

**RARITAN TOWNSHIP COMMITTEE  
TUESDAY, MAY 2, 2017  
MEETING BEGINS AT 6:00 P.M.  
REVISED**

**Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary**

1. **MEETING CALLED:**

Meeting called to order at: \_\_\_\_\_

2. **ROLL CALL:**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was advertised in the January 11, 2017 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Web Site.

3.A **Resolution #17-107 - CLOSED SESSION:**

**Contract Negotiations –**  
**Personnel – Municipal Court Judge Interviews**  
**6:00 PM Peter Fico 6:30 PM Lori Buza**  
**- Township Clerk (Interview Committee)**  
**Deputy Court Administrator**  
**Plumbing Sub-Code Official**

Mayor Gilbert asks for a motion to adopt Resolution #17-107.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

**CLOSED SESSION:**

**OPEN SESSION:**

**4. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.**

- 4A. **AMEND/APPROVE AGENDA:** Mayor Gilbert asks the Committee for a motion to amend and/or approve the Agenda.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote; \_\_\_\_\_

4B. **RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (RTMUA) PRESENTATION**

4C. **PUBLIC COMMENT:**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

5A. **PUBLIC HEARING AND FINAL ADOPTION OF THE 217 BUDGET**

*Meeting opened to the public for the 2017 Budget*

Mayor Gilbert asks for a motion to close the public hearing on the 2017 Budget.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

5B. **Resolution #17-108 – FINAL ADOPTION OF THE 2017 BUDGET**

Mayor Gilbert asks for a motion to adopt Resolution 17-108.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

6. **FINANCIAL ISSUES:**

**PAYMENT OF BILLS:**

- a. Payment of Bills as Listed for Raritan Township: **\$ 8,363,217.02**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- b. Payment of Bills as Listed for Raritan Township Fire Company **\$ 1,405.20**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7. **REPORTS:**

- a. Fire Prevention Report
- b. Monthly Municipal Court Reports

**LIAISON REPORTS**

Karen Gilbert – Historians, Finance, Personnel, Planning Board (Class I – Mayor)

Richard Chen – Finance, Open Space, Parks & Recreation

Michael Mangin – Planning Board (Class II – Governing Body), RTMUA

Louis Reiner – Environmental Commission/Green Team, Fire/Rescue/OEM

Craig O’Brien – Open Space

9. **NEW BUSINESS:**

- a. 41 Route 31, LLC (Chimney Rock Inn) Letter
- b. Award of Bid Award re: Sunny Hills Section I
- c. Open Space Plan Review & Open Space Allowable Expenses

10. **ORDINANCES:**

- a. ORDINANCE #17-08

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING TITLE 3 ENTITLED “REVENUE AND FINANCE” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO INCLUDE CERTAIN FEE EXEMPTIONS FOR VETERANS.**

*Meeting opened to the public.*

10. **ORDINANCES:** (Continued)

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-08 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

11. **CORRESPONDENCE**

- a. Concord Ridge Homeowners Association Letter
- b. Willows @ Flemington Email
- c. Hunterdon Land Trust re: Farmer's Market opening on May 21, 2017
- d. NJ DOT re: Route 31 & Flemington Circle New Traffic Pattern
- e. George BouChamoun re: Auto Oasis, 307 South Main Street

12. **NON CONSENT AGENDA** –

- a. **Resolution # 17-109 – Approval of Pick Up F-250**

Mayor Gilbert asks for a motion to adopt Resolution #17-109.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

**12. NON-CONSENT AGENDA: (Continued)**

**b. Resolution # 17-110 – Approval of Utility Body Truck F-550**

Mayor Gilbert asks for a motion to adopt Resolution #17-110.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

**c. Resolution #17-111 – Awarding a Two (2) Year Contract for Licensing or Archery Deer Hunting Rights on Four (4) Raritan Township Owned Parcels**

Mayor Gilbert asks for a motion to adopt Resolution #17-111.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

**d. Resolution #17-113 – Awarding a Two (2) Year Contract for Licensing of Archery Deer Hunting Rights on Six (6) Raritan Township Owned Parcels**

Mayor Gilbert asks for a motion to adopt Resolution #17-113.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

e. **Resolution #17-117 – Authorizing Application to Hunterdon County  
 Municipal Grant Fund for Francavilla Purchase**

Mayor Gilbert asks for a motion to adopt Resolution #17-117.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

f. **Resolution #17-118 – Appointment of Plumbing Sub-Code Official**

Mayor Gilbert asks for a motion to adopt Resolution #17-118.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

13. **CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Minutes:**

*Township Committee Meeting Minutes:*

*Executive Session Minutes:*

13. **CONSENT AGENDA: (Continued)**

**Resolutions:**

- a. **Resolution #17-112 - Confirming the Termination of Acting Township Clerk William Bray and Confirming the Appointment of Rose Sollena, Acting Township Clerk**
- b. **Resolution #7-114 – Confirming the Appointment of Department of Public Works Superintendent**
- c. **Resolution #17-115 – Return of Developer’s Escrow Fee in the amount of \$455.61 and Board of Adjustment Application Fee in the amount of \$1,000.00 to DBC4 (aka Lenteni)**
- d. **Resolution #17-116 – Award of Bid for Sunny Hills, Section I to DeSantis Construction, Inc. of Somerset, NJ in the amount of \$1,130,366.00**
- e. **Resolution #17-119 – Tonnage Grant**

Mayor Gilbert asks for a motion to adopt the Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

14. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.

15. **Resolution #17-XX- CLOSED SESSION (if needed):**

Mayor Gilbert asks for a motion to adopt Resolution #17-XX.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

16. **CLOSED SESSION**

17. **OPEN SESSION**

18. **FURTHER ACTION**

19. **ADJOURNMENT:**

Mayor Gilbert asks for a motion to adjourn the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

Meeting adjourned at \_\_\_\_\_