RARITAN TOWNSHIP COMMITTEE
WEDNESDAY, NOVEMBER 7, 2018
MEETING BEGINS AT 6:30 P.M.

AGENDA TO THE EXTENT KNOWN

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions Which Require the Consideration of the Township Committee may be Issued when Necessary

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1. **MEETING CALLED**

Meeting called to order at: _____

2. **ROLL CALL**

Roll Call	Present	Absent
Karen Gilbert, Deputy Mayor		
Gary Hazard, Committee Member		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Michael Mangin, Mayor		

3. **MEETING ADVERTISED**

Mayor Mangin advised that the meeting was noticed October 18, 2018 in accordance with the Open Public Meetings Act to the Courier News, Hunterdon County Democrat, Star Ledger, TapInto, Express Times, and posted on the municipal bulletin board and the Township website.

4. **Resolution #18-205 CLOSED SESSION**

a. **Contract Negotiations:** **Francavilla Property Purchase Agreement**

b. **Personnel:** **Public Works Building and Grounds Foreman and Crew Chief/Sign Shop; Municipal Prosecutor; Police Department Staffing; Police Department Appropriate Authority**

c. **Attorney-Client Privilege:** **LOSAP Appeal**

d. **Pending Litigation:**

Mayor Mangin asks for a motion to adopt Resolution #18-205.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

5. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mayor Mangin asks all to join in reciting the Pledge of Allegiance to our flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. AMEND/APPROVE AGENDA

Mayor Mangin asks for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

7. PUBLIC COMMENT

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

8. FINANCIAL ISSUES

PAYMENT OF BILLS:

a. Payment of Bills as listed for Raritan Township: **$6,702,798.02**

Mayor Mangin asks for a motion to approve the bill list for Raritan Township.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

8. **FINANCIAL ISSUES (CONT.)**

PAYMENT OF BILLS:

b. Payment of Bills as listed for the Raritan Township Fire Company: **$6,296.24**

Mayor Mangin asks for a motion to approve the bill list for the Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

9. **REPORTS**

a. Loss Prevention/Loss Control Report – Somerset County Joint Insurance Fund

10. **LIAISONS REPORTS**

Karen Gilbert	Finance; Environmental Commission/Green Team; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)
Gary Hazard	Court/Police; RTMUA
Craig O'Brien	Open Space
Louis Reiner	Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee
Mayor Mangin	Board of Health; Finance; Personnel; Planning Board (Class I Member)

11. UNFINISHED BUSINESS

a. Raritan Township Board of Health update regarding noise ordinance

12. NEW BUSINESS

a. Request to participate in NJDEP's Radon Awareness Program Grant for 2019

b. Acknowledgement for Clean Water Action to conduct door-to-door education and a fundraising initiative in the Township of Raritan (November 2018 through January 2019)

c. Habitat for Humanity Property Donation and Subdivision

13. ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

a. ORDINANCE #18-28

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN AND USE REGULATION" BY AMENDING SUBSECTION C. ENTITLED "PROHIBITED USES" OF SECTION 16.64.010 ENTITLED "SCHEDULE OF CONTROLS" (CANNABIS)

Mayor Mangin asks for a motion to open the public hearing.

Meeting opened to the public.

Mayor Mangin asks for a motion to close the public hearing and adopt Ordinance #18-28 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

14. **ORDINANCES (INTRODUCTION/FIRST READING)**

a. ORDINANCE # 18-30

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN AND USE REGULATION" BY AMENDING PARAGRAPH 8 OF SUBSECTION C ENTITLED "PROHIBITED USES" OF SECTION 16.64.010 ENTITLED "SCHEDULE OF CONTROLS;" AMENDING AND SUPPLEMENTING CHAPTER 8.12 ENTITLED "COLLECTION BINS" BY REPEALING AND REPLACING SAME WITH NEW CHAPTER 8.12 ENTITLED "RESERVED;" AND AMENDING AND SUPPLEMENTING CHAPTER 5.49 ENTITLED "CHARITABLE CLOTHING BINS" BY REPEALING AND REPLACING SECTION 5.49.070 ENTITLED "DISPLAY OF PERMIT" WITH NEW CHAPTER 5.49.070 ENTITLED "DISPLAY OF PERMIT"

Mayor Mangin asks for a motion to introduce Ordinance #18-30 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of December 18, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. ORDINANCE #18-31

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 16.78 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "ADMINISTRATION AND ENFORCEMENT" BY ADDING SUBSECTION G OF SECTION 16.78.020 ENTITLED "ZONING PERMITS;" AND AMENDING AND SUPPLEMENTING CHAPTER 16.08 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "MEETINGS, HEARINGS, NOTICE AND APPEALS" BY AMENDING SUBSECTION (I) OF SECTION 16.08.090 ENTITLED "FEES;" AND AMENDING AND SUPPLEMENTING SCHEDULE VI OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN ENTITLED "SCHEDULE OF FEES" BY AMENDING A SUBSECTION THEREOF ENTITLED "ZONING PERMIT"

14. **ORDINANCES (INTRODUCTION/FIRST READING) (CONT.)**

Mayor Mangin asks for a motion to introduce Ordinance #18-31 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of December 18, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

c. **ORDINANCE #18-32**

AN ORDINANCE ACCEPTING A DEED OF ROAD DEDICATION FROM IMRE FRIESZ AND IMMACULATE FRIESZ WITH REGARD TO LOT 5 IN BLOCK 43 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN - EQUESTRIAN MEADOWS (5 KRISTINA WAY)

Mayor Mangin asks for a motion to introduce Ordinance #18-32 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of November 20, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

14. **ORDINANCES (INTRODUCTION/FIRST READING) (CONT.)**

d. ORDINANCE #18-33

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF RARITAN TO PURCHASE BLOCK 43, LOT 2 FROM RICHARD A. FRANCAVILLA AND AUTHORIZING AN APPROPRIATION IN AN AMOUNT OF $428,450.00

Mayor Mangin asks for a motion to introduce Ordinance #18-33 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of November 20, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

e. ORDINANCE #18-34

AN ORDINANCE VACATING A SIGHT EASEMENT IN ACCORDANCE WITH RARITAN TOWNSHIP PLANNING BOARD RESOLUTION 11-2018 ENTITLED "RESOLUTION MEMORIALIZING MODIFICATION OF CONDITION OF PRIOR APPROVAL TO ALLOW ELIMINATION OF A SIGHT EASEMENT"

Mayor Mangin asks for a motion to introduce Ordinance #18-34 on first consideration, same to be published according to law with a public hearing and a final vote scheduled for the meeting of November 20, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

15. **CORRESPONDENCE**

None.

16. **NON-CONSENT AGENDA**

I. Minutes:

A. Township Committee Regular Meeting Minutes:
(All Committee Members present unless otherwise noted)

1. October 16, 2018

Mayor Mangin asks for a motion to approve the Regular Meeting Minutes of October 16, 2018.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

B. Township Committee Executive Session Meeting Minutes:
(All Committee Members present unless otherwise noted)

1. October 16, 2018

Mayor Mangin asks for a motion to approve the Executive Session Meeting Minutes of October 16, 2018

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **NON-CONSENT AGENDA (CONT.)**

II. Resolutions:

a. Resolution #18-206 – Endorsing JCP&L's Reliability Plus Infrastructure Improvement Plan

Mayor Mangin asks for a motion to approve Resolution #18-206.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

b. Resolution #18-207 – Authorizing Tax-Exempt Status for 100 Percent Disabled Veteran; Partial Refund of Third Quarter 2018 Taxes; and Cancellation of Fourth Quarter 2018 Taxes (Jaghab)

Mayor Mangin asks for a motion to approve Resolution #18-207.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

c. Resolution #18-208 – Authorizing Refunds of Fourth Quarter 2018 Taxes Due to Veteran Deduction

Mayor Mangin asks for a motion to approve Resolution #18-208.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **NON-CONSENT AGENDA (CONT.)**

d. Resolution #18-209 – Authorizing a Lease Agreement with Flemington Borough for Court

Mayor Mangin asks for a motion to approve Resolution #18-209.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

e. Resolution #18-210 – Authorizing the Reserve of the Municipal Allocation of Fiscal Year 2018/Calendar Year 2019 County Open Space Funds

Mayor Mangin asks for a motion to approve Resolution #18-210.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

f. Resolution #18-211 – Approving an Amendment to the Raritan Township Personnel Policies and Procedures Manual

Mayor Mangin asks for a motion to approve Resolution #18-211.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **NON-CONSENT AGENDA (CONT.)**

g. Resolution #18-212 – Appointing Richard Sodano as Assistant to the Construction Official

Mayor Mangin asks for a motion to approve Resolution #18-212.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

h. Resolution #18-214 – Authorizing the Refund for Fourth Quarter 2018 Taxes Due to Homestead Rebate (Culberson)

Mayor Mangin asks for a motion to approve Resolution #18-214

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

i. Resolution #18-215 – Authorizing the Promotion of Dave Snyder to the Position of Crew Chief/Sign Shop in the Department of Public Works

Mayor Mangin asks for a motion to approve Resolution #18-215.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **NON-CONSENT AGENDA (CONT.)**

j. Resolution #18-216 – Authorizing the Appointment of Robert Schenck as Probationary Patrol Officer

Mayor Mangin asks for a motion to approve Resolution #18-216.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

k. Resolution #18-217 – Authorizing the Promotion of Michael Rasile to Position of Building and Grounds Foreman in the Department of Public Works

Mayor Mangin asks for a motion to approve Resolution #18-217.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

l. Resolution #18-219 – Authorizing the Municipal Clerk to Certify that the Governing Body has Reviewed the Completed Best Practices Inventory at a Public Meeting

Mayor Mangin asks for a motion to approve Resolution #18-219.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

16. **NON-CONSENT AGENDA (CONT.)**

m. Resolution #18-220 – Rejecting Bids for Sunny Hills Section II

Mayor Mangin asks for a motion to approve Resolution #18-220.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

n. Resolution #18-222 – Appointing a Search Officer for the Remainder of 2018 for Municipal Improvements

Mayor Mangin asks for a motion to approve Resolution #18-222.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

17. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolutions:

a. Resolution #18-213 – Authorizing the Return of an Inspection Escrow (The Foster Corporation t/a Bio-Serv)

b. Resolution #18-218 – Authorizing the Refund of a Building and Electrical Permit Fee (Sunrun Installation)

c. Resolution #18-221- Authorizing the Release of a Cash Performance Guarantee (Pollick)

17. CONSENT AGENDA (CONT.)

Mayor Mangin asks for a motion to approve the Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Karen Gilbert, Deputy Mayor				
Gary Hazard, Committee Member				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Michael Mangin, Mayor				

18. PRIVILEGE OF THE FLOOR

Anyone may address the Committee on any issue for three (3) minutes.

19. CLOSED SESSION

20. OPEN SESSION

21. FURTHER ACTION

22. ADJOURNMENT

Mayor Mangin asks for a motion to adjourn the meeting.

Meeting adjourned at: _____