

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE 19-17

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING TITLE 2 ENTITLED "ADMINISTRATION AND PERSONNEL" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY REVISING PARAGRAPH (L) OF SECTION 2.12.070 ENTITLED "DUTIES AND RESPONSIBILITIES OF THE TOWNSHIP ADMINISTRATOR" OF CHAPTER 2.12 ENTITLED "TOWNSHIP ADMINISTRATOR"

WHEREAS, the Township Committee of the Township of Raritan wishes to clarify the authority of the Township Administrator, or his or her designee, to act as purchasing agent for the Township of Raritan.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

Section 1. Paragraph (L) of Section 2.12.070 entitled "Duties and Responsibilities of the Township Administrator" of Chapter 2.12 entitled "Township Administrator" of Title 2 entitled "Administration and Personnel" of the Township Code is amended and supplemented through the following revisions:

Establish and oversee a proper purchasing system; approve all specifications for goods and services to be purchased by the Township by public bid for formal solicitation of proposals, except for the technical portions of specifications prepared by any licensed professional; purchase all materials, supplies, equipment, and labor under contract required by any department, office or agency of the Township; and approve all bills and vouchers for payment prior to final approval by the Township Committee. The Township Administrator, or his or her designee, is designated as the "purchasing agent," as such term is defined in N.J.S.A. 40A:11-2. Pursuant to N.J.S.A. 40A:11-3(a), [The Township Administrator, as the "purchasing agent",] the Administrator, or his or her designee, as the purchasing agent is authorized to award contracts under the bid threshold for nonqualified purchasing agents as set forth in N.J.S.A. 40A:11-3(a), [as such bid threshold may be raised by the governor from time to time] and where the Administrator, or his or her designee, is a qualified purchasing agent, then under the bid threshold set forth for qualified purchasing agents in N.J.S.A. 40A:11-3(c) as may be raised by the governor from time to time. The Administrator, or his or her designee, shall comply with all requirements of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all applicable regulations. [The Township Administrator, as the "purchasing agent" is authorized to award contracts without solicitation of quotes which are less than 15% of the bid threshold for nonqualified purchasing agents as set forth in N.J.S.A. 40A:11-6.1, as such bid threshold may be raised by the governor from time to time.]

...

Section 2. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect upon adoption and publication in the manner required by New Jersey law.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

DATE ADOPTED: May 21, 2019

ATTEST:



Lisa Fania, RMC
Township Clerk

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**



Jeff Kuhl
Mayor