

**RARITAN TOWNSHIP COMMITTEE  
MONDAY, NOVEMBER 6, 2017  
MEETING BEGINS AT 6:30 P.M.**

**AGENDA TO THE EXTENT KNOWN**

**Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary**

1. **MEETING CALLED**

Meeting called to order at: \_\_\_\_\_

2. **ROLL CALL**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED**

Mayor Gilbert advised that the meeting was advertised in the January 11, 2017 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Website.

4. **Resolution #17-276 – CLOSED SESSION**

- a. **Contract Negotiations** – PBA/SOA side letter proposal
- b. **Personnel** – Judge appointment; Assessing Clerk
- c. **Attorney-Client-Privilege** – Hunting licensee violation of agreement
- d. **Pending Litigation** – Sempervive
- e. **Land Donation** Estate of Frances Frey

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

5. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. **AMEND/APPROVE AGENDA**

Mayor Gilbert asks the Committee for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7. **PRESENTATION – RARITAN TOWNSHIP PURPLE HEART PROCLAMATION**

8. **PUBLIC COMMENT**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

9. **FINANCIAL ISSUES**

**PAYMENT OF BILLS:**

- a. Payment of Bills as Listed for Raritan Township: **\$5,913,800.84**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

9. **FINANCIAL ISSUES CONT.**

**PAYMENT OF BILLS:**

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- b. Payment of Bills as Listed for Raritan Township Fire Company: **\$763.30**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

10. **REPORTS**

- a. Department of Fire Safety

11. **LIAISON REPORTS**

- Karen Gilbert – Historians, Finance, Personnel, Planning Board (Class I – Mayor)  
Richard Chen – Finance, Open Space, Parks & Recreation  
Michael Mangin – Planning Board (Class II – Governing Body), RTMUA  
Louis Reiner – Environmental Commission/Green Team, Fire/Rescue/OEM  
Craig O'Brien – Open Space

12. **UNFINISHED BUSINESS**

None.

13. **NEW BUSINESS**

- a. Statue Donation to Police Department
- b. Request by Kermess Sport LLC to hold a bicycle ride February 25, 2018 through a portion of Raritan Township
- c. NJDOT offer to Raritan Township to acquire specific state-owned property
- d. Hunterdon County Department of Human Services survey concerning proposal for Hunterdon County Educational Services Commission to process expenditures for all five municipal alliance consortiums

14. **ORDINANCES: (PUBLIC HEARING/FINAL ADOPTION)**

a. **ORDINANCE #17-30**

**ORDINANCE REAPPROPRIATING \$6,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE MAJOR REPAIR OF THE 911 CLOCK AT THE MUNICIPAL BUILDING IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-30 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

b. **ORDINANCE #17-32**

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$791,700.00 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$753,193.10 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF**

14. **ORDINANCES: (PUBLIC HEARING/FINAL ADOPTION) CONT.**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-32 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

**c. ORDINANCE #17-34**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF A PERCENTAGE OF THAT PROPERTY KNOWN AS BLOCK 20, LOT 12, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, FROM MARK HOLLENBACK AND ELLEN HOLLENBACK, AND APPROPRIATING THE NECESSARY FUNDS**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-34 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

14. **ORDINANCES: (PUBLIC HEARING/FINAL ADOPTION) CONT.**

d. **ORDINANCE #17-35**

**ORDINANCE REAPPROPRIATING \$32,200.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION AND INSTALLATION OF NEW FENCE AND FENCE REPAIR FOR LENAPE PARK, AN 8 FOOT SNOW PLOW ATTACHMENT AND THE REPLACEMENT OF THREE OVERHEAD GARAGE DOORS FOR THE DPW FACILITY IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-35 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

e. **ORDINANCE #17-37**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING TITLE 2 ENTITLED "ADMINISTRATION AND PERSONNEL" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO REVISE PROVISIONS RELATED TO ENVIRONMENTAL COMMISSION APPOINTMENTS**

*Meeting opened to the public.*

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-37 on final consideration, same to be published according to law.

14. **ORDINANCES: (PUBLIC HEARING/FINAL ADOPTION) CONT.**

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

15. **ORDINANCES: (INTRODUCTION AND FIRST READING)**

a. **ORDINANCE #17-38**

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING ORDINANCE #05-38 IN ORDER TO AMEND THE DEED RESTRICTION TO AUTHORIZE CERTAIN FIRE COMPANY EVENTS BY RESOLUTION RATHER THAN ORDINANCE**

Mayor Gilbert asks for a motion to introduce Ordinance #17-38 on first consideration same to be published according to law with a public hearing and a final vote scheduled for the meeting of November 21, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

b. **ORDINANCE #17-39**

**AN ORDINANCE APPROPRIATING \$65,000 FROM THE CAPITAL SURPLUS FUND FOR THE ACQUISITION OF A COMMAND VEHICLE FOR AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY**

Mayor Gilbert asks for a motion to introduce Ordinance #17-39 on first consideration same to be published according to law with a public hearing and a final vote scheduled for the meeting of November 21, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

15. **ORDINANCES: (INTRODUCTION AND FIRST READING) CONT.**

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

16. **CORRESPONDENCE**

- a. New Jersey General Assembly Resolution #216 – Encouraging the planting of native plants that support the bee population and create habitat for all pollinators by NJ homeowners
- b. Letter of commendation – Brian Taggart, Public Works

17. **NON-CONSENT AGENDA**

Mayor Gilbert asks for a motion to adopt Resolution #17-272.

- a. **Resolution #17-272 – 2017 Budget Transfer Resolution #1 (Emergency)**  
**(4 votes required for adoption)**

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

Mayor Gilbert asks for a motion to adopt Resolution #17-274.

- b. **Resolution #17-274 – 2017 Budget Transfer Resolution #2 (Unfunded)**  
**(4 votes required for adoption)**

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

17. **NON-CONSENT AGENDA CONT.**

Mayor Gilbert asks for a motion to adopt Resolution #17-273.

**c. Resolution #17-273 – Amending the 2017 Capital Budget  
 (4 votes required for adoption)**

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

Mayor Gilbert asks for a motion to adopt Resolution #17-275.

**d. Resolution #17-275 – Expressing Opposition to Legislative Proposals Regarding the Open Public Meetings Act and Open Public Records Act**

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

18. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Resolutions:**

**a. Resolution #17-266 – Authorizing the Employment of Holly Todd as Full-Time Assessing Clerk in the Tax Assessor Department**

**b. Resolution #17-267 – Authorizing the Return of a Developer's Escrow (Suddeath)**

**c. Resolution #17-268 – Authorizing the Return of an Inspection Escrow (Nextel)**

18. **CONSENT AGENDA CONT.**

- d. Resolution #17-269 – **Amending the Refund Amount of a Developer’s Escrow (Hunterdon Orthopaedic Institute)**
- e. Resolution #17-270 – **Authorizing Change Order #2 to Desantis Construction Inc., for Road Reconstruction of Sunny Hills Section I**
- f. Resolution #17-271 – **Release of Surety and Cash Performance Bond (Amboy Bank/Savannah Ridge)**

Mayor Gilbert asks for a motion to adopt Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

19. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

20. **CLOSED SESSION**

21. **OPEN SESSION**

22. **FURTHER ACTION**

23. **ADJOURNMENT**

Mayor Gilbert asks for a motion to adjourn the meeting.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

Meeting adjourned at: \_\_\_\_\_