

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #20-114**

**A RESOLUTION RETIRING INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a) Contract Negotiations: Junction Road Project Financial and Redevelopment; Shared Services Court and Fire Prevention
  - b) Personnel: Police Department Accumulated Comp Time Request; Municipal Clerk Reappointment
  - c) Attorney-Client Privilege:
  - d) Pending/Anticipated Litigation: NJDEP C-1 Rule Making
  - e) Potential Land Acquisition:
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

**ATTEST:**

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Lisa Fania, RMC  
Township Clerk

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Jeff Kuhl  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 4, 2020.

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Lisa Fania, RMC  
Township Clerk

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4541 - BRION FLEMING, CUST OF PETTY CASH	Current Fund		
4908 - CANARX GROUP INC	PO 10980 HAND SANITIZER	18.21	18.21
895 - CENTURYLINK	PO 10373 B - RX 2020	601.70	601.70
1801 - COMCAST - #0119249	PO 10647 B-PHONE SERVICES FOR 2020	73.84	73.84
4297 - COMCAST- #0118571	PO 10653 B- INTERNET SERVICES FOR 2020	281.46	281.46
4935 - COMCAST-#0043217	PO 10721 B-2020 IT	467.09	467.09
115 - CORNERSTONE PRINT & IMAGI	PO 10525 B-INTERNET SERVIACES	13.95	13.95
	PO 10941 Business Cards for Slomkowski	76.57	
	PO 10969 Admin. Envelopes	312.12	388.69
1892 - CRISTAL ASSOCIATES	PO 10851 DISPOSABLE SAFETY GLOVES	1,192.50	1,192.50
3258 - DEER CARCASS REMOVAL SERV	PO 10973 MARCH REMOVAL	157.50	157.50
1361 - DELL MARKETING	PO 9823 Computer OEM	1,328.06	1,328.06
218 - DELTA DENTAL PLAN NJ INC	PO 10357 B-2020 Dental	10,110.04	10,110.04
1048 - DEMPESEY UNIFORM & LINEN SUPPLY	PO 10390 BLANKET - MAT SERVICE	1.13	1.13
4994 - DFFLM, LLC	PO 10930 VEHICLE & EQUIPMENT PARTS	481.72	481.72
263 - ELIZABETHTOWN GAS	PO 11029 03/20/20 - 04/21/20	1,089.01	1,089.01
613 - EVERITT EQUIPMENT	PO 10887 Mower 81 Roof & Hardware	1,162.75	1,162.75
3511 - FASTENAL CO	PO 10940 SHOP SUPPLIES	126.89	126.89
4330 - FIRE & SAFETY SERVICES	PO 10867 21-65 TAC Fire Truck , Water Pump Rebuild	5,413.50	
	PO 10868 21-65 TAC Fire Truck, Brakes & Tank Repa	3,952.86	9,366.36
307 - FLEMINGTON FLORAL CO	PO 10920 Flowers, Sutherland	86.99	86.99
329 - GANN LAW BOOKS	PO 10910 2020 NJ Zoning/Land Use Books	156.00	156.00
4609 - GANNETT NJ NEWSPAPERS	PO 10886 B-ADS FOR 2020	1,419.68	
	PO 11030 NOVEMBER & DECEMBER 2019	704.78	2,124.46
354 - GOODYEAR AUTO CENTER	PO 10839 Police Tires	608.00	608.00
508 - LORCO PETROLEUM SERVICE	PO 10900 RECYCLED OIL & SLUDGE	1,342.40	1,342.40
256 - MACMILLAN OIL CO., INC.	PO 10935 MOTOR OIL & HYDRAULIC OIL	1,117.00	1,117.00
1433 - MCELROY, DEUTSCH ETC...	PO 10455 B-2020 PLANNING BOARD LEGAL	596.40	596.40
4962 - MILLARDS WELDING & FABRICATIONS	PO 10978 WELDING REPAIR PLOW #222 & TRUCK #6	815.78	815.78
4649 - MORTON SALT INC	PO 10871 Road Salt 51-HCCPS	5,342.81	5,342.81
3881 - NEW JERSEY AMERICAN WATER	PO 10599 B- FIRE HYDRANT SERVICE 2020	24,470.16	24,470.16
1455 - NJ ANALYTICAL LABORATORIES	PO 10903 MARCH WATER TESTING	153.75	
	PO 10929 MARCH WATER SAMPLE	125.00	278.75
641 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 11025 Fania Professional Development Training	115.00	115.00
4061 - NORTH EAST PARTS GROUP	PO 10786 BLANKET	1,848.22	
	PO 10878 PARTS BLANKET	1,466.87	3,315.09
393 - ONE CALL CONCEPTS	PO 10927 MARCH MARK OUTS	4.08	4.08
781 - ONE SOURCE OF NJ LLC	PO 10975 JANITORIAL SUPPLIES	509.03	509.03
673 - RACHLES/MICHELE'S OIL CO	PO 10407 GASOLINE BLANKET	7,400.60	7,400.60
4227 - READY REFRESH	PO 10503 B - WATER FOR 2020	189.45	189.45
3556 - S.A. COMUNALE CO	PO 10259 BLANKET	172.00	172.00
4874 - SKYLINE EQUIPMENT LLC	PO 10888 56 Leafar Brakes	1,734.00	1,734.00
4557 - SPECIAL T'S	PO 11016 100% Cotton Face Mask	1,100.00	1,100.00
4528 - STAVOLA FLEMINGTON ASPHALT	PO 10924 ASPHALT BLANKET	691.94	691.94
840 - STRYKERS PAINT STORE	PO 11028 salt spreader paint	120.15	120.15
4397 - THE HOSE SHOP	PO 10889 Mower 70 Hoses & Sweeper 36 Water Fill H	1,162.06	1,162.06
	PO 10979 HOSES FOR #70	74.03	1,236.09

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4803 - TRACTOR SUPPLY	PO 10912 GRASS SEED & SUPPLIES FOR PARKS	267.14	267.14
3549 - TREASURER, STATE OF NJ	PO 10946 1st Quarter Marriage Lic.	250.00	250.00
3273 - TREASURER, STATE OF NJ	PO 10967 1ST QRT 2020	17,871.00	17,871.00
3804 - TRU GREEN CHEMLAWN	PO 10972 PRE-MERGE AND FERTILIZER	3,700.00	3,700.00
14 - VERIZON CONNECT NWF INC	PO 10668 January Service	475.00	
	PO 10833 February Service	475.00	
	PO 10901 GPS UNITS	20.00	
	PO 10976 MARCH SERVICE	475.00	1,445.00
2142 - VERIZON WIRELESS	PO 10720 B-2020/ACCT #742071798-00009	346.15	
	PO 10733 B-2020/ACCT #742071798-00008	18.02	
	PO 10734 B-2020/ACCT #342014580-00002	42.41	406.58
4212 - WASTE MANAGEMENT OF NJ	PO 10974 MARCH WASTE DISPOSAL	2,007.60	2,007.60
1690 - WITMER PUBLIC SAFETY, INC	PO 9736 Firearms for Class III Officers	1,656.00	1,656.00

Grants

4800 - COLGATE PAPER STOCK CO., INC	PO 10928 MARCH RECYCLABLES	240.72	240.72
4833 - F&S TIRE CORP INC	PO 10939 #11 ROLL OFF TIRES	3,187.60	3,187.60
2802 - RTG 2 LLC	PO 10950 TUB GRINDING	4,200.00	4,200.00

Trust

5069 - HAMPTON BOROUGH MUNICIPAL COURT	PO 10971 REFUND OF POAA FUNDS	98.00	98.00
1433 - MCELROY, DEUTSCH ETC...	PO 10456 B-2020 COAH	957.00	957.00
1014 - NJ STATE DEPT OF HEALTH	PO 10942 March 2020 Pet License Fees Due State	4.20	4.20

Capital

4541 - BRION FLEMING, CUST OF PETTY CASH	PO 11019 HAY FOR BRIDAL PATH GRASS RESTORATION	36.00	36.00
4273 - EASTERN CONCRETE MATERIALS INC	PO 10894 3/4" clean stone MCCPC #9 crushed stone	2,287.96	2,287.96
4528 - STAVOLA FLEMINGTON ASPHALT	PO 10007 ASPHALT BLANKET	2,754.79	2,754.79

TOTAL

121,756.67

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	107,388.70
01-101-01-000-009	TD Bank - Medical Claims Fund			0.00	601.70
01-104-03-000-000	DUE TO/FROM ST OF NJ				
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	749.11			
01-201-20-120-200	TOWNSHIP CLERK - OE	1,228.44			
01-201-20-140-200	DATA PROCESSING SERVICES OE	295.41			
01-201-20-165-200	ENGINEERING SERVICES	82.30			
01-201-21-180-200	PLANNING BOARD OE	596.40			
01-201-21-185-200	ZONING BOARD OE	361.02			
01-201-23-220-200	GROUP INSURANCE	10,711.74			
01-201-25-240-200	POLICE OE	576.57			
01-201-25-266-200	FIRE HYDRANTS	24,470.16			
				18,121.00	

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	696.02			
01-201-26-295-200	SNOW REMOVAL OE	5,342.81			
01-201-26-306-200	P.E.O.S.H.A. ROADS OE	1,442.50			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	3,315.77			
01-201-26-315-200	VEHICLE MAINTENANCE OE	20,083.83			
01-201-26-316-200	RECYCLING TAX	71.70			
01-201-27-330-200	BOARD OF HEALTH OE	18.92			
01-201-28-375-200	PARK MAINTENANCE OE	4,245.89			
01-201-31-440-200	UTILITIES	9,626.57			
01-201-32-465-200	SOLID WASTE	2,093.40			
01-203-20-100-200	(2019) TOWNSHIP ADMINISTRATOR O/E		1,656.00		
01-203-20-120-200	(2019) TOWNSHIP CLERK - OE		614.14		
01-203-21-185-200	(2019) ZONING BOARD OE		90.64		
01-203-26-310-200	(2019) PUBLIC PROPERTY (B&G) OE		172.00		
01-203-44-918-200	(2019) OFFICE EQUIPMENT		1,328.06		
TOTALS FOR	Current Fund	86,008.56	3,860.84	18,121.00	107,990.40
02-101-01-000-01	Grant Checking			0.00	7,628.32
02-213-41-731-003-000	2019 TONNAGE GRANT			7,628.32	
TOTALS FOR	Grants	0.00	0.00	7,628.32	7,628.32
03-101-01-000-016	Other Trust Funds			0.00	98.00
03-101-01-000-018	Housing Trust			0.00	957.00
03-101-01-000-028	Animal			0.00	4.20
03-286-55-034-200	OFF POAA-Hampton (Other Reserves per B-4)			98.00	
03-286-55-102	Due To State of New Jersey			4.20	
03-289-55-007-200	Housing OE			957.00	
TOTALS FOR	Trust	0.00	0.00	1,059.20	1,059.20
04-101-01-000-001	Checking TD Bank			0.00	5,078.75
04-215-56-311-000	Cap Ord#19-13 Var Capital Improvements			5,078.75	
TOTALS FOR	Capital	0.00	0.00	5,078.75	5,078.75
Total to be paid from Fund 01 Current Fund					
Total to be paid from Fund 02 Grants					
Total to be paid from Fund 03 Trust					
Total to be paid from Fund 04 Capital					
					107,990.40
					7,628.32
					1,059.20
					5,078.75
					121,756.67

Summary By Account

ACCOUNT DESCRIPTION CURRENT YR APPROP. YEAR NON-BUDGETARY CREDIT

Checks Previously Disbursed

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
1097764	LINK HIGH TECH INC	PO# 10944	VPN Municipal Building	550.00	4/29/2020
42820	PITNEY BOWES RESERVE ACCOUNT	PO# 10628	B-POSTAGE FOR 2020	3,000.00	4/28/2020
125	CHRYSALIS INVESTORS LLC	PO# 11011	Tax Premium	100.00	4/27/2020
124	BLUE VIRGO CAPITAL	PO# 11012	Tax Premium	1,400.00	4/27/2020
42420	RARITAN TWP PAYROLL AGENCY	PO# 11026	PAYROLL 04/24/20	345,113.21	4/24/2020
42420	RARITAN TWP PAYROLL AGENCY	PO# 11026	PAYROLL 04/24/20	89.42	4/24/2020
42420	RARITAN TWP PAYROLL AGENCY	PO# 11026	PAYROLL 04/24/20	2,500.00	4/24/2020
42120	RARITAN TWP CURRENT ACCT	PO# 10992	INTER-FUND	1,600,000.00	4/21/2020
42120	RARITAN TWP CURRENT ACCT	PO# 10992	INTER-FUND	730,000.00	4/21/2020
35268	FLEMINGTON-RARITAN BD OF ED	PO# 10991	PAYMENT: 04/22/20	6,237,850.00	4/22/2020
41420	MICROSOFT	PO# 10474	B-IT SERVICES	768.00	4/14/2020
9	MERITAIN HEALTH	PO# 10358	B-2020 Medical Claims Funding	200,000.00	4/17/2020
21	MERITAIN HEALTH	PO# 10361	B -2020 Health Insurance Claims	85,424.98	4/17/2020
20	MERITAIN HEALTH	PO# 10361	B -2020 Health Insurance Claims	82,599.65	4/10/2020
7	PROACT, INC	PO# 10359	B- RX for 2020	23,691.69	4/14/2020
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				9,313,086.95	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	6,978,997.53	107,990.40	7,086,987.93
Fund 02 Grants		7,628.32	7,628.32
Fund 03 Trust	734,089.42	1,059.20	735,148.62
Fund 04 Capital	1,600,000.00	5,078.75	1,605,078.75
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BILLS LIST TOTALS	9,313,086.95	121,756.67	9,434,843.62
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List of Bills - (0110101000001) CASH TD BANK  
Current Fund

Check#	Vendor	Description	Payment	Check Total
35316	4240 - FAST SIGNS OF FLEMINGTON	PO 10485 Vehicle lettering	1,140.00	1,140.00
35317	4885 - SUMMIT SAFETY LLC	PO 10153 Lockout Kits	1,070.44	1,070.44
35318	1690 - WITMER PUBLIC SAFETY, INC	PO 10165 Equipment	872.27	872.27
TOTAL				3,082.71

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	3,082.71
01-201-25-265-200	FIRE COMPANY	1,140.00			
01-203-25-256-200	(2019) P.E.O.S.H.A.-FIRE CO.		597.56		
01-203-25-265-200	(2019) FIRE COMPANY		1,345.15		
TOTALS FOR	Current Fund	1,140.00	1,942.71	0.00	3,082.71

Total to be paid from Fund 01 Current Fund

3,082.71

3,082.71

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #20-13

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ESTABLISHING A SALARY AND WAGE OMPENSATION PLAN FOR THE YEAR 2020-2024 FOR EMPLOYEES IN THE CWA LOCAL 1040 NON-SUPERVISORY BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

**Section I.** The Salary and Wage Plan for employees whose positions are represented by CWA Local 1040 Non-Supervisory Bargaining unit for the years 2020-2024 shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
<b><u>GROUP 1</u></b> Clerk Typist Custodian	\$19,500	\$31,000
<b><u>GROUP 2</u></b> Civilian Police Desk Operator Tax Clerk	\$25,000	\$44,500
<b><u>GROUP 3</u></b> Administrative Secretary Administrative Secretary/Deputy Registrar Assessing Clerk Construction Control Person Construction Office Coordinator/Secretary Deputy Court Administrator Violations Clerk	\$21,000	\$60,750
<b><u>GROUP 4</u></b> Assistant Tax Collector Assistant Supervisor of Accounts Engineering Aide/Inspector Executive Secretary Office Manager (Police) Planner/Planning Board Secretary Property Code/Zoning Inspector Registrar of Vital Statistics	\$32,000	\$71,500

	<u>Minimum</u>	<u>Maximum</u>
<b><u>GROUP 5</u></b>		
Fire Prevention Inspector	\$36,000	\$55,000
Assistant Tax Assessor		
<b><u>GROUP 6</u></b>		
Uniform Construction Code Inspectors	\$50,000	\$94,500
Senior Engineering Assistant		

**Section II. ADMINISTRATION**

The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

**Section III. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS**

Employees whose duties involve attendance at evening meetings or court sessions will be additionally compensated as follows:

Minimum compensation per meeting/session                      \$30.00

Hourly rate shall be according to CWA 1040 Non-Supervisory Collective Negotiations Agreement in accordance with the respective ranges for said titles in this ordinance.

The number of hours shall be rounded off to the nearest half hour increment.

**Section IV.**

Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

**Section VI.**

This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

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Lisa Fania, RMC  
Township Clerk

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Jeff Kuhl  
Mayor

**NOTICE OF PENDING ORDINANCE**

**PLEASE TAKE NOTICE** that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 4, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 19, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #20-14

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES IN CWA LOCAL 1040 SUPERVISORY AND HIGHER-LEVEL SUPERVISORY BARGAINING UNITS FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

**Section I.** The Salary and Wage Plan for the years 2020-2024 for employees whose positions are represented by CWA Local 1040 Supervisory and Higher-Level Supervisory bargaining units shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
<b><u>GROUP 1</u></b>		
Supervisor of Accounts	\$40,000	\$63,500
<b><u>GROUP 2</u></b>	\$50,000	\$108,000
Assistant Township Engineer		
Building Subcode Official		
Electrical Subcode Official		
Fire Official		
Fire Subcode Official		
Municipal Court Administrator		
Plumbing Subcode Official		
Public Works Foreman		
Tax Collector		
<b><u>GROUP 3</u></b>	\$62,000	\$118,500
Construction Official		
Planner		
Superintendent of Public Works		
<b><u>GROUP 4</u></b>	\$97,000	\$178,500
Township Engineer		

**Section II. Compensation for Temporary, Seasonal, Part-time Hourly and Other Employees.** The rates of compensation for temporary, seasonal and part-time employees shall be in accordance with the respective ranges for said titles in this ordinance.

**Section III. Administration.** The administration of the Salary and Wage Plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

**Section IV. Attendance at Board Meetings or Court Sessions.** Employees whose duties involve attendance at evening meetings or court sessions will be additionally compensated as follows:

Minimum compensation per meeting/session                      \$30.00

Hourly rate shall be according to CWA 1040 Supervisory and Higher-Level Supervisory Collective Negotiations Agreement in accordance with the respective ranges for said titles in this ordinance.

The number of hours shall be rounded off to the nearest half hour increment.

**Section VI.** Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

**Section VII.** This ordinance shall be in full force and effective upon final adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

## NOTICE OF PENDING ORDINANCE

**PLEASE TAKE NOTICE** that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 4, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 19, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #20 -15

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY TEAMSTERS LOCAL 469 FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by Teamsters Local 469 shall be as follows:

Hourly Rates of Pay:

A. Employees Hired Before 1991:

<u>1/1/20</u>	<u>1/1/21</u>	<u>1/1/22</u>	<u>1/1/23</u>	<u>1/1/24</u>
\$44.10	\$44.98	\$45.88	\$46.80	\$47.74

B. Employees Hired between 1991-2013:

1.

<u>1/1/20</u>	<u>1/1/21</u>	<u>1/1/22</u>	<u>1/1/23</u>	<u>1/1/24</u>
\$41.66	\$42.49	\$43.34	\$44.31	\$45.31

2.

<u>1/1/20</u>	<u>1/1/21</u>	<u>1/1/22</u>	<u>1/1/23</u>	<u>1/1/24</u>
\$43.24	\$44.10	\$44.98	\$45.99	\$47.02

C. Employees hired 2014-2019:

STEPS	2020	2021	2022	2023	2024
Probation	\$20.81	\$21.23	\$21.65	\$22.14	\$22.64
1	\$21.88	\$22.32	\$22.77	\$23.28	\$23.80
2	\$22.96	\$23.42	\$23.89	\$24.43	\$24.98
3	\$24.04	\$24.52	\$25.01	\$25.57	\$26.15
4	\$25.11	\$25.61	\$26.12	\$26.71	\$27.31
5	\$26.19	\$26.71	\$27.24	\$27.85	\$28.48
6	\$27.27	\$27.82	\$28.38	\$29.02	\$29.67
7	\$28.35	\$28.92	\$29.50	\$30.16	\$30.84
8	\$29.42	\$30.01	\$30.61	\$31.30	\$32.00
9	\$31.58	\$32.21	\$32.85	\$33.59	\$34.35

D. Employees hired on or after January 1, 2020:

Probationary	\$20.50
After 1 Year	\$21.50
After 2 Years	\$22.50
After 3 Years	\$23.50
After 4 Years	\$24.50
After 5 Years	\$25.50
After 6 Years	\$26.50

Not subject to any percentage increases.

**Section II. Administration.** The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

**Section III.** Any and all matters not contained in this ordinance shall be in accordance with the provisions contained in the contract in the Teamsters Local 469 Union contract for the years 2020-2024.

**Section IV.** Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

**Section V.** This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

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Lisa Fania, RMC  
Township Clerk

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Jeff Kuhl  
Mayor

**NOTICE OF PENDING ORDINANCE**

**PLEASE TAKE NOTICE** that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 4, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 19, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

14d.

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #20-16

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY P.B.A. LOCAL 337 FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

**Section I.** The Salary and Wage Plan for employees whose positions are represented by P.B.A. Local 337 shall be as follows:

A. Salary Schedule for Corporals:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Start	\$124,350	\$127,645	\$131,028	\$134,500	\$138,064
After 5 Years	\$125,350	\$128,672	\$132,082	\$135,582	\$139,175
After 10 Years	\$126,350	\$129,698	\$133,135	\$136,663	\$140,285
After 15 Years	\$127,350	\$130,725	\$134,189	\$137,745	\$141,395
After 20 Years	\$128,350	\$131,751	\$135,243	\$138,827	\$142,506

B. Salary Schedule for Patrolman Hired From 1/1/97 To 12/31/12:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
After 5 Years	\$118,096	\$121,226	\$124,438	\$127,736	\$131,121
After 10 Years	\$119,219	\$122,378	\$125,621	\$128,950	\$132,367
After 15 Years	\$120,342	\$123,531	\$126,805	\$130,165	\$133,614
After 20 Years	\$121,464	\$124,683	\$127,987	\$131,379	\$134,860
After 24 Years	\$122,587	\$125,836	\$129,170	\$132,593	\$136,107

C. Salary Schedule for Patrolman Hired After 12/31/12:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Start	\$44,435	\$45,613	\$46,821	\$48,062	\$49,336
After 1 Year	\$52,519	\$53,911	\$55,339	\$56,806	\$58,311
After 2 Years	\$60,603	\$62,209	\$63,858	\$65,550	\$67,287
After 3 Years	\$68,687	\$70,507	\$72,376	\$74,294	\$76,262
After 4 Years	\$76,771	\$78,805	\$80,893	\$83,036	\$85,236
After 5 Years	\$88,740	\$91,092	\$93,506	\$95,983	\$98,527
After 6 Years	\$97,200	\$99,776	\$102,420	\$105,134	\$107,920
After 7 Years	\$105,661	\$108,461	\$111,335	\$114,286	\$117,314
After 14 Years	\$114,121	\$117,145	\$120,250	\$123,436	\$126,707
After 19 Years	\$122,587	\$125,836	\$129,170	\$132,593	\$136,107

**Section II. Administration** The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

**Section III.** Any and all matters not contained in this ordinance shall be in accordance with the provisions contained in the P.B.A. Local 337 Union contract for the years 2020-2024.

**Section III.** Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

**Section IV.** This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

**ATTEST:**

**TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF RARITAN**

---

Lisa Fania, RMC  
Township Clerk

---

Jeff Kuhl  
Mayor

**NOTICE OF PENDING ORDINANCE**

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TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #20-17

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY THE SUPERIOR OFFICERS ASSOCIATION OF P.B.A. LOCAL 337A FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

**Section I.** The Salary and Wage Plan for employees whose positions are represented by the Superior Officers Association of P.B.A. Local 337A shall be as follows:

A. Salary schedule for Captain:

2020	2021	2022	2023	2024
\$159,088	\$163,304	\$167,631	\$172,074	\$176,634

B. Salary schedule for Lieutenants:

Year of Service	2020	2021	2022	2023	2024
Start	\$148,025	\$151,948	\$155,974	\$160,108	\$164,350
After 15 Years	\$152,425	\$156,464	\$160,611	\$164,867	\$169,236
After 20 Years	\$153,892	\$157,970	\$162,156	\$166,453	\$170,865

C. Salary schedule for Sergeants:

Year of Service	2020	2021	2022	2023	2024
Start	\$125,941	\$129,278	\$132,704	\$136,221	\$139,831
After 5 Years	\$130,924	\$134,393	\$137,955	\$141,611	\$145,363
After 10 Years	\$132,170	\$135,673	\$139,268	\$142,958	\$146,747
After 15 Years	\$133,416	\$136,952	\$140,581	\$144,306	\$148,130
After 20 Years	\$135,908	\$139,510	\$143,207	\$147,002	\$150,897

**Section II. Administration** The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

**Section III.** Any and all matters not contained in this ordinance shall be in accordance with the provisions contained in the Superior Officers Association P.B.A. Local 337A Union contract for the years 2020-2024.

**Section IV.** Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

**Section V.** This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF RARITAN**

---

Lisa Fania, RMC  
Township Clerk

---

Jeff Kuhl  
Mayor

**NOTICE OF PENDING ORDINANCE**

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TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE # 20-18

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ESTABLISHING A SALARY AND WAGE PLAN FOR THE YEARS 2020-2021 FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for 2020-2021 for employees not covered by a bargaining agreement shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
<b>A. <u>PART-TIME POSITIONS</u></b>		
Mayor	\$0	\$7,400
Township Committee	\$0	\$6,400
Municipal Judge	\$23,000	\$58,000
Prosecutor	\$900/session	\$1,400/session
Municipal Public Defender	\$175/case	\$175/case
Emergency Management Coordinator	\$3,000	\$6,000
Deputy Emergency Management Coordinator	\$2,000	\$2,700
Public Works Seasonal	\$10.30 per hour	\$12.30 per hour
Crossing Guard	\$15.00 per hour	\$30.00 per hour
Director Recreation Department	\$25,000	\$29,000
Co-Director Recreation Department	\$15,000	\$17,320
Recreation Department Assistant	\$3,000	\$3,500
<b>B. <u>FULL-TIME POSITIONS</u></b>		
<b><u>GROUP 1</u></b>		
Administrative Secretary	\$28,000	\$46,000
Deputy Township Clerk/Clerical Assistant		
Administrative Assistant HR/Finance		
<b><u>GROUP 2</u></b>		
Administrator's Assistant/ Purchasing Coordinator	\$40,000	\$67,000
<b><u>GROUP 3</u></b>		
Township Clerk Tax Assessor	\$62,000	\$105,000

**B. FULL-TIME POSITIONS (CONT.)**

<b><u>GROUP 4</u></b>	\$97,000	\$170,500
Administrator		
Chief of Police		
Chief Financial Officer		

**Section II. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS**

The Municipal Judge shall receive additional compensation for daytime court sessions at the rate of **\$212.50** per hour only when such sessions are in addition to the regularly scheduled daytime court sessions.

**Section III. COMPENSATION FOR TEMPORARY, SEASONAL, PART-TIME HOURLY AND OTHER EMPLOYEES**

The rate of compensation for temporary, seasonal and other employees for whom no other method of compensation is provided herein shall be established by the Administrator in accordance with the **2020** Budget. The rate of compensation for part-time hourly positions for titles contained in this ordinance shall be in accordance with the respective ranges for said titles.

**Section IV. MILEAGE AND CAR ALLOWANCES**

All employees using a personal vehicle in the pursuit of Township business shall be compensated at the rate per mile as set by the I.R.S. annually. Employees receiving a car allowance are excluded from this provision.

**Section V. CLOTHING ALLOWANCES**

The following position will receive an annual clothing allowance in the annual amount indicated:

Chief of Police \$1,200.00

**Section VI. ADMINISTRATION.**

The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020 Budget and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

**Section VII.** Any ordinance or part of any ordinance inconsistent with this ordinance is hereby repealed.

**Section VIII.** This ordinance shall be in full force and effective upon final adoption and publication in accordance with the law.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

---

Lisa Fania, RMC  
Township Clerk

---

Jeff Kuhl  
Mayor

**NOTICE OF PENDING ORDINANCE**

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**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING  
RARITAN TOWNSHIP MUNICIPAL BUILDING  
MONDAY, APRIL 20, 2020**

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**MEETING CALLED:** Mayor Kuhl called the regular meeting to order at 5:30 p.m.

**ROLL CALL:** The following were present via remote access: Mayor, Jeff Kuhl; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Scott MacDade; Comm. Louis Reiner

**ABSENT:** None

**ALSO PRESENT:** Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer (via remote access); Raritan Township Office of Emergency Management Coordinator, Christopher Phelan; Chief Financial Officer, Bill Pandos

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**MEETING NOTICED:** Mayor Kuhl advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 April 9, 2020 to the Courier News, Hunterdon County Democrat, Star Ledger, Express Times, NJ.com and posted on the municipal bulletin board and the Township website.

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Attorney, Jeff Lehrer, read Resolution #20-109 in full.  
Mayor Kuhl asked for a motion to approve Closed Session Resolution.  
Motion by MacDade, seconded by Gilbert

**ROLL CALL VOTE:**

- AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

**RESOLUTION #20-109**

**RESOLUTION RETIRING INTO EXECUTIVE SESSION**

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS,** the Township is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations:
- b) Personnel:
- c) Attorney-Client Privilege:
- d) Pending/Anticipated Litigation: TapInto v. Township of Raritan  
update; NJDEP C1 Rule Making
- e) Potential Land Acquisition: Hampton Corner Road Project

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

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***CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT***

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The regular meeting reconvened at 6:10 p.m.

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**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:** Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

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**AMEND/APPROVE THE AGENDA**

Mayor Kuhl asked for a motion to approve the Agenda.

Mayor Kuhl advised of an additional item to the Agenda, a proclamation in celebration of the 100<sup>th</sup> birthday of World War II Veteran, Gene Valentino.

Motion by Hazard, seconded by Gilbert to approve the agenda as amended.

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

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**PROCLAMATION** – Expression of Gratitude to those Serving Selflessly to Ensure the Health, Well-being and Safety of all Citizens Against COVID-19.

Mayor Kuhl read the proclamation into the record.

**PROCLAMATION**

**EXPRESSION OF GRATITUDE TO ALL SERVING SELFLESSLY TO ENSURE THE HEALTH, WELL-BEING AND SAFETY OF ALL CITIZENS AGAINST COVID-19**

**WHEREAS**, in December of 2019 a novel coronavirus outbreak began in Wuhan, China and since then has touched almost every corner of the world and has shuttered villages, towns, cities, and healthcare facilities; and

**WHEREAS**, hundreds of thousands of people around the world have become sickened and many have died due to this outbreak; and

**WHEREAS**, the novel coronavirus is also known as COVID-19, “CO” stands for coronavirus, “VI” is for virus, and “D” for disease; and

**WHEREAS**, the first case of COVID-19 struck the United States in February 2020 and since then has transmitted throughout the Country, leaving thousands on the frontlines to combat this virus by working long hours as they assist those in need in our communities; and

**WHEREAS**, around the Country millions of healthcare professionals, first responders, warehouse operators, truck drivers, postal workers, delivery workers, construction workers, grocery store clerks, gas attendants and public servants are fighting this pandemic and helping to ensure the health, well-being, and safety of the citizens of the Township of Raritan, the County of Hunterdon, the State of New Jersey, and the United States of America; and

**WHEREAS**, these individuals are heroes because of their enduring and selfless dedication to their fellow citizens as they continue to work in dangerous conditions, particularly healthcare workers experiencing a short supply of protective gear; and

**WHEREAS**, the Country is at war with this pandemic and the great people that Americans rely on in this time are unmatched in any and all regards.

**NOW, THEREFORE, BE IT PROCLAIMED**, that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey wish to extend sincere gratitude to all of these heroes who continue to sacrifice for the sake of the residents of the Township of Raritan and the Country.

**BE IT FURTHER PROCLAIMED** that the Mayor and the Township Committee call upon all residents of Raritan Township, the County of Hunterdon, the State of New Jersey, and across the United States of America to recognize and extend appreciation to all individuals risking personal health and the health of their loved ones. We are forever grateful!

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**PROCLAMATION** – In Celebration of the One-hundredth Birthday of World War II Veteran, Gene Valentino.

Mayor Kuhl read the proclamation into the record.

**PROCLAMATION**

**IN CELEBRATION OF THE 100<sup>TH</sup> BIRTHDAY OF WORLD WAR II VETERAN,  
GENE VALENTINO**

**WHEREAS**, the Mayor and Township Committee wish to recognize and honor veterans for their exemplary service and residents who attain milestones in their lifetime; and

**WHEREAS**, Gene Valentino, a World War II veteran, resides in Raritan Township and is celebrating his 100<sup>th</sup> birthday on April 24, 2020, and

**WHEREAS**, Gene Valentino began his service to this country during World War II where he was part of the D-Day invasion, transporting soldiers from England to Normandy Beach; and

**WHEREAS**, Gene Valentino continued his selfless and heroic service to the United States of America during the Korean and Viet Nam wars honored with many medals; and

**WHEREAS**, the United States of America is forever indebted to Gene Valentino for his valor in the face of the ultimate sacrifice to liberate the world and ensure that all men and women may be free, in their generation and those to come; and

**WHEREAS**, Gene Valentino's love of the sea was so strong that he spent the remainder of his working years as a Captain with the Merchant Marines.

**NOW, THEREFORE, BE IT PROCLAIMED** that I, Mayor Jeff Kuhl, and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey on this 24<sup>th</sup> day of April, two-thousand and twenty, do hereby extend heartfelt happy birthday wishes to Gene Valentino in celebration of his 100<sup>th</sup> birthday and recognize and honor his service, heroism, sacrifice and courage in the face of grave danger to the people of these United States of America. Happy Birthday Gene!

---

**PUBLIC COMMENT:** It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

**George Dilts**, Esq., attorney with the firm Dilts and Koester, extended sincere gratitude and appreciation to the Township Committee and staff for the effort in keeping the Township running during this difficult time. Mr. Dilts commented, "I think your Township is way ahead of the curve, and you, your professionals and your staff should be commended for these efforts...I wanted to let all of you know that I and most of my professional friends appreciate it very much." Mr. Dilts also shared the Township's sentiments which were expressed in a proclamation read earlier in the meeting agenda, thanking all those fighting tirelessly against COVID-19 for the health, safety and well-being of all.

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## FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$1,485,937.76**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.

Motion by Reiner, seconded by Hazard

### ROLL CALL VOTE:

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

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## REPORTS

**Office of Emergency Management Update** – Christopher Phelan, Raritan Township Office of Emergency Management (OEM) Coordinator, provided an update on the status of efforts of the Raritan Township Office of Emergency Management (OEM) regarding the coronavirus (COVID-19) public health emergency. Mr. Phelan advised of the following:

- \*interactive dashboard of information specific to "our" current state of COVID-19 cases by the Hunterdon County Department of Health and Hunterdon County Office of Emergency Management in response to resident requests;

- \*continued communication and coordination with first responders and Flemington Borough OEM and continued participation in ongoing conference calls with the County OEM;

- \*ongoing assistance with Hunterdon Medical Center's (HMC) respiratory assessment tent by the Township's OEM and Community Emergency Response (CERT) teams, as well as those CERT and OEM teams from the Townships of Holland and Readington;

\*ongoing dissemination of information via the Nixle Alert System, OEM and Township Facebook pages, OEM twitter page and the Township website;

\*recent launch of the Hunterdon/Somerset joint testing facility at Raritan Valley Community College; two additional testing dates, April 22 and April 24;

\*continued posting of information by HMC; hotline (908-788-6440) maintained by HMC nursing staff from 8:00 a.m. to 8:00 p.m.

Mr. Phelan commended and extended gratitude to all those involved with emergency services including the Raritan Township Police Department; Raritan Township Fire Company; Flemington-Raritan First Aid and Rescue Squad (FRFARS); and Readington and Holland Township OEM and CERT teams.

Mr. Phelan advised that HMC and the Flemington-Raritan First Aid and Rescue Squad strongly emphasize that residents should not hesitate to utilize 9-1-1 for medical emergencies.

Mr. Phelan spoke about the four principals of Emergency Management – mitigation, preparedness, response and recovery. He commented, “we are also looking several months out in terms of recovery efforts and we are starting to see the impact in terms of needs in our community...” Mr. Phelan advised of the following:

\*Flemington-area food pantry is in need of donations. They are accepting gift cards and curb-side drop off of food;

\*Hunterdon Helpline – provides daily checks on senior residents and the homebound and other referral services;

\*Hunterdon United Way continues to coordinate with the County regarding needs for the hospital, County and first responders.

Mayor Kuhl commented that in response to concerns raised by residents, the Township is considering re-opening a park or two for passive recreation while maintaining social distancing which will be monitored by the Police Department and OEM.

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During reports, Municipal Clerk, Lisa Fania, announced that the deadline for liquor license renewals has been extended to September 30 and that the June 2 Primary Election has been moved to July 7.

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Christopher Phelan, President of the Hunterdon County Chamber of Commerce (HCCC), provided an overview regarding recovery efforts relevant to the Township's business community that included the following resources:

- \*HCCC website, hunterdonchamber.org – COVID-19 button providing daily updates from many websites; posting of webinars and podcasts with experts such as attorneys and non-profits;

- \*Facebook pages providing information on restaurants by town, County non-profits "in-need," health and wellness (for chiropractors and fitness centers) business and links to job postings;

- \*Small Business Development Center, Raritan Valley Community College providing free consultative calls for businesses.

Mr. Phelan also reported that the HCCC submitted a letter of advocacy along with approximately sixty (60) of the state's largest business organizations to the Governor, Senate President and Assembly Speaker requesting allocation of the next round of CARES funding.

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The following March reports were acknowledged by the Committee:

- \*Animal Control
- \*Court
- \*Planning/Engineering Escrow Accounts
- \*Tax Collector

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## LIAISON REPORTS

Karen Gilbert:  
(Deputy Mayor)

Fire/Rescue/OEM; Open Space Advisory Committee; Planning Board  
(Class III Member)

Deputy Mayor Gilbert referred to Mr. Phelan's report regarding Fire/Rescue/OEM. Deputy Mayor Gilbert extended gratitude to Mr. Phelan for all of his efforts commenting, "you work tirelessly to keep us safe and try to keep our businesses open. You are the perfect person for wearing both hats and you are doing an amazing job." Deputy Mayor Gilbert reported that Harry Quinn, Chair of the Open Space Advisory Committee, advised that there are a couple of properties being considered and there may be a potential land donation. Deputy Mayor Gilbert continued that Mr. Quinn asked that the Township Committee consider Green Acres funds regarding open space as the non-profit organizations with which the Township typically partners with are "hurting for money" at this time. Lastly, Deputy Mayor Gilbert announced the passing of Amy Greene's husband, John Belle who was a "tireless" volunteer for the Township. Deputy Mayor Gilbert continued that Mr. Belle created a

plan for the Hilltop Preserve including trails, gazeboes, etc. Deputy Mayor Gilbert commented, "I'm hoping the County will act and this can be his legacy." Deputy Mayor Gilbert extended best wishes, thoughts and prayers to Mr. Belle's family.

Jeff Kuhl: Finance; Historians; Personnel; Planning Board (Class I Member)  
(Mayor) Mayor Kuhl reported that meetings of the Historians and Planning Board were cancelled and that staff continues to work a modified schedule but that discussion is underway to return to a regular schedule.

Scott MacDade: Board of Health; Environmental Commission; Historians  
Committee Member MacDade reported that the Board of Health and Historians meetings were cancelled and that the Green Team continues to work on recertification for Sustainable Jersey.

Louis Reiner: Agriculture Advisory Board; Finance  
Committee Member Reiner provided no report.

Gary Hazard: Court; Open Space Advisory Committee; RTMUA  
Committee Member Hazard extended gratitude to Mr. Phelan; reported that the Courts remain closed; that the RTMUA is discussing an appeal strategy regarding the NJDEP C-1 decision; and announced that the RTMUA will meet next week.

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**UNFINISHED BUSINESS**

There was no unfinished business.

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**NEW BUSINESS**

There was no new business.

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**ORDINANCES (INTRODUCTION/FIRST READING)**

There were no ordinances for introduction.

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**ORDINANCES (PUBLIC HEARING/FINAL ADOPTION)**

There were no ordinances for adoption.

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**CORRESPONDENCE**

There was no correspondence.

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**NON-CONSENT**

**Township Committee Special Meeting Minutes**

Mayor Kuhl asked for a motion to approve the Special Meeting Minutes of March 30, 2020.

Motion by Hazard, seconded by MacDade

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**Township Committee Regular Meeting Minutes**

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of April 7, 2020.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**Township Committee Executive Session Meeting Minutes**

There was no closed session held on April 7, 2020.

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Mayor Kuhl read Resolution #20-110 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-110.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #20-110**

**A RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP ENGINEER TO SUBMIT AN APPLICATION TO THE NEW JERSEY INFRASTRUCTURE BANK (NJIB) TO PARTICIPATE AND HAVE FUNDS ALLOCATED THROUGH THE NEW JERSEY TRANSPORTATION BANK BASE PROGRAM (NJTBBP)**

**WHEREAS**, there is a need for reconstruction and resurfacing of various Township public thoroughfares; and

**WHEREAS**, the Township Engineer, Antoine Hajjar, recommends that the following public thoroughfares included in the Township's 5-year capital improvement plan be included in the application to the NJIB:

- Pleasant View Way, Summit Trail, Stonegate Court, Braintree Court
- Hart Blvd. (Partial Sheffield Station Road to Indian Plantation)
- Sunridge Drive
- Devonshire Court, Plymouth Court, South Hampton Court
- Overlook Court, Ivy Court, Liverpool Lane, Rittenhouse Circle, Aberdeen Circle
- Einstein Court, Cosby Court, Fenwick Court, Ewing Drive
- Monsey Road, Honeyman Drive, Lenape Road, Gearhart Lane, Grandin Drive, Bartle Lane, Furman Lane, Stewart Lane
- Londonderry Drive
- Angus Road, Krenkel Court

**WHEREAS**, the total request for funding to be allocated is \$6,170,000.00; and

**WHEREAS**, this resolution authorizes only the submission of an application for funds and FORMAL AUTHORIZATION TO ACCEPT AND AUTHORIZE ANY ALLOCATED FUNDS SHALL BE BY ORDINANCE OF THE TOWNSHIP COMMITTEE.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey formally approves the application for the above stated project.

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Mayor Kuhl read Resolution #20-111 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-111.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #20-111**

**A RESOLUTION AUTHORIZING CHANGE ORDER #1  
WITH TOP LINE CONSTRUCTION CORPORATION FOR ROAD  
RECONSTRUCTION OF CONCORD RIDGE ROAD**

**WHEREAS**, a contract was awarded on March 17, 2020 for the road reconstruction of Concord Ridge Road; and

**WHEREAS**, the project was awarded to Top Line Construction Corporation, Somerville, New Jersey in the amount of \$254,468.65; and

**WHEREAS**, the Township Engineer recommends Change Order #1, which decreases the total contract amount by \$30,546.26, be approved by the Township Committee as outlined in the memorandum dated April 13, 2020.

**NOW, THEREFORE, BE IT RESOLVED** on this 20<sup>th</sup> day of April, 2020 by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey:

1. That Change Order #1 representing a decrease in the amount of \$30,546.26 be and is hereby approved with respect to the contract for road reconstruction of Concord Ridge Road.
2. That the amount of Change Order #1 be a twelve (12%) percent decrease to the total contract amount for a new contract amount with Top Line Construction Corporation of \$223,922.39.

**BE IT FURTHER RESOLVED** that a copy of this Change Order shall be affixed and made part of this resolution and that a certified copy be sent to Top Line Construction Corporation, Somerville, New Jersey.

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Mayor Kuhl read Resolution #20-113 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-113.

Motion by Reiner, seconded by MacDade

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #20-113**

**A RESOLUTION AUTHORIZING TAX-EXEMPT STATUS  
FOR 100 PERCENT DISABLED VETERAN;  
PARTIAL REFUND OF FIRST QUARTER 2020 TAXES;  
AND CANCELLATION OF SECOND QUARTER 2020 TAXES (DILL)**

**WHEREAS**, on March 19, 2020, Jeffrey Dill, who resides at 4 Sunrise Court, Block 63.09, Lot 10, presented and filed an official letter from the Department of Veterans Affairs with the Raritan Township Tax Assessor, Marianne Busher; and

**WHEREAS**, the official letter stated that his service-connected disability is evaluated at 100 percent with an effective date of January 21, 2020; and

**WHEREAS**, Mr. Dill is seeking property tax exemption and refund; and

**WHEREAS**, N.J.A.C. 18:28-2.11 specifically states "Provided all other legal criteria are met, the exemption must be granted as of the date of the letter from the Department of Veterans Affairs granting the rating and provided a written claim is filed with the Assessor. The governing body of a municipality, however, has the discretion to make the exemption retroactive to the date of 100 percent disability stated on the Veteran's Affairs letter provided other legal criteria are met;" and

**WHEREAS**, Mr. Dill has been granted a 100 percent disabled veteran exemption by the Township Tax Assessor, and

**WHEREAS**, the Township Tax Collector has recommended a partial refund of first quarter 2020 taxes in the amount of \$471.55; and

**WHEREAS**, the Township Tax Collector has recommended the cancellation of second quarter 2020 taxes in the amount of \$4,879.30.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that property tax-exempt status for 100 percent disabled veteran is hereby granted to Jeffrey Dill with an effective date of January 21, 2020; and

**BE IT FURTHER RESOLVED**, that a partial refund of first quarter 2020 property taxes in the amount of \$471.55 is hereby refunded; and

**BE IT FURTHER RESOLVED**, that second quarter 2020 taxes in the amount of \$4,879.30. are hereby cancelled.

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**CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl asked for a motion to approve the Consent Agenda.

Motion by Hazard, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #20-112**

**A RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO EXECUTE  
AN AMENDMENT TO AGREEMENT FOR THE PURCHASE AND SALE OF REAL  
PROPERTY WITH THE RARITAN TOWNSHIP FIRE COMPANY AND  
RARITAN VALLEY HABITAT FOR HUMANITY**

**WHEREAS**, on March 24, 2020, the Raritan Township Fire Company, the Township of Raritan (the "Township") and Raritan Valley Habitat for Humanity ("RVHFH") entered into an Agreement for the Purchase and Sale of Real Property (the "Agreement") whereby RVHFH would purchase from the Township property designated as Block 65, Lot 6 (the "Property") on the tax map of the Township of Raritan; and

**WHEREAS**, due to circumstances surrounding COVID-19, the parties now desire to amend the Agreement to modify certain dates therein; and

**WHEREAS**, a First Amendment to the Agreement (the "First Amendment") was prepared by counsel for RVHFH, which First Amendment was reviewed and approved by the Township Attorney; and

**WHEREAS**, the First Amendment amends the Due Diligence Period and further revises the time within which the Township shall perfect a subdivision of the Property, all as more fully set forth in the First Amendment, a copy of which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized to execute the First Amendment.
2. The Township Clerk is hereby directed to forward two (2) copies of the executed First Amendment, together with a certified copy of this Resolution, to Katharine Coffey, Esq., Day Pitney LLP, One Jefferson Road, Parsippany, New Jersey 07054-2891.

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**PRIVILEGE OF THE FLOOR**

The following members of the public spoke during public comment:

**Lou Reiner**, Township Committee Member and resident of 445 Route 12, commented on the necessity and importance of getting businesses back up and running as soon as possible and the impact of such.

**Barbara Sachau**, a resident of 2 Glenway Drive, expressed dissatisfaction for the “company” being used for remote meeting access, advising that it is difficult to hear due to background noise; commented on the need to open parks, local government and the State of New Jersey; suggested the Township consider furlough for staff that is not working, as Toms River is saving \$383,000.00 doing such; and inquired as to why Recycling was closed.

During public comment, Mayor Kuhl explained that Recycling was closed for the safety of the employees as other closings that took place. He continued that the Township is taking steps to reopen the Township in phases. Mayor Kuhl commented, “I don’t disagree that America has to start moving and get back to work but everybody has to feel safe doing it.”

In response to Ms. Sachau’s complaint of experiencing difficulty in hearing the content of the meeting, Ms. Fania offered to provide an audio copy.

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**ADJOURNMENT**

Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by MacDade

**MOTION UNANIMOUSLY CARRIED**

Meeting adjourned at 7:02 p.m.

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Respectfully submitted,

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Lisa Fania, RMC  
Township Clerk

17IIa.

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-115

**A RESOLUTION AUTHORIZING THE SETTLEMENT AND  
RESOLUTION OF THE COURT'S AWARD OF ATTORNEY'S  
FEES AND COSTS OF SUIT IN CONNECTION WITH AN  
OPRA CHALLENGE FILED BY MCGUILLICUTTY &  
SCHWARTZ, LLC D/B/A TAPINTOFLEMINGTON.NET**

**WHEREAS**, by way of Order to Show Cause and Verified Complaint filed on October 11, 2019 with the Superior Court of New Jersey, plaintiff McGuillicutty & Schwartz, LLC, d/b/a TAPintoFlemingtonRaritan.net, challenged the Township's response to its Open Public records Act ("OPRA") request seeking police records relating to a motor vehicle stop, which matter was entitled McGuillicutty & Schwartz, LLC, d/b/a TAPintoFlemingtonRaritan.net v. Township of Raritan, et al., Docket No. HNT-L-419-19 (the "OPRA Litigation"); and

**WHEREAS**, by Consent Order dated November 25, 2019, John Lanza was permitted to intervene in the OPRA Litigation; and

**WHEREAS**, after the parties have filed legal briefs and a hearing held thereon before the Hon. Yolanda Ciccone, A.J.S.C., on December 13, 2019; and after an *in-camera* review of the requested records, Judge Ciccone issued her decision and Order on February 5, 2020; and

**WHEREAS**, Judge Ciccone's February 5, 2020 Order released all of the requested documents, with modified redactions, and ordered the Township to release the video and audio recordings requested without redaction; and

**WHEREAS**, Judge Ciccone's February 5, 2020 Order further found plaintiff to be a prevailing party entitled to attorney's fees and costs of suit pursuant to N.J.S.A. 47:1A-6, and permitted plaintiff to file an application with the Court for same if the parties cannot reach a resolution for same; and

**WHEREAS**, after the issuance of the February 5, 2020 Order and the Court's direct release of the modified redacted documents, Intervenor John Lanza filed a Motion for a Stay of the Order pending an appeal to be filed with the Appellate Division; and

**WHEREAS**, by Order dated February 12, 2020, Judge Ciccone partially granted the Intervenor's Motion, staying only the release of the audio and video recordings; and

**WHEREAS**, after negotiations between counsel for plaintiff and the Township with regard to the Court's award of attorney's fees and costs, it was agreed that the Township would pay plaintiff's attorney the sum of seventeen thousand (\$17,000.00) dollars in full satisfaction of the Judge's February 5, 2020 Order; and

**WHEREAS**, the parties have agreed to the form of a Consent Order memorializing the resolution between the parties, a copy of which is attached hereto; and

**WHEREAS**, the Mayor and Township Committee find it to the best interest of the Township to enter in the settlement with the plaintiff with regard to the Court's award of attorney's fees and costs of suit in the OPRA Litigation.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Township is authorized to enter into the settlement with plaintiff in the OPRA Litigation with the payment of seventeen thousand dollars (\$17,000.00) to plaintiff in full satisfaction of the Judge's February 5, 2020 Order.
2. The Township Attorney is hereby authorized to execute and file the Consent Order memorializing the terms of the settlement, in substantially the form attached hereto.
3. The Township Attorney, Administrator, and other appropriate official is authorized to take the necessary action to effectuate the Consent Order and settlement set forth in this Resolution.
4. This Resolution shall take effect immediately.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

---

Lisa Fania, RMC  
Township Clerk

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Jeff Kuhl  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on May 4, 2020.

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Lisa Fania, RMC  
Township Clerk

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-116

A RESOLUTION AUTHORIZING THE REAPPOINTMENT  
OF LISA FANIA TO THE POSITION OF MUNICIPAL  
CLERK AND ESTABLISHMENT OF TENURE

WHEREAS, Lisa Fania was duly appointed and confirmed to the position of Municipal Clerk on June 5, 2017 for a three (3) year term in accordance with N.J.S.A. 40A:9-133, *et seq.*;

WHEREAS, Lisa Fania is and has been certified as a Registered Municipal Clerk since April 14, 2015 and has satisfied the continuing education requirements for said certification; and

WHEREAS, the Township Committee is desirous of reappointing Lisa Fania, RMC as Municipal Clerk for the Township of Raritan effective May 4, 2020; and

WHEREAS, this reappointment has occurred within sixty (60) days of the expiration of the three-year term identified above.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. Lisa Fania, RMC is hereby reappointed to the position of Municipal Clerk of the Township of Raritan.
2. Lisa Fania, RMC is and has upon this reappointment attained tenure pursuant to N.J.S.A. 40A:9-133, *et seq.*

ATTEST:

TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on May 4, 2020.

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Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #20-118**

**A RESOLUTION AMENDING CERTIFICATE OF AVAILABILITY OF FUNDS #20-22**

**WHEREAS**, there existed a need for an Independent Registered Municipal Advisor for the issuance of \$7,721,000.00 in General Obligation Bonds, Series 2020 and an agreement with Phoenix Advisors, LLC was executed for same; and

**WHEREAS**, the Township now desires to issue General Obligation Bonds, Series 2020 in the amount of \$4,559,000.00, triggering a reduction in Phoenix Advisors compensation from \$13,360.50 to \$11,779.50; and

**WHEREAS**, the Township will not be in a position to determine its 2020 capital funding needs at this time and now desires to amend the funding source for Phoenix Advisors, as funding through the proceeds of the sale of the 2020 Capital Ordinance #20-11, will not be available at this time.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. This contract will be funded in the amount of \$11,779.50 as per new Certificate of Availability of Funds #20-25.
2. A notice of this action shall be printed in the official newspaper as required by law within ten (10) days of its passage.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 04, 2020.

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Lisa Fania, RMC  
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 20-25

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Construction/reconstruction
- Materials, supplies or equipment
- Major repairs

Description: Independent Registered Mgmt Advisors to provide service relating to preparation of fiscal obligation Bonds, series 2020

Vendor: Phoenix Advisors, LLC

Amount(s): \$11,779.50 P.O. No. \_\_\_\_\_  
(if applicable)

2. Funds are available as follows:

Fund name:  Current  Capital  Other \_\_\_\_\_

Budget year: 2020 Any contingency?  No  Yes \_\_\_\_\_

Account title(s): Capt R Ordinance #17-32 - Various Cyle Improvements Administration OE - Miscellaneous Services

Resolution/Ordinance Date: 05/05/2020

Resolution/Ordinance Number: \_\_\_\_\_

<u>Account no.(s):</u>	<u>Amounts</u>		
	<input type="checkbox"/> Adopted budget	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Temporary budget
a. <u>04-215-56-300-215</u>	<u>\$9,603.28</u>	_____	_____
b. <u>01-201-20-100-299</u>	<u>2,176.22</u>	_____	_____
c. _____	_____	_____	_____

William B. Pandos \_\_\_\_\_ 04/23/2020  
William B. Pandos Date

cc: Finance  
C. Barbati

EXTRACT from the minutes of a regular meeting of the Township Committee of the Township of Raritan, in the County of Hunterdon, New Jersey held at One Municipal Drive, Flemington, New Jersey on May 4, 2020 at 6:00 p.m.

PRESENT:

ABSENT:

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\_\_\_\_\_ introduced and moved the adoption of the following resolution, and \_\_\_\_\_ seconded the motion:

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #20-119**

**RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES OF GENERAL IMPROVEMENT BONDS OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY INTO A SINGLE ISSUE OF BONDS AGGREGATING \$4,559,000 IN PRINCIPAL AMOUNT**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY** (with not less than a majority of the full membership thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to the provisions of N.J.S.A. 40A:2-26(f), the Bonds of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") authorized pursuant to the bond ordinances of the Township heretofore adopted and described in Section 2 hereof shall be combined into a single and combined issue of General Improvement Bonds in the principal amount of \$4,559,000.

Section 2. The principal amount of Bonds authorized by each bond ordinance to be combined into a single issue as above provided and the bond ordinances authorizing the Bonds described by reference to the number, the improvement description and the date of adoption, and the period or average period of usefulness determined in each of the bond ordinances are respectively as follows:

AMOUNT TO BE ISSUED	BOND ORDINANCE NUMBER	DESCRIPTION OF IMPROVEMENT AND DATE OF ADOPTION OF BOND ORDINANCE	PERIOD OF USEFULNESS
\$753,193	17-32	Various capital improvements, finally adopted 11/6/2017	17.38 years
\$1,530,807	18-20	Various capital improvements, finally adopted 6/4/2018	17.26 years
\$2,275,000	19-13	Various capital improvements, finally adopted 5/7/2019	20 years

Section 3. The following matters are hereby determined with respect to the combined issue of Bonds:

a. The average period of usefulness, computed on the basis of the respective amounts of Bonds presently authorized to be issued pursuant to each of the bond ordinances and the respective periods or average period of usefulness therein determined, is not less than 18.64 years.

b. The Bonds of the combined issue shall be designated "General Improvement Bonds" and shall mature within the average period of usefulness herein determined.

c. The Bonds of the combined issue shall be sold and issued in accordance with the provisions of the Local Bond Law applicable to the sale and the issuance of bonds authorized by a single bond ordinance and accordingly may be sold with other issues of bonds.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

a. None of the Bonds described in Section 2 hereof have been sold or issued heretofore, and the several bond ordinances described in Section 2 have not been rescinded and now remain in full force and effect as authorizations for the respective amounts of Bonds set opposite the descriptions of the bond ordinances in Section 2.

b. The several purposes or improvements authorized by the respective bond ordinances described in Section 2 hereof are purposes for which bonds may be issued lawfully pursuant to the Local Bond Law and are all purposes for which no deduction may be taken in any annual or supplemental debt statement.

Section 5. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

AYES:

NAYS:

**CERTIFICATE**

I, Lisa Fania, Clerk of the Township of Raritan, in the County of Hunterdon, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on May 4, 2020 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this \_\_\_\_ day of \_\_\_\_\_, 2020.

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Lisa Fania, Clerk

[SEAL]

EXTRACT from the minutes of a regular meeting of the Township Committee of the Township of Raritan, in the County of Hunterdon, New Jersey held at One Municipal Drive, Flemington, New Jersey on May 4, 2020 at 6:00 p.m.

PRESENT:

ABSENT:

\*\*\*\*\*

\_\_\_\_\_ introduced and moved the adoption of the following resolution and \_\_\_\_\_ seconded the motion:

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #20-120**

**A RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF \$4,559,000 GENERAL IMPROVEMENT BONDS OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY AND PROVIDING FOR THEIR SALE**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY** (with not less than a majority of the full membership thereof affirmatively concurring) AS FOLLOWS:

Section 1. The \$4,559,000 General Improvement Bonds of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") referred to and described in the resolution adopted by the Township Committee pursuant to the Local Bond Law of the State of New Jersey on May 4, 2020 and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds of the Township of Raritan, in the County of Hunterdon, New Jersey into a Single Issue of Bonds Aggregating \$4,559,000 in Principal Amount" shall be issued as "General Improvement Bonds" (the "Bonds"). The Bonds shall mature in the principal amounts on June 1 in each of the years follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2021	\$189,000	2029	\$325,000
2022	\$245,000	2030	\$335,000
2023	\$255,000	2031	\$345,000
2024	\$260,000	2032	\$350,000
2025	\$270,000	2033	\$370,000
2026	\$280,000	2034	\$370,000
2027	\$290,000	2035	\$375,000
2028	\$300,000		

The actual principal amounts may be adjusted by the Township, at its option, in accordance with N.J.S.A. 40A:2-26(g). Any such adjustment shall not exceed 10% of the principal for any maturity with the aggregate adjustment to maturity not to exceed 10% of the principal for the overall issue.

The Bonds are subject to redemption prior to their stated maturities in accordance with the Notice of Sale authorized herein. The Bonds shall be fifteen in number, with one certificate being issued for each year of maturity and shall be numbered R-1 to R-15, inclusive.

Section 2. The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any integral multiple of \$5,000 except that those Bonds in excess of the largest principal amount not equaling a multiple of \$5,000 may be purchased in amounts of \$1,000 or any multiple thereof through book-entries made on the books and records of The Depository Trust Company and its participants.

The Bonds will bear interest payable semiannually on the first day of June and December in each year until maturity or earlier redemption, commencing on June 1, 2021, at a rate or rates per annum, expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein.

The principal of and the interest on the Bonds will be paid to the securities depository by the Township or a duly authorized paying agent on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding May 15 and November 15 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the Mayor of the Township under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Clerk of the Township. The following matters are hereby determined with respect to the Bonds:

Date of Bonds:

Date of Delivery

Interest Payment  
Dates:

Each June 1 and December 1 until maturity or earlier redemption, commencing on June 1, 2021

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Township to deliver and to market the Bonds in accordance with the requirements of The Depository Trust Company and the final terms of sale:

**SAMPLE BOND FORM FOR INFORMATION  
ONLY – DO NOT COMPLETE OR SIGN**

REGISTERED  
NUMBER R- \_\_\_\_\_

REGISTERED  
\$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY

TOWNSHIP OF RARITAN, IN THE  
COUNTY OF HUNTERDON

GENERAL IMPROVEMENT BOND

DATED DATE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
___/___/2020	06/01/20__	_____ %	_____

The TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (the "Township") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the Maturity Date specified above, the principal sum of \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_), and to pay interest on such sum from the Dated Date of this bond at the Rate of Interest Per Annum specified above semiannually on the first day of June and December in each year until maturity or earlier redemption, commencing on June 1, 2021. Interest on this bond will be paid to the Securities Depository by the Township or a duly appointed paying agent and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the May 15 and November 15 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Township, will be paid to the Securities Depository by the Township and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

The bonds of this issue maturing prior to June 1, 2028 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after June 1, 2028 are redeemable at the option of the Township in whole or in part on any date on or after June 1, 2027 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Township or a duly appointed bond registrar. However, as long as DTC (or any successor thereto) acts as Securities Depository for the bonds, notice of redemption may be sent to such Securities Depository by email or as otherwise permitted by the Securities Depository regulations. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Township determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Township. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

This bond is one of an authorized issue of bonds issued pursuant to the Local Bond Law of the State of New Jersey, a resolution of the Township Committee adopted May 4, 2020 and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds of the Township of Raritan, in the County of Hunterdon, New Jersey into a Single Issue of Bonds Aggregating \$4,559,000 in Principal Amount," and the various bond ordinances referred to therein, each in all respects duly approved and published as required by law.

The full faith and credit of the Township are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Township, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, the TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY has caused this bond to be executed in its name by the manual or facsimile signature of its Mayor and Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Clerk, and this bond to be dated the Dated Date as specified above.

TOWNSHIP OF RARITAN, IN THE  
COUNTY OF HUNTERDON, NEW  
JERSEY

[TOWNSHIP SEAL]

ATTEST:

By: [to be executed upon issuance]  
Mayor

By: [to be executed upon issuance]  
Clerk

By: [to be executed upon issuance]  
Chief Financial Officer

**[END OF SAMPLE BOND FORM]**

Section 4. The Bonds shall be sold on June 4, 2020 via the "PARITY Electronic Bid System" (PARITY) upon the terms and the conditions set forth in and described in the Full Notice of Sale authorized below and set forth in Exhibit A attached hereto (the "Full Notice of Sale"). The Full Notice of Sale shall be posted in full at [www.munihub.com](http://www.munihub.com) and at *The Bond Buyer Online*. The Township Clerk is hereby directed to arrange for the publication of the Short Notice of Sale authorized below and set forth in Exhibit B attached hereto (the "Short Notice of Sale") and the Summary Notice of Sale authorized below and set forth in Exhibit C (the "Summary Notice of Sale"). The Notices of Sale shall be posted and published as required by law not less than seven days prior to the date of sale. The full Notice of Sale shall be substantially in the form attached hereto as Exhibit A, the Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B and the Summary Notice of Sale shall be substantially in the form attached hereto as Exhibit C, each with such additions, deletions and omissions as may be necessary for the Township to market the Bonds in accordance with the requirements of The Depository Trust Company and PARITY and as may be suggested by Bond Counsel. The Short Notice of Sale shall be published in the Township's local newspaper, and the Summary Notice of Sale shall be published in the *Bond Buyer*, a financial newspaper published and circulating in the City of New York, New York, and in *The Bond Buyer Online*.

Section 5. The Township hereby designates the Chief Financial Officer as the officer to sell and to award the Bonds and to act on behalf of the Township in accordance with the Notices of Sale authorized herein, and the Chief Financial Officer shall report in writing the results of the sale to this Township Committee as required by law.

Section 6. The Bonds shall have printed thereon, or be accompanied with, a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC ("Bond Counsel") complete except for omission of its date.

Section 7. Bond Counsel is authorized to arrange for the printing of the Bonds, and Phoenix Advisors, LLC (the "Municipal Advisor") or Bond Counsel are authorized to arrange for the printing of the Official Statement to be prepared in connection with the sale of the Bonds and to arrange for the distribution of the preliminary Official Statements on behalf of the Township to those financial institutions that customarily submit bids for such Bonds. The Municipal Advisor, Suplee, Clooney & Company, the Township's auditor, and Bond Counsel are authorized to prepare the Official Statement necessary in connection with the issuance of the Bonds, and the Mayor and/or the Chief Financial Officer of the Township is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Township by the Chief Financial Officer or by the Mayor of the Township. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds. The Municipal Advisor is further authorized to arrange on behalf of the Township for a rating on the Bonds from S&P Global Ratings, acting through Standard & Poor's Financial Services LLC, and/or Moody's Investors Service.

Section 8. The Chief Financial Officer is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York, as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Township and if no successor Securities Depository is appointed, the Bonds that were previously issued in book-entry form shall be converted to registered bonds (the "Registered Bonds") in denominations of \$5,000 or any integral multiple of \$5,000 except that those Bonds in excess of the largest principal amount not equaling a multiple of \$5,000 shall be in denominations of \$1,000 or any multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Township shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

Section 10. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Township shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to September 30 of each fiscal year, beginning September 30, 2021 for the fiscal year ending December 31, 2020, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the Securities and Exchange Commission to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Township consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Township and certain financial information and operating data consisting of (1) Township indebtedness and overlapping indebtedness including a schedule of outstanding debt issued by the Township; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with modified cash accounting as mandated by the State of New Jersey statutory principles in effect from time to time or with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;

(b) if any of the following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the Township;
- (13) The consummation of a merger, consolidation, or acquisition involving the Township or the sale of all or substantially all of the assets of the Township, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) Incurrence of a Financial Obligation of the Township, if material, or

agreement to covenants, events of default, remedies, priority rights or other similar terms of a Financial Obligation, any of which affect holders of the Bonds, if material;

- (16) Default, event of acceleration, termination event, modification of terms or other similar events under a Financial Obligation of the Township, if any such event reflects financial difficulties.

The term "Financial Obligation" as used in subparagraphs (b)(15) and (b)(16) above means a (i) debt obligation, (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation or (iii) guarantee of (i) or (ii); provided, however, that the term "Financial Obligation" shall not include municipal securities as to which a final official statement has been provided to the Municipal Securities Rulemaking Board consistent with the Rule.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Township in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Township, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Township.

Notice of failure of the Township to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

If all or any part of the Rule ceases to be in effect or is not in effect for any reason, then the information required to be provided under this resolution, insofar as the provisions of the Rule not or no longer in effect required the provision of such information, shall not or no longer be required to be provided.

The Chief Financial Officer shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Township prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

In the event that the Township fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Township shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 11. The Chief Financial Officer is authorized to invest the proceeds of the Bonds in investment obligations or deposits as permitted in accordance with New Jersey law.

Section 12. The Chief Financial Officer is authorized to pay the costs of issuance at or after the time of closing to the various participants regarding the sale and issuance of the Bonds, including costs for the publications, preparation and printing of the Official Statement, credit rating, municipal advisory services, legal services and other miscellaneous costs of issuing the Bonds.

Section 13. The Township hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds. The Township hereby designates the Bonds as "bank-qualified" for purposes of Section 265 of the Code.

Section 14. The Chief Financial Officer and other appropriate representatives of the Township are authorized to take all other actions on behalf of the Township necessary for the sale and the delivery of the Bonds in accordance with this resolution.

Section 15. This resolution shall take effect immediately.

\*\*\*\*\*

The foregoing resolution was adopted by the following vote:

AYES:

NAYS:

CERTIFICATE

I, Lisa Fania, Clerk of the Township of Raritan, in the County of Hunterdon, New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on May 4, 2020 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the Township this \_\_\_\_ day of \_\_\_\_\_, 2020.

---

Lisa Fania, Clerk

[SEAL]

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #20-123**

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF RARITAN PLANNING BOARD TO UNDERTAKE AN AMENDED PRELIMINARY INVESTIGATION FOR THE REDEVELOPMENT OF BLOCK 27, LOT 22 AND 23 AS SHOWN ON THE TOWNSHIP OF RARITAN TAX MAP AS A NON-CONDEMNATION REDEVELOPMENT AREA**

**WHEREAS**, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* provides a mechanism to empower and assist local governments in efforts to promote programs of redevelopment; and

**WHEREAS**, the Local Redevelopment and Housing Law sets forth specific procedures for establishing an area in need of redevelopment; and

**WHEREAS**, pursuant to *N.J.S.A. 40A:12A-6*, prior to the Township Committee making a determination as to whether a particular study area qualifies as an area in need of redevelopment, the Township Committee must authorize the Raritan Township Planning Board, by Resolution, to undertake a preliminary investigation to determine whether the subject area meets the criteria of an area in need of redevelopment as set forth in *N.J.S.A. 40A:12A-5*; and

**WHEREAS**, the New Jersey Legislature amended the Local Redevelopment and Housing Law on September 6, 2013 to expand and clarify various provisions of same; and

**WHEREAS**, as required by the amendment to *N.J.S.A. 40A:12A-6*, the Legislature has directed that the Resolution authorizing the Planning Board to undertake a preliminary investigation state whether the redevelopment area determination shall authorize the Township to use all of those powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain (“Non-Condemnation Redevelopment Area”); and

**WHEREAS**, the redevelopment area determination shall authorize the Township of Raritan to use all of the powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain, thus designating it a Non-Condemnation Redevelopment Area; and

**WHEREAS**, by Resolution No. 19-117, adopted on May 7, 2019, the Township Committee authorized the initial referral to the Planning Board to investigate Block 27, Lot 22 only; and

**WHEREAS**, the Township of Raritan wishes to direct the Raritan Township Planning Board to undertake a preliminary investigation of the Block 27, Lots 22 and 23 (the “Amended Study Area”) to determine whether the Amended Study Area qualifies as an area in need of redevelopment pursuant to *N.J.S.A. 40A:12A-5*.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Raritan Township Planning Board is hereby directed to conduct the necessary preliminary investigation, including the holding of a public hearing, to determine whether the Amended Study Area identified above is or is not an area in need of redevelopment under the criteria set forth in *N.J.S.A. 40A:12A-1 et seq.*; and

**BE IT FURTHER RESOLVED** that the Planning Board shall submit its findings and recommendations to the Township Committee in the form of a Resolution with supporting documentation.

ATTEST:

**TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

**CERTIFICATION**

I, Lisa Fania, Township Clerk of the Township of Raritan, County of Hunterdon, hereby certify the foregoing resolution to be a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on May 4, 2020.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

18a.

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-117

A RESOLUTION AUTHORIZING THE REFUND  
FOR PET LICENSE FEE (KURZ)

WHEREAS, Andrew Kurz has requested the refund of a pet license fee in the amount of \$10.80; and

WHEREAS, Lisa Fania, Municipal Clerk, recommends a refund of a pet license fee in the amount of \$10.80.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that a refund of a pet license fee in the amount of \$10.80 paid by Andrew Kurz is hereby granted.

ATTEST:

TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 4, 2020.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #20-121**

**A RESOLUTION APPROVING AN AMENDMENT TO THE  
RARITAN TOWNSHIP PERSONNEL POLICIES AND PROCEDURES MANUAL**

**WHEREAS**, it is the policy of the Township of Raritan to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

**WHEREAS**, the Township Committee has established a Personnel Policies and Procedures Manual (the "Manual") by Resolution 17-249; and

**WHEREAS**, the Township Committee at its sole discretion may amend and supplement the Manual at any time; and

**WHEREAS**, the Administrator has recommended to the Township Committee that Section 4.2 Paychecks, 4.5 Timesheets, 5.10.2 Sick Leave, 5.2 Group Insurance Plans, 5.3 Retirement System, 5.3.1 Defined Contribution Retirement, 5.4 Deferred Compensation, 5.4.1 Flexible Spending Account and Supplemental Insurance and 5.11 Personal Days be amended; and

**WHEREAS**, the Township Committee wishes to amend the sections stated above as recommended by the Administrator.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that following sections of the Township of Raritan Personnel Policies and Procedures Manual, be amended as follows:

**Section 4.2 Paychecks**

Employees paychecks will be directly deposited at their financial institution. The form required to authorize direct deposit is available in the Finance office. An employee's direct deposit pay stub may be released to the employee's spouse, designated family member, or to another person only if authorized in writing by the employee.

Employees receive, with each pay period a direct deposit stub, which includes a statement of earnings and deductions.

Employees may direct inquiries concerning payroll matters to the Finance Office.

## **Section 4.5 Timesheets**

Accurate time records for each biweekly pay period are to be completed and approved by the Department Head and submitted via the current Payroll Accounting Firm, by Monday following the end of pay period, excluding holidays.

It is the employee's responsibility to verify his or her time record to ensure the accuracy of all time recorded. The Department Head will review and then approve the time sheet before submitting it for processing. Department Heads are responsible for ensuring that time sheets are submitted and are accurate. In addition, if corrections or modifications are made to the time record both the employee and the Department Head must verify the accuracy of the changes and verify with the Administrator.

Departments Heads shall follow the above procedure in recording their time and the Administrator shall review and approve all Department Head timesheets.

The time sheets shall include the following: department; employee name; pay period; hours for each employee to be compensated broken down on a daily basis into regular hours worked, overtime hours worked, holiday time, sick leave, compensatory time earned and used, vacation time, personal time, bereavement leave, on-the-job-injury time, and leave without pay.

Falsification of time records for payroll purposes is reason for discipline as per the Administrative Policy on employee conduct.

### **5.10.2 Sick Leave**

Regular full- time employees will accumulate one (1) sick day with pay for each full month worked during the first year of employment. Beginning in the second year of employment they will be credited in advance with 12 days per calendar year as of January 1.

## **Section 5.2 Group Insurance Plans**

The Township offers to all regular full-time employees, employees working a minimum of thirty (30) hours per week and all eligible dependents group medical insurance. Specific benefits of the plans are described in insurance brochures provided to each new employee by the Human Resource office. Enrollment forms are available from the Human Resource Office and it is the employee's responsibility to notify the Human Resource Office of any change in dependent status by completing updated forms. During open enrollment periods established by the Township an employee may elect to change medical plans.

Enrollment cards should be completed in the following instances:

New, eligible employees beginning service with the Township or previously ineligible employees whose employment status with the Township now makes them eligible.

Eligible employees wanting to add an eligible dependent.

Eligible employees who want to drop a dependent.

Coverage effective dates are as follows:

Medical Plan - Coverage becomes effective exactly sixty (60) Days from hire date or eligibility date as applicable.

Dental Plan - Coverage becomes effective exactly sixty (60) Days from hire date or eligibility date as applicable.

Prescription Drug Plan - Coverage becomes effective exactly sixty (60) Days from hire date or eligibility date as applicable.

Any employee hired prior to 2020, who retires after 25 years of credited service in a state retirement plan, with a minimum 20 years of service with the Township (in any full time employment capacity whether or not continual service), or who retires at any point on a disability pension; shall continue to receive all medical benefits (including spouse and dependent coverage) provided by the Township for the remainder of his/her life. Chapter 78 contributions to Healthcare in retirement shall not apply to these employees.

Employees hired on or after January 1, 2020 shall receive Township-paid health benefits (including spouse, partner and dependent coverage) in retirement as set forth above but will be required to contribute towards the cost of those health benefits at the Tier 4 contribution level set forth in the former P.L. 2011, c. 78. In addition, employees (including spouse, partner and dependents) hired on or after January 1, 2020 shall only receive Township-paid health benefits until they and/or their spouse, partner, dependents become eligible for Medicare. At the time of the employee, spouse, partner and dependents Medicare or comparable program eligibility the employee, spouse, partner and dependents shall no longer receive Township paid Health Care Benefits provided that Medicare or a comparable program are available to retirees. If no such program exists, employees shall continue to receive Township-paid health benefits or a comparable program adopted by the Township. Dependents shall continue to receive Township-paid health benefits until their age precludes them from receiving such benefits.

In order to be eligible for retiree medical benefits the employee must reside in the continental United States.

Upon the death of the employee, the spouse (and eligible dependents only if the spouse elects to continue coverage) may continue to receive all medical benefits for the remainder of the spouse's life with the premiums to be paid by the surviving spouse.

The Township reserves the right to modify, revoke, change, amend or terminate any insurance plan in accordance with applicable law. The Township also reserves the right to change insurance carriers in accordance with applicable law.

### **5.3 Retirement System**

All regular full-time employees that meet the eligibility requirements established under N.J.S.A. 43:15A – 7 are required to enroll in the Public Employee Retirement System (PERS) unless they fall under an exception which is explained in the enrollment application.

Enrollment in the Police and Fireman's Retirement System (PFRS) is required for permanent full-time employees hired in positions of law enforcement and firefighting in the State of New Jersey. Please refer to New Jersey Division of Pension and Benefits (NJDPB) website for a listing of covered employees, enrollment requirements and eligibility requirements as set forth under N.J.S.A. 43:16A-1 and 52:17B-66 for Police positions.

These are systems administered by the State of New Jersey. The Township has no control over the benefits and regulations that govern these systems. Enrollment applications benefit forms and handbooks are available through the Human Resource office and will be provided for all new employees.

Retirement benefits are funded through both employee and employer contributions. Contributions to the retirement system are mandatory for eligible positions and are deducted from the employee's salary each payroll period.

The Retirement System provides for normal retirement benefits and disability retirement benefits when an employee meets the plan requirements.

Annual benefit statements are provided by the Retirement System to participating employees. Employees may request an estimate of benefits from the Retirement System at any time to obtain an approximate projected retirement benefit figure.

It is the employee's individual responsibility to keep the information on file up to date related to their retirement account as to name, address and beneficiary status. Forms are available in the Human Resource Office.

Employees shall provide the Township with at least six (6) months, notice of their intent to retire. This notice shall in no way be binding upon the employee. However, failure to give advance notice may jeopardize the timely payment of accrued time that the employee would be eligible for due to budgetary restraints.

Employees who plan to retire from the system are encouraged to contact the State Division of Pensions at least 90 days in advance of the anticipated retirement date to secure estimate of benefits information and to finalize the retirement date. Retirement dates must be effective on the first of a month. This action should also be coordinated with the Administrator's Office, Human Resource and the Finance Department as a certification of final service and salary for the employee must be completed by the Township.

### **5.3.1 Defined Contribution Retirement Program**

The Defined Contribution Retirement Plan (DCRP) provides eligible members with a tax-sheltered defined contribution retirement benefit along with life insurance and disability coverage. The following are eligible for DCRP:

- State or Local Officials who are elected or appointed on or after July 1, 2008
- Employees enrolled in the PERS or Teachers Pension and Annuity Fund (TPAF) on or after July 1, 2007 who earn a salary in excess of established maximum compensation limits.
- Employees enrolled in the Police and Fireman's Retirement System (PFRS) or State Police Retirement System (SPRS) after May 21, 2010 who earn a salary in excess of established compensation limits.
- Employees otherwise eligible to enroll in the PERS or TPAF on or after November 2, 2008, who do not earn the minimum annual salary for PERS or TPAF Tier 3 enrollment but who earn a salary of at least \$5000 annually.
- Employees otherwise eligible to enroll in the PERS or TPAF after May 21, 2010 who did not work the minimum number of hours per week (32 Hours per week) for PERS or TPAF Tier 4 or Tier 5 enrollment but who earn a salary of at least \$5000 annually.

Please refer to the New Jersey Defined Contribution Program website for further information.

### **5.4 Deferred Compensation**

The Township provides an option to any regular employee to invest a portion of his/her present earnings in a deferred compensation plan, our two plan providers are AXA and VALIC. The Human Resource Department can provide contact information for either provider. This is an arrangement where a certain dollar amount can be designated by the employee to be withheld from his/her paycheck, invested and then paid out at a later date, usually at retirement, when most people are in a lower income bracket. Under this arrangement, neither the deferred amount nor earnings on the investments are subject to current Federal income taxes until such time as the employee receives payment from the plan.

The program includes various investment options. Enrollment can be arranged through the Finance Office and is open to any regular employee with the Township. Contributions to the program are financed solely by the employee by payroll deduction.

#### **5.4.1 Flexible Spending Account and Supplemental Insurance Coverage**

The Township offers a Flexible Spending Account (FSA) that employees may enroll in as well as two options for Supplemental Insurance provided by AFLAC and Colonial Life. Please see the Human Resource Department for information on these plans.

**5.11 Personal Days**

All full-time employees are entitled to three (3) personal days during the calendar year which will be posted on January 1 of each calendar year. Any personal days not used may not be carried over. Employees must submit requests for personal days to the Department Head prior to the day requested except in the case of emergencies. The Township reserves the right to require proof of such emergency circumstance. Personal days may be used in partial day increments.

New regular full-time employees will receive prorated Personal Days during the first Calendar year of employment.

New regular full-time employees hired after December 1 will not be entitled to any personal days in the year hired.

Regular part time employees working at least twenty (20) hours per week will receive prorated personal days in accordance with the above schedule. Seasonal and temporary employees do not receive personal days.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 4, 2020.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #20-122**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT  
(BOARD OF HEALTH ATTORNEY)**

**WHEREAS**, there exists a need for professional services for the following: legal representation of matters relating to the Board of Health; and

**WHEREAS**, the estimated cost of the contract is \$165.00 per hour for Partners; \$150.00 per hour for Associates and \$70.00 per hour for Paralegals; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-26 for this purpose certified by the Chief Financial Officer; and

**WHEREAS**, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be made available for public inspection; and

**WHEREAS**, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Jeffrey Lehrer, Esq., DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum  
for legal representation of matters relating to the Board of Health

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provided by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

**ATTEST:**

**TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN**

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Lisa Fania, RMC  
Township Clerk

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Jeff Kuhl  
Mayor

**CERTIFICATION**

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 4, 2020.

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Lisa Fania, RMC  
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 20-26

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: There exists a need for professional services for legal representation relating to the Board of Health.

Vendor: Jeffrey Behner, Esq., DiFrancesco, Osterman et al

Amount(s): Not to exceed \$750.00 P.O. No. (if applicable)

2. Funds are available as follows:

Fund name:  Current  Capital  Other

Budget year: 2020 Any contingency?  No  Yes

Account title(s): Board of Health OB (Legal Fees)

Resolution/Ordinance Date: 05/05/2020

Resolution/Ordinance Number: 20-122

Account no(s):

Amounts

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

- a. 01-201-27-330-237 \$750.00
- b. \_\_\_\_\_
- c. \_\_\_\_\_

William B. Pandos Date: 04/27/2020

cc: Finance C. Barbati

**TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY**

**NOTICE FOR CONTRACT AWARD**

**PLEASE TAKE NOTICE** that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, has awarded the following contract without competitive bidding as a professional service or extraordinary, unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a). The contract and the resolution authorizing the award are on file and available for public inspection in the office of the municipal clerk.

**AWARDED TO:** Jeffrey Lehrer, Esq.  
DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.  
15 Mountain Boulevard  
Warren, NJ 07059-5686

**DURATION:** January 1, 2020 through December 31, 2020

**SCOPE OF SERVICES:** legal representation of matters relating to the Raritan Township Board of Health

**CONTRACT AMOUNT:** Not to exceed \$750.00

TOWNSHIP OF RARITAN  
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-124

A RESOLUTION AUTHORIZING THE REFUND OF A  
SMOKE DETECTOR PERMIT FEE (SHAIKH)

WHEREAS, Noorjahan Shaikh has requested the refund of a smoke detector permit fee;  
and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated April 29, 2020 recommending the refund of a smoke detector permit fee in the amount of \$50.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the smoke detector permit fee in the amount of \$50.00 paid by Noorjahan Shaikh is hereby refunded.

ATTEST:

TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF RARITAN

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

\_\_\_\_\_  
Jeff Kuhl  
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 4, 2020.

\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk