

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, FEBRUARY 5, 2019**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 6:49 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Louis Reiner; Comm. Karen Gilbert; Comm. Gary Hazard; Comm. Michael Mangin

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Ed Purcell

MEETING NOTICED: Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 8, 2019 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times and posted on the municipal bulletin board and the Township website.

Attorney, Ed Purcell, read Resolution #19-37 in full.

Mayor Kuhl asked for a motion to approve Closed Session Resolution.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-37

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations: Healthcare Shared Services (RTMUA); Archery Hunting Bid Specs; Risk Manager; Flemington-Raritan Parks and Recreation Agreement
- b) Personnel: Chief of Police Memorandum of Understanding (MOU)
- c) Attorney-Client Privilege:
- d) Pending Litigation: Affordable Housing

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES #1 WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:19 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to amend or approve the Agenda.

Committee Member Mangin advised of one additional item to the meeting agenda a resolution authorizing budget transfers.

Motion by Mangin, seconded by Reiner to approve the Agenda as amended.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

PRESENTATION – PROCLAMATION RECOGNIZING HEROIC ACTS OF RARITAN TOWNSHIP POLICE OFFICERS

Mayor Kuhl recognized and commended three police officers from the Raritan Township Police Department for their demonstration of exemplary service to the community resulting in the saving of a life. Mayor Kuhl read the proclamation honoring Officers Szatkowski, Swiatek and Schenck for heroism into the record.

PROCLAMATION

**A PROCLAMATION HONORING OFFICER BRETT SZATKOWSKI,
OFFICER ADAM SWIATEK AND OFFICER ROBERT SCHENCK FOR HEROISM**

WHEREAS, the Mayor and the Township Committee of the Township of Raritan places high regard for the need to recognize employees who have shown exemplary service to the Community; and

WHEREAS, there occurred a situation on January 22, 2019 in which Officers of the Raritan Township Police Department responded to a structure fire at 91 Becks Boulevard in the Ringoes section of Raritan Township; and

WHEREAS, Officers Brett Szatkowski, Adam Swiatek and Robert Schenck, upon arrival to the scene, discovered that the homeowner remained trapped inside the residence; and

WHEREAS, Officers Szatkowski, Swiatek and Schenck through quick assessment of the situation, gained access to the heavy fire and smoke-filled environment, located the homeowner and removed the victim to safety; and

WHEREAS, such exemplary bravery undoubtedly saved the life of the resident; and

WHEREAS, the selfless act of Officers Szatkowski, Swiatek and Schenck typifies the high standard of training, moral fortitude and character of the Raritan Township Police Department; and

WHEREAS, the Mayor and the Township Committee of the Township of Raritan wish to bestow their gratitude on behalf of the Township with the presentation of this prestigious accolade in recognition of such admirable service to the community.

NOW, THEREFORE, BE IT PROCLAIMED, that I, Mayor, Jeff Kuhl, and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey on this fifth day of February, two-thousand nineteen, do hereby recognize and extend sincere appreciation to Officer Brett Szatkowski, Officer Adam Swiatek, and Officer Robert Schenck for their outstanding act of bravery in the presence of extremely dangerous circumstances resulting in the saving of a life.

Acting Chief of Police, Al Payne, presented the officers with letters of commendation on behalf of the Police Department for their heroic efforts. Township Committee Members commended and extended gratitude to the Officers as well for their selfless acts of bravery.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, spoke in opposition to archery hunting in the Township and objected to payments to ANJEC and the New Jersey League of Municipalities presented on the bill list.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$3,780,164.73**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Payment of Bills as listed for the Raritan Township Fire Company: **\$2,600.00**

Mayor Kuhl asked for a motion to approve the bill list for the Raritan Township Fire Company.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: Mangin

REPORTS

The following reports were acknowledged by the Committee:

Public Works – Snow Removal January 13; January 18; January 19-20; January 29-30;
January 30, 2019
Tax Collector December 2018
Tax Collector – 2018 Annual Statement of Receipts
Animal Control December 2018

LIAISON REPORTS

- Karen Gilbert: Environmental Commission/Green Team; Open Space; Parks and Recreation; Planning Board (Class III Member)
Committee Member Gilbert reported that the Planning Board meeting was cancelled and advised of correspondence from Amy Greene, Raritan Township Open Space Chair, that Ray Simonds, a member of the Environmental Commission, was recognized for his volunteer efforts in helping achieve a twenty percent (20%) increase in well testing among Township residents. Committee Member Gilbert continued that Ms. Greene attributes the success to outreach such as Community Day. Committee Member Gilbert also announced that the Environmental Commission will be changing its meeting day to the 2nd and 4th Thursday of the month and that the next meeting date is Thursday, February 7.
- Gary Hazard: Court/Police; RTMUA
Committee Member Hazard expressed gratitude for the service of the Township's police and all first responders. Committee Member Hazard advised that he is arranging for John Kendzulak, Chair of the Raritan Township Municipal Utilities Authority (RTMUA), to present an update on the status of the Authority's business at a future regular meeting.
- Jeff Kuhl:
(Mayor) Planning Board (Class I Member); Personnel; Finance; Open Space
Mayor Kuhl reported that 2019 Municipal budget discussions are underway; that reorganization meetings were held for the Open Space Advisory Committee and the Planning Board; and that the regular scheduled meeting of the Planning Board was cancelled.
- Michael Mangin: Board of Health; Finance; Public Works
Committee Member Mangin reported on a meeting of the Board of Health advising of its reorganization and the approval of septic waivers. Committee Member Mangin also reported on a meeting with Brion Fleming, Superintendent of Public Works regarding staffing and other needs of the department. Committee Member Mangin commended the Public Works Department for their efforts regarding storm clean up.
- Louis Reiner:
(Deputy Mayor) Agriculture Advisory Board; Fire/Rescue/OEM; Wildlife Management Advisory Committee
Deputy Mayor Reiner commended the efforts of the Township's police and first responders and announced the upcoming meeting date (February 14) of the Wildlife Management Advisory Committee. Deputy Mayor Reiner also commented on the nuisance and safety issues regarding deer herds in the Township.

During Liaison Reports, Mr. Hutchins announced that Municipal Clerk, Lisa Fania and Deputy Clerk, Stephanie Haver are being recognized along with Ray Simonds by Raritan Headwaters on February 28, 2019 for their efforts in support of the community well testing program.

UNFINISHED BUSINESS

Local Historians Committee Composition and Appointments – Mayor Kuhl recapped that a discrepancy was discovered in the number of members on the committee and that two (2) of those members were to be appointments, not liaisons, one from the Planning Board or Board of Adjustment and one from the Township Committee. Mayor Kuhl advised that the Local Historians Committee is currently comprised of nine members versus seven per Township Ordinance.

Mayor Kuhl suggested amending the membership to a nine-member committee, seven members plus an appointed member from the Planning Board or Board of Adjustment and an appointed member from the Township Committee.

Mr. Purcell advised that the membership is not a statutory office, therefore, the Township Committee has the authority to amend the membership.

Mayor Kuhl requested that he continue to serve as the appointed member from the Township Committee. A brief discussion was held regarding two Township Committee Members serving on the Local Historians Committee as Committee Member Gilbert had, in the past, served as liaison and Mayor Kuhl as a member of the Planning Board. Mr. Purcell advised that the Township Committee should first seek interest from a member of the Planning Board or Board of Adjustment before appointing two Township Committee Members.

It was the consensus of the Committee to appoint Mayor Kuhl as the Township Committee Member to the Local Historians Committee; determine interest from a Planning Board or Board of Adjustment member; and direct Mr. Purcell to draft an ordinance amending the membership to nine members.

NEW BUSINESS

Public Hearing Request for Return of Performance Guarantee (Friesz/Equestrian Meadows)

Mayor Kuhl asked for a motion to open the public hearing.

Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing.

Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Request from Flemington Jewish Community Center for use of the Municipal Parking Lot for the Farmland Ride, Sunday, June 23, 2019 from 7:00 a.m. to 5:30 p.m. – Mayor Kuhl explained that the Flemington Jewish Community Center was seeking use of the Municipal parking lot for its Farmland Ride, Sunday, June 23, 2019 from 7:00 a.m. to 5:30 p.m. Mayor Kuhl expressed safety concerns regarding pedestrian crossing on Route 523.

Mayor Kuhl asked for a motion to approve the request for use of the Municipal parking lot subject to the conditions of submission of certificate of liability insurance and police assistance with pedestrian crossing.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Board of Health Vacancy – Alternate #2 Member – Mayor Kuhl explained that Robyn Fatooh had expressed interest in serving as the Alternate #2 Member on the Board of Health. Mayor Kuhl referred Committee Members to Ms. Fatooh's resume and solicited questions and comments. There were no objections.

Mayor Kuhl asked for a motion to approve the appointment of Robyn Fatooh as Alternate #2 Member to the Board of Health.

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Hemp Agricultural Use – Mr. Purcell explained that industrial Hemp, a type of Cannabis separate from marijuana, had been legalized at the Federal level. He continued that Hemp does not have any THC properties but does have some medical uses. Mr. Purcell advised that New Jersey Governor Murphy recently signed legislation which created a pilot program permitting the growth of industrial Hemp with a license from the State Department of Agriculture. He further explained that to date, the State has not issued any regulations regarding such licensing. Mr. Purcell also informed Committee Members that Hemp is protected under the Right-to-Farm Act as it is legal under Federal law but that marijuana is not.

Mr. Purcell commented that the report was for informational purposes only at this time and that he will advise the Committee accordingly as regulations and guidelines become available.

Energy Aggregate – Mr. Hutchins explained that the Township’s consultant, Robert Chilton of Gable Associates had advised that rates appeared favorable at this time and was inquiring as to the Township’s interest in going out to bid. Mr. Hutchins added that the Township had entered into a joint agreement with Flemington Borough with the past energy aggregate program.

Discussion was held regarding the Township’s interest in participating in an energy aggregate program at this time.

Committee Member Gilbert raised several issues of concern surrounding the energy aggregate program including resident complaints of having to “opt out;” reimbursement of costs associated with the dissemination of information to Gable if the Township did not accept the contract awarded; and the inability of the vendor to handle the volume of inquiries by residents once the program was underway.

Mr. Hutchins advised that residents were responsible for a payback amount unbeknownst to them upon the expiration of the program. He continued that residents were outraged as some owed significant amounts.

Committee Member Reiner commented, “I don’t think government should be involved in the energy business.”

Committee Member Hazard added, “I am not a big fan of the process.”

Mayor Kuhl commented, “from what I am hearing, its something we might not want to get involved with.”

Mr. Hutchins commented, “I have not received one phone call or one email from a resident since that program lapsed asking us to get back in. “

Mayor Kuhl asked for a motion to not proceed with the procurement of bids for an energy aggregate program.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl

NOES: Mangin

ABSTAIN: None

ABSENT: None

NJDEP – It Pay\$ to Plug In Grant Program (Environmental Commission and Green Team)

– Amy Greene, Chair of the Open Space Advisory Committee and member of the Environmental Commission appeared before the Committee seeking authorization to apply for a grant for the purchase and installation of electric charging stations throughout the Township. Ms. Greene explained that the New Jersey Department of Environmental Protection’s (NJDEP) “It Pay\$ to Plug In” Grant Program is designed to expand New Jersey’s growing network of electric vehicle infrastructure allowing residents, business, and government agencies to purchase and utilize electric vehicles. Ms. Greene continued that the grant offers one hundred percent (100%) reimbursement of the purchase and installation costs for electric charging stations up to a maximum of \$5,000.00 per charger. She further added that grants are awarded on a first come, first service basis and require that the stations be available to the public for three years.

Ms. Greene highlighted benefits that included the following:

- *utilization of electric vehicles for the Township, Township employee and public use
- *reduced air pollution
- *reduced risk of pollution from gasoline spills
- *savings on Township vehicle energy use
- *promotes public health

Committee Members raised questions and concerns regarding tangible benefits to the Environmental Commission, if any; battery disposal; maintenance after five or more years of service; proposed locations; application requirements for specific locations; and timeframe for the grant application process.

Joe Lustig, Operations Manager, Amy S. Greene Environmental Consultants and resident of Raritan Township, spoke of his experience with electric charging stations including the grant process advising that submissions are required for each proposed location; maintenance of the chargers; recouping electricity costs from users; capping usage; and battery disposal. Mr. Lustig also commented that the units come with a three-year warranty.

Ms. Greene advised that this initiative helps with the Township’s Sustainable Jersey certification and other grants.

Discussion continued regarding possible locations including the Municipal Building and Lenape and Mine Brook parks. Mr. Hutchins commented about the ongoing vandalism issue throughout the parks and expressed concern for same regarding the charging stations. Mr. Hutchins suggested Public Works as a possible location as well.

Mr. Hutchins clarified that language in the proposed resolution states that, “those locations and types of charging stations will be ‘considered’ for installation.”

All Committee Members concurred to authorize the grant application by resolution later in the meeting agenda.

At this time, Mayor Kuhl requested that Committee Members deviate from the scheduled agenda and advance Resolutions #19-52 and #19-53 as such action is required prior to the reappropriation of funds.

Mayor Kuhl read Resolution #19-52 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-52.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-52

A RESOLUTION AMENDING 2017 CAPITAL BUDGET

A COPY OF RESOLUTION #19-52 IS HEREWITH ATTACHED AND MADE A PART OF THESE MINUTES

Mayor Kuhl read Resolution #19-53 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-53.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-53

A RESOLUTION AMENDING 2018 CAPITAL BUDGET

A COPY OF RESOLUTION #19-53 IS HEREWITH ATTACHED AND MADE A PART OF THESE MINUTES

At this time, Mayor Kuhl reiterated the addition of Resolution #19-54 to the meeting agenda.

Mayor Kuhl read Resolution #19-54 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-54.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-54

A RESOLUTION AUTHORIZING BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

WHEREAS, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the following transfers are authorized between appropriations in the **2018 appropriation reserve budget** and that a certified copy of this resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body be transmitted to the Administrator/CFO.

| <u>Transfer From</u> | <u>Transfer To</u> | <u>Amount</u> |
|----------------------|--------------------|---------------|
| Administration S&W | Snow Removal OE | \$ 204.11 |
| Administration OE | Snow Removal OE | \$ 527.26 |
| Photocopying | Snow Removal OE | \$ 2,449.01 |
| Governing Body OE | Snow Removal OE | \$ 1,197.00 |
| Clerk S&W | Snow Removal OE | \$ 666.36 |
| Clerk OE | Snow Removal OE | \$ 4,493.75 |

| | | |
|----------------------------|------------------------|-------------|
| Elections | Snow Removal OE | \$ 3,128.42 |
| Finance Administration S&W | Snow Removal OE | \$ 254.11 |
| Finance Administration OE | Snow Removal OE | \$ 52.56 |
| Auditing | Snow Removal OE | \$11,100.00 |
| Tax Collector S&W | Snow Removal OE | \$ 804.60 |
| Tax Assessor OE | Snow Removal OE | \$ 207.45 |
| Legal | Snow Removal OE | \$36,102.40 |
| Engineering S&W | Snow Removal OE | \$16,548.91 |
| Snow Removal S&W | Snow Removal OE | \$ 8,136.51 |
| Historical | Snow Removal OE | \$ 822.70 |
| Planning Board S&W | Snow Removal OE | \$ 84.42 |
| Planning Board OE | Snow Removal OE | \$10,049.31 |
| Zoning Board OE | Snow Removal OE | \$ 3,094.42 |
| Construction Code S&W | Snow Removal OE | \$31,764.34 |
| Construction Code OE | Snow Removal OE | \$ 260.22 |
| Other Insurance | Snow Removal OE | \$ 8,139.00 |
| Group Insurance – Waivers | Snow Removal OE | \$ 3,864.76 |
| Police OE | Snow Removal OE | \$ 624.72 |
| OEM S&W | Snow Removal OE | \$ 91.79 |
| PEOHSA Fire Co. | Snow Removal OE | \$ 235.59 |
| Fire Co. OE | Snow Removal OE | \$ 75.24 |
| Fire Official S&W | Snow Removal OE | \$ 1,431.86 |
| PEOSHA Fire Official | Snow Removal OE | \$ 248.66 |
| Prosecutor S&W | Snow Removal OE | \$ 950.00 |
| Building & Ground OE | Snow Removal OE | \$ 195.00 |
| Building & Ground S&W | Recycling Program S&W | \$ 4,684.24 |
| Board of Health S&W | Recycling Program S&W | \$ 201.92 |
| Board of Health OE | Recycling Program S&W | \$ 83.19 |
| Environmental Commission | Recycling Program S&W | \$ 365.00 |
| Community Garden | Recycling Program S&W | \$ 480.03 |
| Solid Waste | Recycling Program S&W | \$ 642.59 |
| Municipal Court OE | Recycling Program S&W | \$ 486.25 |
| Unemployment Insurance | Recycling Program S&W | \$ 5,166.33 |
| Municipal Court S&W | Recycling Program S&W | \$ 6,208.16 |
| Municipal Svcs Act | Recycling Program S&W | \$ 6,198.61 |
| Fire Hydrants | Group Health Insurance | \$18,309.12 |
| Streets & Roads S&W | Group Health Insurance | \$45,538.31 |
| Engineering OE | Group Health Insurance | \$ 1,752.21 |
| Vehicle Maint S&W | Group Health Insurance | \$ 5,944.79 |
| Social Security | Group Health Insurance | \$55,301.39 |

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #19-02.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2.56 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "POLICE DEPARTMENT" BY REPEALING AND REPLACING SECTION 2.56.030 ENTITLED "PUBLIC SAFETY COMMITTEE" WITH NEW SECTION 2.56.030 ENTITLED "RESERVED," AND AMENDING SECTION 2.56.070 ENTITLED "CHIEF OF POLICE;" AND REPEALING AND REPLACING SECTION 2.56.110, SECTION 2.56.120, SECTION 2.56.130, SECTION 2.56.140, AND SECTION 2.56.150 EACH WITH A NEW CORRESPONDING SECTION ENTITLED "RESERVED; AND ADDING A NEW SECTION 2.56.200 ENTITLED "APPROPRIATE AUTHORITY"

Mr. Purcell explained that the proposed ordinance clarifies the command structure of the Raritan Township Police Department by designating the Township Administrator as the appropriate authority subject to control of the ultimate authority which is the governing body. He further explained that the ordinance also removes reference to outdated and unused offices including the Township Public Safety Committee and the Office of the Director of Public Safety.

Mayor Kuhl asked for a motion to introduce Ordinance #19-02 on first consideration.
Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for February 19, 2019.

During the vote, Deputy Mayor Reiner commented, "I really like this because it is consistent with what is in place with every other department head. The appropriate authority is the Township Administrator with the ultimate authority, the Township Committee. My vote will be yes."

Mayor Kuhl read by title Ordinance #19-03.

AN ORDINANCE REAPPROPRIATING \$25,864.92 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION OF AN IDEMIA TENPRINT/PALMPRINT CAPTURE MACHINE WITH INTEGRATED MUG PHOTO AND RUGGEDIZED FIXED-HEIGHT CABINET FOR THE POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Kuhl asked for a motion to introduce Ordinance #19-03 on first consideration.
Motion by Hazard, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for February 19, 2019.

Mayor Kuhl read by title Ordinance #19-04.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING SUB-CLAUSE 7 OF SUBSECTION A ENTITLED "PERMITS REQUIRED" OF SECTION 16.72.020 ENTITLED "PERMIT PROCEDURE;" AND SUB-CLAUSE 3 OF SUBSECTION D ENTITLED "GRAND OPENING BANNERS, CELEBRATIONS, BUNTING AND TEMPORARY SIGNS" OF SECTION 16.72.070 ENTITLED "SPECIAL SIGNS AND SIGN REGULATIONS" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN

Mr. Purcell explained that the proposed ordinance permits feathered signs as a permitted accessory use in certain businesses, commercial and industrial zones, subject to certain requirements. He continued that the proposed ordinance also amends the Township's zoning code to permit pennants, banners, sandwich board, and/or temporary ground signs as an accessory use in the B-5 Zone and clarifies an internal inconsistency related to permitting temporary signs.

Mayor Kuhl asked for a motion to introduce Ordinance #19-04 on first consideration.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for March 19, 2019.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

There were no ordinances.

CORRESPONDENCE

There was no correspondence.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of January 15, 2019.
Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Executive Session Meeting Minutes

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes of January 15
#1 and #2, 2019

Motion by Reiner, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Special Meeting Minutes

Mayor Kuhl asked for a motion to approve the Special Meeting Minutes of January 15, 2019.
Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Kuhl read Resolution #19-42 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-42.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-42

**A RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS FOR
LICENSE OF ARCHERY HUNTING ON CERTAIN TOWNSHIP PROPERTIES**

WHEREAS, the Township Committee of the Township of Raritan has determined that the over-population of whitetail deer that exists within the Township is a threat to the health, safety and welfare of its residents; and

WHEREAS, the Township Committee of the Township of Raritan has determined that the over-population of whitetail deer that exists in the Township is causing the degradation of the local environment; and

WHEREAS, the present archery hunting program has proven to be effective in reducing the over-population of whitetail deer, the threat to the health and safety of its residents and the degradation of the local environment; and

WHEREAS, the Wildlife Management Advisory Committee has recommended that the Township continue to allow archery hunting on certain properties; and

WHEREAS, the Township Committee of the Township of Raritan wishes to reduce the population of whitetail deer through the continuance of the archery hunting program as proposed by the Wildlife Management Advisory Committee; and

WHEREAS, the Township Committee proposes to allow the continuance of the archery hunting program by public bid on the following public lands:

NESHANIC PRESERVE, BLOCK 43, LOTS 20, 24, AND 46 AND BLOCK 59,
LOTS 5 AND 8.01
PLUM BROOK PRESERVE, BLOCK 43, LOTS 3 AND 4
ERICH/SALAMON BROOK PRESERVE, BLOCK 85, LOT 15.01
URBACH FARM PRESERVE, BLOCK 7, LOT 13
CHERRYVILLE HOLLOW ROAD PRESERVE, BLOCK 6.13, LOT 51
WALNUT BROOK PRESERVE (BARTON), BLOCK 13, LOT 7
WALNUT BROOK PRESERVE (LEVICO), BLOCK 25, LOT 1
BUSHKILL BROOK PRESERVE, BLOCK 15, LOT 59
THOMASON PRESERVE, BLOCK 63, LOT 41
DAYTON ROAD PRESERVE, BLOCK 63.14, LOT 23

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township hereby authorizes the solicitation of public bids for a license to allow archery deer hunting rights on the properties identified herein, pursuant to certain conditions, as follows:

1. The Township will award one (1) license, subject to Green Acres approval, for each of the following properties, with minimum bids per year set as follows:
 - A. Neshanic Preserve (Block 43, Lots 20, 24 & 46 and Block 59, Lots 5 & 8.01) – Minimum bid-lump sum \$3,140.00 per year
 - B. Plum Brook Preserve (Block 43, Lots 3 & 4) – Minimum bid-lump sum \$1,500.00 per year
 - C. Erich/Salamon Brook Preserve (Block 85, Lot 15.01) - Minimum bid-lump sum \$1,960.00 per year
 - D. Urbach Farm Preserve (Block 7, Lot 13) - Minimum bid-lump sum \$2,100.00 per year
 - E. Cherryville Hollow Road Preserve (Block 6.13, Lot 51) - Minimum bid-lump sum \$90.00 per year
 - F. Walnut Brook Preserve (Barton) (Block 13, Lot 7) - Minimum bid-lump sum \$225.00 per year
 - G. Walnut Brook Preserve (Levico) (Block 25, Lot 1) - Minimum bid-lump sum \$228.50 per year
 - H. Bushkill Brook Preserve (Block 15, Lot 59) - Minimum bid-lump sum \$75.00 per year
 - I. Thomason Preserve (Block 63, Lot 41) - Minimum bid-lump sum \$125.00 per year
 - J. Dayton Road Preserve (Block 63.14, Lot 23) - Minimum bid-lump sum \$98.00 per year
 2. The award of a license, subject to the approval of the New Jersey Department of Environmental Protection, shall be awarded to the highest responsible bidder for each property.
 3. Bidders must comply with all applicable State laws, regulations, including all applicable Green Acres regulations, and municipal ordinances, as well as all bid specifications.
-

Mayor Kuhl read Resolution #19-43 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-43.
Motion by Mangin, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-43

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF
MUNICIPAL PUBLIC DEFENDER AND FIRM**

WHEREAS, the Township Code, Chapter 2.64 Pursuant to P.L. 1997 c.256 of the Township of Raritan stipulates that the Township Committee of the Township of Raritan shall appoint a Municipal Public Defender whose duty is to represent eligible, indigent defendants charged in a Court with a crime as specified in N.J.S.A. 2B:12-18 or if in the opinion of the Court there is a likelihood that the defendant, if convicted of any other offense, will be subject to imprisonment or other consequence of magnitude; and

WHEREAS, the Township Committee of the Township of Raritan has advertised a Request for Qualifications for Municipal Public Defender; and

WHEREAS, the Township Administrator has reviewed proposals and interviewed prospective candidates; and

WHEREAS, the Township Administrator has recommended that Jennifer Toth, Esq. and the firm of Winegar, Wilhelm, Glynn and Roemersma, 305 Roseberry Street, Phillipsburg, New Jersey, 08865 be appointed as Public Defender; and

WHEREAS, the Township Committee has reviewed the Administrator's recommendation and proposal submitted by Jennifer Toth, Esq. and Winegar, Wilhelm, Glynn and Roemersma and wishes to appoint Jennifer Toth, Esq. and the firm of Winegar, Wilhelm, Glynn and Roemersma as Municipal Public Defender.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Jennifer Toth, Esquire and the firm of Winegar, Wilhelm, Glynn and Roemersma, 305 Roseberry Street, Phillipsburg, New Jersey, 08865 is hereby appointed as Municipal Public Defender effective immediately and terminating on December 31, 2019.

BE IT FURTHER RESOLVED, that compensation shall be \$175.00 per case.

Mayor Kuhl read Resolution #19-44 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-44.
Motion by Hazard, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-44

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
MUNICIPAL PROSECUTOR AND FIRM**

WHEREAS, in order to effectuate the proper operation of the Raritan Township Municipal Court, it is necessary to have a Municipal Prosecutor appointed; and

WHEREAS, the Township Committee of the Township of Raritan has advertised a Request for Qualifications for Municipal Prosecutor; and

WHEREAS, the Township Committee has reviewed the qualifications and conducted interviews with prospective candidates; and

WHEREAS, the Township Committee has selected Michael P. O'Grodnick, Esq. and the Firm of Savo, Schalk, Gillespie, O'Grodnick and Fisher, P.A. of 77 North Bridge Street, Somerville, New Jersey 08876 as Municipal Prosecutor for the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Michael O'Grodnick, Esq., and the firm Savo, Schalk, Gillespie, O'Grodnick and Fisher, 77 North Bridge Street, Somerville, New Jersey 08876 is hereby appointed as Municipal Prosecutor effective immediately and terminating on December 31, 2019.

BE IT FURTHER RESOLVED THAT,

- 1) Compensation shall be \$813.34 per session, for the thirty-six (36) regular Court Sessions scheduled per calendar year.
- 2) Additional Court Sessions shall be compensated at an hourly rate of \$155.00 for attendance at and for preparation for such additional Court Sessions.

Mayor Kuhl read Resolution #19-45 by title.
Mayor Kuhl asked for a motion to adopt Resolution #19-45.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #19-45

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
MUNICIPAL CONFLICT PROSECUTOR**

WHEREAS, in order to effectuate the proper operation of the Raritan Township Municipal Court, it is necessary to have a Municipal Conflict Prosecutor appointed; and

WHEREAS, the Township Committee of the Township of Raritan has advertised a Request for Qualifications for Municipal Prosecutor; and

WHEREAS, the Township Committee has reviewed the qualifications and conducted interviews with prospective candidates; and

WHEREAS, the Township Committee has selected Erik C. Peterson, Esq. as Municipal Conflict Prosecutor for the Township of Raritan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Erik C. Peterson Esq., 49-51, Suite 2, Main Street, Clinton, New Jersey 08809 is hereby appointed as Municipal Conflict Prosecutor effective immediately and terminating on December 31, 2019.

BE IT FURTHER RESOLVED THAT,

- 1) Compensation shall be \$813.34 per session.

Mayor Kuhl read Resolution #19-46 by title.

At this time, Deputy Mayor Reiner expressed opposition to the proposed resolution and requested comment from Acting Police Chief, Al Payne.

Chief Payne advised that the designation is a state mandate and that it is out of the Township's hands. He continued to explain that the Township is the first in the County to take initiative in training and preparedness. Committee Member Gilbert expressed gratitude for such efforts by the Police Department.

Mayor Kuhl asked for a motion to adopt Resolution #19-46.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Mayor Kuhl

NOES: Reiner

ABSTAIN: None

ABSENT: None

RESOLUTION #19-46

**A RESOLUTION AUTHORIZING THE DESIGNATION OF A
MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER**

WHEREAS, an application for designation as a municipal humane law enforcement officer shall be submitted by the governing body of a municipality to the chief law enforcement officer of the municipality, Chief of Police, Alfred C. Payne III, as per P.L. 2017, Chapter 331, Section 25 and 26; and

WHEREAS, upon receipt of the application, the chief law enforcement officer of the municipality shall examine the character, competency and fitness of the applicant for the position, including initiating a criminal background check; and

WHEREAS, Corporal Brian Sutherland will be appointed the Municipal Humane Law Enforcement Officer title subject to successful completion of the background check and the approval of the chief law enforcement officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Corporal Brian Sutherland be appointed the Municipal Humane Law Enforcement Officer subject to successful completion of a background check and approval by the chief law enforcement officer, Chief of Police, Alfred C. Payne III.

Mayor Kuhl read Resolution #19-47 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-47.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-47

**A RESOLUTION AUTHORIZING GREEN TEAM MEMBERSHIP
ON THE HUNTERDON COUNTY CREATIVE TEAM**

WHEREAS, the Township Committee of the Township of Raritan has authorized no less than one (1) Green Team member to be a part of the Hunterdon Creative Team — a county-wide Creative Initiative in the Sustainable Jersey™ program which seeks to create connections between a variety of Creatives — painters, writers, actors, musicians, craft people etc., within our community; and

WHEREAS, the Creative Team hopes to provide a vehicle for Hunterdon County to nurture and enhance our cultural profile; and

WHEREAS, we will enrich our individual neighborhoods and connect the various municipalities throughout Hunterdon County with a broader vision toward the integration of the Arts into our community; and

WHEREAS, the Township Committee of the Township of Raritan agrees that Creative Initiatives are supported by the Township.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township of Raritan is hereby a member of the Hunterdon Creative Team and that the Township of Raritan Green Team shall provide no less than one active liaison to the Hunterdon County Creative Team and provide volunteer support and access to grant opportunities to the Hunterdon Art Tour.

Mayor Kuhl read Resolution #19-50 by title.

Committee Member Mangin expressed concern regarding safety and liability.

Committee Member Hazard also expressed concern regarding vandalism and asked for clarification of the locations of the charging stations.

Mr. Hutchins clarified that language in the resolution specifies “consideration” of the locations for installation.

Mayor Kuhl asked for a motion to adopt Resolution #19-50.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: Mangin

ABSENT: None

RESOLUTION #19-50

**A RESOLUTION AUTHORIZING THE APPLICATION FOR NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
“IT PAYS TO PLUG IN” GRANT PROGRAM**

WHEREAS, the Raritan Township Committee desires to promote the utilization of electric vehicles for Township use, Township employee use and public use in order to reduce air pollution, reduce the risk of pollution from gasoline spills, promote public health, save money on Township vehicle energy use and benefit Township employees and the public; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) is offering grants to public entities to reimburse one-hundred percent (100%) of the cost of purchasing and installing electric vehicle charging stations up to a maximum of \$5,000.00 for a single Level 2 charger; and

WHEREAS, the NJDEP It Pay\$ to Plug In grant program is designed to expand New Jersey's growing network of electric vehicle infrastructure, allowing residents, businesses and government agencies to purchase and drive electric vehicles; and

WHEREAS, electric vehicles dramatically reduce vehicle emissions and improve air quality for everyone.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey authorizes the preparation and submission of application to the NJDEP "IT PAY\$ TO PLUG IN" electric vehicle charging grant program that will be available for use by the public, Township employees and the Township.

BE IT FURTHER RESOLVED, that the following locations and types of charging stations will be considered for installation:

1. Four (4) Single Port Chargers at the Raritan Township Municipal Building
2. Two (2) Single Port Chargers at Raritan Township Mine Brook Park
3. Two (2) Single Port Chargers at Raritan Township Lenape Park

BE IT FURTHER RESOLVED, that the final number of charging stations and locations will be determined by the amount of the grant received.

Mayor Kuhl read Resolution #19-51 by title.

Mr. Purcell explained that the proposed resolution authorizes the continuance of an agreement that the Township entered into with Mr. Strawser in 2018 for the clean-up and remediation of his property for which he was operating an illegal junkyard. Mr. Purcell stated that progress had been made but that the property was still not compliant. He further stated that Mr. Strawser had since passed away and that continuance of the agreement is now with his estate until September 2019.

Mayor Kuhl asked for a motion to adopt Resolution #19-51.

Motion by Mangin, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-51

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT
BETWEEN THE TOWNSHIP OF RARITAN AND JOHN EDWARD STRAWSER**

WHEREAS, John Edward Strawser is the owner of certain residential real property located at 66 Cherryville Hollow Road, Raritan Township, Hunterdon County, New Jersey and further described on the tax rolls of the Township as Block 6.12, Lot 64 (the "Property"); and

WHEREAS, Raritan Township (the "Township") issued two zoning summonses against Mr. Strawser, to wit: SC 003254 (Operating an Illegal Junkyard), in violation of Ordinance 16.64.010.C.4, dated November 17, 2014, and SC 003255 (No Open or Outdoor Storage of Manufacturing or Other Materials, Junk, Scrap, Raw Materials, Parts of Waste Products), in violation of Ordinance 16.74.130, dated November 17, 2014 (hereinafter collectively referred to as the "Complaints;") and

WHEREAS, Mr. Strawser pleaded guilty and agreed to continue to clean up and remediate the Property so that it would be placed into compliance with the Revised General Ordinances of the Township of Raritan; and

WHEREAS, the Township acknowledges that Mr. Strawser has taken substantial steps towards remediating the Property but that more work remains; and

WHEREAS, the Township is willing to give Mr. Strawser until September 1, 2019 to finish remediating the Property; and

WHEREAS, the Township is desirous of entering into an agreement with Mr. Strawser to ensure that the Property is properly cleaned and remediated by September 1, 2019; and

WHEREAS, Mr. Strawser passed away on January 6, 2019 thus necessitating that the administrator of Mr. Strawser's estate enter into this agreement with the Township; and

WHEREAS, pursuant to an order of the Hunterdon County Surrogate Court, dated January 25, 2019 (Docket No. 51541), Ms. Alice L. Strawser is the administrator of Mr. Strawser's estate.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, does hereby authorize the following:

1. The Mayor shall execute two (2) copies of the agreement, attached hereto as Exhibit "A," on behalf of the Township.
2. The Township Clerk shall transmit both copies of the agreement to John W. Thatcher, Esq. with a request that Alice L. Strawser execute same and transmit one (1) copy back to the Township.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl asked for a motion to approve the Consent Agenda.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-38

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO ACT AS AGENT FOR RARITAN TOWNSHIP FOR THE PURPOSE OF FILING AND SETTLING TAX APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2019

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in Raritan Township; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36, to set assessments for properties within the Township of Raritan under the Local Property Tax Law, N.J.S.A. 54:4-1 *et seq*; and

WHEREAS, the Township Committee of the Township of Raritan deems the Tax Assessor to be responsible and acting in the best interest of the municipality.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Tax Assessor is hereby authorized to act as agent for the Taxing District without further Township Committee approval to

1. Determine when tax appeals, cross appeals, complaints and counter-claims should be filed on behalf of the Taxing District with regard to any property located in the Township of Raritan and accordingly direct the Township Tax Attorney to file such documents with either the County Tax Board or Tax Court of New Jersey, as deemed appropriate; and
2. Resolve and settle, with the consent of the Township Tax Attorney, tax appeals pending before the County Tax Board, Tax Court or Appellate Court for any tax year and authorize the Township Tax Attorney to formalize such settlements in the appropriate Courts and/or County Tax Board.

RESOLUTION #19-39

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(NJR CLEAN ENERGY)**

WHEREAS, NJR Clean Energy has requested the return of a Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated January 17, 2019 and recommended the return of the following Developer's Escrow:

| | | |
|------------------|-----------|------------|
| NJR Clean Energy | SP-612-PF | \$1,464.38 |
|------------------|-----------|------------|

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$1,464.38 posted by NJR Clean Energy is hereby refunded.

RESOLUTION #19-40

**A RESOLUTION AUTHORIZING THE RETURN OF INSPECTION ESCROW
(HAUCK PROPERTIES)**

WHEREAS, Hauck Properties has requested the return of an Inspection Escrow; and
WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated January 17, 2019 and recommended the return of the following Inspection Escrow:

| | | |
|------------------|----------|------------|
| Hauck Properties | SP-517-M | \$1,544.64 |
|------------------|----------|------------|

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Inspection Escrow in the amount of \$1,544.64 posted by Hauck Properties is hereby refunded.

RESOLUTION #19-41

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(HAUCK PROPERTIES)**

WHEREAS, Hauck Properties has requested the return of a Developer's Escrow; and
WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated January 17, 2019 and recommended the return of the following Developer's Escrow:

| | | |
|------------------|----------|------------|
| Hauck Properties | SP-517-M | \$2,232.61 |
|------------------|----------|------------|

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$2,232.61 posted by Hauck Properties is hereby refunded.

RESOLUTION #19-48

**A RESOLUTION APPROVING CONTRACT EXTENSION OF MANAGEMENT
AND ADMINISTRATION OF DATA PROCESSING SERVICES TO
LINK HIGH TECHNOLOGIES**

WHEREAS, the Township of Raritan has an existing contract for Management and Administration of Data Processing Services with Link High Technologies; and

WHEREAS, the award of contract by Resolution #18-43 allows for two (2), one-year extensions; and

WHEREAS, there remains an option to extend the contract for two (2), one-year extensions; and

WHEREAS, the Township Administrator recommends that the contract with Link High Technologies be extended for one (1) year; and

WHEREAS, the Township Committee of the Township of Raritan wishes to extend the contract for Management and Administration of Data Processing Services with Link High Technologies; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #19-02 for the amount of \$27,600.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

- 1) That it hereby authorizes a contract extension for the Management and Administration of Data Processing Services with Link High Technologies, 51 Gibraltar Drive, Suite 2A, Morris Plains, New Jersey 07950 for a one-year extension effective February 21, 2019 and terminating February 21, 2020.
- 2) For an annual sum of \$27,600.00 which includes a \$500.00 monthly retainer for remote and on-site support, proactive monitoring of 63 workstations and 3 servers.
- 3) Additional support and service at \$110.00 per hour.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-49

**A RESOLUTION AUTHORIZING THE RELEASE OF SURETY BOND AND CASH
PERFORMANCE BOND (FRIESZ/EQUESTRIAN MEADOWS)**

WHEREAS, the Developer, Imre and Immaculate Friesz, has requested the release of Surety Bond #UB0265098 and cash performance bond; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of Surety Bond #UB0265098 in the amount of \$345,431.14 and Cash Performance Bond in the amount of \$38,381.24 plus any accrued interest with certain conditions; and

WHEREAS, the Developer shall satisfy the following conditions prior to release of Surety Bond #UB0265098 and the cash performance bond in the amount of \$38,381.24 plus any accrued interest:

1. The Developer shall provide a two-year maintenance bond in the amount of \$162,216.32 to the Township of Raritan;
2. The Developer shall provide affidavit of publication and proof of notice to property owners within 200 feet of the development of a public hearing request for the release of said performance guarantees to the Township Clerk, Lisa Fania

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Surety Bond #UB0265098 and cash performance bond in the amount of 38,381.24 plus any accrued interest are hereby returned.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau, a resident of 2 Glenway Drive, requested email addresses for different committees such as the Open Space Committee; inquired as to the status of the Comcast Cable Franchise renewal; asked if any information on the use of electric vehicles was presented to the Township by the Environmental Commission; commented on battery recycling for electric vehicles, the driving distance per charge, potential congestion at charging stations from use, and inquired as to what other towns are doing concerning the use of electric vehicles; asked for clarification regarding the budget resolutions; and advised of difficulty hearing Deputy Mayor Reiner when he speaks.

During Public Comment, Mr. Purcell reported that the Township had filed a report with the Board of Public Utilities and continued to explain that Comcast has to now file an application for municipal consent to the Township. Mr. Purcell advised that he is in the process of following up and will advise accordingly at a future regular meeting. Committee Member Gilbert advised that the Township has no choice regarding the selection of cable provider and that Comcast is the only available vendor. Mayor Kuhl clarified that the resolution regarding electric charging stations only authorizes the grant application process. Mr. Hutchins provided an explanation of the budget transfers explaining that when funds are reappropriated due to the fact that they were not used for the purpose originally intended for, the respective Capital Budget must be amended to reflect the reappropriation.

Closed session reconvened at 8:50 p.m.

CLOSED SESSION MINUTES #2 WILL BE DONE IN A SEPARATE DOCUMENT

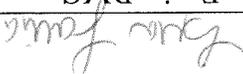
Regular session reconvened at 9:58 p.m.

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.
Motion by Gilbert, seconded by Mangin
MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 9:58 p.m.

Respectfully submitted,



Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN CAPITAL BUDGET AMENDMENT

RESOLUTION # 19-52

Whereas, the local capital budget for the year 2017 was adopted on May 02, 2017; and **Whereas,** it is desired to amend the capital budget section;

Now, Therefore Be It Resolved, by a majority of the full membership of the Governing Body of the Township of Raritan, County of Hunterdon that the following capital budget amendment be made:

RECORDED VOTE: AYES

- (Gilbert
- (Hazard
- (Mangin
- (Reiner
- (Mayor Kuhl

NAYS

- (None

ABSTAIN

(None

ABSENT

(None

| Project Title | Project Number | Cost Estimate as Adopted | Cost Estimate as Amended | Funding as Amended | | |
|--|----------------|--------------------------|--------------------------|--------------------------|-----------------|-----------------|
| | | | | Capital Improvement Fund | Capital Surplus | Debt Authorized |
| reappropriated from: | | | | | | |
| Ordinance #17-11 Acquisition of Police Radios and the new Dry Chemical Fire Suppression System for the Police Department | | \$ 5,065.50 | \$ - | | \$ - | |
| | | | | | | |
| | | | | | | |
| reappropriate to: | | | | | | |
| Acquisition of an Idemia Finger Print Machine | | \$ - | \$ 5,065.50 | | | |
| Total - All Projects | | \$ 5,065.50 | \$ 5,065.50 | \$ - | \$ - | \$ - |

Be It Further Resolved, that one certified copy of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Township Auditor and filed with the Chief Financial Officer.

It is hereby certified that this is a true copy of a resolution adopted by the Governing Body on the 5th day of February, 2019

2/5/19

Lisa Fania

Date

Lisa Fania
Municipal Clerk

TOWNSHIP OF RARITAN CAPITAL BUDGET AMENDMENT

RESOLUTION #19-53

Whereas, the local capital budget for the year 2018 was adopted on May 15, 2018; and
Whereas, it is desired to amend the capital budget section;

Now, Therefore Be It Resolved, by a majority of the full membership of the Governing Body of the Township of Raritan, County of Hunterdon that the following capital budget amendment be made:

| | | | |
|----------------|--------|--------------|--------|
| RECORDED VOTE: | AYES | (Gilbert) | (None) |
| | | (Hazard) | (|
| | | (Mangin) | (|
| | | (Reiner) | (|
| | | (Mayor Kuhl) | (|
| ABSTAIN | (None) | (| (|
| ABSENT | (None) | (| (|

| Project Title | Project Number | Cost Estimate as Adopted | Cost Estimate as Amended | Funding as Amended | | | |
|--|----------------|--------------------------|--------------------------|--------------------------|-----------------|-----------------|-------------|
| | | | | Capital Improvement Fund | Capital Surplus | Debt Authorized | |
| Reappropriated from: | | | | | | | |
| Ordinance #18-11 Acquisition of an SUV for the Police Department | | \$ 20,799.42 | \$ - | | \$ - | | |
| | | | | | | | |
| | | | | | | | |
| Reappropriate to: | | | | | | | |
| Acquisition of an Idemia Finger Print Machine | | \$ - | \$ 20,799.42 | | | | |
| Total - All Projects | | \$ 20,799.42 | \$ 20,799.42 | \$ - | \$ - | \$ - | \$ - |

Be It Further Resolved, that one certified copy of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Township Auditor and filed with the Chief Financial Officer.

It is hereby certified that this is a true copy of a resolution adopted by the Governing Body on the 5th day of February, 2019

Date 2/5/19 Lisa Fania
 Lisa Fania
 Municipal Clerk