

**RARITAN TOWNSHIP COMMITTEE  
TUESDAY, Oct 4, 2016  
MEETING BEGINS AT 6:30 P.M.**

**Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary**

---

1. **MEETING CALLED:**

Meeting called to order at: \_\_\_\_\_

2. **ROLL CALL:**

| Roll Call                       | Present | Absent |
|---------------------------------|---------|--------|
| Richard Chen, Committee Member  |         |        |
| Michael Mangin, Deputy Mayor    |         |        |
| Craig O'Brien, Committee Member |         |        |
| Lou Reiner, Committee Member    |         |        |
| Karen Gilbert, Mayor            |         |        |

3. **MEETING ADVERTISED:** Mayor Gilbert advised that the meeting was advertised in the February 25, 2016 issue of the Hunterdon County Democrat in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Web Site.

3.A **Resolution #16-212 - CLOSED SESSION:**

**Contract Negotiations –**  
**Personnel-Fire Marshal, Fire Subcode Official, Plumbing**  
**Subcode Official, 911 Coordinator, Administrator**  
**Pending Litigation – Linque/Pulte Lawsuit**  
**Attorney-Client Privilege –**  
**Threatened Litigation – Former Township Administrator**

Mayor Gilbert asks for a motion to adopt Resolution #16-212.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

**CLOSED SESSION:**

**OPEN SESSION:**

4. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.**

5. **PUBLIC COMMENT:**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

6. **FINANCIAL ISSUES:**

**PAYMENT OF BILLS:**

- a. Payment of Bills as Listed for Raritan Township: **\$506,136.01**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

- b. Payment of Bills as Listed for Raritan Township Fire Company: **\$1,909.64**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

7. **REPORTS:**

- a. **Liaison Reports**

Karen Gilbert – Administration, Personnel, Planning Board (Class I – Mayor)

Michael Mangin – Planning Board (Class II – Governing Body), Police, Finance, & Business

Louis Reiner – Public Works, Fire/Rescue/OEM, Local Historians  
a.1 Recycling and Compost Crew Chief Position Memo

Richard Chen – Open Space, Parks & Recreation, RTMUA

Craig O’Brien – Board of Health, Green Team, Environmental Commission

8. **UNFINISHED BUSINESS:**

- a. Building/Construction signage and uniforms
- b. Police Body Cameras
- c. Sunny Hills Update

9. **NEW BUSINESS:**

- a. Part-time Building/Fire Inspector
- b. Appointments to Wildlife Management Committee
- c. 2016-2017 Cooperative Purchasing of Rock Salt and Liquid Calcium Chloride
- d. 2016-2017 Snow Removal Fee Schedule
- e. Payment to R.T.M.U.A. for sewer charges collected during Tax Sale
- f. Eagle Scout Project, Schuyler Reed - Micek Open Space Property
- g. Athletic Fields Subcommittee
- h. Amwell Road – No Stopping or Standing
- i. Junction Road Extension – No Parking M-F, 7 am to 3 pm
- j. Community Day 2017
- k. Block Party-Red Robin Way

- l. Release of Performance Bonds to Raritan Township for Ridge Road Improvements
- m. HVAC Maintenance, Inspection and Repair Contract
- n. Best Practices Inventory
- o. Lease copiers from Ricoh

10. **ORDINANCES:**

Ordinances Public hearing and final adoption: none

Ordinances for First Reading and Introduction:

a. **ORDINANCE 16-18**

AN ORDINANCE AMENDING TITLE 5 ENTITLED “BUSINESS LICENSES AND REGULATIONS” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN

Mayor Gilbert asks for a motion to introduce Ordinance #16-18 on first consideration, same to be published according to law with a public hearing and final votes scheduled for the meeting of Nov. 2, 2016 beginning at 7 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O’Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

11. **CORRESPONDENCE:**

- a. Letter from Windsor Soil Company, dated Sept. 2016, RE: Infield Mix
- b. Letter from NJ Div. Alcoholic Beverage Control dated Sept. 21, 2016 RE: Skunktown Distillery, LLC
- c. Letter from NJDOT, dated Sept. 22, 2016, RE: Request for Access Classification Change, Route 12

- d E-mail from Kevin Watsey, NJ American Water, dated Sept. 23, 2016, RE: Chromium 6
- e. E-mail from Barbara Sachau, dated Sept. 22, 2016, RE many articles on internet on plants deer will not eat
- f. Minutes Flemington-Raritan Regional Board of Education for September 12, 2016
- g. Postcards against Deer Hunting on Township-owned land
- h. Notice of Violation, Hunterdon Co. Div. Public Health Services – 8 Cherryville Rd.
- i. Letters from Elizabethtown Gas, dated July1 & Aug 10 RE: In the Matter of the Petition of Pivotal Utility Holdings, Inc. d/b/a Elizabethtown Gas for Authority to Extend the Term Energy Efficiency Programs with Certain Modifications and Approval of Associated Cost Recovery Mechanism/ In the Matter of Petition of Pivotal Utility Holdings, Inc. d/b/a/ Elizabethtown Gas to (1) Revise Its Weather Normalization Clause Rate; (2) Revise the Clean Energy Program Component of Its Societal Benefits Charge Rate; and (3) Revise Its On-System Margin Sharing Credit

12. **NON CONSENT AGENDA**

- a. Raritan Township Fire Company Membership re: Amanda Morris

Mayor Gilbert asks for a motion to approve the Membership in the Fire Company for Amanda Morris.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

13. **CONSENT AGENDA:**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Minutes:**

*Township Committee Meeting Minutes: Aug. 26*  
*Executive Session Minutes: Aug 26, Sept. 6*

**Resolutions:**

- a. **Resolution #16-209 – Authorizing Contract for Rock Salt & Liquid Calcium Chloride**
- b. **Resolution #16-210 – Approving the 2016-17 Snow Removal Rate for private roads**
- c. **Resolution #16-211 – Approve payment to R.T.M.U.A**
- d. **Resolution #16-214 – Salaries for Non-Union Employees**
- e. **Resolution #16-215 – Release of Cash Performance Bond to Raritan Township**
- f. **Resolution #16-216 – Authorization to solicit bids for HVAC Maintenance, Inspections and Repair Services**
- g. **Resolution #16-217 – Authorization to award contract for Leasing of copiers from Ricoh**
- h. **Resolution #16-218 – Appointments to the Wildlife Management Advisory Committee**

Mayor Gilbert asks for a motion to adopt the Consent Agenda.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O’Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

14. **PRIVILEGE OF THE FLOOR:** Anyone may address the Committee on any issue for three (3) minutes.

15. **Resolution #16-1XX- CLOSED SESSION (if needed):**

Mayor Gilbert asks for a motion to adopt Resolution #16-1XX.

16. **CLOSED SESSION**

- 17. **OPEN SESSION**
- 18. **FURTHER ACTION**
- 19. **ADJOURNMENT:**

Mayor Gilbert asks for a motion to adjourn the meeting.

| Roll Call                       | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|---------------------------------|-------|----------|------|------|---------|--------|
| Richard Chen, Committee Member  |       |          |      |      |         |        |
| Michael Mangin, Deputy Mayor    |       |          |      |      |         |        |
| Craig O'Brien, Committee Member |       |          |      |      |         |        |
| Lou Reiner, Committee Member    |       |          |      |      |         |        |
| Karen Gilbert, Mayor            |       |          |      |      |         |        |

Meeting adjourned at \_\_\_\_\_