

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-252

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: Stothoff Property Acquisition
 - b) Personnel: Police Department Staffing; Volunteer Fire Department Staffing
 - c) Attorney-Client Privilege:
 - d) Pending Litigation: Raritan Township v. Strawser; Hunterdon Medical Center PILOT Settlement
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-251

**A RESOLUTION AUTHORIZING THE RELEASE OF
PERFORMANCE GUARANTEES**

TOLL NJ, LLP

(BLOCK 44, LOTS 24 AND 24.05 MOUNTAINVIEW AT HUNTERDON)

WHEREAS, on September 19, 2017 the Township Committee approved a reduction of surety and cash performance guarantees for Toll NJ, LLP Phases 1 and II, Mountainview at Hunterdon, as additional improvements were required, as follows:

PHASE I:

Surety to \$1,238,615.80
Cash to \$137,623.98

PHASE II:

Surety to \$565,323.53
Cash to \$62,813.73

and;

WHEREAS, Toll NJ, LLP has requested the release of the remaining surety and cash performance guarantees; and

WHEREAS, a public hearing was held October 15, 2019 pursuant to Township Ordinance requesting the release of the performance guarantees and said hearing was carried to the Township Committee's November 6, 2019 meeting; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and determined that improvements have largely been satisfactorily completed in accordance with Township standards and approved plans, however, remaining deficiencies exist which require completion; and

WHEREAS, Township Engineer, Antoine Hajjar recommends the release of the surety Bonds for Phase I and Phase II in the amounts of \$1,238,615.80 and \$565,323.53 respectively, upon the completion and Township approval of items one (1) through eighteen (18) as referenced per a memo dated October 11, 2019 from Mr. Hajjar, Appendix "A" attached herewith; and

WHEREAS, Township Engineer, Antoine Hajjar recommends a reduction of the cash performance bonds for Phase I and Phase II in the amounts of \$137,623.98 and \$62,813.73 plus any accrued interest respectively totaling \$200,437.71 to \$51,000.00 until remaining deficiencies listed as nineteen (19) through twenty-two (22) are completed and approved by the Township Engineer as referenced in a memo dated October 11, 2019 from Mr. Hajjar, Appendix "A" attached herewith; and

WHEREAS, Township Engineer, Antoine Hajjar recommends the release of the above referenced cash performance bond retained in the amount of \$51,000.00, without additional approval from the Township Committee upon completion and approval of the above referenced items by the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that surety bonds posted by Toll NJ, LLP in the amounts of \$1,238,615.80 and \$565,323.53 respectively, be released subject to Township approval upon the completion of items one (1) through eighteen (18) as referenced in Mr. Hajjar's October 11, 2019 memo, Appendix "A;"

BE IF FURTHER RESOLVED that the cash performance bonds in the amounts of \$137,623.98 and \$62,813.73 for a combined total of \$200,437.71 plus any accrued interest be reduced to \$51,000.00 and that the remaining amount be released upon completion and approval by the Township Engineer of items nineteen (19) through twenty-two (22) as referenced in Mr. Hajjar's October 11, 2019 memo without further approval by the Township Committee.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

APPENDIX A



TOWNSHIP OF RARITAN

MEMORANDUM

TO: Raritan Township Committee

FROM: Antoine Hajjar, NJPE & LS, CME
Township Engineer

DATE: October 11, 2019

RE: Release of Performance Guarantees
Toll Brothers – Mountain View at Hunterdon FKA Hilltop Phase 1 – Block 44, Lot 24
Toll Brothers – Mountain View at Hunterdon FKA Hilltop Phase 2 – Block 44, Lot 24.45
R.T.P.B. File No. S-1315-F

I am advised by Lisa Fania, RMC, Township Clerk that the above developer is requesting the release of its performance guarantees for public improvements in this development. Based on our records, the Township is currently holding the following:

1. Phase 1:
 - a. Surety Bond in the amount of \$1,238,615.80
 - b. Cash Bond in the amount of \$137,623.98 plus any accrued interest.
2. Phase 2:
 - a. Surety Bond in the amount of \$565,323.53
 - b. Cash Bond in the amount of \$62,813.73 plus any accrued interest.

The improvements have largely been satisfactorily completed in accordance with the Township Standards and approved plans. However, there are items that have not been completed and items that have to be reconstructed. My understanding that the following items will be completed prior to any bond release:

1. Driveways:
 - a. 9 Kimberly: Part of the apron base course will be replaced and the surface course must be installed.
 - b. 4 Donna Drive: the homeowner is installing a paver driveway and the developer will install the surface course.
 - c. 6 Donna Drive: the developer shall install the surface course.
 - d. 12 Donna Drive: the developer will remove the pavement and re-install new pavement.
2. 3 Erin Place: curb and apron will be removed. Reconstruct the curb and the concrete apron. In addition, the roadway pavement will have to be adjusted using "Infrared Asphalt Heaters" to prevent ponding by the driveway.
3. Erin cul-de-sac pavement must be adjusted using "Infrared Asphalt Heaters" because ponding issues.

4. Repair all concrete aprons and sidewalk listed in Patrick Fatton Memorandum dated October 10, 2019 (attached).
5. Seal all cracks in the paved walking paths as listed in Patrick Fatton Memorandum dated October 10, 2019 (attached).
6. The developer shall install the two (2) trail signs as listed in Patrick Fatton Memorandum dated October 10, 2019 (attached).
7. One catch basin needs to be cleaned and channelized as listed in Patrick Fatton Memorandum dated October 10, 2019 (attached). This catch basin is located behind house # 24 Tiffany Drive
8. Sidewalk:
 - a. The sidewalk at the Jacob Court cul-de-sac must be extended and tied in to the asphalt path. In addition, a handicapped ramp with truncated dome must be installed.
 - b. Sidewalk must be installed where Toll Brothers had their staging area.
9. Trailer and trailer at the intersection of Georges Place and Tiffany will have to be removed and area must be seeded.
10. The developer shall submit Mylar "as built" plans.
11. Signed and sealed certification from a professional land surveyor that all property corners have been set in accordance with the filed map.
12. Signed and sealed certification from a professional land surveyor that all easement iron pin with cap have been set in accordance with the plans.
13. The developer shall post a two year maintenance bond guarantee in the amount of \$835,157.10; 15% of the cost of the improvement in accordance with N.J.S.A. 40:55D-53.a.(2) and Raritan Township Land Development Code 16.16.020 and executing a developer's agreement for ongoing maintenance for the project within the 2-year time limit stated in the agreement. The maintenance developer's agreement shall be reviewed and approved by the Township Attorney.
14. The developer agreed to install a split rail fence approximately 20 feet along the trail at the bend to satisfy item 5 of Tana Bucca, Esq. letter dated October 8, 2019.
15. The developer shall satisfy all the landscaping items listed in John Thomas' inspection report dated 10/10/2019 (attached).
16. The wood chip walking path in the open space areas shall be redressed.
17. Final approval from Hunterdon County Engineering Department.
18. Final approval from Hunterdon County Soil Conservation District.

Other items that will be completed in the spring of 2020 and I recommend to retain as a cash performance guarantee in the amount of \$51,000.00 based on the estimate below.

19. Lot grading:
 - a. 5 Kimberly Court: the developer will have to adjust the grading in the backyard to comply with the approved plan.
 - b. 23 Donna Drive: the developer will have to adjust the swale grading in the backyard and /or install a pipe to eliminate any water from ponding in the swale.
20. The Township landscape architect has requested that the geese fence in the retention pond to remain until the

spring and the developer agreed.

21. The developer requested to keep its office trailer until the spring in order to service the community with complaints and warranty issues. The office trailer will be staffed for a while longer. Once the office trailer is removed, the developer shall remove the stone, till the soil and fertilize, seed and hay it. Also plant any trees that are required.

22. The basketball court has some imperfection and needs to be repaired, resurfaced and repainted.

The cost estimate for the improvements to be done in the spring:

Item #:	Description	Unit	Quantity	Unit Price	Total Amount
19a	Grading and drainage at 5 Kimberly Court	LS	1	\$3,000.00	\$3,000.00
19b	Grading and drainage at 23 Donna Drive	LS	1	\$5,000.00	\$5,000.00
20	Geese fence removal	LS	1	\$1,500.00	\$1,500.00
21	Office trailer removal and area restoration	LS	1	\$8,000.00	\$8,000.00
22	Repair, resurface and repaint basketball court	LS	1	\$25,000.00	\$25,000.00
Total					\$42,500.00
Performance cash Guarantee at 120%.					\$51,000.00

My recommendations are as follows:

1. I recommend that the performance surety bond for phase 1 and 2 in the amount of \$1,238,615.80 and \$565,323.53 be released once item 1 through 18 are completed.
2. In addition, we are also holding cash bond in the amount of \$137,623.98 for phase 1 and \$62,813.73 for phase 2 plus any accrued interest for a total of \$200,437.71 plus any accrued interest. I am also recommending a reduction of the cash bond from \$200,437.71 plus any accrued interest to \$51,000.00 once item 1 through 18 are completed.
3. I am also recommending that the \$51,000.00 be retained until item 19 through 22 are completed without any further reduction.
4. I am also requesting that once item 19 through 22 are completed and inspected and approved by my department, the remaining cash may be released without coming back to the Township committee for approval.

I trust this is satisfactory.

cc: Lisa Fania, RMC, Township Clerk (email)
Don Hutchins, Township Administrator (email)
Edward Purcell, Esq. Township Attorney (email)
Peter Festa, Land Development Manager for Toll Brothers (email)

Township of Raritan

MEMORANDUM

To: Antoine Hajjar / Township Engineer
From: Patrick H. Fatton / Township Engineering Department
Date: October 10, 2019
Subject: Mountainview at Hunterdon

Punch List for Sidewalk and Apron Chips:

1. Repair driveway apron chip @ #7 Erin Place.
2. Repair sidewalk chip near telephone box @ #5 Erin Place.
3. Repair sidewalk chip near telephone box @ #3 Erin Place.
4. Repair sidewalk chip near mailbox @ #1 Erin Place.
5. The concrete sidewalk at the Jacob Court cul-de-sac needs to be extended approx. 20' to connect with the asphalt walkpath.
6. The asphalt walkpath @ the Jacob Court cul-de-sac needs to have a depressed curb opening installed to provide handicap access from the cul-de-sac to the asphalt walkpath.
7. The driveway apron and depressed curb @ # 3 Erin Place needs to be removed and replaced to correct the drainage ponding at the driveway opening.

Punch List for Asphalt Walking Paths

1. Seal the (3) asphalt cracks on the walkpath near the picnic pavillion at the end of Erin Place.
2. Seal the (2) asphalt cracks on the walkpath between Kimberly Court and Erin Place.
3. Seal the (1) crack at the beginning of the asphalt walkpath @ Tiffany Drive opposite the large wet basin.
4. Add 3-4 sections of safety fencing at the bend of the walkpath @ Tiffany Drive opposite the large wet basin. This location is at the drainage outfall from the large wet basin.
5. Add mulch and remove the dead trees along the walkpath from the construction trailer to Donna Drive.

Punch List for Signs

1. There are (2) trail signs missing along the trail from the construction trailer to behind Donna Drive.

Punch List for Inlets

1. The E inlet behind the curb near the playground on Tiffany Drive needs to be cleaned of debris and have a channel added to the bottom of the inlet to direct flow to the outfall pipe.

INSPECTION REPORT

JOHN MORGAN THOMAS
LANDSCAPE ARCHITECTS, P.C.

Date 10/10/19

To Tony Hajjar, PE, PLS, Raritan Township Engineer

From John M. Thomas, LLA

Subject Landscape Inspection

Present Brian Pannepacker, JMTLA

Inspection Date 10/10/19

Project Hilltop/Mountainview

Twp. Project # S-1315-F

JMTLA Project # 94-130-124

General

A landscape inspection was conducted to review the condition of all plantings based on our report dated 7/11/19.

The following items come from our previous report, removing completed items. New items/comments are in **bold**.

The overall required plants are summarized as following:

- **Shade Trees: 41**
- **Evergreen Trees: 24**
- **Ornamental Trees: 10**
- **Shrubs: 337**
- **Perennials: 131**
- **Reforestation: 32**

Items Reviewed

1. General

5. Structural Soil in Planting Islands

1. We would like to confirm with the township engineer that the planting islands in the cul-de-sacs were installed per the detail incorporating the structural soil mix.
2. **It is our understanding that the Raritan Township Public Works and Engineering Department would prefer not to have the concrete pavers specified for cul-de-sac islands.**

In lieu of the costly placement of the structural soil and concrete pavers, we recommend that the islands be maintained as turf, and that the small flowering tree be replaced with a 3-3 1/2" caliper London Plane Tree.

As of our inspection today, these trees had not been planted in the four islands.

2. Street Trees

1. The following is required to be replaced

4 South Union Street • Suite 300 • Lambertville, NJ 08530 • 609-397-9070 • Fax: 609-397-9631 • jjthomas@johnmorganthomas.com

1. All planting at intersection of Georges Place and Hinkley Road
 2. Georges Place
 - 4 Acer rubrum 'October Glory'
 3. Carter Drive
 - 1 Tilia americana 'Redmond'
 4. Jacob Court
 - 3 QR
 - 1 Acer rubrum 'October Glory'
 5. Tiffany Drive
 - 3 Tilia americana 'Redmond'
 6. Erin Place
 - 2 Fraxinus pennsylvanica 'Patmore'
 - 1 Tilia americana 'Redmond'
 7. Donna Drive
 - 9 Fraxinus pennsylvanica 'Patmore'
 - 1 Zelkova serrata 'Village Green'
3. Buffer Plantings
2. Buffer Between Donna Drive and Tiffany Drive:
 1. **The following is required to be replaced/planted:**
 - 10 Hydrangea Arborescens
 - 1 Carpinus caroliniana
 - 1 Quercus palustris
 3. Buffer between Erin Place and Tiffany Drive
 1. The following is required to be replaced/planted:
 - 7 Cornus alba 'Sibirica'
 - 7 Clethra alnifolia
 - 1 Juniperus virginiana
 - 13 Physocarpus opulifolia 'Diablo'
 - 12 Hydrangea arborescens
 - 1 Carpinus caroliniana
 - 1 Spirea nipponica 'Snowmound'
 - 1 Quercus palustris
 - 1 Quercus palustris- substituted, located under a existing tree. Replacement should not be located under the tree.
4. Conservation Easement Encroachment
1. A delineated conservation area area off of Donna Drive between lots 24.11 and 24.12 has been encroached into by approximately 50 feet with what appears to be a maintenance area. This area contains both a wetland and a wetland transition area. This area will need to be restored, which may involve mitigation of compacted soils, reforestation and other planting.
 2. **It was determined, based on the encroachment, that 32 replacement trees were required (See report from 10/3/19). As of inspection, these trees had not been planted.**
6. Open Space Area

1. The following plants are required to be replanted/replaced in the central open space. The codes can be reference with the planting schedule.

2. Pond Area (Sheet 24)

- **4 PM**
- 3 AS
- 1 AC
- 2 VPT
- 2 PA
- 27 PAH
- 37 RE
- 28 EAC
- 1 QB
- 1 MV
- 20 SNS
- 29 SB
- 47 WF
- 16 VO
- 4 BN
- 11 RSD
- 3 SSP
- 11 FS
- 1 FP
- 2 LS
- **1 PS**

3. Pond to Baseball Field

- 1 NS
- 3 SB
- 9 PM
- **3 PS**
- 6 SSP
- 22 HSD
- **18 VO**
- 1 CC
- 1 CK
- **11 KL**
- 10 VPT
- 1 CF
- **20 EAC**
- 1 PS
- 2 VO
- 3 SJ
- 11 FS

4. Basketball Court/Playground

- 2 PA
- 13 SSP
- 12 RF
- 8 PAH
- 6 PJ
- 9 VF
- 4 TD
- 15 HS
- 1 PM

8. Reforestation Trees-On Site.

3. Reforestation Area

1. Currently there are 319 trees planted in the southern reforestation area.
2. 16 Trees of various species along the walking path below the basin require replacement. They are marked with blue and white checkered tape.
3. 18 trees of various species in the reforestation area nearest to the cul-de-sac of Paige Place require replacement.

10. Summary of Pump Station

2. The following requires replacement:
 1. 10 Viburnum prunifolium
 2. 8 Viburnum pragensense
 3. 5 Myrica pensylvanica
3. We recommend that the remain plants be freshly mulched in order to provide some weed control and protect the plants from lawn mowers and string trimmers.

cc: Peter Festa, Landscape Contractor

GRANT AGREEMENT
BETWEEN
Raritan Township
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

GRANT IDENTIFIER: AQ20-067

GOVERNING BODY RESOLUTION #19-253

The governing body of Raritan Township
(print Grantee's name)

desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of _____
to fund the following project:

Purchase, installation, and maintenance of 6 single-port Level 2 ClipperCreek charging stations to be installed at 1 Municipal Drive & 117 Sergeantsville Road, Flemington, NJ 08822.

Therefore, the governing body resolves that Donald Hutchins or the successor to the office of
(print name)
Township Administrator is authorized (a) to make application for such a grant, (b) if awarded, to execute
(print title of authorized official)

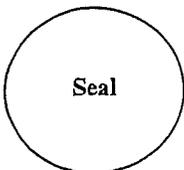
a grant agreement with the State for a grant in an amount not less than 0.00 and not more than 30,000.00 ,
and (c) to execute any amendments thereto any amendments thereto which do not increase the Grantee's obligations.

*The Township Committee authorizes and hereby agrees to
(print name of Grantee's governing body, e.g., board of chosen freeholders)
match 0 % of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the
match for such purposes, whether cash, services, or property, is hereby certified. 0 % of the match will be made up of in-kind
services (if allowed by grant program requirements and the agreement).*

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant
to the agreement.

Introduced and passed _____ , _____ .

Ayes: _____
Noes: _____
Absent: _____



* The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services.

CERTIFICATION*

I, Jeff Kuhl, municipal clerk county clerk utilities Authority Clerk
(print name)

(other, specify) Mayor of Raritan Township
(print Grantee's name)

certify that this resolution was duly adopted by Township Committee at a
(print name of Grantee's governing body)

meeting duly held on the _____ day of _____, _____; that this resolution has not been amended or repealed; and that it remains in full force and effect on the date I have subscribed my signature. **

(signature) *

Jeff Kuhl
(print name)

Mayor
(print title)

Date: _____ **

* Certification must be signed by an official other than the individual authorized to execute the agreement.

** This date must be no more than sixty (60) days prior to the Grantee's execution of the agreement. If the original certification expires prior to the Grantee's execution, the Grantee must submit a currently certified copy of this Attachment E when it returns the executed agreement to the Department.

List of Bills - (All Funds)

Vendor	Description	Current Fund	Payment	Check Total
2587 - A. PETER ENEA	PO 9844	10/07/19 - 10/15/19	1,031.98	1,031.98
5003 - AED SUPERSTORE	PO 9740	AED's (defibrillators)	3,885.00	3,885.00
4606 - Amsterdam Printing	PO 9839	Employee History Folder 25 per pack	279.06	279.06
334 - ATLANTIC TACTICAL OF NJ, INC.	PO 9801	AlmPoint Lithium Batteries	66.99	
4955 - BCI TRUCK	PO 9804	Initial Uniform - Canale	276.96	343.95
	PO 9788	trk 12 Rear Brakes	750.02	
	PO 9851	27 Coolant Leak Repair	115.59	
	PO 9858	trk 12 Battery Repair Parts	40.81	
	PO 9901	27 Engine Repair	113.62	
	PO 9911	trk 4 Exhaust & 27 Engine Repair	441.58	1,461.62
4358 - BREWER ASSOC	PO 9811	Plotter Supplies	108.08	108.08
2382 - BRIAN TAGGERT	PO 8293	B-2019 SNOW MEALS	15.00	15.00
4541 - BRION FLEMING, CUST OF PETTY CASH	PO 9861	Training Supplies	35.95	35.95
2195 - BROWNS HUNTERDON MACK	PO 9913	trk 12 Rear Axle Nuts	124.36	124.36
728 - CARTRIDGE WORLD	PO 9746	INK/TONER	575.90	575.90
895 - CENTURYLINK	PO 9916	OCTOBER 2019	78.10	78.10
5017 - CHRISTOPHER WILT	PO 9922	Licenses reimbursement	91.00	91.00
1801 - COMCAST - #0119249	PO 8290	B-2019 INTERNET SERVICES FOR PW	283.84	283.84
4297 - COMCAST- #0118571	PO 8291	B-2019 INTERNET SERVICES - ADMIN	566.25	566.25
4935 - COMCAST-#0043217	PO 8707	B-INTERNET 2019	13.95	13.95
4690 - CONSTELLATION	PO 9928	EARLY TERMINATION FEE	41.85	41.85
196 - GANNETT NJN	PO 9841	Legal Notice	56.07	56.07
4360 - DANIEL LORENZI	PO 8163	B-SNOW MEALS 2019	15.00	15.00
4481 - DAVID FABIANO	PO 9905	D.FABIANO CLOTHING ALLOWANCE 2019	569.08	569.08
3258 - DEER CARCASS REMOVAL SERV	PO 9617	BLANKET	283.50	283.50
218 - DELTA DENTAL PLAN NJ INC	PO 7951	B-2019 DENTAL	9,907.50	9,907.50
1048 - DEMPSEY UNIFORM & LINEN SUPPLY	PO 9547	BLANKET-MAT SERVICES	215.76	215.76
222 - DENVILLE LINE PAINTING, INC	PO 9512	Blanket for Line striping and pavem	9,544.76	11,544.76
4994 - DFFILM, LLC	PO 9838	TRAFFIC STRIPES VARIOUS ROADS	2,000.00	
	PO 9781	Police 21-25 Steering pump & Steer	2,011.86	
3833 - DIFRANCESCO, BAFEMAN, COLEY ETC	PO 9893	21-25 Headlights and Underbody Shie	1,535.95	4,227.24
3799 - DONALD VANFOSSEN	PO 9912	21-16,21-24, & 431 Repair Parts	679.43	8,310.64
802 - EAST COAST EMERGENCY LIGHTING	PO 7966	B-2019 LEGAL SERVICES	15.00	15.00
263 - ELIZABETHTOWN GAS	PO 8170	B-SNOW MEALS 2019	268.92	268.92
4937 - FEM EQUIPMENT	PO 9711	Retrofit Kit for Lights	1,145.21	1,145.21
3511 - FASTENAL CO	PO 9925	09/20/19 - 10/21/19	407.70	407.70
	PO 9850	293 Bomag Service	11.95	
	PO 9749	21-22 Police Tail Light	75.75	
	PO 9853	trk 6 Light Repair	102.67	
	PO 9892	trk 6 Electrical Repair	134.34	324.71
	PO 9914	173 Plow Frame Mounting Bolts	30.60	30.60
285 - FEDEX	PO 9895	Shipping Cost to DMV	1,690.87	1,690.87
4330 - FIRE & SAFETY SERVICES	PO 9819	Engine 21, Pump Primer Repair		

List of Bills - (All Funds)

Vendor	Description	PO	Payment	Check Total
301 - FLEMINGTON CHRYSLER DODGE	21-25 Steering Control Module repla	PO 9857	517.10	517.10
302 - FLEMINGTON DEPARTMENT STORE	Patches and Uniforms (Quote 3 pages	PO 9572	1,283.14	
	"Raritan Township Code Enforcement"	PO 9649	518.40	1,801.54
302 - FLEMINGTON DEPARTMENT STORE	Uniform Items	PO 9785	91.97	91.97
4258 - FLEMINGTON FIELDS	2018 - MSA	PO 8008	1,128.40	1,128.40
4635 - FLEMINGTON MEDICAL GROUP	New Employee Physicals	PO 9862	846.90	846.90
4609 - GANNETT NJ NEWSPAPERS	SEPTEMBER 2019	PO 9887	201.24	201.24
331 - GARDEN STATE AUTO ELECTRIC	trk 25, Starter, Alternator 7 Regul	PO 9756	659.06	
	21-82 Brush Truck Alternators (Fir	PO 9856	351.53	1,010.59
5005 - GRACE INDUSTRIES INC	Hydrocarbon Detector	PO 9765	1,667.05	1,667.05
5013 - HARRY FUERSTENBERGER	10/15/19	PO 9885	136.82	136.82
3914 - HOME DEPOT CREDIT SREV	GRAFFITI REMOVAL & SIGN SUPPLIES	PO 9648	19.24	
	SPRAYER AND FLAGGING TAPE	PO 9697	22.91	
	1/2 inch drill	PO 9722	149.00	
	Admin.Bldg Floor Drain	PO 9782	40.84	
2 - HUNTERDON LOCK & SAFE	Door Sweep for PD	PO 9800	10.37	242.36
	BLANKET	PO 9603	279.44	279.44
5004 - HYDRO FLOW PRODUCTS	Hydrant Flow Test	PO 9766	2,612.00	2,612.00
4826 - IMPACT TECHNOLOGY SOLUTIONS	ANNUAL SERVICE FOR COURT VIDEO	PO 9664	2,160.00	2,160.00
430 - INTERSTATE BATTERY SYSTEM	Leafar 53 Battery	PO 9910	112.95	112.95
476 - JACQUELINE KLAPP	MEETING 07/18/19 - 09/19/19	PO 9826	1,050.00	1,050.00
4180 - JEN ELECTRIC	ANNUAL PREVENTATIVE MAINTENANCE FOR	PO 9534	600.00	600.00
3031 - JERRY TRSTENSKY	B-SNOW MEALS 2019	PO 8162	15.00	15.00
4907 - KENNETH LAMBERT	B-2019 SNOW MEALS	PO 8323	15.00	15.00
4733 - KENT WOOLF	B-SNOW MEALS 2019	PO 8168	15.00	15.00
4345 - KRISTI GANO	Municipal Current Fund 2 Class Reim	PO 9859	1,272.20	1,272.20
4967 - LACAL EQUIPMENT INC	Leafar Parts	PO 9677	5,089.87	
	Leafar 56 PTO & Clutch Kit	PO 9891	1,841.21	6,931.08
4322 - LINK HIGH TECH INC	B-IT Remote and Onsite Support	PO 9536	1,200.00	
	Replacement Computers	PO 9770	20,746.36	
	Computers & Installation	PO 9824	3,479.06	25,425.42
535 - MARSHALL & SWIFT	Statutes	PO 8759	649.20	649.20
1433 - MCELROY, DEUTSCH ETC...	B-2019 LEGAL SERVICES	PO 7964	281.30	281.30
1431 - MCMANIMON & SCOTLAND, L.L.C.	SERVICES RENDERED FOR AUGUST 2019	PO 9802	645.00	645.00
4096 - MILFORD MOWER	105 Starter, Mower Blades	PO 9909	83.00	83.00
4962 - MILLARDS WELDING & FABRICATIONS	217 Plow Weld Repair	PO 9855	817.00	817.00
4973 - MR JOHN	BLANKET - PORTABLE RESTROOMS	PO 9550	488.29	488.29
4061 - NAPA	Blanket, Week Of 10/07/2019 to 10/	PO 9789	448.26	448.26
3881 - NEW JERSEY AMERICAN WATER	09/11/19 - 10/08/19	PO 9886	915.43	915.43
1455 - NJ ANALYTICAL LABORATORIES	BLANKET - MONTHLY TESTING	PO 9588	125.00	125.00
1434 - NJ FIRE EQUIPMENT CO.	AIR PAK FLOW TEST AND INSPECTION	PO 9737	86.40	
	Field Wipes	PO 9764	369.20	455.60
1187 - NJSME	Membership Hajjar	PO 9810	150.00	150.00
4997 - OLIVIA BARRICK	Court assistance 9/11/19	PO 9715	49.00	49.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
1433 - MCELROY, DEUTSCH ETC...	PO 7965 B-2019 COAH SERVICES	662.50	662.50
1014 - NJ STATE DEPT OF HEALTH	PO 9876 Sept Pet License Fees Due State	37.80	37.80
4528 - STAVOLA FLEMINGTON ASPHALT	PO 9767 BLANKET	266.70	266.70
Capital			
1509 - ASPHALT PAVING SYSTEMS	PO 9257 Bridal Path Reclamation Ordinance #	107,607.92	107,607.92
2850 - BRION FLEMING	PO 9828 Driveway marker Bridal Path (amazon)	74.99	74.99
222 - DENVILLE LINE PAINTING, INC	PO 9838 TRAFFIC STRIPES VARIOUS ROADS	5,060.77	5,060.77
1192 - DONNELLY IND, INC	PO 9164 Direct Install Program (Energy Savi	22,099.70	22,099.70
4273 - EASTERN CONCRETE MATERIALS INC	PO 9833 3/4 inch clean stone (Bridal Path)	2,131.90	2,131.90
401 - GENERAL FOUNDRIES, INC	PO 9593 MCCPC #14 catch basin and manhole c	67,540.00	67,540.00
4758 - GENERAL PLUMBING SUPPLY INC	PO 9806 ROAD SUPPLIES	49.69	49.69
5000 - GREENROCK RECYCLING	PO 9743 BRIDAL PATH RECYCLED CONCRETE	220.00	220.00
3914 - HOME DEPOT CREDIT SREV	PO 9705 BRIDAL PATH PARTS FOR WATER TRUCK	83.95	83.95
4808 - Keller & Kirkpatrick, Inc.	PO 6891 Hampton Corner Road Bridge and Road	1,156.95	1,156.95
4528 - STAVOLA FLEMINGTON ASPHALT	PO 9733 BLANKET- BRIDAL PATH	75.00	
	PO 9780 Asphalt for Pole Barn Project	2,160.65	
	PO 9791 Asphalt for Pole Barn	637.35	
	PO 9805 Asphalt and Incoming Asphalt	1,573.17	4,446.17
TOTAL			389,512.04

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	
01-104-03-000-000	DUE TO/FROM ST OF NJ			755.00	
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	510.87			
01-201-20-101-200	POSTAGE & PHOTOCOPYING	108.08			
01-201-20-120-200	TOWNSHIP CLERK - OE	3,630.49			
01-201-20-125-200	ELECTIONS OE	30.44			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	1,783.30			
01-201-20-140-200	DATA PROCESSING SERVICES OE	3,373.95			
01-201-20-150-200	TAX ASSESSOR OE	649.20			
01-201-20-155-200	LEGAL SERVICES OE	8,955.64			
01-201-20-165-200	ENGINEERING SERVICES	2,170.00			
01-201-21-180-200	PLANNING BOARD OE	12.90			
01-201-21-185-200	ZONING BOARD OE	1,387.37			
01-201-22-195-000	CONSTRUCTION OFFICIAL S&W	439.77			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	1,496.39			
01-201-23-220-200	GROUP INSURANCE	9,907.50			
01-201-25-240-200	POLICE OE	5,230.66			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	91.97			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-25-261-200	P.E.O.S.H.A.-FAS	455.60			
01-201-25-267-200	FIRE OFFICIAL OE	12,995.15			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	4,896.69			
01-201-26-295-200	SNOW REMOVAL OE	90.00			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	1,800.24			
01-201-26-315-200	VEHICLE MAINTENANCE OE	21,455.48			
01-201-26-316-200	RECYCLING TAX	154.11			
01-201-27-330-200	BOARD OF HEALTH OE	89.99			
01-201-28-375-200	PARK MAINTENANCE OE	613.29			
01-201-31-440-200	UTILITIES	12,825.51			
01-201-32-465-200	SOLID WASTE	4,444.47			
01-201-43-490-200	MUNICIPAL COURT OE	49.00			
01-201-44-907-200	ROAD REPAIR & MAINT	9,544.76			
01-201-44-918-200	OFFICE EQUIPMENT	17,898.18			
01-203-26-308-200	(2018) MUNICIPAL SERVICES ACT		1,128.40		
TOTALS FOR	Current Fund	127,091.00	1,128.40	755.00	128,974.40
02-101-01-000-01	Grant Checking			0.00	118.00
02-213-41-731-002-000	2019 Drunk Driving Enforcement Fund			118.00	
TOTALS FOR	Grants	0.00	0.00	118.00	118.00
03-101-01-000-001	Snow Removal Trust			0.00	40,000.00
03-101-01-000-009	Recycling Trust			0.00	451.22
03-101-01-000-018	Housing Trust			0.00	6,273.33
03-101-01-000-026	Open Space			0.00	3,185.25
03-101-01-000-028	Animal			0.00	37.80
03-286-10-110-011-000	Open Space			3,185.25	
03-286-55-102	Due To State of New Jersey			37.80	
03-289-10-110-005	Recycling			451.22	
03-289-10-110-007	Housing			6,273.33	
03-289-10-110-010	Snow Removal			40,000.00	
TOTALS FOR	Trust	0.00	0.00	49,947.60	49,947.60
04-101-01-000-001	Checking TD Bank			0.00	210,472.04
04-215-56-300-000	Cap Ord#17-32Various Capital Improvements			3,954.95	
04-215-56-311-000	Cap Ord#19-13 Var Capital Improvements			206,517.09	
TOTALS FOR	Capital	0.00	0.00	210,472.04	210,472.04

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Fund 01	Current Fund	128,974.40	6,627,379.36		
Fund 02	Grants	118.00	118.00		
Fund 03	Trust	49,947.60	97,121.86		
Fund 04	Capital	210,472.04	210,472.04		
BILLS LIST TOTALS		389,512.04	6,935,091.26		

List of Bills - (0110101000001) CASH TD BANK
Current Fund

Check#	Vendor	Description	Payment	Check Total
34341	3029 - COMPRESSED AIR SYSTEMS	PO 9816 Breathing air system maintenance ag	1,650.00	1,650.00
34342	4383 - ULINE	PO 8817 Flammable Liquids Storage Cabinets	2,639.36	2,639.36
TOTAL				4,289.36

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK			0.00	4,289.36
01-201-25-256-200	P.E.O.S.H.A.-FIRE CO.	4,289.36			
TOTALS FOR	Current Fund	4,289.36	0.00	0.00	4,289.36

Total to be paid from Fund 01 Current Fund

4,289.36
=====

4,289.36

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING SEPTEMBER 2019

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2019	759,523.85	76,109,683.63
LEVY: TOTAL YEAR 2019 - \$103,327,794.51		
PRIOR YEARS TAXES 2015 State Appeal	0.00	9,380.00
PRIOR YEARS TAXES 2016 State Appeal	0.00	19,248.00
PRIOR YEARS TAXES 2017 State Appeal	0.00	34,300.00
PRIOR YEARS TAXES: 2018	98,402.76	553,215.87
PREPAID TAXES: 2020	80,806.21	88,999.69
PILOT	0.00	222,301.32
INTEREST: (INCLUDING YEP)	27,448.41	116,111.41
BOUNCED CHECKS:	(5,502.93)	(65,161.21)
ADJUSTED CHECKS DUE TO ERROR:	0.00	(1,900.00)
<u>MISC & COS:</u>		
COST OF SALE	1,457.39	2740.62
ACH FEES	64.00	651.00
DUPLICATE BILL FEES:	15.00	360.00
RETURNED CHECK FEES:	0.00	100.00
SEARCH FEES:	0.00	20.00
REFUND FROM STATE FOR VETS & SC	0.00	0.00
HOMESTEAD REBATE	0.00	715,897.82
TAX SALE PREMIUMS	108,500.00	108,500.00
TOTAL COLLECTIONS:	1,070,714.69	77,914,448.15


TAX COLLECTOR

DATE: October 15, 2019

cc: Donald Hutchins, Township Administrator
William B. Pandos, CMFO
Danielle Langreder, Assistant Supervisor of Accounts
Lisa Fania, Township Clerk

September 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
BALANCE BEGINNING OF MONTH		26,530,620.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)	12,440.00	
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	5,773.45	
PAYMENT ADJUSTMENT (check writing error)		
JUDGEMENTS (STATE)		
BOUNCED CHECKS	5,382.18	
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	759,523.85	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION	13,519.20	
TRANSFERRED TO TAX TITLE LIEN	5,642.64	
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		25,775,529.94

Levy for 2019 = 103,327,794.51

Collection Rate for 2019 as of 9/30/19 = 74.86%

September 2019

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2020

	MTD	YTD
BALANCE BEGINNING OF MONTH		51,613,007.68
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	80,806.21	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		51,532,201.47

Levy for Total Year 2020 = 51,631,253.26
Collection Rate for 2019 as of 9/30/19 = 0.17%

September 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018

	MTD	YTD
BALANCE BEGINNING OF MONTH		100,895.06
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
STATE JUDGEMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	98,402.76	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN	2,479.86	
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS (Cancel Sm Balances)		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		12.44

Levy for 2018 = \$101,647,031.61

Collection Rate for 2018 as of 9/30/19= 100%

September 2019

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT	-12,440.00	
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		(12,440.00)

Levy for of 2019 = \$217,527.32

Collection Rate for 2019 as of 9/30/19 = 105.72%

September 2019

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2018 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		1,432.68
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	1,432.68	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for 12/31/18 Year End Penalty \$5,077.16
Collection Rate of YEP as of 9/30/2019 = 100%

Township of Raritan, NJ
Saturday, February 16, 2019

Chapter 2.88. Open Space Advisory Committee and Trust Fund

§ 2.88.010. Future for Open Space.

[Amended by Ord. 97-13; Ord. 07-25]

There is established an account in the general capital fund which should be noted and designated as the reserve for open space funds. Subject to approval by the Township Committee, funds from the reserve for open space funds may be utilized to acquire any type of interests in real property including, not by way of limitation, fee simple acquisitions, easements, development acquisition and preservation, and such other purposes as set forth in N.J.S.A. 40:12-15.7.a.1.(a) to (f), as may be amended from time to time. The acquisition of land shall mean undeveloped land as well as land containing improvements at the time of acquisition provided the principal purpose of the acquisition is to preserve open space. The Township Committee shall have the option of either paying for land acquisitions with improvements upon them solely through the reserve for open space funds or by apportioning the cost thereof by charging the reserve for open space funds for the land portions and the capital account for the improvement portion. Acquisition may also occur via gift, purchase or by eminent domain proceedings pursuant to N.J.S.A. 20:3-1 et seq.

§ 2.88.020. Funding of Open Space Trust Fund.

[Amended by Ord. 97-13; Ord. 08-7; Ord. 2016-25]

In 1997, a special tax rate shall be added to the total Township tax rate in the amount of \$0.02 per \$100 of the 1997 assessed valuation and each succeeding year's valuation with the funds raised therefrom to be deposited in the reserve for open space funds. The special tax rate shall remain the applicable tax rate to be applied for the reserve for open space funds in succeeding years. Effective in the year 2008 the special tax rate shall be \$0.015 of said assessed valuation. Effective in the year 2017, the special tax rate shall be modified as follows:

Year	Special Tax Rate
2017	1.5 cents per \$100 of said assessed valuation
2018	1.0 cents per \$100 of said assessed valuation
2019	0.8 cents per \$100 of said assessed valuation
2020	0.5 cents per \$100 of said assessed valuation
2021	0.5 cents per \$100 of said assessed valuation

The special tax rate shall remain the applicable tax rate to be applied for the reserve for open space funds in succeeding years. The Chief Financial Officer of the Township shall report annually to the fund's status, balances and transactions.

The reserve for open space funds shall also be permitted to accept donations and testamentary bequests. The funds accumulated within the reserve for open space funds shall be utilized for the acquisition of real estate and interests in real estate as more fully delineated in Section 2.88.010. In connection with such acquisition, the funds may also be utilized for appraisals and other items of expense permitted by law in connection with the acquisition or as a down payment for the issuance of

bonds or for debt service for the same purpose at the discretion of the Township Committee. Any and all interest accruing on the funds shall remain in the reserve for open space funds and may be utilized for the above described purposes. In no eventuality, shall the Township pay more than fair market value for the land to be acquired. The Township shall obtain a minimum of two appraisals from certified appraisers plus the evaluation of the Township Tax Assessor, as a guide to the fair market value.

§ 2.88.030. Utilization of the Properties Acquired Through the Open Space Trust Fund.

[Amended by Ord. 97-13]

The land acquired through the reserve for open space funds shall be utilized for all categories of open space including parks, passive and active recreational areas, green ways, wild life habitats, and preservation of farm land, with the concept of preserving open space.

§ 2.88.040. Sale of Property.

[Amended by Ord. 97-13]

No real property or the interest therein acquired with funds from the reserve for open space funds shall be sold, conveyed, leased or otherwise alienated unless it is needed for another public use or otherwise furthers the purposes of the trust. If such a sale, lease or conveyance is authorized by the Township Committee, the moneys received shall be placed into the reserve for open space funds for use in replacing the open space with another property or similar interest in real estate. The deed of any property acquired with funds from the reserve for open space funds shall contain a specific notation reflecting that the property was acquired with funds from the reserve for open space fund.

§ 2.88.050. Open Space Advisory Committee Established.

[Amended by Ord. 97-13]

There is established an Open Space Advisory Committee to review and recommend parcels of land and interests therein for acquisition and preservation as open space within the Township.

§ 2.88.060. Open Space Advisory Committee-Membership.

[Amended by Ord. 97-13; Ord. 01-1; Ord. 14-01]

- A. The Open Space Advisory Committee shall consist of nine members to be appointed by the Township Committee. The membership in the Open Space Advisory Committee shall include:
1. One member of the Township's Environmental Commission;
 2. The Township Planner;
 3. Two members of the Township Committee;
 4. One member of the Planning Board of the Township who shall not be an elected official;
 5. Four residents of the municipality.
- B. The Planning Board and environmental Commission members shall have terms which correspond with the terms of their respective appointive offices. The Township Planner shall serve as member of the Open Space Advisory Committee as long as he or she is employed by the Township in the

16b.

Lisa Fania

From: McLeod, Allison <Allison.McLeod@dep.nj.gov> on behalf of Pflugh, Kerry <Kerry.Pflugh@dep.nj.gov>
Sent: Wednesday, October 30, 2019 2:01 PM
To: Pflugh, Kerry
Subject: Radon Awareness Program
Attachments: Radon Action Partnership Packet 2020.docx

Dear Mayors and Municipal Officials,

January is Radon Action Month. Please see the message below from our radon program. Each year, we share a Radon Awareness Program (RAP) grant to all municipalities on a first-come, first-served basis. Please see below for details. For any questions about the program, please contact Brian.Giancola@dep.nj.gov.

*January is Radon Action Month! We are contacting you today for an opportunity to participate in a program that can make homes in your town safer at no cost to you!
Each year, we share important information for your residents regarding radon, a naturally occurring radioactive gas and the second leading cause of lung cancer. Risk can be limited by testing and mitigating for radon in the home. As we have in years past, the Department of Environmental Protection (DEP) is offering a Radon Awareness Program (RAP) grant to all municipalities and counties on a first-come, first-served basis. DEP will reimburse up to \$2,000 for your purchase of radon test kits, which can then be distributed to your residents for free!*

The attached Radon Action Partnership Packet offers outreach suggestions for promoting the testing and mitigation of homes with high radon levels. It includes an order form for radon materials and an application for the RAP grant.

We appreciate your assistance spreading the word about radon. If you have any questions about the program or radon in general, please do not hesitate to reach out to me at Brian.Giancola@dep.nj.gov.

Regards,

Kerry Kirk Pflugh
Director
Office of Local Government Assistance
New Jersey Department of Environmental Protection
401 E. State Street
P.O. Box 402
Trenton, NJ 08625-0402
Office: 609-633-7700
Cell: 609-575-3806
Email: kerry.pflugh@dep.nj.gov

<http://www.nj.gov/dep/lga/>

NOTE: This E-mail is protected by the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521. This E-Mail and its contents may be Privileged & Confidential due to the Attorney -Client Privilege, Attorney Work Product, Deliberative Process or under the New Jersey Open Public Records Act. If you are not the intended recipient of this e-mail, please notify the sender, delete it and do not read, act upon, print, disclose, copy, retain or redistribute it.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #19-31

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF THAT PROPERTY KNOWN AS BLOCK 21, LOT 16, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, FROM CARIANNE HOYLE AND APPROPRIATING THE NECESSARY FUNDS

WHEREAS, the Township of Raritan was offered the opportunity to acquire fifty-one percent (51%) of that property known as Block 21, Lot 16 (“Property”) on the Tax Map of the Township of Raritan, for recreation and open space by partial assignment from the New Jersey Conservation Foundation (“NJCF”); and

WHEREAS, the NJCF would obtain a forty-nine percent (49%) interest in the Property; and

WHEREAS, the Property offered to the Township consists of a gross area of approximately 42± acres to be subject to a Deed of Conservation Restriction limiting the use of the Property to recreation and open space purposes; and

WHEREAS, title to the Property is currently vested to the Estate of Warren J. Etzel; and

WHEREAS, Mr. Etzel passed away on April 4, 2018 and letters testamentary were issued on May 11, 2019 by the Register of Wills of Bucks County Pennsylvania for Mr. Etzel’s Estate; and

WHEREAS, Mr. Etzel’s last will and testament names Carianne Hoyle as recipient of the Property although title has not officially been transferred to Ms. Hoyle’s name; and

WHEREAS, the contract purchaser, NJCF, entered into an Option Agreement for Purchase of the Property with Carianne Hoyle and agreed to assign a fifty-one percent (51%) interest in the Property to the Township for a contribution of a Green Acres Program grant and Hunterdon County Open Space Trust Fund grant totaling \$147,500.00; and

WHEREAS, once the Property is restricted for open space and recreation use at closing of title, the Township no longer needs to hold an interest in the Property and may convey its interest to NJCF; and

WHEREAS, NJCF assembled various funding sources for the purchase price of the Property as follows:

Source of Funds

New Jersey Conservation Foundation
Department of Environmental Protection, Green Acres Program
Township of Raritan
County of Hunterdon Open Space Trust Fund; and

WHEREAS, upon closing the Township will take title to the Property as required by the New Jersey Green Acres program; and

WHEREAS, the NJCF and Township will acquire title to the Property, fifty-one percent (51%) to the Township and forty-nine percent (49%) to NJCF; and

WHEREAS, however, through a conveyance by the Township of its percentage interest in the Property at closing to NJCF, NJCF will own 100% of the Property; and

WHEREAS, the acquisition of the Property is contingent upon the funding sources contributing the full purchase price for the property; and

WHEREAS, the Township's portion of the funding is from the following sources:

Party	Source of Funds	Amount
Township	Green Acres Grant	\$147,500.00
NJCF	Hunterdon County Open Space Trust Fund	\$147,500.00
Total		\$295,000.00

WHEREAS, the Township desires to acquire title to the Property in the approximate percentage described above and then immediately convey its interest to the NJCF; and

WHEREAS, the Township plans to appropriate \$147,500.00 from a Green Acres Program grant and NJCF plans to appropriate \$147,500.00 from the Hunterdon County Open Space Trust Fund for a total of \$295,000.00 for the purposes described in this Ordinance; and

WHEREAS, the Township's willingness to purchase the Property is contingent upon the appropriation of funds by the New Jersey Legislature to fund the Township's Green Acres Grant.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Township of Raritan hereby approves and authorizes the Township's Mayor, Administrator, Clerk and Attorney to execute any and all documents necessary to consummate the acquisition of the Property pursuant to the term of this Ordinance, including but not limited to:

- a) Assignment of Interest in Unimproved Real Property;
 - b) Deed to New Jersey Conservation Foundation;
 - c) Declaration of Conservation Restrictions;
 - d) Closing Statement;
 - e) Reimbursement vouchers or other similar payment request; and
 - f) Such other documents as are necessary to consummate this transaction.
2. Appropriate up to \$147,500.00 from a Green Acres Program grant allocated to the Township for its share to acquire the Property.
 3. The documents described in Paragraph 1 above shall provide the following:
 - a) Title shall be by Bargain and Sale Deed with Covenants against Grantor's Acts, with the New Jersey Conservation Foundation and Township owning the Property in the approximate percentages stated above as tenants in common, subject to the Declaration of Conservation Restrictions.
 - b) The Township conveying its interest in the Property to the New Jersey Conservation Foundation, subject to the Declaration of Conservation Restrictions.
 - c) The closing shall be contingent upon the funding as described above.
 - d) Title shall be subject to a restrictive covenant limiting the use of the Property to recreation and open space purposes.
 4. This Ordinance shall take effect in accordance with law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on November 6, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of November 18, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #19-27

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF DEDICATION FOR THE ROADWAYS AT MOUNTAIN VIEW AT HUNTERDON, FORMERLY BLOCK 44, LOT 24, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

WHEREAS, Toll NJ, LLP, with an address of 250 Gibraltar Road, Horsham, PA, 19044 (“Developer”), applied for and received approval to subdivide Block 44, Lot 24, as shown on the Tax Map of the Township of Raritan, County of Hunterdon, State of New Jersey (“Property”); and

WHEREAS, the Raritan Township Planning Board grant to subdivide the Property is represented in Planning Board Resolutions 7-2006, 5-2010, 14-2012, and 14-2014; and

WHEREAS, as a condition of subdivision approval the Developer was required to make certain roadway improvements; and

WHEREAS, said improvements have been completed; and

WHEREAS, the Township had previously adopted these roadways by way of Ordinance #19-26 but for the purposes of recording, must clarify some language within same which is reflected in the attached deed; and

WHEREAS, the Township Committee of the Township of Raritan wishes to accept these roadway improvements by way of deed of dedication which is attached hereto as Exhibit “A.”

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the deed of dedication attached hereto as Exhibit “A;” and

BE IT FURTHER ORDAINED that the Township Administrator and Attorney are hereby authorized to take any other steps necessary to fulfill the purpose of this ordinance to accept said roadways.

This Ordinance shall take effect upon its adoption, passage and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on October 15, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of November 6, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #19-28

AN ORDINANCE REAPPROPRIATING \$30,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE INSTALLATION OF THE DEPARTMENT OF PUBLIC WORKS POLE BUILDING CONCRETE FLOOR IN AND BY THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$30,000.00 of the proceeds of obligations originally made available pursuant to the following bond ordinance of the Township of Raritan, County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purpose for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Reappropriated
#19-13	Oil and chip seal of roads in the area of Old Croton Road, Harmony School Road and Bonetown Road (5/07/19)	\$30,000.00

Section 2. \$30,000.00 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39, is hereby reappropriated to provide for the installation of the Department of Public Works pole building concrete floor.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on October 15, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of November 6, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

Explanation: This Ordinance creates a Department of Recreation. The Ordinance also sets fees for the different programs offered by the Department of Recreation.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-29

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY ADDING CHAPTER 2.113 ENTITLED "RECREATION
DEPARTMENT" TO TITLE II ENTITLED "ADMINISTRATION AND PERSONNEL,"
OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN**

Section 1. Title II entitled "Administration and Personnel" of the Revised General Ordinances of the Township of Raritan is amended and supplemented through the addition of Chapter 2.113 entitled "Recreation Department" as follows:

§2.113.010 **Creation.** There is hereby created the Department of Recreation (also referred to as the "Recreation Department"). The Department shall provide for recreational opportunities of the citizens of Raritan Township and other persons who wish to participate under the ultimate direction of the Township Committee.

§2.113.020 **Director.** There is hereby created the positions of Director and Co-Director of the Department of Recreation. The Director shall:

- A. Administer all aspects of the recreation function, according to the Township budget, personnel and recreation policies and contracts or agreements.
- B. Enforce the rules and regulations, as adopted, governing use of recreational facilities.
- C. Report to the Township Administrator in all duties.
- D. Recommend for appointment and supervise all recreation program staff.
- E. Coordinate or delegate to subordinates, all volunteer or community group efforts to provide recreational programming as they relate to Township facilities or calendar.

§2.113.030 **Co-Director.** The Co-Director shall:

- A. Assist the Director with all functions of the Recreation Department.

§2.113.040 **Fees.** The Township Committee shall set forth the fees associated with the programs of the Recreation Department, from time to time as it sees fit, through the adoption of a resolution. Notwithstanding the foregoing, the Director shall create and manage a program that would permit the indigent to participate in the programs of the Recreation Department for a lesser amount.

Section 2. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. The Ordinance shall take effect upon its adoption, passage and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on October 15, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of November 6, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE #19-30

**AN ORDINANCE AUTHORIZING ACCEPTANCE OF A
ROADWAY EASEMENT OVER A PORTION OF A PARCEL
IDENTIFIED AS BLOCK 77, LOT 7.02 ON THE TAX MAP OF
THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY**

WHEREAS, Rebecca L. Case, owner of that certain tract of land lying and being in the Township of Raritan, County of Hunterdon and State of New Jersey, which tract of land is identified as Block 77, Lot 7.02 on the Tax Map of the Township of Raritan, in the County of Hunterdon and State of New Jersey, (hereinafter the "Property"); and

WHEREAS, the Township of Raritan ("Township") wishes to obtain a roadway easement over a portion of the Property.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the roadway easement attached hereto as Exhibit "A;" and

BE IT FURTHER ORDAINED that the Township Administrator and Attorney are hereby authorized to take any other steps necessary to fulfill the purpose of this ordinance to accept said roadways.

This Ordinance shall take effect upon its adoption, passage and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on October 15, 2019 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of November 6, 2019 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-254

**A RESOLUTION AUTHORIZING THE PER DIEM EMPLOYMENT OF SAL
RANDAZZESE AS AN ASSISTANT TO THE DIRECTOR OF THE RECREATION
DEPARTMENT**

WHEREAS, the Flemington-Raritan Parks and Recreation Committee shall cease to exist as of December 31, 2019; and

WHEREAS, the Township of Raritan has created a Recreation Department by Ordinance #19-29 so as to continue to offer recreational programs; and

WHEREAS, Ordinance #19-29 establishes the position of Director of the Recreation Department; and

WHEREAS, Sal Randazzese has served in various capacities for the Flemington-Raritan Parks and Recreation Committee since 1978 and his knowledge is invaluable; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to maintain the services of Sal Randazzese to assist with the smooth transition of the entire program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Sal Randazzese is hereby hired as a per diem employee as the Assistant to the Director of the Recreation Department, effective January 1, 2020 at an hourly salary of \$15.00 not to exceed \$3,500.00 per calendar year.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

2011b.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-255

**A RESOLUTION APPOINTING KIM CREIGHTON
AS DIRECTOR OF THE RECREATION DEPARTMENT**

WHEREAS, the Flemington-Raritan Parks and Recreation Committee shall cease to exist as of December 31, 2019; and

WHEREAS, the Township of Raritan has created a Recreation Department by Ordinance #19-29 so as to continue to offer recreational programs; and

WHEREAS, Ordinance #19-29 establishes the position of Director of the Recreation Department; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to fill this position while ensuring a smooth transition of the entire program; and

WHEREAS, Kim Creighton has served as a Co-Director of the Flemington-Raritan Parks and Recreation Department since 2015.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Kim Creighton is hereby appointed to the position of Director of the Recreation Department, effective January 1, 2020 at an annual salary of \$29,000.00, part-time, at an average of 18 hours per week.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-256

**A RESOLUTION APPOINTING CLAUDIA JURSIK
AS CO-DIRECTOR OF THE RECREATION DEPARTMENT**

WHEREAS, the Flemington-Raritan Parks and Recreation Committee shall cease to exist as of December 31, 2019; and

WHEREAS, the Township of Raritan has created a Recreation Department by Ordinance #19-29 so as to continue to offer recreational programs; and

WHEREAS, Ordinance #19-29 establishes the position of Co-Director of the Recreation Department; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to fill this position while ensuring a smooth transition of the entire program; and

WHEREAS, Claudia Jursik has served as a Co-Director of the Flemington-Raritan Parks and Recreation Department since 2015.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Claudia Jursik is hereby appointed to the position of Co-Director of the Recreation Department, effective January 1, 2020 at an annual salary of \$17,320.00, part-time, at an average of 18 hours per week.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-257

**A RESOLUTION APPROVING AN AMENDMENT TO THE
RARITAN TOWNSHIP PERSONNEL POLICIES AND PROCEDURES MANUAL**

WHEREAS, it is the policy of the Township of Raritan to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

WHEREAS, the Township Committee has established a Personnel Policies and Procedures Manual (the "Manual") by Resolution #17-249; and

WHEREAS, the Township Committee at its sole discretion may amend and supplement the Manual at any time; and

WHEREAS, the Administrator has recommended to the Township Committee that Section 6.18 Workplace Threats and Violence Policy, be amended to add Appendix A-8 Department of Recreation Background Check Policy and Procedures and Appendix A-9 Department of Recreation Incidents of Suspected Child Abuse or Neglect Policy; and

WHEREAS, the Township Committee wishes to amend Section 6.18 Workplace Threats and Violence Policy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Section 6.18 Workplace Threats and Violence Policy of the Township of Raritan Personnel Policies and Procedures Manual be amended as follows and attached hereto:

Section 6.18 Workplace Threats and Violence Policy, Background Check Policy and Procedures, Incidents of Suspected Child Abuse or Neglect Policy

Appendix A-8 - Department of Recreation Background Check Policy and Procedures

Appendix A-9 - Department of Recreation Incidents of Suspected Child Abuse or Neglect Policy

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

ATTEST:

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

APPENDIX A-8

RARITAN TOWNSHIP DEPARTMENT OF RECREATION

Background Check Policy/ Procedures

For Applicants, Employees and Volunteers

A. Purpose. Background checks confirm an individual's suitability relative to the requirements of their employment or volunteer service at the Township of Raritan (Township). The Township requires criminal background checks for new and existing employees and volunteers for position(s) that involve contact with minors. The Township will use the following procedures with respect to the acquisition and use of criminal background information.

B. Procedures for Criminal Background Checks on Candidates.

Effective January 1, 2020 the Township will conduct criminal background checks on all successful candidates, existing employees and volunteers internal and external, for position(s) that involve contact with minors (same question) are listed as being subject to a criminal background check with the exception of minors and current employees who are Certified Teachers who provide proof of prior satisfactory background check with current employer.

These position(s) involve contact with minors:

- Site Directors
- Assistant Site Directors
- Counselors
- Instructors

B-1. All advertisements, notices, and postings for position(s) listed requiring a background check will state: "This position(s) may be subject to the successful completion of a criminal background check." Successful candidates for these position(s) will be offered the position(s) contingent on a satisfactory criminal background check. No candidate for a position(s) requiring a background check shall commence employment until a satisfactory criminal background check has been received

B-2. All candidates being considered for position(s), existing employees and volunteers requiring criminal background checks will be given the information needed to log into IdentiCo and set up an appointment. Costs associated with criminal background checks will be reimbursed by the Township.

C. Results of Criminal Background Checks. If the criminal background check results in a fail, the Administrator will determine whether to exclude the candidate from consideration or initiate disciplinary action for current employee. If the background check is on a current employee, the Administrator or designee, will determine what personnel action if any should be taken. In making this determination, the following factors should be taken into consideration: the nature and details of the conviction, the length of time that has passed since the offense occurred, how the crime relates to the individual's job responsibilities and any evidence of rehabilitation. The Administrator having authority may ask for a written explanation of the offense.

B-1. For position(s) involving contact with minors, (same question it seems we need a definition of significant contact) a record of any of the following convictions will result in automatic exclusion of the candidate or termination of a current employee:

- a. Conviction of any crime against a child or vulnerable adult (including but not limited to child abuse, sexual assault or harassment, violation of Megan's law, abandonment, neglect, and statutory rape);
- b. Conviction of any crime of violence;
- c. Conviction of any crime of a sexual nature including but not limited to lewd conduct, sexual battery, sexual exploitation, rape, and statutory rape;
- d. Conviction of any crime involving use or possession of a weapon or firearm.

B-2. For purposed of this policy, the term "conviction" will be interpreted broadly and will include pleas of no contest, deferred adjudications, and similar disposition(s). If a criminal history report indicates pending criminal charges that, if a conviction resulted, would result in exclusion of employment, the candidate will be excluded from employment until final disposition(s) of the charges.

C. Communication of Results and Employee Rights

Procedures when the Report Has Been Provided by a Governmental Agency (e.g., State Police)

- a. If a decision has been made to exclude a candidate, or initiate disciplinary action against a current employee, based on an unsatisfactory background check, the Administrator shall (1) notify the individual in writing of the unsatisfactory result and (2) provide the candidate or employee with a copy of the report.

D. Record Keeping. Criminal history information collected under this policy shall be kept in the confidential personnel file of the employee or file of the volunteer and the hiring packet, if applicable. For those candidates not hired, the criminal history information will be kept with the hiring packet. The information shall be used for the sole purpose of evaluating the candidate or employee and shall be disclosed only as permitted or required by law.

APPENDIX A-9

Raritan Township Department of Recreation Policy Concerning Incidents of Suspected Child Abuse or Neglect

Policy

Section 1. General Statement

The Township of Raritan (Township) recognizes its responsibility for the physical and mental well-being of children in the temporary charge of the Township for the purpose of activity programs, trips, and lessons. The Township is cognizant of the importance of early identification of child abuse. Township personnel will cooperate with the New Jersey Division of Child Protection and Permanency (DCP&P) in the identification, immediate reporting, and investigation of allegations of child abuse. The primary purpose of this policy is to offer detailed guidelines on the steps necessary to achieve compliance with the law in matters involving incidents of suspected child abuse or neglect.

Section 2. The Law

New Jersey law requires any person having reasonable cause to believe that a child has been subjected to child abuse or acts of child abuse to report such conduct immediately to the Division of Child Protection and Permanency (DCP&P) telephone or otherwise. (N.J.S.A. 9:6-8.10 et seq.)

Selected provisions of the law, including the definition of child abuse and "abused or neglected" child (N.J.S.A. 9:6-8.9 and N.J.S.A. 9:6-8.21), are set forth in Section III. Under these statutes, child abuse includes but is not limited to acts of sexual abuse, but embraces any conduct or lack of action which impairs or creates substantial risk of impairing the physical, mental, or emotional condition of the child.

Township employees who have reason to believe that any child has been subjected to abuse must make an immediate report to the Division of Child Protection and Permanency (DCP&P) through a Township designated liaison. Failure to report suspected child abuse or neglect is punishable as a disorderly persons offense, and the person is subject to a \$1,000 fine and up to six (6) months in jail. (N.J.S.A. 9:6-8.14). Under the law, anyone who makes a report shall have immunity from any civil or criminal liability and cannot be subject to adverse action by the employer for making the report. (N.J.S.A. 9:6-8.13).

Section 3. Definitions

According to N.J.S.A. 9:6-8.21:

- A. **Parent or guardian** means any natural parent, adoptive parent, foster parent, stepparent, or any person, who has assumed responsibility for the care, custody or control of a child or upon whom there is a legal duty for such care. Parent or guardian includes a teacher, employee or volunteer, whether compensated or uncompensated, of an institution who is responsible for the child's welfare and any other staff person of an institution regardless of whether or not the person is responsible for the care or supervision of the child. Parent or guardian also includes a teaching staff member or other employee, whether compensated or uncompensated, of a day school as defined in section 1 of P.L.1974, c.119 (C.9:6-8.21).
- B. **Abused or neglected child** means a child less than 18 years of age whose parent or guardian, as defined above:
1. Inflicts or allows to be inflicted upon such child physical injury by other than accidental means which causes or creates a substantial risk of death, or serious or protracted disfigurement, or protracted impairment of physical or emotional health or protracted loss or impairment of the function of any bodily organ;
 2. Creates or allows to be created a substantial or ongoing risk of physical injury to such child by other than accidental means which would be likely to cause death or serious or protracted disfigurement, or protracted loss or impairment of the function of any bodily organ;
 3. Commits or allows to be committed an act of sexual abuse against the child;
 4. Or a child whose physical, mental, or emotional condition has been impaired or is in imminent danger of becoming impaired as the result of the failure of his parent or guardian, as herein defined, to exercise a minimum degree of care
 - a. in supplying the child with adequate food, clothing, shelter, education, medical or surgical care though financially able to do so or though offered financial or other reasonable means to do so, or
 - b. in providing the child with proper supervision or guardianship, by unreasonably inflicting or allowing to be inflicted harm, or substantial risk thereof, including the infliction of excessive corporal punishment; or by any other acts of a similarly serious nature requiring the aid of the court.

5. Or a child who has been willfully abandoned by his parent or guardian, as herein defined;
6. Or a child upon whom excessive physical restraint has been used under circumstances which do not indicate that the child's behavior is harmful to himself, others or property;
7. Or a child who is in an institution and
 - a. has been placed there inappropriately for a continued period of time with the knowledge that the placement has resulted or may continue to result in harm to the child's mental or physical well-being or
 - b. who has been willfully isolated from ordinary social contact under circumstances which indicate emotional or social deprivation.

No child who in good faith is under treatment by spiritual means alone through prayer in accordance with the tenets and practices of a recognized religious institution or religious denomination by a duly accredited practitioner thereof shall for this reason alone be considered to be abused or neglected.

Procedures

Section 1. Township Liaison to DYFS

The Township shall appoint a designee to serve as the Township liaison to DCP&P. The function of the liaison shall include the following:

- A. To facilitate communication and cooperation between the Township and DCP&P.
- B. To act as the primary contact person between the Township and DCP&P with regard to general information sharing and the development of mutual training and other cooperative efforts.

Section 2. Reporting

These procedures provide direction for Township employees to report allegations of child abuse to the DCP&P and to cooperate with the investigation of such allegations.

- A. Any Township employee, having reasonable cause to believe that a child has been subjected to child abuse, neglect, or acts of child abuse, by any person,

including another employee, shall immediately report directly to the designated Township liaison to DCP&P and shall deliver a written report of his/her observations or other factors that reasonably led him/her to conclude that there was abuse and/or neglect. The liaison and the reporting employee shall then immediately make a report to DCP&P (N.J.S.A. 9:6-8.10). The telephone number is 877 - NJABUSE (652-2873).

- B. When referring cases to the DCP&P, the Township employee and liaison shall provide, when possible, the following information:
1. The name of the child;
 2. The age of the child;
 3. The name and address of the child's parent or guardian or other person having custody and control (for example, fosterparent)
 4. A description of the child's condition, including any available information concerning current or previous injuries, abuse, or maltreatment
 5. The nature and possible extent of the child's injuries, abuse, or maltreatment;
 6. Any other pertinent information that the referrer believes may be relevant with respect to the child and/or to the identity of the alleged perpetrator.
- C. Immediately after making the report to DCP&P, the liaison shall inform the Administrator of the report. However, notice to the Administrator need not be given when the person believes that such notice would be likely to endanger the referrer or child involved or when the person believes that such disclosure would be likely to result in retaliation against the child or in discrimination against the referrer with respect to his or her employment.
- D. When the allegation is received:
1. If the allegation is not made against a parent or guardian of the child, arrangements should be made immediately to notify the parent or guardian through the DCP&P.
 2. If the allegation alleges abuse on the part of a parent or guardian of the child, notice should not be given to any parent or guardian. In such situations, all notification to the parents or guardian shall be handled by the DCP&P.
- E. As soon as a report is made to DCP&P accusing an employee of child abuse or neglect, the Township, in its discretion, may remove that employee from any possible contact with children, until such time as the allegation against the alleged employee is resolved.

Section 3. Cooperation with DCP&P in Investigations of Child Abuse

The Township shall cooperate with the DCP&P in investigations of alleged child abuse. Such cooperation shall include the following as required by law:

- A. To permit the DCP&P investigator to interview the child(ren) in the presence of the Township liaison. If the child(ren) is intimidated by the presence of that representative, the child(ren) shall name a staff member, whom he/she feels will be supportive, who will be allowed to accompany the child during the interview. The purpose of including a representative is to provide comfort and support to the child, not to participate in the investigation.
- B. To cooperate with the DCP&P in scheduling interviews with any Township personnel who may have information relevant to the investigation.
- C. To release, in accordance with N.J.S.A. 1BA:36-19, all records of the child(ren) under investigation that are deemed to be relevant to the assessment or treatment of child abuse. See N.J.S.A. 9:6-8.40.
- D. To maintain and secure all confidential information about child abuse cases in accordance with N.J.S.A. 1BA:36-19.

Section 4. Cooperation with the DCP&P in Investigations of Township-Related Incidents of Child Abuse

The Township shall cooperate with DCP&P in investigations of child abuse that have occurred at any time within or outside the confines of the Township during a Township-related program.

- A. The Township designee shall be informed of any Township-related incident immediately following the report to the DCP&P, unless the exceptions in Section 1 C above apply. He/she will oversee the handling of the incident and the Township's cooperation with the DCP&P in the investigation.
- B. Following consultation with the DCP&P and the Township attorney as needed, the liaison shall take appropriate action, or where required by law or policy, shall recommend appropriate disciplinary action.
- C. Information regarding allegations of child abuse or neglect reported to, investigated, and reported upon by DCP&P about a Township employee shall be considered confidential and may be disclosed only as required in order to cooperate with DCP&P investigations or by virtue of a court order. Records pertaining to such information shall be maintained in a secure location separate from other employee personnel records and accessible only to the Administrator or his/her designee.

- D. All references to a report to the DCP&P and/or the official notice from the DCP&P of child abuse or neglect regarding a Township employee shall be removed from the employee's personnel files immediately following the receipt of an official notice from the DCP&P that the allegation was unfounded. Such DYFS report regarding a Township employee shall not be used against the employee for any purpose relating to employment, including but not limited to, discipline, salary, promotion, transfer, demotion, retention or continuance of employment, termination of employment or any right or privilege related thereto.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-258

**A RESOLUTION DESIGNATING AN ADDITIONAL SCHOOL CROSSING GUARD
FOR THE 2019-2020 SCHOOL YEAR**

WHEREAS, the Mayor and Township Committee recognize the need in the Township for school crossing guards to maintain safe travel for those students who walk to school; and

WHEREAS, the candidate for this position of School Crossing Guard has completed or is in the process of completing their crossing guard training in accordance with Raritan Township Rules & Regulations/Policies and Procedures, Volume II, Chapter 14 of Title 40A of the New Jersey Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following person be designated as School Crossing Guard for 2019-2020, effective retroactively to October 7, 2019.

Regular Guard

Rita Zardetto

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-259

**A RESOLUTION AUTHORIZING RELEASE OF SURETY AND CASH
PERFORMANCE GUARANTEES FOR RARITAN VALLEY DEVELOPERS, INC.**

WHEREAS, on August 11, 2003 by Resolution #03-187 the Township Committee approved a reduction of surety and cash performance guarantees for an age-restricted community and retail development located at Block 71, Lots 26, 27 and 28; and Block 72, Lots 9 & 10, as additional improvements were required as follows:

Phase I & II:

Surety: \$1,961,814.87

Cash: \$217,979.43

Hart Boulevard and Reaville Road:

Surety: \$150,611.67

Cash: \$16,734.63

and;

WHEREAS, on October 5, 2006 by Resolution #06-230 the Township Committee approved a second reduction of surety and cash performance guarantees for same, as additional improvements were required, as follows:

Phase I & II:

Surety: \$1,306,626.30

Cash: \$145,180.70

Hart Boulevard and Reaville Road:

Surety: \$140,438.07

Cash: \$15,604.23

and;

WHEREAS, Raritan Valley Developers, Inc. has requested the release of the remaining surety and cash performance guarantees; and

WHEREAS, a public hearing with proper notice is required to be held prior to the release of the surety and cash performance guarantees per Township Ordinance; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and determined that improvements have been satisfactorily completed in accordance with Township standards and approved plans; and

WHEREAS, Township Engineer, Antoine Hajjar recommends the release of Surety Bond #SO5831-1 in the amount of \$1,306,826.30 for Phase I & II; and Surety Bond #SO5831-2 in the amount of \$140,438.07 for Hart Boulevard and Reaville Road subject to the satisfactory completion of conditions one through three as listed in this resolution, per a memo submitted October 17, 2019; and

WHEREAS, Township Engineer, Antoine Hajjar, recommends the release of the cash performance bond for Phase I & II in the amount of \$145,180.70 plus any accrued interest; and cash performance bond for Hart Boulevard and Reaville Road in the amount of \$15,604.23 plus any accrued interest subject to the satisfactory completion of items one through listed in this resolution, per a memo submitted October 17, 2019; and

WHEREAS, the following conditions must be satisfied prior to the release of the surety and cash performance guarantees:

1. The developer shall provide a two-year maintenance guarantee in the amount of \$633,479.78 (15%) of the cost of the improvement in accordance with N.J.A.C. 40:55D-53a(2) and Raritan Township Land Development Code 16.16.020 and execute a developer's agreement for the ongoing maintenance for the project within the two-year limit stated in the agreement; and
2. The developer shall coordinate with the Township Clerk, providing for a public bond release hearing before the Township Committee which shall be advertised and noticed individually to each resident in the development and those within 200 feet in accordance with Raritan Township Land Development Code 16.16.010.G.1; and
3. The developer shall replenish its inspection escrow so that there is at least \$5,000.00 in the account in order for the Township to perform Engineering and Landscaping inspections during the two-year maintenance period and also inspect any remedial work for deficiencies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that surety bonds posted by Raritan Valley Developers, Inc. in the amounts of \$1,306,826.30 and \$140,438.07 respectively, be released subject to Township approval upon the completion of items one through three referenced in this resolution.

BE IT FURTHER RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the cash bonds posted by Raritan Valley Developers, Inc. in the amounts of \$145,438.07 and \$15,604.23 plus any accrued interest respectively, be released subject to Township approval upon the completion of items one through three referenced in this resolution.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-260

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(BROTHERS REID, LLC)**

WHEREAS, Brothers Reid, LLC has requested the return of a Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/Benefits Coordinator, has submitted a memo dated October 21, 2019 and recommended the return of the following Developer's Escrow:

Brothers Reid, LLC SP-512-PF \$7.55

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow posted in the amount of \$7.55 by Brothers Reid, LLC is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-261

**A RESOLUTION AWARDING A CONTRACT TO SUPPLY CHAIRS
FOR THE MUNICIPAL COURTROOM**

WHEREAS, the Township of Raritan and the Educational Services Commission of New Jersey (ESCNJ) have entered into a Cooperative Pricing Agreement pursuant to N.J.S.A. 40A:11-3; and

WHEREAS, ESCNJ, as the lead agency, has complied with the provisions of the Local Public Contracts Law and has awarded a Master Contract for Auditorium Seating, Classroom, Library and Lab Furniture to Allied Equipment, 9 Princess Road #E, Lawrenceville, New Jersey, 08648, Contract #ESCNJ 17/18-16 for the purchase of Auditorium Seating, Classroom, Library and Lab Furniture; and

WHEREAS, in accordance with the provision of the Cooperative Pricing Agreement, the Township must enter into a formal written contract directly with the successful bidder; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #19-29.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that a contract be awarded for the purchase of Courtroom seating in the amount not to exceed \$21,000.00.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are authorized to execute said contract documents.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 19-29

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: Purchase of Cartracem seating.

Vendor: Abled Equipment, Lawrenceville, NJ 08648

Amount(s): Net total \$21,000 P.O. No. _____
(if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other _____

Budget year: 2019 Any contingency? No Yes _____

Account title(s): Cap Ord #19-24 Cartracem Chairs & PSD Alarm

Resolution/Ordinance Date: 11/06/2019

Resolution/Ordinance Number: 19-261

	<u>Amounts</u>	
<u>Account no.(s):</u>	<input type="checkbox"/> Adopted budget	<input type="checkbox"/> Ordinance
	<input type="checkbox"/> Trust fund	<input type="checkbox"/> Temporary budget
a. <u>04-215-56-312-499</u>	<u>\$21,000</u>	_____
b. _____	_____	_____
c. _____	_____	_____

William B. Pandos _____ 10/30/19 / Date

cc: Finance
C. Barbati

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-262

**A RESOLUTION AUTHORIZING THE RELEASE OF A CASH PERFORMANCE
BOND (JR LAND, INC.)**

WHEREAS, JR Land, Inc. has requested the release of a cash performance bond; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the cash performance bond in the amount of \$2,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, that the cash performance bond in the amount of \$2,500.00 is hereby returned.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-263

**A RESOLUTION AUTHORIZING THE RESERVE OF THE MUNICIPAL
ALLOCATION OF FISCAL YEAR 2019/CALENDAR YEAR 2020
COUNTY OPEN SPACE FUNDS**

WHEREAS, the Township receives monies from the County Open Space Trust Fund annually; and

WHEREAS, the Township seeks to reserve or bank this year's Fiscal Year (FY) 2019/Calendar Year (CY) 2020 Municipal Allocation until a project application is initiated and completed; and

WHEREAS, the funds will be used for any of the following purposes: future acquisition of land, recreation, conservation, farmland preservation, maintenance and/or historic preservation until a project application for the Open Space Trust Funds will be initiated and completed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township seeks to reserve or bank this year's FY 2019/CY 2020 Municipal Allocation.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-264

**A RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS
FOR HVAC MAINTENANCE, INSPECTION AND REPAIR SERVICE**

WHEREAS, N.J.S.A. 40A:11-1 et seq. requires government agencies to utilize competitive bidding to award any contracts for the periodic purchase of goods or services if those purchases would exceed \$17,500 during a 12-consecutive-month period; and

WHEREAS, the Township of Raritan is in need of HVAC maintenance, inspection and repair services that are anticipated to exceed \$17,500 during a period of 12-consecutive months; and

WHEREAS, the Township of Raritan is desirous to solicit bids from vendors to secure the best possible price for HVAC maintenance, inspection and repair service from the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the solicitation of bids for HVAC maintenance, inspection and repair service is hereby authorized.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on November 6, 2019.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #19-265

**A RESOLUTION AUTHORIZING THE RENEWAL OF THE MUNICIPAL ALLIANCE
APPLICATION FOR GRANT YEAR: 2021 (JULY 1, 2020 TO JUNE 30, 2021)**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuse in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Central Hunterdon Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR:	\$31,271.00
Cash Match:	\$ 7,817.75
In-Kind:	\$23,453.25

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Township Committee further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

ATTEST:

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Municipal Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Committee of the Township of Raritan on this 6th day of November, 2019.

Lisa Fania, RMC
Township Clerk