the agenda as amended.

Motion by O'Brien, seconded by Chen

**MOTION UNANIMOUSLY CARRIED**

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**PUBLIC COMMENT:** It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

**Barbara Sachau**, a resident of 2 Glenway Drive

**Gene Lewandowski**, a resident of 3 Phipps Court

Mayor Gilbert announced that the presentation of the Hampton Corner Road flooding study was delayed to later in the meeting agenda due to equipment issues.

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## **FINANCIAL ISSUES**

Mayor Gilbert commented that there was no total amount printed on the agenda for the bill list.

Acting Municipal Clerk, Bill Bray, advised that the total should be \$12,390,003.88.

Payment of Bills as listed for Raritan Township: **\$12,390,003.88.**

Mayor Gilbert asked for a motion to approve the bill list for Raritan Township.

Motion by Reiner, seconded by Chen

### **ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

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Payment of Bills as listed for Raritan Township Fire Company: **\$655.84**

Mayor Gilbert asked for a motion to approve the bill list for Raritan Township Fire Company.

Motion by Reiner, seconded by Chen

### **ROLL CALL VOTE:**

**AYES:** Chen, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RECUSE:** Mangin

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## **LIAISON REPORTS**

Karen Gilbert: Historians, Finance, Planning Board (Class I)  
Mayor Gilbert reported that municipal budget discussions are underway.

Michael Mangin Planning Board (Class II, RTMUA)  
Deputy Mayor Mangin reported on a meeting of the RTMUA advising of new officers Kinsella, Buza and Robitzski, as well as a new engineer.

Louis Reiner: Environmental Commission, Green Team, Fire/Rescue/OEM  
Committee Reiner recognized fire and rescue for their efforts during a recent fire off of River Road.

Richard Chen: Finance, Open Space, Parks & Recreation  
Committee Member Chen announced that the Open Space Committee will be visiting four (4) Township-owned open space parcels this Friday and that Dr. Jay Kelly, Raritan Valley Community College will be attending. Committee Member Chen explained that the purpose of the tour is to determine which properties should be set aside for nature preservation.

Craig O'Brien: Open Space  
No report.

At this time, Committee Member O'Brien requested rescheduling of the March 28, 2017 budget meeting due to a personal conflict. Mr. Bray advised that three (3) Committee Members had responded that they could attend and that he had not heard from Deputy Mayor Mangin and Committee Member O'Brien. Deputy Mayor Mangin advised that he could attend the March 28, 2017 budget meeting. A quorum of four (4) members was confirmed by Mr. Bray.

Discussion continued regarding the selection of a new date. It was decided that Committee Members check schedules and advise accordingly of a new date.

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## **HAMPTON CORNER ROAD FLOODING STUDY PRESENTATION**

Township Engineer, Tony Hajjar, explained that the purpose of tonight's presentation by Joe Skupien was to provide findings of his preliminary study of the Hampton Corner Road flooding.

Joe Skupien, president of Storm Water Management Consulting, LLC, presented findings of his preliminary study of the Hampton Corner Road flooding problem including aerial photos of the roadway and maps depicting estimated water discharge. Mr. Skupien explained that the purpose of the study was to identify the problem; determine how much flood reduction could be practically achieved; examine State regulations; and determine what combination of road and bridge improvements would be the most effective. Mr. Skupien advised that the problem is a combination of both the road being too low and the bridge too small.

Mayor Gilbert solicited public comment.

The following members of the public spoke during public comment.

**Dennis Loh**, a resident of 29 Country Club Drive  
**Bob Petropoulos**, a resident of 22 Country Club Drive  
**Douglas Seidenschwarz**, a resident of 33 Country Club Drive

During public comment, Mayor Gilbert advised that the next step in the process would be for Mr. Skupien to complete the study and present a recommendation to the Committee.

Due to the extent of questions and concerns raised by interested parties, the amount of business on the meeting agenda, and in the interest of time, it was decided to carry discussion to a future special meeting.

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## UNFINISHED BUSINESS

**a. Rescue Squad Development & Construction Fees (Resolution #17-55)** – Mayor Gilbert explained that the Flemington-Raritan First Aid & Rescue Squad (FRFARS) had purchased property on Royal Road for a new facility and had requested a waiver of construction fees.

Mr. Lehrer advised that municipal fees can be waived as long as the organization is recognized as an instrumentality of the Township, however, it does not allow a waiver of third-party inspection or State fees. Mr. Lehrer continued that such recognition does not authorize the waiver of escrow fees for professionals.

FRFARS president, **Attila Huebscher**, presented a conceptual plan of the facility detailing bays, offices, training room and banquet center.

Mayor Gilbert asked that the Committee deviate from the meeting agenda and take action on proposed Resolution #17-55 recognizing the Flemington-Raritan First Aid and Rescue Squad as an instrumentality of the Township of Raritan for the purposes of N.J.S.A. 52:27D-12c.

Mayor Gilbert asked for a motion to adopt Resolution #17-55.

Motion by Chen, seconded by Reiner

### ROLL CALL:

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

## RESOLUTION #17-55

### RESOLUTION RECOGNIZING THE FLEMINGTON-RARITAN FIRST AID AND RESCUE SQUAD AS AN INSTRUMENTALITY OF THE TOWNSHIP OF RARITAN FOR THE PURPOSES OF N.J.S.A. 52:27D-126c

**WHEREAS**, the Flemington-Raritan First Aid and Rescue Squad (the "Rescue Squad") provides emergency medical and rescue services for the residents of Raritan Township; and

**WHEREAS**, the State Uniform Construction Code Act, N.J.S.A. 52:27D-119 et seq. (the "UCC Act") requires a municipal governing body to set, by ordinance, enforcing agency fees for, among other things, plan review, construction permits, certificates of occupancy and other fees pertaining to the operation of the enforcing agency; and

**WHEREAS**, the Rescue Squad has applied for preliminary and final site plan approval (the "Application") from the Raritan Township Planning Board for a new rescue squad facility to be located at Block 36.02, Lot 19 as shown on the tax map of the Township of Raritan; and

**WHEREAS**, by letter dated December 23, 2016, the Rescue Squad has requested that certain fees in connection with the Application be waived by the Township; and

**WHEREAS**, N.J.S.A. 52:27D-126c. provides that no county, municipality or agency thereof shall be required to pay any municipal fee or charge in order to secure a construction permit for the erection or alteration of any public building from any municipality in which the building is located; and

**WHEREAS**, in consideration of the services rendered to the residents of Raritan Township by the Rescue Squad, the Township Committee recognizes the Rescue Squad as an instrumentality of Raritan Township for the purposes of the UCC Act.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, as follows:

1. In recognition of the Rescue Squad as an instrumentality of Raritan Township for the purposes of the UCC Act, the Township Committee hereby waives all municipal fees in connection with the Application

2. The Rescue Squad shall still be required to pay any and all State and third party enforcing agency fees, as well as any escrow fees for professional services in connection with this Application.

3. A certified copy of this Resolution shall be forwarded to the Rescue Squad and to the Raritan Township Planning Board.

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At this time, Committee Member Reiner requested that the Committee deviate from the meeting agenda to allow a member of the public to address the Committee.

**Joanne Elacqua**, a resident of 7 Laurelton Trail, commented on a recent presentation by Jack Cust to the Chamber of Commerce regarding a proposed PILOT (Payment In Lieu of Taxes) program and inquired as to the impact of Mr. Cust's proposal on Raritan Township school and county taxes.

Mr. Lehrer explained that Flemington Borough had not yet approved their PILOT program and that a public hearing will be held on the financial agreement. Mr. Lehrer also explained the ordinance adoption process.

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**b. Budget Transfers** – Committee Member Chen proposed two separate resolutions for budget transfers, one for unanticipated items – such as additional snow removal costs due to increased snow fall amounts; and the other for unfunded projects. Mayor Gilbert commented that it was also agreed that an explanation of transfers be included with the resolution.

At this time, Committee Member O'Brien requested that financial reports be provided to Committee Members on a regular basis. Mayor Gilbert responded that discussion of such request would be carried to a future regular meeting so the Chief Financial Officer could be present. Committee Member O'Brien also requested that the budget be annotated regarding transfers so the reason for the transfer is understood the following budget year.

**c. On-call Vehicle Use (Resolution #17-49)** – Mr. Lehrer explained that the language in the proposed resolution was modified to include “advice and consent of the governing body” as well as identify those individuals that currently have on-call use of Township vehicles. Mr. Lehrer continued that tonight’s action memorializes consent of use for those employees.

Mr. Hutchins reiterated that the resolution ratifies the positions currently authorized vehicle usage and that no positions have been added or deleted. He clarified that vehicle usage is not for personal use and is for usage to and from home and that only Township employees are authorized to be present in the vehicle. Mr. Hutchins advised that he is currently working on a draft policy for review by the Committee.

Discussion was held regarding the positions currently authorized for use of on-call vehicles. Mr. Lehrer advised Committee Members that, “this should purely be a power of an Administrator.” He continued that, “...based upon the Code of the Township, the Township Administrator has the power to make such decisions on a day-to-day basis.”

It was decided that discussion be carried to a future regular meeting and that Mr. Hutchins provide the policy and a memo explaining the current usage of vehicles.

**d. Conflict Tax Attorney (Resolution #17-40)** – No discussion.

**e. Green Team Appointments (Resolution #17-56)** – Mayor Gilbert explained that the proposed resolution authorizes appointments to the Green Team. Mayor Gilbert continued that there had been discussion regarding the continuation of the committee and advised that the Green Team is required for grant eligibility. Mayor Gilbert also advised that current members of the Environmental Commission and the Green Team have expressed interest in being reappointed. Mayor Gilbert added that there is no set number of members required to serve.

**f. Somerset County Joint Insurance Fund Commissioner Appointment (Resolution #17-57)** – No discussion.

**g. Open and Transparent Government** – At this time, Mayor Gilbert explained that the item was a new addition to tonight’s meeting agenda. Mayor Gilbert continued that she and Mr. Hutchins had additional items to add to the list provided by Committee Member O’Brien and expressed concern regarding the ability of the Clerk’s office to abide by the proposed timelines for suggested items including the posting of draft resolutions and ordinances, agendas, and audio recordings to the website.

Discussion was tabled and carried to a future scheduled meeting, as additional information was required.

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**NEW BUSINESS**

**a. Blue line (Resolution #17-58)** – Mayor Gilbert explained that a proposal was received regarding the installation of a blue line in support of the police. Mayor Gilbert continued that Police Chief, Tabasko had suggested installing such on Municipal Drive. Mr. Lehrer advised that the U.S. Department of Transportation Federal Highway Administration issued a letter of interpretation to the County Engineer in Somerset County that blue lines are not permitted in accordance with the manual on uniform traffic control devices.

It was the consensus to proceed with the installation of a blue line on Municipal Drive by the Department of Public Works.

**b. Recreation fields – Planning Ad Hoc Committee** – Mayor Gilbert explained that there had been discussion of an ad hoc committee to look into planning for additional recreational fields or repurposing existing fields. Mayor Gilbert solicited objections to the formation of an ad hoc recreation committee. There were no objections. It was the consensus to direct the Administrator to prepare a proposal and proceed.

**c. Municipal Open Space Allocation (Resolution #17-59)** – Mayor Gilbert explained that the proposed resolution requests that the municipal allocation of County open space funds be reserved.

**d. Police Remediation Consultant (Resolution #17-60)** – No discussion.

**e. Comcast Cable Franchise Renewal** – Mr. Lehrer reported that the ascertainment phase of the cable franchise renewal process was underway. He continued to explain that this phase requires the Township to create an ad hoc committee or an ordinance to begin the process of examining performance, service improvements, etc. Mr. Lehrer advised that the ascertainment phase is a thirty-six (36) month process and that the Township can negotiate anywhere from five (5) to fifteen (15) years. He added that Albert Cruz from his firm would be the point of contact regarding this matter.

**f. Lobby Information Desk** – Mayor Gilbert explained that it was suggested to have a lobby information desk and that she had starting soliciting for volunteers from the senior center and high school. A brief discussion was held. It was the consensus to table and carry to a future regular meeting.

**g. Snow memos** – report from Department of Public Works regarding recent snow storm activity.

**h. Fee and tax refunds (Resolutions #17-61, 17-62, 17-63)** – No discussion.

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**ORDINANCES (INTRODUCTION, FIRST READING)**

Mayor Gilbert suggested that proposed ordinance #17-02, an ordinance of the Township of Raritan, County of Hunterdon, New Jersey, amending Chapter 15.04 Entitled "Uniform Construction Code" of the Revised General Ordinances of the Township of Raritan to Amend Certain Sections Regarding Fees be tabled as additional information was required.

Committee Member O'Brien voiced opinion in favor of a twenty-five percent (25%) discount of UCC (Uniform Construction Code) fees to veterans for their primary residence and a waiver of all fees for one-hundred percent (100%) disabled veterans.

Committee Member O'Brien motioned to direct the attorney to amend the draft of the UCC fee schedule to include a twenty-five percent (25%) discount and a waiver of all fees for one-hundred percent (100%) disabled veterans.

Mr. Hutchins explained that the only reason the ordinance was on the meeting agenda was because the State had asked that particular fees be changed. He continued that Construction Official, Hans Warnebold requested that the ordinance be tabled tonight so he could discuss the language changes with the attorney.

Mr. Lehrer interjected, "there is a motion to amend on the floor, is there a second to do what Committee Member O'Brien is requesting?"

Committee Member Chen seconded the motion.

Mayor Gilbert clarified that the vote is for the attorney to draft an amendment to the UCC fee ordinance allowing veterans a waiver of fees for one-hundred percent (100%) disabled status and a twenty-five (25%) percent discount for veterans.

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

At this time, Committee Member O'Brien requested that discussion of the other fee amendments to the UCC fee schedule ordinance be carried to the next regular meeting.

Mayor Gilbert asked for a motion to table ordinance #17-02.

Motion by Mangin, seconded by Chen

**MOTION UNANIMOUSLY CARRIED**

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Mayor Gilbert read by title Ordinance #17-03.

AN ORDINANCE AMENDING CHAPTER 5.44 ENTITLED "TOWING" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY THE DELETION OF SECTION 5.44.080 ENTITLED "MAXIMUM FEE RATE SCHEDULE" AND THE ADDITION OF NEW SECTION 5.44.080 ENTITLED "TOWING AND STORAGE FEE RATE SCHEDULE"

Mayor Gilbert asked for a motion to introduce Ordinance #17-03 on first consideration.

Motion by Mangin, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for March 7, 2017.

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**CORRESPONDENCE**

- a. Letter from Rick Dovey, Sustainable Jersey, January 27, 2017 regarding Sustainable Jersey Certification
- b. Letter from Rob Clifton, January 30, 2017 regarding Cable Franchise Renewal
- c. Email from Kerry Pflugh, NJDEP, February 13, 2017 regarding Prescribed Burning Program
- d. Email from Kerry Pflugh, NJDEP, February 14, 2017 regarding free tree seedlings
- e. Meeting minutes from Flemington-Raritan School District, December 12, 2016, January 3, 2017 and January 30, 2017.
- f. Email from Jeanne Clayton, February 16, 2017 regarding Banning Puppy Sales at Pet Shops

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**CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Gilbert advised of the following amendments to the Consent agenda: Resolution #17-49 regarding the use of on-call vehicles was tabled; and Resolution #17-55 regarding the waiver of construction fees for the First Aid and Rescue Squad was removed and adopted earlier in the meeting agenda.

Mayor Gilbert read the following resolutions by title.

Mayor Gilbert asked for a motion to adopt the Consent Agenda as amended.

Motion by Mangin, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MINUTES**

Township Committee Regular Meeting and Executive Session Minutes of January 24, 2017.

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**RESOLUTION #17-40**

**AUTHORIZING THE APPOINTMENT OF CONFLICT TAX ATTORNEY**

**WHEREAS**, the Mayor and Township Committee of the Township of Raritan are desirous of appointing a substitute attorney in the event that Harry Haushalter, Esq. has a conflict on any particular tax appeal matter; and

**WHEREAS**, after a review of credentials and recommendations by the Township Tax Assessor, the Township Committee has determined that a competent candidate has been found for this substitute position.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan that:

Charles Z. Schalk is hereby appointed as Conflict Attorney for appeals with conflicts by the current Raritan Township Tax Attorney at the Hunterdon Tax Board Appeal and at the State Tax Court of New Jersey at a rate of \$125.00 Per Hour

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**RESOLUTION #17-56**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF THE GREEN TEAM**

**WHEREAS**, the Township of Raritan has established a Green Team as part of its participation in Sustainable Jersey; and

**WHEREAS**, the Mayor and Township Committee of the Township of Raritan desire to make the annual appointments to this board; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that the following appointments are approved:

*Tom Smith (Resident)*  
*2/22/2017 to 12/31/2017*

*Don Hutchins (Employee- Administrator)*  
*2/22/2017 to 12/31/2017*

*Antoine Hajjar (Employee-Engineer)*  
*2/22/2017 to 12/31/2017*

*Oliver Elbert (Business)*  
*2/22/2017 to 12/31/2017*

*Michelle Cavalchire (Resident)*  
*2/22/2017 to 12/31/2017*

*Mohammad Rezaul Karim (Business)*  
*2/22/2017 to 12/31/2017*

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**RESOLUTION #17-57**

**WHEREAS** as a condition of membership in the Somerset County Joint Insurance Fund, it is necessary to designate a Township Official as a Commissioner to represent the Township of Raritan.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Raritan, County of Hunterdon, State of New Jersey, that Donald Hutchins be designated as the Commissioner for the Township of Raritan.

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**RESOLUTION #17-58**

**RESOLUTION AUTHORIZING THE PAINTING OF A BLUE LINE ON MUNICIPAL DRIVE  
IN SUPPORT OF THE RARITAN TOWNSHIP POLICE DEPARTMENT**

**WHEREAS**, police officers ensure the public safety and place their lives on the line while performing their duties; and

**WHEREAS**, the “Thin Blue Line” is a symbol used to commemorate fallen officers and to recognize the protection provided to the public by police officers; and

**WHEREAS**, many municipalities in New Jersey have chosen to support the law enforcement community by painting a thin blue line along a road within their municipality; and

**WHEREAS**, the Township of Raritan supports the Raritan Township Police Department and recognizes its service to the public.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that a blue line be painted along Municipal Drive in support of the law enforcement community in Raritan Township.

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**RESOLUTION #17-59**

**WHEREAS**, the Township receives monies from the County Open Space Trust Fund annually; and

**WHEREAS**, the Township seeks to reserve or bank this year's FY 2016/CY 2017 Municipal Allocation until a project application is initiated and completed.

**WHEREAS**, the funds will be used for any of the following purposes: future acquisition of land, recreation, conservation, farmland preservation and/or historic preservation until a project application for the Open Space Trust Funds will be initiated and completed.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan that the Township seeks to reserve or bank this year's FY 2016/CY 2017 Municipal Allocation.

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**RESOLUTION #17-60**

**WHEREAS**, there exists a need for a Licensed Site Remediation Professional and Environmental Engineering services in connection with Raritan Township Police Department remedial activities; and

**WHEREAS**, the Township desires to award a contract for these professional services based upon the merits and abilities of Equity Environmental Engineering, LLC; and

**WHEREAS**, this contract for professional services will not be awarded through a "non-fair and open" process pursuant to N.J.S.A. 19:44A-20.4 et seq.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Equity Environmental Engineering, LLC for the preparation of the plans and specifications including pre-bid meeting with contractors, LSRP services, Remedial Action Workplan (RAW) preparation and submittal, preparation of documents for the permit-by-rule and submittals, baseline groundwater sampling and waste class sampling, pre-remediation monitoring well abandonment, remedial action oversight, post remediation monitoring well reinstallation, post remediation groundwater sampling and redial action report.
  2. That the contract be awarded to Equity Environmental Engineering, LLC in a sum not to exceed \$134,250.00.
  3. This contract for professional services will not be awarded through a "non-fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq.
  4. That the Chief Financial Officer certified that funds are available in the Capital Budget to award the contract to Equity Environmental Engineering, LLC evidenced by the Certification of Availability of Funds 17-04 attached to this resolution.
  5. A notice of this action shall be printed in the official newspaper as required by law within ten (10) days of its passage.
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**RESOLUTION #17-61**

**WHEREAS**, Ryan Cunningham – Lazor Construction has requested the refund of a Certified List Fee from the Tax Assessor’s Office; and

**WHEREAS**, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated Feb. 15, 2017, and recommended the refund of the Certified List Fee in the amount of \$10.00.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan that the Certified List Fee in the amount of \$10.00 posted by Ryan Cunningham – Lazor Construction, is hereby refunded.

**RESOLUTION #17-62**

**WHEREAS**, Lowes has requested the return of its Developer’s Escrow from the Township Engineer’s Office; and

**WHEREAS**, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated Jan. 19, 2017, and recommended the return of the Developer’s Escrow in the amount of \$402.32.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan that the Developer’s Escrow in the amount of \$402.32 posted by Lowes, is hereby refunded.

**RESOLUTION #17-63**

**WHEREAS**, the Township Tax Collector has recommended the refund of this overpayment; and

**WHEREAS**, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan; and

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following receive a refund in the amount specified.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qual</u>
Allen & Susan Funk <i>1<sup>st</sup> Quarter 2017</i>	\$600	25	4	
CoreLogic <i>4<sup>th</sup> Quarter 2016</i>	\$518.07	15	21.18	
	\$233.49	72	3	C0111
	\$3,061.64	99	20	
<b>Total</b>	<b>\$3,813.20</b>			
Wells Fargo <i>4<sup>th</sup> Quarter 2017</i>	\$2,320.18	7	8	
	\$1,800.29	26	1	
<b>Total</b>	<b>\$4,120.47</b>			

At this time, Committee Member Reiner inquired as to the status of the existing animal control contract.

Discussion was held regarding terminating the existing month-to-month contract and authorizing a temporary agreement until a bid award is made.

Mr. Lehrer asked for a motion to authorize a temporary agreement until a contract is awarded to Animal Control Services.

Motion by Reiner, seconded by Mangin

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

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**PRIVILEGE OF THE FLOOR**

The following members of the public spoke during public comment:

**Barbara Sachau**, a resident of 2 Glenway Drive

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Mayor Gilbert asked for a motion to adjourn.

Motion by Reiner, seconded by Mangin.

**MOTION UNANIMOUSLY CARRIED**

Meeting adjourned at 10:25 p.m.

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Respectfully submitted,

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Lisa Fania, RMC  
Township Clerk

17IA3

**RARITAN TOWNSHIP COMMITTEE MEETING  
RARITAN TOWNSHIP MUNICIPAL BUILDING  
TUESDAY, FEBRUARY 7, 2017**

**AMENDED May 15, 2018  
(corrected vote for Resolution #17-53)**

**MEETING CALLED:** Mayor Gilbert called the regular meeting to order at 6:31 p.m.

**ROLL CALL:** The following were present: Comm. Richard Chen; Comm. Michael Mangin; Comm. Craig O'Brien; Comm. Lou Reiner; and Mayor Karen Gilbert.

**MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was noticed on January 11, 2017 in accordance with the Open Public Meetings Act by providing notice to the Courier News, Star Ledger, Trenton Times, Express Times and Hunterdon County Democrat and was posted on the municipal bulletin board and the Township Website.

Township Attorney Lehrer read Resolution #17-50 in full.

Mayor Gilbert asked for a motion to approve Closed Session Resolution.  
Motion by Chen, seconded by Reiner

**ROLL CALL VOTE:**

- AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

**RESOLUTION #17-50**

**RESOLUTION RETIRING INTO EXECUTIVE SESSION**

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS,** the Township is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a) Contract Negotiations:
  - b) Personnel: Deputy Court Administrator, Township Administrator
  - c) Pending Litigation: Affordable Housing
  - d) Attorney-Client Privilege

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

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***CLOSED SESSION MINUTES ARE COMPLETED IN A SEPARATE DOCUMENT***

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The regular meeting reconvened at 7:12 p.m.

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**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:** Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

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**PUBLIC COMMENT:** It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

At this time, Committee Member Reiner requested that the Committee deviate from the scheduled agenda and provide Steve Kalafer the opportunity to address the Committee.

Mayor Gilbert asked for a motion.

Motion by Reiner, seconded by Chen

**MOTION UNANIMOUSLY CARRIED**

Steve Kalafer appeared before the Committee and angrily expressed dissatisfaction regarding the treatment he received by the Township concerning the parking of his dealerships' vehicles on properties that he owns and pays taxes on. Mr. Kalafer asked that the Committee consider an ordinance that would temporarily allow parking on such property.

Township Attorney, Jeff Lehrer, advised that the Planning Board is that body authorized to grant that request.

Mr. Kalafer asked for a straw vote by Committee Members in support of recommending the temporary parking extension to the Planning Board.

Committee Members responded as follows:

Committee Member O'Brien: I recommend.

Committee Member Reiner: Absolutely.

Deputy Mayor Mangin: Yes.

Mayor Gilbert: Yes.

Committee Member Chen: Yes.

The following members of the public spoke during public comment:

**Ira Rosenheim**, a resident of 27 Patrick Henry Place and board member of Greater Flemington Soccer Club and **Bob Drinane**, a resident of 22 Rollins Mill Road and president of Flemington-Raritan Baseball, offered support in finding a solution regarding the sports fields at Lenape Park.

**Amy Greene**, a resident of 32 Wyndham Court and Chair of the Raritan Township Open Space Committee, spoke in support of the maintenance of the one and one-half cents per \$100 of assessed value for the open space tax and commented that the ordinance recently passed significantly reduces the open space funding leaving very little money for farmland and open space preservation.

**Harry Quinn**, a resident of 10 Cherryville Hollow Road, reiterated Ms. Greene's comments regarding the open space tax and spoke in support of a referendum.

**Barbara Sachau**, a resident of 2 Glenway Drive, commented on the preservation of nature and open space.

**Karen Bowker**, a resident of 706 Clark Circle, spoke in support of open space.

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Marc Saluk, Hunterdon County Director of Economic Development, provided a presentation regarding economic development programs in the County.

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Committee Member Chen presented information regarding the use of electric cars by the Township and requested authorization from Committee Members to continue.

Motion by Chen, seconded by O'Brien to proceed.

**MOTION UNANIMOUSLY CARRIED**

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At this time, Mayor Gilbert advised that Bill Brandt requested that his presentation regarding the Lenape Park project be removed from tonight's meeting agenda and carried to a future meeting.

Mayor Gilbert asked for a motion to approve the Agenda.

Motion by Mangin, seconded by Reiner

**MOTION UNANIMOUSLY CARRIED**

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**FINANCIAL ISSUES**

Payment of Bills as listed for Raritan Township: **\$3,226.507.20**

Mayor Gilbert asked for a motion to approve the bill list for Raritan Township.

Motion by Mangin, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

Payment of Bills as listed for Raritan Township Fire Company: **\$1,382.16**

Mayor Gilbert asked for a motion to approve the bill list for Raritan Township Fire Company.

Motion by Reiner, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**RECUSE:** Mangin

**ABSTAIN:** None

**ABSENT:** None

**LIAISON REPORTS**

Karen Gilbert: Historians, Finance, Planning Board (Class I)  
No report.

Michael Mangin Planning Board (Class II, RTMUA)  
Deputy Mayor Mangin reported on a meeting of the RTMUA and announced that the Authority will be hiring a new engineer and is requesting to be on the March Township Committee Agenda to discuss the capacity issue.

Louis Reiner: Environmental Commission, Green Team, Fire/Rescue/OEM  
No report.

Richard Chen: Finance, Open Space, Parks & Recreation  
No report.

Craig O'Brien: Open Space  
No report.

**UNFINISHED BUSINESS****a. Outside employment policy (Resolution #17-48)**

**b. Open Government** – Mayor Gilbert advised that this topic was at the request of Committee Member O'Brien and that most of the issues had to do with the Clerk's office.

Municipal Clerk, William Bray, commented on the implications of posting resolutions and ordinances prior to adoption and the burden of such workload on the Clerk's office.

Township Attorney, Jeff Lehrer, asked for clarification of the proposal.

Committee Member O'Brien commented, "what I was hoping to sponsor was a discussion about more open and transparent government. We need to do a better job putting the information that we have out before the public and knowing what the resolutions are days in advance helps people who do come to meetings understand..." Committee Member O'Brien added that the Freeholders were considering providing recordings of their meetings to the public and spoke in support of such.

Mayor Gilbert advised that it was requested that Committee Member O'Brien submit suggestions in writing so that the Committee and Township Attorney would be prepared to discuss and respond.

Discussion tabled to next regular meeting, as additional information was required.

**c. Snow Event Response Procedure** – Mayor Gilbert commented that the suggested procedure prepared by Acting Superintendent of Public Works, Brion Fleming, was in response to a concern raised at the previous Township Committee meeting. Mr. Hutchins explained that the procedure includes initial notification to department heads, the Police Chief, and the Township Committee based on the decision by the Administrator regarding closures due to inclement weather.

**d. Budget Transfers** – Committee Member Chen requested that this item be tabled to the next regular meeting.

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Mayor Gilbert requested that the Committee deviate from the scheduled agenda and take action on Resolution #17-53 authorizing the appointment of Donald Hutchins as Township of Raritan Administrator, as the Township's Labor Attorney was in attendance.

Mayor Gilbert read Resolution #17-53 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-53 as amended.

Motion by Reiner, seconded by Mangin

**ROLL CALL VOTE:**

**AYES:** Mangin, Reiner, Mayor Gilbert

**NOES:** **Chen**, O'Brien

**ABSTAIN:** None

**ABSENT:** None

Committee Member Reiner administered the oath of office to Mr. Hutchins.

**RESOLUTION #17-53****RESOLUTION APPOINTING DONALD HUTCHINS AS  
TOWNSHIP OF RARITAN ADMINISTRATOR**

**WHEREAS**, there is a vacancy in the position of Township of Raritan Administrator; and

**WHEREAS**, N.J.S.A. 40A:9-137 and Section 2.12.020 of *The Revised General Ordinances of the Township of Raritan* allow the Township Committee to appoint an Administrator by a majority vote; and

**WHEREAS**, Donald Hutchins is currently serving as Acting Township Administrator of Raritan Township; and

**WHEREAS**, the Township Committee desires to fill the position of Administrator and hereby appoints Donald Hutchins as Administrator under the following terms and conditions:

1. The appointment shall be effective as of January 1, 2017.
2. The term of the appointment shall be for three (3) years, terminating on December 31, 2019.
3. The initial annual salary shall be \$120,000.
4. The Administrator, who shall no longer be a member of upon acceptance of the position of Administrator, shall continue to receive the same holiday, vacation, sick and personal days in accordance with the union contract between Raritan Township and CWA Local 1040 Higher Level Supervisory Unit (the "Union Contract") in effect as of the effective date of this Resolution.
5. The Administrator shall continue to receive health benefits which he is currently receiving and shall continue to pay for his health benefit premium and all applicable co-pays at the current rate.
6. The Administrator shall be allowed to retain any compensatory time to which he is entitled as of the effective date of this Resolution.
7. Upon retirement, severance or termination, the Administrator shall receive those payouts to which he is entitled pursuant to the Union Contract as of the effective date of this Resolution, not exceeding applicable law, rule regulation, ordinance or resolution.
8. The Township shall pay, subject to specific authorization by the Township Committee, up to \$2,500.00 for registration fees for seminars and training related to his duties as Administrator, including membership dues for professional organizations such as municipal administrator's or manager's associations and the League of Municipalities.
9. The Township Committee shall conduct a performance review or evaluation of the Administrator within six (6) months of the appointment and thereafter once annually before the budget is adopted. On the basis of an annual performance review to the satisfaction of the Township Committee, the Administrator shall be entitled to a salary increase of not less than 1.95% in 2018 and 1.95% in 2019, to be determined by the Township Committee.

**WHEREAS**, Section 2.12.030B of *The Revised General Ordinances of the Township of Raritan* requires that the Administrator be and remain a resident of the Township unless the Township Committee waives this requirement; and

**WHEREAS**, the Township Committee hereby finds that the Administrator lives in close proximity to the Township and, because of the advancement of technology, the Administrator is able to be in constant contact with all Township officials, and the travel distance will not impede or negatively affect the Administrator's performance or ready availability to the Township for the Township's normal business; and

**WHEREAS**, Donald Hutchins, by accepting employment as the Administrator, hereby accepts the terms and conditions described in this Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Raritan County of Hunterdon and State of New Jersey as follows:

1. Donald Hutchins is hereby appointed as the Township of Raritan Administrator effective January 1, 2017.

2. This paragraph incorporates all of the Whereas clauses of this Resolution and includes all of the terms and conditions of the Administrator's employment.

3. For the reasons set forth in the Whereas clauses, and as permitted by Section 2.12.030B of *The Revised General Ordinances of the Township of Raritan*, the Township Committee hereby waives the residency requirement for the Administrator.

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## NEW BUSINESS

### Road Resurfacing (Resolution #17-39)

### Fee Refunds (Resolutions #17-41, 17-42)

### Sabo Farm Cost Share (Resolution #17-47)

**Request to use DPW for overflow parking – Barbiche Brothers Auction** – It was the consensus of the Committee to authorize Barbiche Brothers to utilize the upper parking lot of the DPW facility for overflow parking during their Auction.

**Open Space Tax Referendum Discussion** – Mayor Gilbert advised that it is the wish of many members of the community to consider having a referendum in the fall to gauge public support of the open space tax. Mayor Gilbert solicited comments from Committee Members.

At this time, Committee Member O'Brien inquired as to whether the Township submitted a resolution to the County to preserve its municipal funds, as required annually. Mr. Hutchins advised that he had spoken to the County and it was confirmed that the Township had an additional \$120,000 in its account but that he would check and advise accordingly.

Mr. Lehrer added that the question on the floor is whether or not to hold a referendum to continue the 1.5 cents per \$100 committed to open space.

Mayor Gilbert asked for a Roll Call vote regarding the support of a referendum to continue the 1.5 cents open space tax.

### ROLL CALL VOTE:

**AYES:** Mangin, Mayor Gilbert

**NOES:** Chen, O'Brien, Reiner

**ABSTAIN:** None

**ABSENT:** None

### Risk Manager Appointment (Resolution #17-44)

**Municipal Liens** – Mr. Hutchins explained that the Tax Collector is seeking direction regarding the list of items. Mr. Lehrer advised on actions the Committee could take regarding municipal foreclosure of properties. He recommended pursuing a deed in lieu of foreclosure process. Discussion was tabled.

**On-call Vehicle Use (Resolution #17-49)** – Mr. Lehrer explained that the language was modified to include, “advice and consent of the governing body.” Committee Member O’Brien requested a list of all vehicles and their assignments prior to action. It was the consensus that action be held and carried to the next regular meeting as additional information was required.

**Conflict Tax Attorney (#17-40)** – Discussion was tabled and carried to the next regular meeting.

**Contract Extension – Link High (Resolution #17-52)** – Mr. Hutchins advised that it had been determined that the contract with Link High Technologies had expired on December 31, 2016 and it is his recommendation that it be extended.

**Green Acres Resolution** – Mayor Gilbert advised that there is no resolution on the scheduled meeting agenda.

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**ORDINANCES (FINAL ADOPTION, PUBLIC HEARING)**

Mayor Gilbert read by title Ordinance #17-01.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF DEDICATION FOR A PORTION OF BLOCK 16.02, LOT 41.01, A DETENTION BASIN EASEMENT FOR A PORTION OF BLOCK 16.02, LOT 41.01, AND THREE (3) CONSERVATION EASEMENTS FOR PORTIONS OF BLOCK 16.02, LOT 41.01 AND BLOCK 16.02, LOT 41.02, ALL FROM RARITAN JUNCTION, LLC

Mayor Gilbert asked for a motion to open public hearing.

Motion by Chen, seconded by Mangin

**MOTION UNANIMOUSLY CARRIED**

No public comment.

Mayor Gilbert asked for a motion to close the public hearing and adopt Ordinance #17-01 on final consideration, same to be published according to law.

Motion by Mangin, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O’Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE ADOPTED**

**ORDINANCE #17-01****AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF DEDICATION FOR A PORTION OF BLOCK 16.02, LOT 41.01, A DETENTION BASIN EASEMENT FOR A PORTION OF BLOCK 16.02, LOT 41.01, AND THREE (3) CONSERVATION EASEMENTS FOR PORTIONS OF BLOCK 16.02, LOT 41.01 AND BLOCK 16.02, LOT 41.02, ALL FROM RARITAN JUNCTION, LLC**

**WHEREAS**, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept a Deed of Dedication conveyed to the Township by Raritan Junction, LLC, for a portion of Block 16.02, Lot 41.01 as shown on the Tax Map of the Township of Raritan ("Property"); and

**WHEREAS**, the Township Committee also wishes to accept a Deed of Dedication for a portion of Block 16.02, Lot 41.01, a Detention Basin Easement for a portion of Block 16.02, Lot 41.01, and three (3) Conservation Easements for portions of Block 16.02, Lot 41.01 and Block 16.02, Lot 41.02 ("Easements"), all from Raritan Junction, LLC.

**WHEREAS**, these dedications are required by Township of Raritan Planning Board Resolution 10-2013, R.T.P.B. #SP-624-P/F; and

**WHEREAS**, Raritan Junction, LLC, agreed to donate the Property and Easements at no cost to the Township; and

**WHEREAS**, the Township Attorney for the Township of Raritan reviewed the Deed of Dedication and Easements in substantially the form attached and finds each acceptable.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Raritan, County of Somerset, State of New Jersey, that it hereby authorizes acceptance of the Deed of Dedication and Easements attached hereto and directs its appropriate officials to record same as may be necessary.

This Ordinance shall become effective according to law.

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**CORRESPONDENCE**

E-mail from Chris Polanski, January 24, 2017 regarding Team NPF/National Psoriasis Foundation Cycle Event, May 2017, 2017

Letter from Donald F. Scholl, January 27, 2017 regarding Countryside Plaza, Inc. previous and impending demonstrations of Congressman Leonard Lance

Letter from JCP&L, January 16, 2017 regarding notice of electrical service disruption

Letter from George Dilts, January 19, 2017 regarding Block 84, Lot 34; Block 70, Lots 13 and 14.

Letter from Mayor Karen Gilbert, February 23, 2017 regarding Summit Custom Spray Drying

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**CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Gilbert announced the removal of Resolutions #17-40 and #17-49 as they were tabled; and #17-36, #17-38, #17-44, #17-46 for further consideration.

Mayor Gilbert read the following resolutions by title.

Mayor Gilbert asked for a motion to adopt the Consent Agenda as amended.

Motion by Reiner, seconded by Chen

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Reiner, Mayor Gilbert

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MINUTES**

Township Committee Meeting Minutes and Executive Session Minutes of December 20, 2016.

**RESOLUTION #17-37**

**WHEREAS**, N.J.S.A. 54:4-3.30 et seq. provides for 100 percent disabled veterans and their spouses to be exempt from property taxes on their principal residences; and

**WHEREAS**, the property owners listed below have received such designation by the US Veterans Administration and have subsequently applied and been approve for such an exemption from the Tax Assessor for the Township of Raritan; and

**WHEREAS**, this designation can result in the overpayment of property taxes and require the cancellation of the future tax payments; and

**WHEREAS**, the Township Tax Collector, as a result of recently approved 100 percent disabled veteran statuses, recommends the refunding of the tax overpayments and cancellation of future tax payments listed below; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, that:

1. The Tax Collector is directed to refund taxes as follows:

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>	<u>Qual</u>
John J. Morrison 4 <sup>th</sup> & 1 <sup>st</sup> Ort.. 2016 (partial)	\$242.94	75.03	1	

**RESOLUTION # 17-39**

**WHEREAS**, the Township of Raritan is in need of surface treatment on its roadways; and  
**WHEREAS**, the Township of Raritan is a member of the Hunterdon County Cooperative Pricing System; and

**WHEREAS**, Stavola Contracting Co, Inc. of Tinton Falls, NJ has been awarded a contract for Hunterdon County Bid #2016-10 it's identification DE51-HCCPS for surface treatment on roadways through the Hunterdon County Cooperative Pricing System; and

**WHEREAS**, the cost of this will be at the bid price as documents by the Hunterdon County Cooperative Pricing System; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Fund #17-3 for the surface treatment of roads.

**NOW, THEREFORE, BE IT RESOLVED**, by the mayor and Township Committee of the Township of Raritan that the job of road surface treatments is awarded to Stavola Contracting Co, Inc. of Tinton Falls, NJ through the Hunterdon County Cooperative Pricing System.

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**RESOLUTION #17-41**

**WHEREAS**, Robert Bowbly has requested the refund of a permit fee from the Construction Code Office; and

**WHEREAS**, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated December 21, 2016, and recommended the refund of the permit fee in the amount of \$280.00.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan that the Construction Code permit fee in the amount of \$280.00 posted by Robert Bowbly, 59 Old York Road, Ringoes, NJ 08851 is hereby refunded.

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**RESOLUTION #17-42**

**WHEREAS**, Janine M. Pignatone & Janeth L. Del Cruz has requested the refund of an Affidavit of Domestic Partnership fee; and

**WHEREAS**, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated December 21, 2016, and recommended the refund of the Affidavit of Domestic Partnership fee of \$53.00.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan that the Affidavit of Domestic Partnership Fee in the amount of \$53.00 posted by Janine M. Pignatone and Janeth L. Dela Cruz, 5 Tuccamirgan Road, Flemington, NJ 08822 is hereby refunded.

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**RESOLUTION #17-43**

**WHEREAS**, there exists a vacancy on the Zoning Board of Adjustment for Alternate #1; and  
**WHEREAS**, the Mayor and Township Committee of the Township of Raritan desire to fill this position; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that the following appointment is approved:

*Jeffrey Donaldson – Alternate #1  
 Zoning Board of Adjustment  
 1/1/2017 to 12/31/2018*

This Resolution ratifies and confirms the action taken by the Township Committee at its Regular Meeting held on January 24, 2017.

**RESOLUTION #17-45**

**BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan that the salaries and compensation for employees not covered by a bargaining unit for the year 2017, excluding longevity compensation, shall be as follows:

<u><b>Section I</b></u>	BASE SALARY,
<u>Title</u> <u>WAGE OR COMPENSATION</u>	
Mayor	\$ 7,400.00
Township Committeeperson	\$ 6,400.00
CFO (Chief Financial Officer)	\$ 99,487.10
Administrator’s Assistant/Purchasing Coordinator	\$ 53,026.60
Chief of Police	\$162,014.06
Emergency Management Coordinator	\$ 5,181.62
Public Defender	\$ 6,230.16
Search Officer for Improvements	\$ 750.00
Township Clerk/ Board of Health Secretary	\$ 71,260.00
Tax Assessor	\$ 97,306.55
Deputy Township Clerk/Clerical Assistant	\$17.62/hour
IT/Communications Coordinator	\$ 2,000.00
Crossing Guards	\$15.27 - \$29.06/hr
Municipal Court Judge	\$ 44,130.30

**Section II.**

All other issues regarding 2017 compensation for employees not covered by a bargaining unit shall be in accordance with Ordinance #15-14.

**RESOLUTION #17-47****Preliminary Approving Cost Share for the Sabo Farm, Block 10, Lot 2**

**WHEREAS**, there are certain properties within the Township of Raritan for which the owners have filed applications to place their properties within the farmland preservation program; and

**WHEREAS**, the Hunterdon County Agriculture Development Board informed the Township that the Hunterdon County Agriculture Development Board has received a farmland preservation application from Bernice Sabo (owner) for the preservation of Block 10, Lot 2 located within the Township of Raritan, (also known as the Sabo Farm), which property is contained in Raritan Township's Municipal Planning Incentive Grant List of Farms; and

**WHEREAS**, the application states that Block 10, Lot 2 consists of approximately 6 gross acres which are proposed to be preserved; and

**WHEREAS**, the Township Committee of the Township of Raritan desires to adopt this Resolution to approve of said preservation and to agree to cost share with the State Agricultural Development Committee and the Hunterdon County Development Board for the purchase of a farmland preservation easement on approximately 6 +/- ac portion of Block 10, Lot 2.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, New Jersey as follows:

1. The Township of Raritan approves of the application for a farmland preservation easement on approximately 6 +/- ac portion of Block 10, Lot 2 as proposed by the owner within the Township of Raritan, and further agrees to cost share with the County of Hunterdon and the New Jersey SADC for the purchase of the same, subject to the Owner entering into a contract with the County of Hunterdon for the sale of the development easement, and both the County's and the SADC's approval of the cost share for the same, at a purchase price to be determined after a certified market value is established by appropriate appraisals.

2. A copy of this Resolution shall be forwarded to the County Agriculture Development Board for its information and records.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

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**RESOLUTION #17-48**

**WHEREAS**, the Mayor and Committee have deemed outside employment by Municipal Officials can sometimes be acceptable, it is imperative that no conflicts of interest impinge on municipal governance; and

**WHEREAS**, the Mayor and Committee have deemed it advisable to adopt an Outside Employment policy so as to ensure adherence to the requirements of the New Jersey Local Government Ethics Law and common law for all of those serving the Township of Raritan.

**WHEREAS**, The Mayor and Township Committee desire to amend Raritan Township's Outside Employment Policy.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Outside Employment Policy is hereby amended and adopt as follows:

## **OUTSIDE EMPLOYMENT POLICY**

This Policy has been established to govern the matter of secondary employment of full time employees of the Township of Raritan.

Department Heads and full-time employees are permitted to engage in outside employment under appropriate circumstances. Outside employment may take place provided:

1. Authorization must be obtained. The employee must submit a request for authorization to engage in outside employment to the Township Administrator. The request must contain the name and address of the employer and the nature of the work. The Township Administrator shall respond to the request within one week. If there are any changes to the information submitted on the original request, a new request must be submitted to the Township Administrator with the updated information.

2. Uniformed Police Officers shall submit requests for authorization of Outside Employment to the Chief of Police or his designee. The Chief of Police shall forward these requests to the Township Administrator for approval.

3. There is no conflict with the employee's duties. Outside work or employment may not be permitted to interfere with an employee's responsibilities to the Township. Absences from the Township work or tardiness resulting from outside employment will be subject to disciplinary action.

4. Employees are prohibited from engaging in outside employment activities while on the job and using municipal time, supplies or equipment in the outside employment activities.

5. The total amount of employment does not interfere with the employee's ability to perform his/her duties appropriately. The Township Administrator may request employees to restrict outside employment if the quality of their municipal work diminishes.

6. It is clearly recognized and understood that the employee's primary work responsibility is to the Township of Raritan. In any instance where a conflict shall arise, the employee shall treat the Township as their primary employer.

7. Any employee who holds an interest in or is employed by any business doing business with the municipality must submit a written notice of these outside interests to the Township Administrator.

8. Outside Employment of Uniformed Police Officers as scheduled through the Chief of Police and paid through the Township payroll system shall be in accordance with conditions contained in the Union Contracts.

Nothing herein contained shall prohibit activity on behalf of a labor organization with which the employee may be affiliated.

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## **RESOLUTION #17-52**

### **FAIR AND OPEN CONTRACT FOR DATA PROCESSING SERVICES**

**WHEREAS**, a contract for Data Processing Services for the period Feb. 1, 2016 – Jan. 31, 2017 was awarded to Link High Technologies on Jan. 19, 2016; and

**WHEREAS**, the Township of Raritan will continue to utilize Link High Technologies to provide Data Processing Services for the remainder of 2016; and

**WHEREAS**, the Chief Financial Officer certified that funds are available in the 2017 Temporary Budget to extend the contract with Link High Technologies evidenced by the Certification of Availability of Funds 17-02 attached to this resolution.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, New Jersey as follows:

- 1) That the contract for Data Processing Services shall be extended as follows:

***Link High Technologies***  
***In a sum not to exceed \$17,000.00***

- 2) That the Mayor and Township Clerk are hereby authorized and directed to execute a contract extension to memorialize the foregoing action.

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Mayor Gilbert read Resolution #17-36 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-36.

Motion by Chen, seconded by Mangin

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, Reiner, Mayor Gilbert

**NOES:** O'Brien

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #17-36**

**WHEREAS**, there exists a vacancy for the appointment of a Commissioner on the RTMUA (Raritan Township Municipal Utilities Authority); and

**WHEREAS**, the Township Committee of the Township of Raritan is desirous of filling the vacancy within the RTMUA; and

**WHEREAS**, after reviews of applicants, the Township Committee of the Township recommended that Valerie Robitzski be appointed as Commissioner of the RTMUA effective Feb. 1, 2017 to fill an unexpired term to January 31, 2022.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Raritan that the following is hereby appointed.

---

Mayor Gilbert read Resolution #17-38 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-38.

Motion by Mangin, seconded by Mayor Gilbert

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, Reiner, Mayor Gilbert

**NOES:** O'Brien, Reiner

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #17-38**

**WHEREAS**, the Raritan Township Municipal Code requires one member of the Planning Board to serve on the Open Space Advisory Committee; and

**WHEREAS**, there exists a vacancy on the Open Space Committee in the Position of Planning Board Representative; and

**WHEREAS**, the Mayor and Township Committee of the Township of Raritan desire to fill this position; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that the following appointment is approved:

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Mayor Gilbert read Resolution #17-44 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-44.

Motion by O'Brien, seconded by Mangin

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Mayor Gilbert

**NOES:** Reiner

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #17-44**

**WHEREAS** as a condition of membership in the Somerset County Joint Insurance Fund, it is necessary to designate a Risk Manager to represent the Township of Raritan.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Raritan, County of Hunterdon, State of New Jersey, that Richard Duthie be designated as the Risk Manager for the Township of Raritan.

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Mayor Gilbert read Resolution #17-46 by title.

Mayor Gilbert asked for a motion to adopt Resolution #17-46.

Motion by Chen, seconded by Mangin

**ROLL CALL VOTE:**

**AYES:** Chen, Mangin, O'Brien, Mayor Gilbert

**NOES:** Reiner

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #17-46**

**WHEREAS**, the Mayor and Township Committee has appointed Sharon Brown Tax Collector;  
and

**WHEREAS**, the Mayor and Township Committee of the Township of Raritan wishes to adjust the Tax Collector salary; and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, New Jersey that Sharon Brown shall earn an annual salary of \$60,000 effective June 8, 2016.

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**PRIVILEGE OF THE FLOOR**

The following members of the public spoke during public comment:

**Gene Lewandowski**, a resident of 3 Phipps Court

**Marie Corfield**, a resident of 9 Paddock Lane

**Barbara Sachau**, a resident 2 Glenway Drive

**Thomas Abraham**, Fire Marshal, Fire Protection Subcode Official

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Mayor Gilbert asked for a motion to adjourn.

Motion by Mangin, seconded by Reiner.

**MOTION UNANIMOUSLY CARRIED**

Meeting adjourned at 10:12 p.m.

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Respectfully submitted,

Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #18-112**

**A RESOLUTION RATIFYING AND CONFIRMING THE APPOINTMENT  
OF GARY HAZARD AS RTMUA COMMISSIONER EFFECTIVE MAY 3, 2018**

**WHEREAS**, a vacancy as Commissioner on the Raritan Township Municipal Utilities Authority (the "RTMUA") exists as of February 7, 2018; and

**WHEREAS**, the Raritan Township Committee desires to fill this vacancy within the RTMUA; and

**WHEREAS**, at its regular meeting of May 1, 2018, the Township Committee, by voice vote, appointed Gary Hazard as Commissioner of the RTMUA for the unexpired term ending January 31, 2019.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township's May 1, 2018 voice vote regarding the appointment of Gary Hazard is hereby ratified and confirmed as follows:

*Gary Hazard  
Appointed as Commissioner of the RTMUA  
Effective May 1, 2018  
Expiring January 31, 2019*

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania RMC  
Township Clerk

\_\_\_\_\_  
Michael Mangin  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 15, 2018.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #18-114**

**RESOLUTION AUTHORIZING THE PART-TIME EMPLOYMENT OF  
KENNETH PAUL LAMBERT IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Township of Raritan is in need of a part-time employee in the Department of Public Works; and

**WHEREAS**, the Mayor and Township Committee desires to fill this position; and

**WHEREAS**, the Superintendent of Public Works has interviewed and recommends Kenneth Paul Lambert to be employed as part-time Department of Public Works employee pending the outcome of a pre-employment physical and drug screening.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Kenneth Paul Lambert is hereby employed as part-time Department of Public Works employee effective May 16, 2018 at an hourly rate of \$15.00, as set forth in Teamsters Local 469 Contract, not to exceed on average, 24 hours per week, pending the outcome of a pre-employment physical and drug screening.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Michael Mangin  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 15, 2018.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #18-117**

**RESOLUTION PROVIDING SALARY  
INCREASE FOR TOWNSHIP ADMINISTRATOR**

**WHEREAS**, Donald Hutchins was appointed February 7, 2017 as Township Administrator by Resolution #17-53 for a three-year term effective January 1, 2017 and terminating December 31, 2019; and

**WHEREAS**, the terms and conditions of the Administrator's employment include an annual salary increase of not less than 1.95% in 2018 and 2019 to be determined by the Township Committee based on an annual performance review; and

**WHEREAS**, Mr. Hutchins received a salary increase for 2018 of 1.95%; and

**WHEREAS**, in conducting its annual performance review, the Township Committee finds that Mr. Hutchins has exceeded expectations and has been a significant asset to the Township in his capacity as Township Administrator; and

**WHEREAS**, in light of Mr. Hutchins' outstanding job performance, the Township Committee desires to provide Mr. Hutchins with an additional \$2,500.00 salary increase for 2018 beyond the 1.95% salary increase mentioned above.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that, in addition to the 1.95% salary increase mentioned above, Mr. Hutchins is hereby afforded an additional \$2,500.00 salary increase for the year 2018.

**BE IT FURTHER RESOLVED** that this salary increase is separate and apart from the terms of Resolution #17-53 and that all terms and conditions of Mr. Hutchins' employment as set forth in Resolution #17-53 are not amended by this resolution and shall remain in full force and effect.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Michael Mangin  
Mayor

## CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 15, 2018.

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Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #18-113**

**A RESOLUTION AUTHORIZING  
PROFESSIONAL SERVICES AGREEMENT  
(LABOR COUNSEL)**

**WHEREAS**, there exists a need for professional services for the following: labor relations counsel; and

**WHEREAS**, the estimated cost of the contract is \$155.00 per hour for Partners; \$150.00 per hour for Associates and \$70.00 per hour for Paralegals; and funds will be available in the 2018 budget appropriations through Certificate of Availability of Funds #18-12 for this purpose certified by the Chief Financial Officer.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Richard P. Flaum, Esq.; DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum for labor relations counsel

2. The contracts are awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. A notice of this action shall be published once in the official newspaper as required by law.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Michael Mangin  
Mayor

## CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 15, 2018.

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Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**NOTICE FOR CONTRACT AWARD**

**PLEASE TAKE NOTICE** that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, has awarded the following contract without competitive bidding as a professional service or extraordinary, unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a). The contract and the resolution authorizing it are on file and available for public inspection in the office of the municipal clerk.

**AWARDED TO:** Richard P. Flaum, Esq.  
DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.  
15 Mountain Boulevard  
Warren, NJ 07059-5686

**DURATION:** January 1, 2018 through December 31, 2018

**SCOPE OF SERVICES:** Labor relations counsel

**CONTRACT AMOUNT:** Not to exceed \$155.00 per hour for Partners; \$150.00 per hour for Associates; \$70.00 per hour for Paralegals

Lisa Fania, RMC  
Township Clerk

**CERTIFICATION OF AVAILABILITY OF FUNDS** No. 18-12

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Professional services            | <input type="checkbox"/> Construction/reconstruction |
| <input checked="" type="checkbox"/> Materials, supplies or equipment | <input type="checkbox"/> Major repairs               |

Description: Legal Attorney

Vendor: Richard Hamm of DeFrancisco, Buteman et al.

Amount(s): Partner 15000; Associate 15000; Para 7000 P.O. No. \_\_\_\_\_  
(if applicable)

2. Funds are available as follows:

Fund name:  Current  Capital  Other \_\_\_\_\_

Budget year: 2018 Any contingency?  No  Yes on an as needed basis

Subject to 2018 Budget

Account title(s): Legal Service O.C.  
5/1/18

Resolution/Ordinance Date: \_\_\_\_\_  
Resolution/Ordinance Number: 18-100

<u>Account no.(s):</u>	<u>Amounts</u>	
	<input type="checkbox"/> Adopted budget	<input type="checkbox"/> Temporary budget
a. <u>01-201-20.153-202</u>	_____	<u>as needed hourly</u>
b. _____	_____	_____
c. _____	_____	_____

William B. Pandos \_\_\_\_\_ Date: 4/24/18

cc: Finance  
C. Barbati

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #18-115**

**AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW  
(MOREIRA)**

**WHEREAS**, Moreira has requested the return of its Developer's Escrow; and

**WHEREAS**, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated May 7, 2018 and recommended the return of the following Developer's Escrow:

Moreira                      S-1377-M                      \$24.95

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$24.95 posted by Moreira is hereby refunded.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Michael Mangin  
Mayor

**CERTIFICATION**

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\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk



# Township of Raritan

Finance Department  
1 Municipal Drive  
Flemington, NJ 08822

(908) 806-6100/806-3892 (fax)

TO: Lisa Fania, Twsp Clerk  
FROM: Danielle Langreder, Asst Supervisor of Acct  
DATE: May 7, 2018  
RE: Misc. Developers Escrow "TRUST" Refund

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Please process a Resolution for refund of the Developers Escrow for the following:

Moreira  
S-1377-M

Amount: \$24.95

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #18-116**

**AUTHORIZING THE PARTIAL REFUND OF  
CONSTRUCTION PERMIT FEES**

**WHEREAS**, Doyle Brothers Contracting, LLC has requested the partial refund of permit fees from the Construction Code Office; and

**WHEREAS**, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated May 7, 2018, and recommended the refund of permit fees in the amount of \$190.00, as follows:

<u>Block/Lot</u>	<u>Amount</u>
72.10/58	\$46.00
72.11/14	\$46.00
72.10/59	\$64.00
72.11/15	\$34.00
<b>Total:</b>	<b>\$190.00</b>

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that construction permit fees, in the amount of \$190.00 paid by Doyle Brothers Contracting, LLC is hereby refunded.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Michael Mangin  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 15, 2018.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk



# Township of Raritan

*Finance Department (908) 806-6100/806-3892 (fax)*  
*1 Municipal Drive*  
*Flemington, NJ 08822*

TO: Lisa Fania, Twsp Clerk

FROM: Danielle Langreder, Asst Supervisor of Acct

DATE: May 7, 2018

RE: Partial Construction Code Permit Refund

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Please process a Resolution for refund of a partial Construction Code Permit Fee to the following:

Doyle Brothers Contracting, LLC  
PO Box 607  
Flagtown, NJ 08821  
ATTN: Jeremy Doyle

Block 72.10, Lot 58

Amount: \$46.00



# Township of Raritan

*Finance Department (908) 806-6100/806-3892 (fax)*  
*1 Municipal Drive*  
*Flemington, NJ 08822*

TO: Lisa Fania, Twsp Clerk  
FROM: Danielle Langreder, Asst Supervisor of Acct  
DATE: May 7, 2018  
RE: Partial Construction Code Permit Refund

---

Please process a Resolution for refund of a partial Construction Code Permit Fee to the following:

Doyle Brothers Contracting, LLC  
PO Box 607  
Flagtown, NJ 08821  
ATTN: Jeremy Doyle

Block 72.11, Lot 14

Amount: \$46.00



# Township of Raritan

*Finance Department* (908) 806-6100/806-3892 (fax)  
1 Municipal Drive  
Flemington, NJ 08822

TO: Lisa Fania, Twsp Clerk  
FROM: Danielle Langreder, Asst Supervisor of Acct  
DATE: May 7, 2018  
RE: Partial Construction Code Permit Refund

---

Please process a Resolution for refund of a partial Construction Code Permit Fee to the following:

Doyle Brothers Contracting, LLC  
PO Box 607  
Flagtown, NJ 08821  
ATTN: Jeremy Doyle

Block 72.10, Lot 59

Amount: \$64.00



# Township of Raritan

*Finance Department (908) 806-6100/806-3892 (fax)*  
*1 Municipal Drive*  
*Flemington, NJ 08822*

TO: Lisa Fania, Twsp Clerk

FROM: Danielle Langreder, Asst Supervisor of Acct

DATE: May 7, 2018

RE: Partial Construction Code Permit Refund

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Please process a Resolution for refund of a partial Construction Code Permit Fee to the following:

Doyle Brothers Contracting, LLC  
PO Box 607  
Flagtown, NJ 08821  
ATTN: Jeremy Doyle

Block 72.11, Lot 15

Amount: \$34.00

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #18-118**

**A PROCLAMATION RECOGNIZING JOHN R. LANZA AND  
JOHN E. LANZA AS RECIPIENTS OF THE RARITAN TOWNSHIP  
REPUBLICAN CLUB 2018 COMMUNITY SERVICE AWARD**

**WHEREAS**, the Raritan Township Republican Club honors individuals for exemplary community and public service at their Annual Community Service Awards Dinner; and

**WHEREAS**, this year's recipients of the Raritan Township Republican Club's 2018 Community Service Award are Attorney, John R. Lanza and Freeholder, John E. Lanza; and

**WHEREAS**, this prestigious accolade is bestowed upon both individuals in grateful recognition of their remarkable record of community leadership, exemplary volunteerism and professional achievement; and

**WHEREAS**, Attorney, John R. Lanza, Esq., managing partner of Lanza & Lanza, LLP, has served the community as past president and trustee of the Hunterdon County Bar Association; as Chairman of the New Jersey Supreme Court District XIII Ethics Committee; as a member of the Hunterdon County Republican Committee for the City of Lambertville; as president of the White Game Club; and has volunteered as a lector, eucharistic minister and attorney for St. John the Evangelist Church; and

**WHEREAS**, John E. Lanza, Esq., Lanza & Lanza, LLP, has served the community as County Freeholder of the County of Hunterdon; as Appointee on the New Jersey Supreme Court District XIII Ethics Committee; as a member of the Hunterdon County Republican Committee for the City of Lambertville; as advisor to the 2017 Ciatterelli for Governor Campaign; as well as a volunteer and participant in numerous fundraising efforts for St. Baldrick Society, Friendly Sons of St. Patrick, and St. John the Evangelist Church; and

**WHEREAS**, the strength and success of the State of New Jersey, the vitality of its communities, and the effectiveness of our American society depend, in great measure, upon concerned and dedicated citizens, exemplified by John R. Lanza and John E. Lanza; and

**NOW, THEREFORE BE IT PROCLAIMED**, that I, Mayor Michael Mangin, on this tenth day of May, two-thousand eighteen, do hereby recognize and proclaim John R. Lanza and John E. Lanza as recipients of the Raritan Township Republican Club 2018 Community Service Award and express sincere congratulations and gratitude for their many years of service.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Michael Mangin  
Mayor

## CERTIFICATION

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Lisa Fania, RMC  
Township Clerk