

**RARITAN TOWNSHIP COMMITTEE
TUESDAY, OCTOBER 3, 2017
MEETING BEGINS AT 6:30 P.M.**

AGENDA TO THE EXTENT KNOWN

Please Note: A Special Agenda Adding Late Items to the Open or Closed Sessions which Require the Consideration of the Township Committee may be Issued when Necessary

1. **MEETING CALLED**

Meeting called to order at: _____

2. **ROLL CALL**

Roll Call	Present	Absent
Richard Chen, Committee Member		
Michael Mangin, Deputy Mayor		
Craig O'Brien, Committee Member		
Lou Reiner, Committee Member		
Karen Gilbert, Mayor		

3. **MEETING ADVERTISED**

Mayor Gilbert advised that the meeting was advertised in the January 11, 2017 issue of the Courier News in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Website.

4. **Resolution #17-246 – CLOSED SESSION**

- a. **Contract Negotiations – Raritan Township Fire Company – County-Wide Fire Department Proposal; Follow-up on Raritan Ave. Property**
- b. **Personnel –**
- c. **Attorney-Client-Privilege – Strawser Agreement**
- d. **Pending Litigation -**

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

5. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Mayor Gilbert asks all to join in reciting the Pledge of Allegiance to our Flag and remain standing for a Moment of Silence to remember our men and women serving in the Armed Forces and, in particular, those serving in troubled areas around the world.

6. **AMEND/APPROVE AGENDA**

Mayor Gilbert asks the Committee for a motion to amend and/or approve the Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

7. **PRESENTATION – COUNTY-WIDE DAYTIME FIRE DEPARTMENT**

8. **PUBLIC COMMENT**

It is the policy of the Township Committee that public comment is limited to three (3) minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

9. **FINANCIAL ISSUES**

PAYMENT OF BILLS:

- a. Payment of Bills as Listed for Raritan Township: **\$913,577.47**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township.

9. **FINANCIAL ISSUES CONT.**

PAYMENT OF BILLS:

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

- b. Payment of Bills as Listed for Raritan Township Fire Company: **\$2,155.90**

Mayor Gilbert asks for a motion to approve the Bill List for Raritan Township Fire Company.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

10. **REPORTS**

- a. Office of Emergency Management – Chris Phelan

11. **LIAISON REPORTS**

Karen Gilbert – Historians, Finance, Personnel, Planning Board (Class I – Mayor)
 Richard Chen – Finance, Open Space, Parks & Recreation
 Michael Mangin – Planning Board (Class II – Governing Body), RTMUA
 Louis Reiner – Environmental Commission/Green Team, Fire/Rescue/OEM
 Craig O'Brien – Open Space

12. **UNFINISHED BUSINESS**

None.

13. **NEW BUSINESS**

- a. Electric Vehicle Lease
- b. Policy for Appointments to Environmental Commission

14. **ORDINANCES: (PUBLIC HEARING/FINAL ADOPTION)**

a. **ORDINANCE #17-29**

ORDINANCE ACCEPTING A SIGHT TRIANGLE EASEMENT FROM BEDFORD FALLS, LLC FOR LOT 31.02 IN BLOCK 63.14 AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN

Meeting opened to the public.

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-29 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

b. **ORDINANCE #17-31**

AN ORDINANCE AUTHORIZING ACCEPTANCE OF CONSERVATION EASEMENTS, LAND MAINTENANCE COVENANT AND TEMPORARY RESTRICTIVE COVENANT APPLICABLE TO BLOCK 86, LOT 10.01 FROM LANDMARK INFRASTRUCTURE HOLDING COMPANY LLC; CONSERVATION EASEMENTS APPLICABLE TO BLOCK 86, LOT 26 FROM LANDMARK INFRASTRUCTURE HOLDING COMPANY LLC AND ESTATE OF BRUCE A. BLUMBERG; CONSERVATION EASEMENTS, FIRE SUPPRESSION EASEMENT AND ACCESS EASEMENT APPLICABLE TO BLOCK 86, LOT 26.02 FROM LANDMARK INFRASTRUCTURE HOLDING COMPANY LLC AND ESTATE OF BRUCE A. BLUMBERG; AND CONSERVATION EASEMENTS AND TEMPORARY RESTRICTIVE COVENANT APPLICABLE TO BLOCK 86, LOTS 100.01 AND 100.02 FROM LANDMARK INFRASTRUCTURE HOLDING COMPANY LLC AND BURENGA FAMILY PARTNERSHIP, L.P.

Meeting opened to the public.

14. **ORDINANCES: (PUBLIC HEARING/FINAL ADOPTION) CONT.**

Mayor Gilbert asks for a motion to close the public hearing and adopt Ordinance #17-31 on final consideration, same to be published according to law.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

15. **ORDINANCES: (INTRODUCTION)**

a. **ORDINANCE #17-30**

ORDINANCE REAPPROPRIATING \$6,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE MAJOR REPAIR OF THE 911 CLOCK AT THE MUNICIPAL BUILDING IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Gilbert asks for a motion to introduce Ordinance #17-30 on first consideration same to be published according to law with a public hearing and a final vote scheduled for the meeting of November 6, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

b. **ORDINANCE #17-32**

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$791,700.00 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$753,193.10 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

15. **ORDINANCES: (INTRODUCTION) CONT.**

Mayor Gilbert asks for a motion to introduce Ordinance #17-32 on first consideration same to be published according to law with a public hearing and a final vote scheduled for the meeting of November 6, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

c. ORDINANCE #17-34

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF A PERCENTAGE OF THAT PROPERTY KNOWN AS BLOCK 20, LOT 12, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, FROM MARK HOLLENBACK AND ELLEN HOLLENBACK, AND APPROPRIATING THE NECESSARY FUNDS

Mayor Gilbert asks for a motion to introduce Ordinance #17-34 on first consideration same to be published according to law with a public hearing and a final vote scheduled for the meeting of November 6, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

15. **ORDINANCES: (INTRODUCTION) CONT.**

d. **ORDINANCE #17-35**

ORDINANCE REAPPROPRIATING \$32,200.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION AND INSTALLATION OF NEW FENCE AND FENCE REPAIR FOR LENAPE PARK, AN 8 FOOT SNOW PLOW ATTACHMENT AND THE REPLACEMENT OF THREE OVERHEAD GARAGE DOORS FOR THE DPW FACILITY IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Gilbert asks for a motion to introduce Ordinance #17-35 on first consideration same to be published according to law with a public hearing and a final vote scheduled for the meeting of November 6, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

e. **ORDINANCE #17-36**

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING TITLE 6 ENTITLED "ANIMAL CONTROL" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO REVISE PROVISIONS RELATED TO LATE FEES

Mayor Gilbert asks for a motion to introduce Ordinance #17-36 on first consideration same to be published according to law with a public hearing and a final vote scheduled for the meeting of November 6, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O'Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

16. **CORRESPONDENCE**

- a. Dilts & Koester – Coffee Bar
- b. Letter of commendation for Engineering
- c. NJ State Agriculture Development Committee Grant Opportunities

17. **NON-CONSENT AGENDA**

a. Resolution #17-245 – Authorizing a Contract Award to Morton Salt, Inc. for the Purchase of Salt and Setcon for Liquid Calcium Chloride

Mayor Gilbert asks for a motion to adopt Resolution #17-245.

Roll Call	Moved		Seconded	Ayes	Nays
Richard Chen, Committee Member					
Michael Mangin, Deputy Mayor					
Craig O'Brien, Committee Member					
Lou Reiner, Committee Member					
Karen Gilbert, Mayor					

b. Resolution #17-244 – Requesting the Insertion of an Item of Special Revenue in the 2017 Budget (Drunk Driving Enforcement Grant)

Mayor Gilbert asks for a motion to adopt Resolution #17-244.

Roll Call	Moved		Seconded	Ayes	Nays
Richard Chen, Committee Member					
Michael Mangin, Deputy Mayor					
Craig O'Brien, Committee Member					
Lou Reiner, Committee Member					
Karen Gilbert, Mayor					

17. **NON-CONSENT AGENDA CONT.**

c. **Resolution #17-248 – Authorizing the Municipal Clerk to Certify that the Governing Body has Reviewed the Completed Best Practices Inventory at a Public Meeting**

Mayor Gilbert asks for a motion to adopt Resolution #17-248.

Roll Call	Moved		Seconded	Ayes	Nays
Richard Chen, Committee Member					
Michael Mangin, Deputy Mayor					
Craig O'Brien, Committee Member					
Lou Reiner, Committee Member					
Karen Gilbert, Mayor					

d. **Resolution #17-249 – Approving the Raritan Township Personnel Policies and Procedures Manual**

Mayor Gilbert asks for a motion to adopt Resolution #17-249.

Roll Call	Moved		Seconded	Ayes	Nays
Richard Chen, Committee Member					
Michael Mangin, Deputy Mayor					
Craig O'Brien, Committee Member					
Lou Reiner, Committee Member					
Karen Gilbert, Mayor					

e. **Resolution #17-251 – Authorizing the Mayor to Execute an Agreement Between the Township of Raritan and John Edward Strawser**

Mayor Gilbert asks for a motion to adopt Resolution #17-251.

Roll Call	Moved		Seconded	Ayes	Nays
Richard Chen, Committee Member					
Michael Mangin, Deputy Mayor					
Craig O'Brien, Committee Member					
Lou Reiner, Committee Member					
Karen Gilbert, Mayor					

18. **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolutions:

- a. **Resolution #17-247 – Authorizing a Refund of a Deposit Error (Millennium/Unity)**
- b. **Resolution #17-250 – Authorizing the Use of Temporary Lights at Clover Hill Park by Greater Flemington Soccer Club**
- c. **Resolution #17-252 – Amending the Refund Amount of a Developer’s Escrow**

Mayor Gilbert asks for a motion to adopt Consent Agenda.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

19. **PRIVILEGE OF THE FLOOR**

Anyone may address the Committee on any issue for three (3) minutes.

20. **CLOSED SESSION**

21. **OPEN SESSION**

22. **FURTHER ACTION**

23. **ADJOURNMENT**

Mayor Gilbert asks for a motion to adjourn the meeting.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member				
Michael Mangin, Deputy Mayor				
Craig O’Brien, Committee Member				
Lou Reiner, Committee Member				
Karen Gilbert, Mayor				

Meeting adjourned at: _____