

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-127

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: PBA/SOA update; Catalyst Experiential
 - b) Personnel: DPW Personnel
 - c) Attorney-Client Privilege:
 - d) Pending Litigation: Affordable Housing update
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 21, 2019.

Lisa Fania, RMC
Township Clerk

List of Bills - (All Funds)

Vendor	Description	Payment	Check	Total
	Current Fund			
2587 - A. PETER ENEA	PO 8765 04/10/19 - 04/30/19	1,181.13		1,181.13
3834 - ARROW ELEVATOR INC	PO 8743 May Maintenance	193.00		193.00
1232 - AT&T	PO 8229 B-SERVICES (ACCT #0303050028001)	30.71		30.71
4939 - BLANCA LYONS	PO 8789 T.A. COURSE REIMBURSEMENT - B. LYON	450.00		450.00
2028 - C & M LANDSCAPING SERVICE	PO 8664 dead tree removal #160 Old Clinton	2,650.00		2,650.00
4908 - CANARX GROUP INC	PO 8444 B-RX 2019	732.70		732.70
4622 - CHOICE DISTRIBUTION, INC	PO 8780 Electrical Repair Supplies, Repair	207.65		207.65
1801 - COMCAST - #0119249	PO 8290 B-2019 INTERNET SERVICES FOR PW	282.97		282.97
4916 - COMCAST-#939023341	PO 8448 B-2019 PHONES/INTERNET	431.45		431.45
1892 - CRISTAL ASSOCIATES	PO 8691 Plastic Bags & Gloves	2,868.00		2,868.00
4481 - DAVID FABIANO	PO 8727 BUILDING SAFETY CONFERENCE - D. FAB	395.35		395.35
218 - DELTA DENTAL PLAN NJ INC	PO 7951 B-2019 DENTAL	9,770.93		9,770.93
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 7966 B-2019 LEGAL SERVICES	6,557.25		6,557.25
236 - DITSCHMAN/FLEMINGTON FORD	PO 8776 21-03,21-22,34 & 15 Repair Parts	346.94		346.94
4405 - DIV OF CRIMINAL JUSTICE ACAD	PO 8671 Firearms Instructor Course	400.00		400.00
2347 - DON LONGO INC	PO 8797 3 Shop Lift Safety Inspections	300.00		300.00
421 - DONALD HUTCHINS	PO 8710 Baskets for Bereavement Acknowledgde	60.00		60.00
3799 - DONALD VANFOSSEN	PO 8693 2019 EYE CARE REIMBURSEMENT	150.00		150.00
4897 - EASTERN AUTOPARTS WAREHOUSE	PO 8748 Service & Repair Parts	658.59		658.59
3511 - FASTENAL CO	PO 8795 Dayton Rd. Chain Links	9.03		9.03
301 - FLEMINGTON CHRYSLER DODGE	PO 8779 21-25 Police Spark Plugs	172.00		172.00
329 - GANN LAW BOOKS	PO 7712 2019 New Jersey Police Manual	86.00		86.00
11 - GRAINGER	PO 8781 Drill Bit Sharpener/Multimeters	221.34		221.34
4563 - GREATAMERICA FINANCIAL SRVC	PO 8794 B-2019 COPIER RENTALS FOR CONST COD	235.44		235.44
2919 - HALE TRAILER	PO 8717 Trailer Cord Wire	195.00		195.00
3510 - HARRY HAUSHALTER, ESQ.	PO 8336 B-2019 TAX APPEALS	3,352.00		3,352.00
4895 - HAYDEE BALLESTER	PO 8497 In person Spanish Interpreter 3/6/1	190.00		190.00
4248 - HUNT CNTY ASSESSOR ASSOC	PO 8639 Membership Dues	200.00		200.00
3725 - HUNTERDON COUNTY	PO 8703 Inspection Violation forms - new pr	194.00		194.00
4377 - HUNTERDON MILL & MACHINE	PO 8773 Shop Drill Press repair parts	215.22		215.22
4741 - JEFFREY KLEIN	PO 8724 BUILDING SAFETY CONFERENCE - J. KLE	395.35		395.35
4180 - JEN ELECTRIC	PO 8721 Traffic Light Repair	470.00		470.00
4654 - LISA FANIA	PO 8755 Travel Reimbursement to Annual Educ	117.72		117.72
2933 - LISA KRIEGER	PO 8714 Reimbursement for roundtrip miles t	54.50		54.50
4596 - LYNNE TIMLIN	PO 8807 toner for court printer and ribbons	218.56		218.56
589 - M & W COMMUNICATIONS	PO 8680 MOBILE RADIO	835.10		835.10
4771 - MERCER CNTY ASSESSORS ASSOC	PO 8704 Conference	10.00		10.00
1490 - MORRIS CO FIREFIGHTERS & POLICE	PO 8190 Tactical Pistol Training	40.00		40.00
4061 - NAPA	PO 8715 Service & Repair Parts	1,265.22		1,265.22
	PO 8796 Service & Repair Parts	421.63		421.63
4353 - NJRA	PO 8745 Membership dues NJ Registrar Assoc	25.00		25.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
3540 - PITNEY BOWES RESERVE ACCOUNT	PO 8771 B- 2019 QRTLY POSTAGE MACHINE PAYME	1,118.01	1,118.01
2055 - POWERCO INC	PO 8485 59 Backhoe wheel stud & Nut	14.76	14.76
4049 - PRAXAIR	PO 8783 Cylinder Rent	68.62	68.62
1996 - R & H TRUCK PARTS & SERVICE	PO 8784 36 Regen , 18 Pressure Reg	206.36	206.36
673 - RACHLES/MICHELE'S OIL CO	PO 8723 Gasoline	3,935.15	
	PO 8741 Diesel Fuel	1,396.48	5,331.63
1428 - RALPH K BADMANN CORP	PO 8782 Truck Air Brake Repair Parts	253.84	253.84
4619 - Richard Sodano	PO 8726 BUILDING SAFETY CONFERENCE - R. SOD	395.35	395.35
3973 - RICOH USA, INC	PO 8289 B-COPIER SERVICES FOR 2019	127.14	127.14
1939 - ROBERT H HOOVER & SONS	PO 8716 Trk 5 Wiper Linkage & Signal Stat	218.80	218.80
4856 - SAVO, SCHALK, GILLESPIE, ETC	PO 8347 B-2019 PROFESSIONAL SERVICES	1,626.68	
	PO 8347 B-2019 PROFESSIONAL SERVICES	1,640.71	3,267.39
4621 - SCOTT WALLIS	PO 8725 BUILDING SAFETY CONFERENCE - S.WALL	395.35	395.35
3475 - STAPLES - POLICE	PO 8754 Binders	6.98	6.98
4528 - STAVOLA FLEMINGTON ASPHALT	PO 8728 Inlet Repairs & Various Road Patchi	1,347.66	1,347.66
4175 - THOMSON REUTERS-WEST	PO 8646 Statutes	110.63	110.63
4940 - TINA HANSFORD	PO 8787 T.A. COURSE REIMBURSEMENT - T. HANS	450.00	450.00
2672 - V E RALPH AND SONS INC	PO 8552 Personal Protective Equipment for P	710.03	710.03
4844 - WATTS, TICE & SKOWRONEK	PO 8711 BOH Attorney review and attendance	402.50	402.50
4090 - WB MASON	PO 8632 OFFICE SUPPLIES	89.74	
	PO 8678 Batteries and Toner Cartridge	304.94	
	PO 8682 Toner for Printer	49.15	
	PO 8687 Janitorial Supplies - MCCPC Contrac	548.70	992.53
486 - WOODRUFF ENERGY	PO 8396 B-2019 NATURAL GAS	3,632.48	3,632.48
State & Federal Grants			
2415 - FLEM-RARITAN BASEBALL	PO 8600 2019 Spring Roadside Cleanup 12-A	500.00	500.00
Trust			
1352 - ANIMAL CONTROL SOLUTIONS	PO 8248 B-2019 KENNELING	610.00	610.00
4079 - CENTRAL JERSEY HSG RESOURCE	PO 7980 B-JANUARY - JULY 2019	3,755.50	3,755.50
4317 - CLARKE CATON HINTZ	PO 8742 MT. LAUREL - MARCH 2019	956.36	956.36
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 7968 B-2019 COAH SERVICES	3,407.46	3,407.46
4095 - DTN, SERVICES HOLDING, LLC	PO 8722 Yearly weather forecast service	3,234.00	3,234.00
510 - J CALDWELL & ASSOC	PO 8213 B-2019 COAH	12,492.50	12,492.50
4649 - MORTON SALT INC	PO 8457 Road Salt Order 51-HCCPS 5190006298	3,040.97	
	PO 8625 Road Salt 110 tons 51-HCCPS #6381	5,535.55	
	PO 8658 road salt 51-HCCPS 110 tons #6388	5,700.19	
	PO 8679 road salt 110 tons 51-HCCPS	5,384.79	19,661.50
1014 - NJ STATE DEPT OF HEALTH	PO 8750 April Dog License Fees Collected Du	1,423.80	1,423.80
4894 - WINEGAR, WILHELM, GLYNN & ROEMERSMA	PO 8348 B-2019 PROFESSIONAL SERVICES-PUBLIC	1,750.00	1,750.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total		
4808 - Keller & Kirkpatrick, Inc.	General Capital PO 6891 Hampton Corner Road Bridge and Road	3,014.70	3,014.70		
TOTAL			106,445.66		
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK	210.00			
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	1,480.59			
01-201-20-101-200	POSTAGE & PHOTOCOPIING	1,298.85			
01-201-20-120-200	TOWNSHIP CLERK - OE	89.74			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	431.45			
01-201-20-140-200	DATA PROCESSING SERVICES OE	320.63			
01-201-20-150-200	TAX ASSESSOR OE	9,909.25			
01-201-20-155-200	LEGAL SERVICES OE	2,675.40			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	10,503.63			
01-201-23-220-200	GROUP INSURANCE	2,297.05			
01-201-25-240-200	POLICE OE	49.15			
01-201-25-267-200	FIRE OFFICIAL OE	3,267.39			
01-201-25-275-200	PROSECUTOR OE	4,006.69			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	3,609.70			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	4,765.97			
01-201-26-315-200	VEHICLE MAINTENANCE OE	482.00			
01-201-27-330-200	BOARD OF HEALTH OE	9,747.79			
01-201-31-440-200	UTILITIES	494.56			
01-201-43-490-200	MUNICIPAL COURT OE				
TOTALS FOR		55,639.84	0.00	0.00	55,639.84
Summary By Account					
02-101-01-000-01	Grant Checking		0.00		500.00
02-213-41-728-000	2018 Grant Expenditures		500.00		
TOTALS FOR		0.00	0.00	500.00	500.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
03-101-01-000-001	Checking TD Bank			0.00	47,291.12
03-286-10-110-002-000	Snow Removal Trust			22,895.50	
03-286-10-110-004-000	Reserve for Animal			610.00	
03-286-10-110-006-000	COAH Trust			20,611.82	
03-286-10-110-015-000	Public Defender Trust			1,750.00	
03-286-55-103	Due to State - Dog			1,423.80	

TOTALS FOR Trust 0.00 0.00 47,291.12 47,291.12

04-101-01-000-001	Checking TD Bank			0.00	3,014.70
04-215-56-300-000	Cap Ord#17-32Various Capital Improvement			3,014.70	

TOTALS FOR General Capital 0.00 0.00 3,014.70 3,014.70

Total to be paid from Fund 01 Current Fund 55,639.84
 Total to be paid from Fund 02 State & Federal Grants 500.00
 Total to be paid from Fund 03 Trust 47,291.12
 Total to be paid from Fund 04 General Capital 3,014.70
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 106,445.66

Checks Previously Disbursed

PO#	DESCRIPTION	DATE	AMOUNT	DATE
1166	DIFRANCESCO, BATEMAN, COLEY ETC	PO# 7969	B-2019 OPEN SPACE SERVICES	5/21/2019
51419	RARITAN TWP MEDICAL CLAIMS TRUST	PO# 7949	2019 MEDICAL FUNDING	5/14/2019
51019	MERITAIN HEALTH	PO# 7988	B-2019 Health Insurance Claims	5/10/2019
51419	PROACT, INC	PO# 7979	B-RX For 2019	5/14/2019
33515	COUNTY OF HUNTERDON	PO# 8770	2ND QRT 2019 - OPEN SPACE TAX	5/15/2019
33514	COUNTY OF HUNTERDON	PO# 8769	2ND QRT 2019 LIBRARY TAXES	5/15/2019
33513	COUNTY OF HUNTERDON	PO# 8768	2ND QRT 2019 COUNTY TAXES	5/15/2019
82	ROBERT BUBLITZ	PO# 8792	REFUND - DOG LISCENSE	5/09/2019
33512	FLEMINGTON-RARITAN RESCUE	PO# 8696	2019 CONTRIBUTION	5/08/2019
33511	FLEMINGTON-RARITAN BD OF ED	PO# 8767	PAYMENT #8	5/15/2019
33510	HUNTERDON CENTRAL BD OF ED	PO# 8766	PAYMENT 05/10/19	5/10/2019
33509	NJ MOTOR VEHICLE COMMISSION	PO# 8791	REGISTRATION FOR AMBULANCE	5/08/2019
111	FWDSL & ASSOC	PO# 8761	Premium	5/07/2019
110	C & E TAX LIEN FUND	PO# 8763	Premium	5/07/2019
109	ACTLIEN HOLDING INC	PO# 8762	Premium	5/07/2019

Summary By Account

ACCOUNT	DESCRIPTION	PO#	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
51019	RARITAN TWP PAYROLL AGENCY	PO# 8764	PAYROLL 05/10/19		306,849.99	5/10/2019
51019	RARITAN TWP PAYROLL AGENCY	PO# 8764	PAYROLL 05/10/19		5,270.88	5/10/2019
51019	RARITAN TWP PAYROLL AGENCY	PO# 8764	PAYROLL 05/10/19		194.24	5/10/2019
33508	NU-TEL COMMUNICATIONS OF NJ, INC.	PO# 8397	Avaya System Upgrade		3,590.00	5/07/2019
50319	MERITAIN HEALTH	PO# 7963	B-2019 Health Insurance Admin Fees		40,956.14	5/03/2019
5072019	MERITAIN HEALTH	PO# 7988	B-2019 Health Insurance Claims		8,066.52	5/07/2019
50219	MICROSOFT	PO# 7952	B-2019 SERVICES		296.00	5/02/2019
33507	KRISTI GANO	PO# 8744	Municipal Budget Class Reimburseme		1,155.84	5/03/2019
33506	CANARX GROUP INC	PO# 8739	B-RX 2019		136.90	5/03/2019
33416	WALMART	PO# 8638	COMMUNITY CARE TAKE		325.72	4/16/2019
108	C & E TAX LIEN FUND	PO# 8620	Tax Premium		5,000.00	4/12/2019

					16,639,981.67	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	16,623,807.55	55,639.84	16,679,447.39
Fund 02 State & Federal Grants	194.24	500.00	694.24
Fund 03 Trust	15,979.88	47,291.12	63,271.00
Fund 04 General Capital		3,014.70	3,014.70
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BILLS LIST TOTALS	16,639,981.67	106,445.66	16,746,427.33

List of Bills - (0110101000001) CASH TD BANK
Current Fund

Check#	Vendor	Description	Payment	Check Total
33575	1434 - NJ FIRE EQUIPMENT CO.	PO 7922 Fire Hose	1,799.01	1,799.01
33576	1690 - WITMER PUBLIC SAFETY, INC	PO 8445 Helmets & Flashlights	3,930.00	3,930.00
TOTAL				5,729.01

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	5,729.01
01-201-25-265-200	FIRE COMPANY	3,930.00			
01-203-44-920-200	(2018) PURCHASE FIRE EQUIPMENT		1,799.01		
TOTALS FOR	Current Fund	3,930.00	1,799.01	0.00	5,729.01

Total to be paid from Fund 01 Current Fund

5,729.01
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99.

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING APRIL 2019

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2019	15,140,854.60	40,219,676.13
LEVY: TOTAL YEAR 2019 - \$50,750,303.30 (1st Half 2019)		
PRIOR YEARS TAXES:	51,060.25	252,526.17
PREPAID TAXES: 2020	0.00	0.00
PILOT	76,781.44	148,788.89
INTEREST: (INCLUDING YEP)	11,203.86	36,667.04
BOUNCED CHECKS:	(1,532.57)	(31,735.55)
ADJUSTED CHECKS DUE TO ERROR:	0.00	(900.00)
MISC & COS:		
DUPLICATE BILL FEES:	70.00	200.00
RETURNED CHECK FEES:	0.00	40.00
SEARCH FEES:	0.00	10.00
REFUND FROM STATE FOR VETS & SC	0.00	0.00
HOMESTEAD REBATE	0.00	369,684.53
TOTAL COLLECTIONS:	15,278,437.58	40,994,957.21


TAX COLLECTOR

DATE: May 10, 2019

cc: Donald Hutchins, Township Administrator
William B. Pandos, CMFO
Danielle Langreder, Assistant Supervisor of Accounts
Lisa Fania, Township Clerk

APRIL 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
BALANCE BEGINNING OF MONTH		24,565,999.51
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (COUNTY)		
BOUNCED CHECKS	1,532.57	
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	15,140,854.60	
JUDGEMENTS (STATE)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		9,426,677.48

Levy for 1st Half 2019 = 50,750,303.30

Collection Rate for 2019 as of 4/30/19 = 81.27%

APRIL 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018

	MTD	YTD
BALANCE BEGINNING OF MONTH		325,233.09
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	250.00	
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	51,060.25	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS (Cancel Sm Balances)		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		274,422.84

Levy for 2018 = \$101,647,031.61

Collection Rate for 2018 as of 4/30/19= 99.73%

APRIL 2019

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2018 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		4,399.65
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	1,867.12	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		2,532.53

Levy for 12/31/18 Year End Penalty \$5,077.16
Collection Rate of YEP as of 4/30/2019 = 50.12%

APRIL 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		72,007.44
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	72,007.44	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for 1/2 of 2019 = \$144,014.89

Collection Rate for 2019 as of 4/30/19 = 100%

APRIL 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018 PILOT

	MTD	YTD	
BALANCE BEGINNING OF MONTH			0.00
ADDITIONS TO RECEIVABLE			
CURRENT YEAR BILLING			
ADDED AND OMITTED TAXES	4,774.00		
LEVY ADJUSTMENTS (OVERBILLING)			
SENIOR CITIZEN CHARGE BACKS			
REFUNDS			
PAYMENT ADJUSTMENT			
BILLING ADJUSTMENT			
BOUNCED CHECKS			
VET DISALLOWED			
REDUCTIONS TO RECEIVABLE			
CASH COLLECTIONS	4,774.00		
JUDGEMENTS (COUNTY)			
VETERANS ALLOWED			
SENIOR CITIZEN'S ALLOWED			
100% PROPERTY EXEMPTION			
TRANSFERRED TO TAX TITLE LIEN			
PAYMENT ADDUSTMENTS			
BILLING ADJUSTMENTS			
HOMESTEAD REBATE			
BALANCE END OF THE MONTH			0.00

Levy for of 2019 = \$196,793.86

Collection Rate for 2018 as of 4/30/19 = 100%



**Animal Control
Monthly Report: April 2019
Raritan Township**

Total Calls: 37

Bite: 9

Cruelty/Neglect: 1

Enforcement: 3

Other: 7

Stray: 6

Stray Animals Impounded: 6

Wildlife: 11

Explanation: This ordinance revises the per hour fee charged for police officer outside duty services.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE 19-18

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING TITLE 2 ENTITLED "ADMINISTRATION AND PERSONNEL" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY REVISING PARAGRAPH (A) OF SECTION 2.56.190 ENTITLED "OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE OFFICERS-COMPENSATION" OF CHAPTER 2.56 ENTITLED "POLICE DEPARTMENT"

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

Section 1. Paragraph (A) of Section 2.56.190 entitled "Outside Employment of Off-Duty Police Officers-Compensation" of Chapter 2.56 entitled "Police Department" of Title 2 entitled "Administration and Personnel" of the Township Code is amended and supplemented through the following revisions:

Any off-duty police officer hired for outside employment shall be compensated at the rate set forth in the "Outside Employment" provision of the current PBA 337 and PBA 337A collective negotiations agreements. The current rates for outside employment are \$75 per hour for the Hunterdon County Regional High School District and the Flemington-Raritan Regional School District (K-8), and \$90[85] per hour for all other employment.

Section 2. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect upon adoption and publication in the manner required by New Jersey law.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on May 21, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of June 5, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.



Township of Raritan

149.

Planning and Zoning Department
1 Municipal Drive, Flemington, NJ 08822

(908) 806-6104/806-8031 (fax)

April 25, 2019

Raritan Township Committee,

The Raritan Township Planning Board has reviewed Ordinance #19-08, an ordinance of the Township of Raritan, County of Hunterdon, State of New Jersey amending Title 16 entitled "Zoning" of the revised general ordinances of the Township of Raritan by revising Section 16.02.030 entitled "Definitions" of Chapter 16.02 entitled "Purpose, Administration, Definitions;" adding new Chapter 16.71 entitled "Collocation, Removal and Replacement of Wireless Antennas on Existing Facilities;" and revisions to Schedule IV entitled "Fees".

The Planning Board determined that this ordinance is not inconsistent with the Township of Raritan's Master Plan.

Amy Fleming
Planning Board Secretary

Explanation: This ordinance sets forth an administrative procedure in the Township Zoning code to comply with the expedited review process required under Section 6409(a) of the Spectrum Act for the collocation of certain antennas onto existing towers and base stations.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE 19-08

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING TITLE 16 ENTITLED "ZONING" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY REVISING SECTION 16.02.030 ENTITLED "DEFINITIONS" OF CHAPTER 16.02 ENTITLED "PURPOSE, ADMINISTRATION, DEFINITIONS;" ADDING NEW CHAPTER 16.71 ENTITLED "COLLOCATION, REMOVAL AND REPLACEMENT OF WIRELESS ANTENNAS ON EXISTING FACILITIES;" AND REVISIONS TO SCHEDULE IV ENTITLED "FEES"

WHEREAS, the Township of Raritan has reviewed Title 16, Land Development Code, Title III of the Township Code, entitled "Zoning," and has determined this section should be revised in accordance with recent law and regulations; and

WHEREAS, the current Code does not have provisions for cellular antennas collocation, removal or replacement of antennas on existing towers and applications for such collocation, removal and replacements are currently handled by the Zoning Board of Adjustment through the waiver of site plan review and approval process pursuant to Ordinance section 16.14.020, which consumes a lot of Board time and applicant expense; and

WHEREAS, on October 21, 2014, the Federal Communications Commission issued a Report and Order which allows municipalities to process applications for modification of existing wireless towers and base stations administratively, either through their land use boards or through their municipal officials; and

WHEREAS, under §6409(a) of the *Middle Class Tax Relief and Job Creation Act of 2012*, Pub.L. 112-96 (the so-called *Spectrum Act*), federal law provides that governments may not deny, and shall approve, eligible facilities' request for modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station, but conditions may be imposed on the grant of such applications; and

WHEREAS, a local government may continue to enforce and condition approval on compliance with general applicable building, structural, electrical, and safety codes and with other laws codifying objective standards reasonably related to health and safety and allows municipalities to have discretion over a modification application if it:

entails any excavation or deployment outside the current site of the tower or base station;

would defeat the existing concealment elements of the structure; or

does not comply with conditions associated with the prior approval of the structure, subject to certain exceptions such as non-substantial increase in height; and

WHEREAS, the Municipal Land Use Law, N.J.S.A. 40:55D-46.2, holds that an application for development to collocate wireless communications equipment on a wireless communications support structure or an existing equipment compound shall not be subject to site plan review, subject to certain requirements:

the wireless communications structure was previously granted all necessary approvals;

the proposed collocation shall not increase the overall height of the wireless communications support structure by more than ten (10%) percent of the original height, the width of the wireless communications support structure, or the square footage of the existing equipment compound to an area greater than 2,500 square feet;

the proposed collocation complies with the final approval of the wireless communications support structure and all conditions attached thereto and does not create a condition for which a variance would be required.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

Section 1. Chapter 16.02 entitled "Purpose, Administration, Definitions" of Title 16 entitled "Zoning" of the Township Code is amended and supplemented through the addition of the following definitions to Section 16.02.030 entitled "Definitions" as follows:

...

ELIGIBLE FACILITIES REQUEST

A request for modification of an existing wireless tower or base station that does not constitute a substantial change (as defined herein) and involves collocation of new transmission equipment; removal of transmission equipment; or replacement of transmission equipment.

...

SUBSTANTIAL CHANGE

A modification that substantially changes the physical dimensions of an eligible support structure, as defined by 47 CFR 1.50001(c), as may be amended, but which currently provides the following criteria:

- i. For towers other than towers in the public right-of-way, it increases the height of the tower by more than 10% or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet,

whichever is greater; for other eligible support structures, it increases the height of the structure by more than 10% or more than ten feet, whichever is greater (changes in height should be measured from the original support structure in cases where deployments are or will be separated horizontally, such as on buildings' rooftops; in other circumstances, changes in height should be measured from the dimensions of the tower or base station, inclusive of originally approved appurtenances and any modifications that were approved prior to the passage of the Spectrum Act. 47 CFR §1.40001(b)(7)(i)(A));

- ii. For towers other than towers in the public right-of-way, it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than twenty feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater; for other eligible support structures, it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six feet;
- iii. For any eligible support structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or, for towers in the public right-of-way and base stations, it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than 10% larger in height or overall volume than any other ground cabinets associated with the structure;
- iv. It entails any excavation or deployment outside the current site;
- v. It would defeat the concealment elements of the eligible support structure; or
- vi. It does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment, provided however that this limitation does not apply to any modification that is non-compliant only in a manner that would not exceed the thresholds identified in paragraphs (i) – (v) of this section.

Section 2. Title 16 of the Township Code entitled “Zoning” is hereby supplemented and amended through the addition of Chapter 16.71 entitled “Collocation, Removal and Replacement of Wireless Antennas on Existing Facilities” as follows:

16.71.010. Purpose

The purpose of this chapter is to provide requirements for Eligible Facilities Requests for modifications to existing towers or base stations that do not constitute a substantial change.

16.71.020. Collocation on an Existing Structure; Eligible Facilities Request

- A. Application. All applicants shall submit the information necessary for the Township to consider whether an application is an Eligible Facilities Request, as set forth in Section 16.71.030. The applicant will not be required to demonstrate a need or business case for the proposed modification.
- B. Type of Review. Upon receipt of an application for an Eligible Facilities Request pursuant to this Chapter, the Township Engineer shall review such application to determine whether the application so qualifies.
- C. Timeframe for Review. Within 60 days of the date on which an applicant submits an application seeking approval under this Chapter, the Township Engineer shall approve the application with or without conditions unless the Township Engineer determines that the application is not covered by this Chapter, in which case the Township Engineer shall deny the application.
- D. Tolling of the Timeframe for Review. The 60-day review period begins to run when the application is filed, and may be tolled only by mutual agreement by the Township of Raritan and the applicant, or in cases where the Township Engineer determines that the application is incomplete.
 - 1. To toll the timeframe for incompleteness, the Township Engineer must provide written notice to the applicant within 30 days of receipt of the application, specifically delineating all missing documents or information required in the application.
 - 2. The timeframe for review begins running again when the applicant makes a supplemental submission in response to the Township Engineer's notice of incompleteness.
 - 3. Following a supplemental submission, the Township Engineer will notify the applicant within 10 days that the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in this section. Second or subsequent notices of incompleteness may not specify missing documents or information that were not delineated in the original notice of incompleteness.
- E. Not a Covered Request. If the Township Engineer determines that the applicant's request for collocation is a substantial change to collocation on an existing structure as defined in this Ordinance, the presumptively reasonable timeframe, as prescribed by the FCC's Shot Clock order, will begin to run from the issuance of the Township Engineer's decision that the application is not a covered request. To the extent such information is necessary, the Township Engineer may request additional information from the applicant to evaluate the application. When the Township Engineer determines that such an application constitutes a substantial

change, applicable portions of this Chapter and the Raritan Township Ordinances must be complied with, including but not limited to the requirement for site plan review and application for variances.

- F. Failure to Act. In the event the Township Engineer fails to approve or deny a request seeking approval under this Chapter within the timeframe for review (accounting for any tolling), the request shall be deemed granted. The deemed grant does not become effective until the applicant notifies the Township of Raritan in writing after the review period has expired (accounting for any tolling) that the application has been deemed granted.
- G. Remedies. Applicants and the Township of Raritan or its agents may bring claims related to this Chapter to any court of competent jurisdiction.

16.71.030. Eligible Facilities Request Application Requirements. An Eligible Facilities Request Application shall include the following:

- A. Applicant's certification that they have the legal authority to collocate/modify a support structure which may include approvals from the jurisdiction authorizing the initial placement of transmission equipment on the tower or other structure.
- B. The identity of the owner of the parcel.
- C. Detailed site information. Except where the facility will be located entirely within an existing structure or an existing building, detailed site plan information shall show:
 - 1. Existing and proposed improvements. The location and dimensions of the existing facility and the maximum height above ground of the facility (also identified in height above sea level).
 - 2. Elevation. The benchmarks and datum used for elevations.
 - 3. Design. The design of the facility, including the specific type of support structure and the design, type, location, size, height and configuration of applicant's existing and proposed antennas and other equipment. The method(s) by which the antennas will be attached to the mounting structure shall be depicted. (Note shall be placed on all plans that the antennas, fasteners, frames, cables, brackets and miscellaneous equipment shall be painted as directed by the Township Engineer and/or Zoning Officer.)
 - 4. Structural Analysis.
 - 5. Setbacks. All existing setbacks.
 - 6. Location of accessways. The location of all existing accessways and the location and design of all proposed accessways.

7. Any existing/proposed landscaping, screening and buffering.
8. A Knox Box and/or Knox padlock for emergency services shall be shown on the plans and provided.
9. Latest TIA Inspection Report.

D. All applications for cellular towers, including collocation and Eligible Facilities Requests, shall comply with any and all general applicable building, structural, electrical, and safety codes, as well as any others deemed by the Township Engineer to be related to health and safety.

E. As-built plans for all approved plans shall be provided post construction.

Section 3. Title 16 entitled “Zoning” of the Township Code is amended and supplemented through the revision of Schedule IV entitled “Fees,” to add a new review fee as follows:

Collocation on Existing Cellular Tower Structure/Eligible Facilities Request Review Fee:

Application
\$600

Escrow
\$1,000

Section 4. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. The Township Clerk is directed to give notice at least ten (10) days prior to a hearing on the adoption of this Ordinance to the Hunterdon County Planning Board and to all other persons or entities entitled thereto pursuant to N.J.S.A. 40:55D-15, including to the Clerk of adjoining municipalities.

The Township Clerk shall execute Affidavits of Proof of Service of the notices required by this section, and shall keep the Affidavits on file along with the Proof of Publication of the notice of the required public hearing on the proposed change.

Section 6. After introduction, the Township Clerk is hereby directed to submit a copy of the within Ordinance to the Planning Board of the Township of Raritan for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 7. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 8. This Ordinance shall take effect upon (i) filing with the Hunterdon County Planning Board in accordance with the Municipal Land Use Law; and (ii) adoption and publication in the manner required by New Jersey law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on April 2, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 21, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's Office between the hours of 8:30 a.m. to 4:30 p.m.

Lisa Fania, RMC
Township Clerk

Explanation: This Ordinance vacates an existing conservation easement on property designated as Block 16.01, Lots 35, 36 & 38 as shown on the Tax Map of the Township of Raritan, and authorizes an amended conservation easement thereon.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #19-12

AN ORDINANCE VACATING AN EXISTING DECLARATION OF CONSERVATION EASEMENT AND AUTHORIZING AND ACCEPTING AN AMENDED DECLARATION OF CONSERVATION EASEMENT ON PROPERTY KNOWN AND DESIGNATED AS BLOCK 16.01, LOTS 35, 36 AND 38 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN

WHEREAS, Flemington Fair and Speedway Corporation (“FFSC”) is the owner of property known and designated as Block 16.01, Lot 35 on the Tax Map of the Township of Raritan (the “FFSC Property”); and

WHEREAS, Resnick Development, LLC (“Resnick”) is the owner of property known and designated as Block 16.01, Lot 36 on the Tax Map of the Township of Raritan (the “Resnick Property”); and

WHEREAS, Raritan Town Square, L.L.C. (“RTS”) is the owner of property known and designated as Block 16.01, Lot 38 on the Tax Map of the Township of Raritan (the “RTS Property”); and

WHEREAS, on May 23, 2011, the Raritan Township Planning Board granted amended major site plan approval, minor subdivision (lot line) approval, and variance relief for property (the “Property”) located at Block 16.01, Lots 35, 36 & 38 as shown on the Tax Map of the Township of Raritan, which approval was memorialized by Resolution 8-2011 (the “2011 Resolution”); and

WHEREAS, the 2011 Resolution required the execution of a conservation easement on the Property; and

WHEREAS, in connection with the 2011 Resolution, FFSC, Resnick and RTS (collectively, the “Grantors”) executed a Declaration of Conservation Easement (the “Conservation Easement”) dated February 2, 2012 which was duly recorded in the Office of the Hunterdon County Clerk at Book 2284, page 618 on March 9, 2012; and

WHEREAS, the Conservation Easement encumbered three properties as follows: a portion of the Resnick Property (“Conservation Easement Area 1”); a portion of the Resnick Property and FFSC Property (“Conservation Easement Area 2”); and a portion of the RTS Property (“Conservation Easement Area 3”) (collectively, Conservation Easement Area 1, Conservation Easement Area 2 and Conservation Easement Area 3 shall be known as the “Natural Area”); and

WHEREAS, on June 13, 2018, the Raritan Township Planning Board granted amended site plan approval, which was memorialized by Resolution 13-2018 (the “2018 Resolution”) in connection with further development of a residential building and a mixed use building and associated site improvements on the FFSC Property and the Resnick Property in conjunction with an agreement by Raritan Towns Square to set aside a percentage of residential units to be available for low and moderate income households; and

WHEREAS, in connection with the 2018 Resolution and a permit issued by the New Jersey Department of Environmental Protection to fill certain wetlands as indicated on FWGP6 bearing Permit Number 1021-03-0008.2 FWW170001 dated June 1, 2018, the Natural Area shall be revised as permitted by the Conservation Easement so that the area known as Conservation Easement Area 2 shall be vacated; and

WHEREAS, the Grantors have prepared a proposed Amended Declaration of Conservation Easement which releases from all restrictions that portion of the Natural Area known as Conservation Easement Area 2 previously encumbered by the Conservation Easement, and further identifies those portions of the Natural Area known as Conservation Easement Area 1 and Conservation Easement Area 3 which remain subject to the restrictions of the Conservation Easement; and

WHEREAS, by letter dated February 11, 2019, Grantors have requested that the Township vacate and release for development Conservation Easement Area 2 and authorize and approve the execution of the proposed Amended Declaration of Conservation Easement; and

WHEREAS, the Township Attorney and Township Engineer have reviewed and approved the proposed Amended Declaration of Conservation Easement.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, as follows:

1. The Township Committee hereby authorizes the vacation and release from restrictions of that portion of the Natural Area known as Conservation Easement Area 2, as more particularly described in the Amended Declaration of Conservation Easement, and confirming the Conservation Easement restrictions on those areas of the Natural Area known as Conservation Easement Area 1 and Conservation Easement Area 3, as more particularly described in the Amended Declaration of Conservation Easement.
2. The Township Committee further authorizes and approves the execution of the Amended Declaration of Conservation Easement, a copy of which is annexed hereto.
3. Upon adoption, a certified copy of this Ordinance shall be forwarded to Kimberly Bennett, Esq., Fox Rothschild LLP, P.O. Box 5231, Princeton, New Jersey 08543-5231, with directions to forward a fully executed copy of the Amended Declaration of Conservation Easement, together with all attachments, to the Township Clerk for recording.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on May 7, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 21, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #19-16

AN ORDINANCE REAPPROPRIATING \$19,785.64 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE ADDITIONAL FUNDS FOR THE CONSTRUCTION OF THE DPW POLE BUILDING, TO INCLUDE, ACQUISITION OF SUBGRADE MATERIALS, ELECTRIC, DRAINAGE, PAVEMENT AND A CONCRETE FLOOR FOR THE DEPARTMENT OF PUBLIC WORKS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:]**

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$19,785.64 of the proceeds of obligations originally made available pursuant to the following bond ordinance of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purpose for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be <u>Reappropriated</u>
#17-32	Hampton Corner Road Project Flood Study, sec 3(e), finally adopted 11/6/2017.	\$1,520.42
#17-32	Road reconstruction in the area of Barton Estates, Rake Road and Hardscrabble Road, sec 3(a), finally adopted 11/6/2017.	\$13,716.66
#17-32	Acquisition of equipment for Public Works Department consisting of a sander, mower, slab saw, mortar mixer, roller and multi-use mower/snow machine, sec 3(b), finally adopted 11/6/2017.	\$4,452.90
#17-32	Acquisition of a pick-up truck, sec 3(c), finally adopted 11/6/2017.	\$95.66

Section 2. \$19,785.64 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39, is hereby reappropriated to provide additional funds for the construction of the DPW pole building, to include, subgrade materials, electric, drainage, pavement and a concrete floor. The reappropriation amount of \$19,785.64 is in addition to the \$80,000 appropriated by Section 3(d) of bond ordinance #17-32 for a total cost of \$99,785.64.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeffrey Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on May 7, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 21, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

Explanation: This ordinance clarifies the responsibilities of the Township Administrator, or his or her designee, in relation to public procurement matters.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE 19-17

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING TITLE 2 ENTITLED "ADMINISTRATION AND PERSONNEL" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY REVISING PARAGRAPH (L) OF SECTION 2.12.070 ENTITLED "DUTIES AND RESPONSIBILITIES OF THE TOWNSHIP ADMINISTRATOR" OF CHAPTER 2.12 ENTITLED "TOWNSHIP ADMINISTRATOR"

WHEREAS, the Township Committee of the Township of Raritan wishes to clarify the authority of the Township Administrator, or his or her designee, to act as purchasing agent for the Township of Raritan.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

Section 1. Paragraph (L) of Section 2.12.070 entitled "Duties and Responsibilities of the Township Administrator" of Chapter 2.12 entitled "Township Administrator" of Title 2 entitled "Administration and Personnel" of the Township Code is amended and supplemented through the following revisions:

Establish and oversee a proper purchasing system; approve all specifications for goods and services to be purchased by the Township by public bid for formal solicitation of proposals, except for the technical portions of specifications prepared by any licensed professional; purchase all materials, supplies, equipment, and labor under contract required by any department, office or agency of the Township; and approve all bills and vouchers for payment prior to final approval by the Township Committee. The Township Administrator, or his or her designee, is designated as the "purchasing agent," as such term is defined in N.J.S.A. 40A:11-2. Pursuant to N.J.S.A. 40A:11-3(a), [The Township Administrator, as the "purchasing agent",] the Administrator, or his or her designee, as the purchasing agent is authorized to award contracts under the bid threshold for nonqualified purchasing agents as set forth in N.J.S.A. 40A:11-3(a), [as such bid threshold may be raised by the governor from time to time] and where the Administrator, or his or her designee, is a qualified purchasing agent, then under the bid threshold set forth for qualified purchasing agents in N.J.S.A. 40A:11-3(c) as may be raised by the governor from time to time. The Administrator, or his or her designee, shall comply with all requirements of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all applicable regulations. [The Township Administrator, as the "purchasing agent" is authorized to award contracts without solicitation of quotes which are less than 15% of the bid threshold for nonqualified purchasing agents as set forth in N.J.S.A. 40A:11-6.1, as such bid threshold may be raised by the governor from time to time.]

...

Section 2. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect upon adoption and publication in the manner required by New Jersey law.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on May 7, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 21, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, MAY 7, 2019**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 6:30 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Louis Reiner; Comm. Karen Gilbert; Comm. Gary Hazard; Comm. Michael Mangin

ABSENT: None.

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Ed Purcell; Special Counsel on Affordable Housing, John Belardo

MEETING NOTICED: Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 8, 2019 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times and posted on the municipal bulletin board and the Township website.

Attorney, Ed Purcell, read Resolution #19-109 in full.
Mayor Kuhl asked for a motion to approve Closed Session Resolution.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-109

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: PBA/SOA negotiations update
 - b) Personnel: Deputy Court Administrator; DPW Personnel; Deputy Clerk
 - c) Attorney-Client Privilege:

d) Pending Litigation: Affordable Housing Update

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

The regular meeting reconvened at 7:09 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to amend or approve the Agenda.

Mr. Purcell advised that Resolution #19-126 needs to be acted upon prior to the adoption of the proposed bond ordinance and therefore shall be advanced on the meeting agenda. Mr. Purcell also advised that Resolution #19-119 shall be removed from the Consent Agenda and acted upon separately due to amending language.

Mayor Kuhl asked for a motion to approve the Agenda, as amended.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Sharon Winnick, a resident of 20 Monsey Road, asked if the proposed resolutions on the meeting agenda regarding Ingerman were for affordable housing, and, if so, what was the exact location and how many units.

Barbara Sachau, a resident of 2 Glenway Drive, expressed dissatisfaction for the Township's position regarding proposed Resolution #19-110 opposing the NJDEP Proposed Category 1 Water Upgrade and urged Committee Members to seek additional information.

During Public Comment, Mr. Purcell advised that the Ingerman project is for affordable housing and will be located at 66 Junction Road. Mayor Kuhl clarified that the project is for one site located across from the Willows next to the solar panels, and includes approximately 100 units.

PRESENTATION – FLEMINGTON-RARITAN REGIONAL SCHOOL DISTRICT: 2019 BUDGET- Ms. Kari McGann, Superintendent, Flemington-Raritan Regional School District (FRRSD) and Stephanie Vorhees, Business Administrator gave a power point presentation highlighting the 2019-2020 FRRSD Budget that included the following:

***Schools**

- Francis A. Desmares (K-4)
- Barley Sheaf Elementary (K-4)
- Copper Hill Elementary (K-4)
- Reading-Fleming Intermediate (5-6)
- Robert Hunter Elementary (K-4)
- J.P. Case Middle (Grades 7-8)

***Budget Themes**

- Investment in FRRSD
- Collaborative decision-making
- Providing teachers with tools to teach New Jersey Learning Standards

***Board of Education Members**

- Flemington Borough
- Raritan Township

***Mission Statement**

***2019-2020 Budget Presentation Overview**

- Definitions
- Baseline District Financial Information
- District Budget Themes
- District Budget Goals
- District Priorities
- Budget Expenditures

District Overview

Enrollment (current and kindergarten)

Attendance rate

Free/Reduced lunch

Classification rate

IEP Pre-K-8 students classified

IEP Pre-K-8 students classified excluding ESL

Funding for High Quality Education

Supporting the District's most vulnerable students

2019-2020 Budget Totals

2019-2020 Budget Revenue & Expenses

2019-2020 Revenue Sources – Fund 10

2019-2020 Expenditures – Fund 10

FRRSD 2019-2020 Budget Adjustments

2019-2020 District Tax Levy

HSMC Tri-County STEM Ecosystem

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$7,625,343.75**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.

Motion by Hazard, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Payment of Bills as listed for the Raritan Township Fire Company: **\$1,587.00**

Mayor Kuhl asked for a motion to approve the bill list for the Raritan Township Fire Company.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: Mangin

REPORTS

At this time, Dennis Concannon, Township Fire Marshal, provided an update on the status of non-life hazard inspections advising that to-date he has not received any complaints or pushback regarding the fee schedule or inspections. Mr. Concannon reported that there are 711 non-life and 230 life hazard uses within the Township. He continued to explain that the non-life hazard use inspections are conducted biannually whereas the life hazard inspections are required to be done annually. He concluded that anticipated revenue from non-life hazard inspections is approximately \$33,000.00

The following April 2019 report was acknowledged by the Committee with no comment:

Planning/Engineering Escrow Accounts

LIAISON REPORTS

- Karen Gilbert: Environmental Commission/Green Team; Open Space; Parks and Recreation; Planning Board (Class III Member)
Committee Member Gilbert reported that the Environmental Commission will be conducting road clean up on May 18; that the date for the Senior Lunch sponsored by Parks and Recreation will be May 18; and announced that the next meeting date for Community Day will be May 20 at 5:00 p.m. and all are welcome to attend.
- Gary Hazard: Court/Police; RTMUA
Committee Member Hazard reported on the promotion of Christine Matthews to Deputy Court Administrator and advised that the Court is running well. Committee Member Hazard also announced that the next meeting of the RTMUA will be May 16.
- Jeff Kuhl: Planning Board (Class I Member); Personnel; Finance; Historians, Open Space
(Mayor)
Mayor Kuhl reported that students from Hunterdon Polytech are proceeding with the schoolhouse renovations and announced that the next meeting date of the Planning Board is May 8.
- Michael Mangin: Board of Health; Finance; Public Works
Committee Member Mangin reported on a meeting of the Board of Health advising of the adoption of the noise ordinance, that there were no septic waivers, and that the next meeting date is May 16. Committee Member Mangin also reported that the Department of Public Works continues with inlet repairs, filling of potholes, roadside mowing and preparation work for the new pole building.

Louis Reiner: Agriculture Advisory Board; Fire/Rescue/OEM; Wildlife Management
(Deputy Mayor) Advisory Committee

Deputy Mayor Reiner announced that the fire company assisted with the 5K Color Run this past Saturday and that the next meeting of the Wildlife Management Advisory Committee is May 9.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Draft ordinance amending Title 2 “Administration and Personnel” by Revising Hourly Fees for Off-duty Police Officers’ Outside Detail Compensation – Mr. Hutchins explained that the proposed draft ordinance revises the per hour fee charged for police officer outside duty services. Mr. Hutchins advised that the Police have decided to hold the fee for the schools, as is, at \$75.00/hour with no increase. He continued to explain that the proposed fee amendment is a \$5.00 increase from \$85.00/hour to \$90/hour for outside contractors. Mayor Kuhl further commented that there is no cost to the Township.

Mayor Kuhl asked for a motion to proceed with the introduction of the proposed ordinance at the next regular meeting.

Motion by Gilbert, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

Department of Public Works Seasonal Staff – Mr. Hutchins referred to a memo provided by Superintendent of Public Works, Brion Fleming, regarding the hiring of full-time seasonal staff. Mr. Hutchins continued to explain that the memo is for informational purposes only and that he is seeking acknowledgement by the Committee to proceed.

Mayor Kuhl asked for a motion to proceed with the hiring of seasonal staff for DPW.

Motion by Reiner, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

At this time, Mayor Kuhl requested that the Committee deviate from the scheduled agenda and take action on Resolution #19-126 Amending the 2017 Capital Budget, as such action is required prior to the adoption of the proposed bond ordinance later in the agenda.

Mayor Kuhl read Resolution #19-126 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-126.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-126

A RESOLUTION AMENDING THE 2017 CAPITAL BUDGET

(A COPY OF RESOLUTION #19-126 IS HEREWITH ATTACHED AND MADE A PART OF THESE MINUTES)

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #19-12.

AN ORDINANCE VACATING AN EXISTING DECLARATION OF CONSERVATION EASEMENT AND AUTHORIZING AND ACCEPTING AN AMENDED DECLARATION OF CONSERVATION EASEMENT ON PROPERTY KNOWN AND DESIGNATED AS BLOCK 16.01, LOTS 35, 36 AND 38 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN

Mayor Kuhl asked for a motion to introduce Ordinance #19-12 on first consideration.

Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for May 21, 2019.

Mayor Kuhl read by title Ordinance #19-15.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 ENTITLED "GENERAL DESIGN AND USE REGULATIONS" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING AND SUPPLEMENTING PARAGRAPH (F) OF SECTION 16.64.080 ENTITLED "REGULATIONS APPLICABLE TO ALL ZONES"

Mayor Kuhl asked for a motion to introduce Ordinance #19-15 on first consideration.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for June 18, 2019.

Mayor Kuhl read by title Ordinance #19-16.

AN ORDINANCE REAPPROPRIATING \$19,785.64 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE ADDITIONAL FUNDS FOR THE CONSTRUCTION OF THE DPW POLE BUILDING, TO INCLUDE, ACQUISITION OF SUBGRADE MATERIALS, ELECTRIC, DRAINAGE, PAVEMENT AND A CONCRETE FLOOR FOR THE DEPARTMENT OF PUBLIC WORKS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Kuhl asked for a motion to introduce Ordinance #19-16 on first consideration.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for May 21, 2019.

Mayor Kuhl read by title Ordinance #19-17.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING TITLE 2 ENTITLED "ADMINISTRATION AND PERSONNEL" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY REVISING PARAGRAPH (L) OF SECTION 2.12.070 ENTITLED "DUTIES AND RESPONSIBILITIES OF THE TOWNSHIP ADMINISTRATOR" OF CHAPTER 2.12 ENTITLED "TOWNSHIP ADMINISTRATOR"

Mayor Kuhl asked for a motion to introduce Ordinance #19-17 on first consideration.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for May 21, 2019.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mayor Kuhl read by title Ordinance #19-13.

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$2,395,206.73 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,275,446.39 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Mayor Kuhl asked for a motion to open public hearing.

Motion by Reiner, seconded by Gilbert

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-13 on final consideration, same to be published according to law.

Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

ORDINANCE #19-13

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$2,395,206.73 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,275,446.39 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$2,395,206.73, and further including the aggregate sum of \$119,760.34 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,275,446.39 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) Sidewalk replacement at the Municipal Building	\$8,000	\$7,500	10 years
b) Road reconstruction including drainage, paving, work, materials and equipment necessary or incidental thereto in the area of Laurelton Road and Belmont Court	\$270,000	\$257,100	20 years

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
c) Acquisition of DPW equipment and vehicles consisting of a dump truck with a wing, a pick-up truck with equipment and accessories and a line striping machine	\$259,000	\$246,500	5 years
d) Acquisition and, if necessary, installation of baseball, softball and soccer equipment for Township parks	\$10,000	\$9,500	5 years
e) Replacement of sidewalks in area of the Police Department	\$7,000	\$6,500	10 years
f) Replacement of the fuel pump for the Police Department	\$22,000	\$20,500	15 years
g) Oil and chip seal of roads in area of Old Croton Road, Harmony School Road and Bonetown Road	\$357,300	\$340,000	5 years
h) Acquisition of an SUV with equipment and accessories for the Police Department	\$42,689.44	\$36,329.10	5 years

Purpose	Appropriation & Estimated Cost	Estimated Maximum Amount of Bonds & Notes	Period of Usefulness
i) Road reconstruction in Sunny Hills Section II consisting of Valley View, Fairview, Birch and Hickory areas, Case Boulevard in the area of Voorhees Corner and Wellington and Concord Ridge and surrounding areas, including milling, paving, base repair, curb ramps and work, materials and equipment necessary there for or incidental thereto	\$1,300,000 (in addition to the \$1,050,000 appropriated by Section 3(j) of bond ordinance #18-20 finally adopted June 4, 2018 for a total cost of \$2,350,000)	\$1,238,000 (in addition to the \$1,000,000 bonds or notes authorized by Section 3(j) of bond ordinance #18-20 finally adopted June 4, 2018 for total debt of \$2,238,000)	20 years
j) Acquisition and installation of lighting and HVAC equipment for the municipal, Police Department and DPW buildings	\$67,000	\$63,800	15 years
k) Soil and environmental remediation in area of the Police Department	\$52,217.29 (in addition to the \$420,000 appropriated by Section 3(c) of bond ordinance #16-10 finally adopted July 19, 2016 for a total cost of \$472,217.29)	\$49,717.29 (in addition to the \$400,000 bonds or notes authorized by Section 3(c) of bond ordinance #16-10 finally adopted July 19, 2016 for total debt of \$449,717.29)	40 years
TOTALS:	<u>\$2,395,206.73</u>	<u>\$2,275,446.39</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose. Each purpose includes all costs necessary therefor or incidental thereto.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall

mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

- (a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.
- (b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 16.02 years.
- (c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,275,446.39, and the obligations authorized herein will be within all debt limitations prescribed by that Law.
- (d) An aggregate amount not exceeding \$479,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Chief Financial Officer on a tax-exempt basis. The Township hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the obligations, including, if necessary, the requirement to rebate all

net investment earnings on the gross proceeds above the yield on the obligations. The Chief Financial Officer is hereby authorized to act on behalf of the Township to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

CORRESPONDENCE

RJC Charities, Inc. Car Show Fundraising Event, May 19, 10:00 a.m. to 3:00 p.m. at the Flemington Department Store – Mayor Kuhl explained that the correspondence is for informational purposes only and that RJC Charities is holding a car show fundraiser for Darren McCaughey whose family raced at the Flemington Speedway for many years. Mayor Kuhl reported that Mr. McCaughey had lost his battle with cancer since receipt of this letter, however, the proceeds will help the family with medical costs.

Thank you letter from Autumn Homeowners Association regarding John Tully – Mayor Kuhl explained that the Autumn Homeowners' Association had expressed gratitude to Mr. Tully for his assistance.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of April 16, 2019.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Township Committee Executive Session Meeting Minutes

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes of April 16, 2019, #1 and #2.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Township Committee Special Meeting Minutes

Mayor Kuhl asked for a motion to approve the Special Meeting Minutes of April 18, 2019.

Motion by Hazard, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: Hazard

ABSENT: None

RESOLUTIONS

Mayor Kuhl read Resolution #19-110 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-110.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-110**A RESOLUTION IN OPPOSITION TO THE NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION'S PROPOSED
CATEGORY 1 WATER UPGRADES**

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) has proposed significant changes to the Surface Water Quality Standards, Proposed Category 1 Water Upgrades ("C1 Buffer Rule") DEP Docket Number 01-19-01, PRN 2019-028; and

WHEREAS, these proposed changes purport to add approximately 749 miles of rivers and streams to be designated Category One (C1); and

WHEREAS, this proposal will negatively impact economic development, the ability to provide affordable housing and property values in Raritan Township, as demonstrated by the C1 Buffer Map attached hereto; and

WHEREAS, the Raritan Township Municipal Utilities Authority ("RTMUA") will be so adversely affected by the designation of the South Branch of the Raritan River as a C1 as to effectively render the facility incapable of any expansion or increase in capacity; and

WHEREAS, the Department of Environmental Protection has solicited public comment on the proposed rulemaking by June 3, 2019; and

WHEREAS, the Mayor and Township Committee has sent a letter opposing the new Water Quality Standards and in conjunction with the RTMUA sought the data used in the rulemaking process from the Department of Environmental Protection so as to further provide comments by June 3, 2019; and

WHEREAS, the Department of Environmental Protection has not provided the data requested to date which seems in direct conflict with Executive Order 63, recently issued by Governor Murphy which directed state agencies like the NJDEP to better engage with and gather information from the regulated communities in advance of formulating a proposed rule; and

WHEREAS, the lack of information provided by the NJDEP is of great concern to the Township, particularly because we believe that more than 749 miles of streams will be impacted by this rule change including many streams in the Township; and

WHEREAS, the lack of information provided by the NJDEP also demonstrates that the impact statements included in the proposed rule are inadequate, for example, there is no reference in the rulemaking to negative impacts to municipal utility authorities such as the RTMUA.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township of Raritan is strongly opposed to this proposal by the Department of Environmental Protection to the C1

Buffer Rule due to the tremendous negative impact to the residents and businesses of Raritan Township and the financial stability of the Township as a whole.

BE IT FURTHER RESOLVED that the Mayor and the Township Committee shall work tirelessly and exhaust all means necessary in opposition of this proposal to protect the future economic viability and quality of life of its residents and businesses.

BE IT FURTHER RESOLVED that all facts set forth in the preceding "Whereas" clauses are adopted herein and the Mayor is authorized to transmit any other necessary documents to the DEP demonstrating the negative impact of the proposed C1 Buffer Rule to the Township.

BE IT FURTHER RESOLVED that a copy of this resolution shall be transmitted to the NJDEP (Attn: Gary J. Brower, Esq.), the Office of the Governor, Members of the Legislature representing legislative District 16, the Clerk of every Hunterdon County Municipality, the County of Hunterdon, the New Jersey State League of Municipalities, and the New Jersey Business and Industry Association.

Mayor Kuhl read Resolution #19-112 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-112.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-112

**A RESOLUTION APPOINTING STEPHANIE HAVER
AS FULL TIME DEPUTY TOWNSHIP CLERK**

WHEREAS, the Township Committee has recognized the need for the Deputy Clerk position to be full-time and has allocated for such in the 2019 Budget; and

WHEREAS, the current part-time Deputy Clerk, Stephanie Haver, has proven to be a valued employee; and

WHEREAS, the Township Administrator recommends Stephanie Haver for the position of full-time Deputy Township Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Stephanie Haver is hereby appointed as full-time Deputy Township Clerk at an annual salary of \$40,000.00.

Mayor Kuhl read Resolution #19-113 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-113.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-113

**A RESOLUTION AUTHORIZING THE FULL-TIME EMPLOYMENT OF
STEPHEN BARTZAK IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Township of Raritan is in need of a full-time employee in the Department of Public Works; and

WHEREAS, the Mayor and Township Committee desires to fill this position; and

WHEREAS, the Superintendent of Public Works has interviewed and recommends Stephen Bartzak to be employed as full-time Department of Public Works employee pending the outcome of his pre-employment physical and drug screening; and

WHEREAS, the Township Administrator agrees with the Superintendent of Public Works recommendation.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Stephen Bartzak is hereby employed as full-time Department of Public Works employee effective May 13, 2019 at an hourly rate of \$20.47, as set forth in Teamsters Local 469 Contract, pending the outcome of his pre-employment physical and drug screening.

Mayor Kuhl read Resolution #19-114 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-114.
Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-114

**A RESOLUTION PROMOTING AND APPOINTING CHRISTINE MATTHEWS
AS FULL-TIME DEPUTY COURT ADMINISTRATOR**

WHEREAS, the Township of Raritan has a vacancy for the position of Deputy Court Administrator; and

WHEREAS, the position was advertised and interviews were conducted as per the Vicinage 13 guidelines; and

WHEREAS, Christine Matthews has served as the Violations Clerk for Raritan Township and applied for the position; and

WHEREAS, the interview committee and the Honorable Judge Yolanda Ciccone have recommended Christine Matthews for the position of Deputy Court Administrator; and

WHEREAS, the Township Administrator recommends Christine Matthews for the position of full-time Deputy Court Administrator.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Christine Matthews is hereby appointed as full-time Deputy Court Administrator at an annual salary of \$44,000.00 effective retroactively to April 29, 2019.

Mayor Kuhl read Resolution #19-115 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-115.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-115

A RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH INGERMAN DEVELOPMENT COMPANY, LLC.

WHEREAS, Ingerman Development Company, LLC (“Ingerman”) a New Jersey corporation, with an address at 5 Powell Lane, Collingswood, NJ 08108 is the owner or contract purchaser of certain property and improvements in the Township of Raritan, County of Hunterdon, State of New Jersey, known and designated as Block 27, Lot 22 of the Official Tax Map for the Township of Raritan, which is located at 66 Junction Road in Raritan Township, New Jersey, and consisting of approximately 7.7 acres (the “Junction Road Site”); and

WHEREAS, the Township of Raritan (“Township”) desires that the Junction Road Site be developed as affordable housing in the Township; and

WHEREAS, in exchange for developing the site, Ingerman has requested that the Township take certain actions pursuant to the Local Redevelopment and Housing Law (“LRHL”), and to adopt such resolutions and/or ordinances as necessary to authorize a payment in lieu of tax agreement under either the New Jersey Housing and Mortgage Finance Agency Law of 1983, N.J.S.A. 55:14K-1 et seq., as amended and supplemented (the “HMFA Law”) or the New Jersey Long Term Tax Exemption Law, N.J.S.A. 40A:20-1 et seq., as amended and supplemented (the “LTTE Law”); and

WHEREAS, the Township is amenable to same; and

WHEREAS, the Township and Ingerman desire to enter into a Memorandum of Understanding (“MOU”) setting forth each party’s reciprocal duties and obligations.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon and State of New Jersey, as follows:

1. The Township of Raritan is hereby authorized to enter into the MOU, attached hereto as Exhibit “A,” and the Mayor and Clerk are hereby authorized to execute four (4) copies of same.
2. The Clerk shall keep one copy of the executed MOU on file with the Township and shall transmit the remaining executed agreements to the Township Attorney.
3. This Resolution shall take effect immediately.

Mayor Kuhl read Resolution #19-116 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-116.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-116

**A RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK
TO EXECUTE A FUNDING AGREEMENT WITH INGERMAN DEVELOPMENT
COMPANY, LLC**

WHEREAS, Ingerman Development Company, LLC (“Ingerman”) is the developer of property (the “Property”) located at Block 27, Lot 22 as shown on the Tax Map of the Township of Raritan, more commonly known as 66 Junction Road, Township of Raritan, New Jersey; and

WHEREAS, on May 7, 2019, the Township Committee adopted Resolution 19-115 approving a Memorandum of Understanding that requires that Ingerman pay any professional costs associated with the redevelopment and rezoning of the Property (hereinafter collectively the “Township Professional Work”); and

WHEREAS, the Parties have determined to establish escrow funds with the Township to provide for the payment of reasonable fees to the Township’s professionals (including the Planning Board’s professionals), whether employees of the Township or consultants retained by the Township or the Planning Board, to pay any professional costs associated with the Township Professional Work.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, as follows:

1. The foregoing recitals are incorporated herein as if set forth in full.
2. The Mayor and Township Clerk are hereby authorized to execute two (2) copies of the Funding Agreement in the form attached hereto and made a part of this Resolution.
3. The Township Clerk is hereby directed to forward executed copies of the Funding Agreement to Ingerman Development Company, LLC, Attn: Geoffrey Long, 5 Powell Lane, Collingswood, NJ 08108, together with a certified copy of this Resolution, with instructions that at least one (1) fully executed copy be returned to the Township Clerk, together with a check in the amount of fifteen thousand (\$15,000) dollars.
4. The Township's Chief Financial Officer is hereby directed to establish a separate escrow account to pay the Township professionals for work performed in connection with the redevelopment and rezoning of the Property as set forth in the MOU executed by the parties.
5. This Resolution shall take effect immediately.

Mayor Kuhl read Resolution #19-117 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-117.

Motion by Hazard, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-117

A RESOLUTION AUTHORIZING THE TOWNSHIP OF RARITAN PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION FOR THE REDEVELOPMENT OF BLOCK 27, LOT 22 AS SHOWN ON THE TOWNSHIP OF RARITAN TAX MAP AS A NON-CONDEMNATION REDEVELOPMENT AREA

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* provides a mechanism to empower and assist local governments in efforts to promote programs of redevelopment; and

WHEREAS, the Local Redevelopment and Housing Law sets forth specific procedures for establishing an area in need of redevelopment; and

WHEREAS, pursuant to *N.J.S.A. 40A:12A-6*, prior to the Township Committee making a determination as to whether a particular study area qualifies as an area in need of redevelopment, the Township Committee must authorize the Raritan Township Planning Board, by Resolution, to undertake a preliminary investigation to determine whether the subject area meets the criteria of an area in need of redevelopment as set forth in *N.J.S.A. 40A:12A-5*; and

WHEREAS, the New Jersey Legislature amended the Local Redevelopment and Housing Law on September 6, 2013 to expand and clarify various provisions of same; and

WHEREAS, as required by the amendment to *N.J.S.A. 40A:12A-6*, the Legislature has directed that the Resolution authorizing the Planning Board to undertake a preliminary investigation state whether the redevelopment area determination shall authorize the Township to

use all of those powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain (“Non-Condensation Redevelopment Area”); and

WHEREAS, the redevelopment area determination shall authorize the Township of Raritan to use all of the powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain, thus designating it a Non-Condensation Redevelopment Area; and

WHEREAS, the Township of Raritan wishes to direct the Raritan Township Planning Board to undertake a preliminary investigation to determine whether the proposed study area known as Block 27, Lot 22 as shown on the Raritan Township Tax Map qualifies as an area in need of redevelopment pursuant to *N.J.S.A. 40A:12A-5*.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that the Raritan Township Planning Board is hereby directed to conduct the necessary preliminary investigation, including the holding of a public hearing, to determine whether the study area identified above is or is not an area in need of redevelopment under the criteria set forth in *N.J.S.A. 40A:12A-1 et seq.*; and

BE IT FURTHER RESOLVED that the Planning Board shall submit its findings and recommendations to the Township Committee in the form of a Resolution with supporting documentation.

Mayor Kuhl read Resolution #19-119 by title.

Mr. Purcell advised that the 5th Whereas clause be amended to include “#19-11” in reference to the Certificate of Availability of Funds.

Mayor Kuhl asked for a motion to adopt Resolution #19-119 as amended.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-119

A RESOLUTION AUTHORIZING DENVILLE LINE PAINTING TO PROVIDE LINE STRIPING AND TRAFFIC MARKINGS THROUGH MORRIS COUNTY COOPERATIVE PRICING COUNCIL

WHEREAS, the Township of Raritan is in need of line striping and traffic markings on its roadways; and

WHEREAS, the Township of Raritan is a member of the Morris County Cooperative Pricing Council; and

WHEREAS, Denville Line Painting Inc., of 2 Green Pond Road, Rockaway, New Jersey has been awarded Contract #36 for traffic striping and markings on roadways through the Morris County Cooperative Pricing Council; and

WHEREAS, the cost will be at the bid price as documented by the Morris County Cooperative Pricing Council; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #19-11 for line striping and traffic markings.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the installation of line striping and traffic markings be awarded to Denville Line Painting Inc., 2 Green Pond Road, Rockaway, New Jersey 07866 through the Morris County Cooperative Pricing Council.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl asked for a motion to approve the Consent Agenda as amended with the removal of Resolution #19-119.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-118

A RESOLUTION AUTHORIZING TAX REFUNDS DUE TO HOMESTEAD REBATE

WHEREAS, the Township Tax Collector has recommended the refund of this overpayment; and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following receive a refund in the amount specified.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
John Zullo Formerly of 185 Thatchers Hill Rd 4 th Qtr. 2018 Taxes 2018 Homestead Rebate	\$384.47	25	2
Louis Gargano Formerly of 2 Braintree Ct 4 th Qtr. 2018 Taxes 2018 Homestead Rebate	\$498.23	15.05	7
James Swain Formerly of 3 Tulip Dr 2 nd Quarter 2019 Taxes 2018 Homestead Rebate	\$160.74	16	11
TOTAL:	\$1,043.44		

RESOLUTION #19-120

A RESOLUTION AUTHORIZING RELEASE OF CASH PERFORMANCE AND SURETY GUARANTEES FOR WILLOWS AT FLEMINGTON JUNCTION, LLC (INGERMAN)

WHEREAS, Flemington Junction, LLC originally posted a cash performance bond in the amount of \$210,268.38 and a surety bond in the amount of \$1,892,415.42; and

WHEREAS, Flemington Junction, LLC requested a reduction of its cash and surety bonds in November, 2016; and

WHEREAS, the Township Committee authorized the reduction of the cash performance bond to \$117,386.52 and the surety bond to \$1,056,478.68 November 14, 2016; and

WHEREAS, Flemington Junction, LLC had requested a second reduction of its cash and surety bonds in December, 2017; and

WHEREAS, the Township Committee authorized the reduction of the cash performance bond to \$63,080.51 and the surety bond to \$567,724.63 December 19, 2017; and

WHEREAS, Flemington Junction, LLC has requested the release of its cash and surety guarantees as a result the completion of improvements; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the cash performance guarantee in the amount of \$63,080.51 plus any accrued interest and the return of surety bond #58729990 in the amount of \$567,724.63.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the cash performance guarantee in the amount of \$63,080.51 plus any accrued interest and surety bond #58729990 in the amount of \$567,724.63 are hereby released to Flemington Junction, LLC.

RESOLUTION #19-121

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
ALTERNATE PROSECUTORS FROM THE FIRM OF SAVO, SCHALK,
GILLESPIE, O'GRODNICK AND FISHER**

WHEREAS, the Township Committee has appointed Michael O'Grodnick and the firm of Savo, Schalk, Gillespie, O'Grodnick and Fisher (the "Firm") to serve as Municipal Prosecutor; and

WHEREAS, the Alternate Municipal Prosecutor shall be supplied from the "Firm;" and

WHEREAS, the individuals that will serve as the Alternate Municipal Prosecutor must be appointed by name.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Charles Schalk and Roberto Creagh from the "Firm" are hereby appointed as Alternate Municipal Prosecutor for the Raritan Township-Hampton Borough Joint Municipal Court, effective immediately.

RESOLUTION #19-122

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(EVERITT ROAD, LLC)**

WHEREAS, Everitt Road, LLC has requested the return of a Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated April 23, 2019 and recommended the return of the following Developer's Escrow:

Everitt Road, LLC	BOA-17-2018	\$3,516.78
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NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$3,516.78 posted by Everitt Road, LLC is hereby refunded.

RESOLUTION #19-123

**A RESOLUTION AUTHORIZING THE REFUND
OF A PET LICENSE FEE (BUBLITZ)**

WHEREAS, Robert Bublitz paid a pet license fee on April 16, 2019 in the amount of \$12.00; and

WHEREAS, Robert Bublitz has requested a refund of a pet license fee due to the passing of the pet; and

WHEREAS, Lisa Fania, Municipal Clerk, recommends the refund of a pet license fee in the amount of \$12.00.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that a pet license fee in the amount of \$12.00 paid by Robert Bublitz is hereby refunded.

RESOLUTION #19-124

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(BUCKINGHAM PARTNERS)**

WHEREAS, Robert Dale, Buckingham Partners has requested the return of a Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated May 1, 2019 and recommended the return of the following Developer's Escrow:

Buckingham Partners \$166.57

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$166.57 posted by Robert Dale, Buckingham Partners is hereby refunded.

RESOLUTION #19-125

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(STEPHEN GARBOLINO)**

WHEREAS, Stephen Garbolino has requested the return of a Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated May 1, 2019 and recommended the return of the following Developer's Escrow:

Stephen Garbolino BOA-16-2018 \$418.93

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$418.93 posted by Stephen Garbolino is hereby refunded.

PRIVILEGE OF THE FLOOR

There was no public present at this time.

Mayor Kuhl announced that Kuhl Corporation was being honored this evening at the Chamber of Commerce dinner.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:24 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-129

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR
AND OPEN CONTRACT FOR THE ADMINISTRATION OF AFFORDABLE HOUSING**

WHEREAS, there exists a need for professional services for the Township of Raritan for a non-fair and open contract for the administration of affordable housing pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Committee has determined that Central Jersey Housing Resource Center (CJHRC) should be awarded the contract for the administration of affordable housing; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 *et seq.*) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, Central Jersey Housing Resource Center will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2018, pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, this was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #19-12 for the administration of affordable housing.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. Central Jersey Housing Resource Center (CJHRC) is hereby awarded a contract for the administration of affordable housing from July 1, 2019 and continues through June 30, 2020.
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.

3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
4. Central Jersey Housing Resource Center (CJHRC) will be compensated in the amount of \$3,943.28 per month for a one-year total of \$47,319.36 as specified in the contract.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 21, 2019.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 19-12

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Construction/reconstruction
- Materials, supplies or equipment
- Major repairs

Description: Administration of Affordable Housing

Vendor: Central Jersey Housing Resource Center

Amount(s): \$3,943.28/month / \$47,316.36/yr P.O. No. (if applicable)

2. Funds are available as follows:

Fund name: [] Current [] Capital [X] Other

Budget year: 2019/2020 Any contingency? [X] No [] Yes

Account title(s): COAH Trust - Misc Services

Resolution/Ordinance Date: 5/21/19

Resolution/Ordinance Number: 19-129

Amounts

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

- a. 03-286-10-110-026-299 \$3,943.28/month \$47,316.36/yr
- b. _____
- c. _____

William B. Pandos

5/13/19 Date

cc: Finance C. Barbati

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-130

A RESOLUTION AUTHORIZING ESTIMATED 2019 TAX BILLS

WHEREAS, the 2019 tax levy has not been certified at this time and said levy will not be certified in time for tax bills to be mailed in a timely manner; and

WHEREAS, there will be insufficient cash flow to support municipal operations in late July, August and September unless third quarter tax revenue is received on time; and

WHEREAS, the Tax Collector and Chief Financial Officer have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Tax Collector of the Township of Raritan is authorized and directed to prepare and issue estimated tax bills for the third installment of 2019 taxes in accordance with the provisions of N.J.S.A. 54:4-66.2 *et seq.*
2. The estimated annual tax levy to be used for the preparation of the estimated tax bills shall be \$103,170,994.55 which is 2.54% more than the tax levy of 2018. The estimated tax rate for 2019 is \$2.514.
3. The Tax Collector shall take whatever action as permitted and required by Chapter 72 Public Laws 1994 and N.J.S.A. 54:4-66.2 and 54:4-66.3.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 21, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-131

**A RESOLUTION AUTHORIZING CONSENT TO THE FILING AND
CONTINUED PROSECUTION OF THE LAND USE APPLICATION
BY WAL-MART STORES, INC. TO THE TOWNSHIP OF RARITAN
PLANNING BOARD FOR BLOCK 16.01, LOTS 35, 36 AND 38**

WHEREAS, Wal-Mart Stores, Inc. (“Wal-Mart”) is the owner of the existing Wal-Mart store located at 150 State Highway 31, Township of Raritan, Hunterdon County, New Jersey, and otherwise known as Block 16.01, Lot 35 (the “Property”); and

WHEREAS, Wal-Mart has filed an application with the Township of Raritan Planning Board for minor site plan approval to permit the construction of an approximately 1,300 square foot single story stock room expansion at the northwest corner of the existing Wal-Mart store, the restriping/repaving of the existing parking area reducing the total number of parking spaces by eight (8) and creating ten (10) reserved parking spaces for Wal-Mart’s Online Grocery Pickup program, along with installation of certain freestanding directional signage and incidental grocery pickup “reserved” parking signage (the “Proposed Development”); and

WHEREAS, in a completeness letter, dated May 1, 2019, Jeffrey W. Vaccarella, Assistant Planner & Zoning Inspector for the Township of Raritan, requested that Applicant obtain consent from the current owners of two (2) adjacent properties within the overall shopping area, including Block 16.01, Lot 38, to prosecute the pending application; and

WHEREAS, the Township of Raritan is the current owner of Block 16.01, Lot 38, which is adjacent to the Property; and

WHEREAS, the Proposed Development, if constructed, would not in any way negatively impact Block 16.01, Lot 38.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, does hereby authorize and consent to the filing and continued prosecution of the application by Wal-Mart Stores, Inc. before the Township of Raritan Planning Board for approval to construct the Proposed Development; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute the Consent of Owner form attached hereto as Exhibit “A.”

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by vote by the Township Committee of the Township of Raritan at a meeting held on May 21, 2019.

Lisa Fania, RMC
Township Clerk

Exhibit “A”

ADDENDUM TO APPLICATION

CONSENT OF OWNER OF BLOCK 16.01, LOT 38

I, the undersigned, authorized representative of the Township of Raritan, the owner of Block 16.01, Lot 38 as designated on the Tax Map of the Township of Raritan, Hunterdon County, New Jersey, hereby consent on behalf of the Township, to the filing and continued prosecution of the application by Wal-Mart Stores, Inc. to the Township of Raritan Planning Board for approval to construct an approximately 1,300 square foot single story stock room expansion at the northwest corner of the existing Wal-Mart store on Block 16.01, Lot 35, and as indicated on the plans submitted for this application by Bohler Engineering and Perry M. Petrillo Architects, PC.

Specifically, I on behalf of the Township of Raritan authorize applicant Wal-Mart Stores, Inc. to perform said work on Block 16.01, Lot 35 as designated on the Tax Map of the Township of Raritan, Hunterdon County, New Jersey.

JEFF KUHL, MAYOR
TOWNSHIP OF RARITAN
Owner of Block 16.01, Lot 38

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-132

**A RESOLUTION AUTHORIZING THE FULL-TIME EMPLOYMENT OF
JAMES A. GILMORE IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Township of Raritan is in need of a full-time employee in the Department of Public Works; and

WHEREAS, the Mayor and Township Committee desires to fill this position; and

WHEREAS, the Superintendent of Public Works has interviewed and recommends James A. Gilmore to be employed as full-time Department of Public Works employee pending the outcome of his pre-employment physical and drug screening; and

WHEREAS, the Township Administrator agrees with the Superintendent of Public Works recommendation.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that James A. Gilmore is hereby employed as a full-time Department of Public Works employee effective May 28, 2019 at an hourly rate of \$20.47, as set forth in Teamsters Local 469 Contract, pending the outcome of his pre-employment physical and drug screening.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 21, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-133

**A RESOLUTION AUTHORIZING THE FULL-TIME EMPLOYMENT OF
DANIEL E. BOWLBY IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Township of Raritan is in need of a full-time employee in the Department of Public Works; and

WHEREAS, the Mayor and Township Committee desires to fill this position; and

WHEREAS, the Superintendent of Public Works has interviewed and recommends Stephen Bartzak to be employed as full-time Department of Public Works employee pending the outcome of his pre-employment physical and drug screening; and

WHEREAS, the Township Administrator agrees with the Superintendent of Public Works recommendation.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Daniel E. Bowlby is hereby employed as full-time Department of Public Works employee effective May 28, 2019 at an hourly rate of \$20.47, as set forth in Teamsters Local 469 Contract, pending the outcome of his pre-employment physical and drug screening.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 21, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-128

**A RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1985)
WAL-MART DONATION**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Raritan Police Department has been awarded \$1,500.00 from Wal-Mart and wishes to amend its 2019 Budget to include this amount as a revenue.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$1,500.00 which is available as a revenue from:

- Miscellaneous Revenues
 - Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:
 - Public and Private Revenues Off-Set with Appropriations:
 - Law Enforcement Officers Training and Equipment Fund

BE IT FURTHER RESOLVED that a like sum of \$1,500.00 is hereby appropriated under the caption of:

- General Appropriations
 - (a) Operations Excluded from Caps
 - Public and Private Programs Off-Set by Revenues:
 - Law Enforcement Officers Training and Equipment Fund

BE IT FURTHER RESOLVED that the Township Clerk forward two copies of the required Certification to the Director of Local Government Services within three days.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by vote by the Township Committee of the Township of Raritan at a meeting held on May 21, 2019.

Lisa Fania, RMC
Township Clerk