

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
WEDNESDAY, NOVEMBER 6, 2019**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 6:31 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Michael Mangin; Comm. Karen Gilbert; Comm. Gary Hazard; Comm. Lou Reiner

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Police Chief, Al Payne; Committee Member-elect Scott McDade; Township Attorney, Ed Purcell

MEETING NOTICED: Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 8, 2019 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, TapInto, Express Times and posted on the municipal bulletin board and the Township website.

Township Attorney, Ed Purcell, read Resolution #19-252 in full.

Mayor Kuhl asked for a motion to approve Closed Session Resolution.
Motion by Mangin, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-252

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a. Contract Negotiations: Stothoff Property Acquisition
 - b. Personnel: Police Department Staffing; Volunteer Fire Department Staffing
 - c. Attorney-Client Privilege:
 - d. Pending Litigation: Raritan Township v. Strawser; Hunterdon Medical Center PILOT Settlement
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
 4. The Committee will return to Regular Session and may take further action.
 5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES #1 WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:07 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to amend or approve the Agenda.

Deputy Mayor Mangin advised of the addition of Resolution #19-266 authorizing the execution of a community service agreement between the Township of Raritan and Hunterdon Medical Center and Resolution #19-267 amending Resolution #19-232 adopting a change to an existing deferred compensation plan for consideration following approval of the agenda; and the removal of Resolution #19-259 authorizing the release of performance guarantees for Raritan Valley Developers, Inc.

Motion by Hazard, seconded by Gilbert to approve the Agenda as amended.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Kuhl read Resolution #19-266 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-266.

Motion by Hazard, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-266

A RESOLUTION AUTHORIZING THE EXECUTION OF A COMMUNITY SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF RARITAN AND HUNTERDON MEDICAL CENTER

WHEREAS, the Township of Raritan (hereinafter the "Township") had filed tax appeals in the Tax Court of New Jersey under Docket numbers 000031-2016; 000032-2016; 001786-2016; 009059-2017; 008633-2018; and 009494-2019 challenging the property tax exemption of Block 15, Lot 4, Qual. "X" with street address of 2100 Wescott Drive and Block 15.06, Lot 2, Qual. "X", with street address of 215 Hwy. 31, owned by Hunterdon Medical Center ("HMC"), and as further described in the Complaints filed in the tax appeals; and

WHEREAS, HMC claims that the property which is the subject of the tax appeals (hereinafter "the Property") is exempt from taxation for the 2014 to 2019 tax years as "hospital purpose property," pursuant to the provisions of N.J.S.A. 54:4-3.6; and

WHEREAS, the Township and HMC have agreed to resolve their differences and settle the pending tax appeals; and

WHEREAS, notwithstanding HMC's claim that the Property is exempt from taxation and the Township's claim that the property is taxable, in recognition of the public services provided by the Township that benefit the property and its occupants, and more particularly, to offset some of the costs incurred by the Township to provide such public services during the tax years 2018 through 2022, and in settlement of the aforementioned Tax Appeals, the Township and HMC have agreed to resolve their differences pursuant to a Community Service Agreement, a copy of which is attached hereto.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Township Committee of the Township of Raritan that

All terms and conditions of a certain Community Service Agreement by and between the Township of Raritan and Hunterdon Medical Center are hereby approved, ratified and confirmed by the Township of Raritan.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute said Agreement and, together with other appropriate officers and employees of the Township, are hereby authorized and directed to take all steps necessary to effectuate the purposes of this Resolution.

BE IT FURTHER RESOLVED, that the Township's Special Tax Counsel, Harry Haushalter, Esquire, is hereby authorized to withdraw the appeals filed against HMC by Raritan Township for the 2014 to 2019 tax years in accordance with the aforementioned Community Service Agreement.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Mayor Kuhl read Resolution #19-267 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-267.

Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-267

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY, AMENDING RESOLUTION #19-232, ADOPTING A
CHANGE TO AN EXISTING DEFERRED COMPENSATION PLAN**

WHEREAS, the Township of Raritan (hereinafter referred to as the "Employer") by resolution adopted a Deferred Compensation Plan (hereinafter referred to as the "Plan") effective June 28, 2019, for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and

WHEREAS, the Employer desires to provide for Designated Roth Contributions and/or In-plan Roth Conversions under its Plan; and

WHEREAS, there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of the contractor in the selection of a contractor for the Administration of a Service Agreement pursuant to N.J.A.C. 5:37 – 5.7

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby authorizes the adoption and execution of Amendment, attached hereto as Exhibit "A" by the Mayor, once approved by the Division of Local Government Services which will then assign identifier 83-PD-VALIC-061912 to Deferred Compensation Plan Document, identifier 81-PD-VALIC-103111, to be part of and incorporated into its existing Deferred Compensation Plan Document.

BE IT FURTHER RESOLVED that the Mayor and Township Administrator are authorized to execute any other documents necessary to carry out the intent of this resolution.

LASTLY, BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

PRESENTATION – Hunterdon Medical Center Auxiliary

Joyce Hervey, president, Hunterdon Medical Center Auxiliary, explained that the purpose of tonight's presentation was to inform the Committee about the organization; the community support it provides; membership opportunities; and to seek Township assistance with outreach to residents and businesses throughout the municipality. Ms. Hervey continued that fundraising efforts through sponsored events such as Wine, Women and Shoes; Culinary Affair; Lights of Love and the Holiday Cookie Sale benefit cancer and financially vulnerable patients, hospice and visiting health supportive services, and other initiatives such as Brightside – Adult Daycare and the Backpack program. Committee Members expressed gratitude for the outstanding community service provided by the organization.

CONTINUATION OF PUBLIC HEARING – Request of Toll NJ, LLP for release of Performance Guarantees for project known as Mountain View at Hunterdon, Block 44, Lot 24

Mayor Kuhl solicited public comment.

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing.

Motion by Reiner, seconded by Gilbert

MOTION UNANIMOUSLY CARRIED

RESOLUTION #19-251 – Authorizing the Release of Cash and Surety Performance Guarantees (Toll NJ, LLP)

Mayor Kuhl read Resolution #19-251 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-251.

Motion by Hazard, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-251

**A RESOLUTION AUTHORIZING THE RELEASE OF
PERFORMANCE GUARANTEES TOLL NJ, LLP
(BLOCK 44, LOTS 24 AND 24.05 MOUNTAINVIEW AT HUNTERDON)**

WHEREAS, on September 19, 2017 the Township Committee approved a reduction of surety and cash performance guarantees for Toll NJ, LLP Phases 1 and II, Mountainview at Hunterdon, as additional improvements were required, as follows:

PHASE I:

Surety to \$1,238,615.80

Cash to \$137,623.98

PHASE II:

Surety to \$565,323.53

Cash to \$62,813.73

and;

WHEREAS, Toll NJ, LLP has requested the release of the remaining surety and cash performance guarantees; and

WHEREAS, a public hearing was held October 15, 2019 pursuant to Township Ordinance requesting the release of the performance guarantees and said hearing was carried to the Township Committee's November 6, 2019 meeting; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and determined that improvements have largely been satisfactorily completed in accordance with Township standards and approved plans, however, remaining deficiencies exist which require completion; and

WHEREAS, Township Engineer, Antoine Hajjar recommends the release of the surety Bonds for Phase I and Phase II in the amounts of \$1,238,615.80 and \$565,323.53 respectively, upon the completion and Township approval of items one (1) through eighteen (18) as referenced per a memo dated October 11, 2019 from Mr. Hajjar, Appendix "A" attached herewith; and

WHEREAS, Township Engineer, Antoine Hajjar recommends a reduction of the cash performance bonds for Phase I and Phase II in the amounts of \$137,623.98 and \$62,813.73 plus any accrued interest respectively totaling \$200,437.71 to \$51,000.00 until remaining deficiencies listed as nineteen (19) through twenty-two (22) are completed and approved by the Township Engineer as referenced in a memo dated October 11, 2019 from Mr. Hajjar, Appendix "A" attached herewith; and

WHEREAS, Township Engineer, Antoine Hajjar recommends the release of the above referenced cash performance bond retained in the amount of \$51,000.00, without additional approval from the Township Committee upon completion and approval of the above referenced items by the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that surety bonds posted by Toll NJ, LLP in the amounts of \$1,238,615.80 and \$565,323.53 respectively, be released subject to Township approval upon the completion of items one (1) through eighteen (18) as referenced in Mr. Hajjar's October 11, 2019 memo, Appendix "A;"

BE IF FURTHER RESOLVED that the cash performance bonds in the amounts of \$137,623.98 and \$62,813.73 for a combined total of \$200,437.71 plus any accrued interest be reduced to \$51,000.00 and that the remaining amount be released upon completion and approval by the Township Engineer of items nineteen (19) through twenty-two (22) as referenced in Mr. Hajjar's October 11, 2019 memo without further approval by the Township Committee.

Mayor Kuhl read Resolution #19-253 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-253.

Motion by Gilbert, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

(A COPY RESOLUTION #19-253 IS HEREWITH ATTACHED AND MADE A PART OF THESE MINUTES)

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: \$6,935,091.26

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.
Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Payment of Bills as listed for the Raritan Township Fire Company: \$4,289.36

Mayor Kuhl asked for a motion to approve the bill list for the Raritan Township Fire Company.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: Mangin

REPORTS

The following September reports were acknowledged by Committee Members:

*Tax Collector

LIAISON REPORTS

Karen Gilbert: Environmental Commission/Green Team; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)
Committee Member Gilbert advised that she will be unable to attend the meetings of the Environmental Commission in 2020, as she works late on Thursday evenings. Committee Member Gilbert extended congratulations to Planning Board Member, Scott MacDade on his election to the Raritan Township Committee.

- Gary Hazard: Court/Police; RTMUA
Committee Member Hazard announced that the Police Department is collecting “Toys for Tots” and also congratulated Scott MacDade on the election.
- Jeff Kuhl:
(Mayor) Planning Board (Class I Member); Personnel; Finance; Historians; Open Space
Mayor Kuhl reported that finances are in good standing and that there had been a delay in the schoolhouse renovations due to weather and school holidays. Mayor Kuhl added that Lowes is assisting with the project as well.
- Michael Mangin:
(Deputy Mayor) Board of Health; Finance; Public Works
Deputy Mayor Mangin reported on a meeting of the Board of Health advising on a presentation by the American Heart Association on vaping. Deputy Mayor Mangin commented that there are two items on this evening’s agenda for action for the Department of Public Works, Ordinance #19-28 reappropriating funds for the floor of the new pole building and Resolution #19-264 authorizing bid solicitation for HVAC maintenance and repair for all Township buildings.
- Louis Reiner: Agriculture Advisory Board; Fire/Rescue/OEM; Wildlife Management Advisory Committee
Committee Member Reiner congratulated Scott MacDade as well.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Open Space Tax – Prior to the start of the discussion, Committee Member Gilbert advised that the Open Space Advisory Committee (OSAC) had no knowledge that this was going to be addressed this evening and suggested it be carried to the next regular meeting to afford the OSAC the opportunity to provide input. Mayor Kuhl explained that next year’s open space tax will drop to .5 cents per \$100.00 of assessed value and that raises concern. He continued that his suggestion is to freeze the open space tax at .8 cents per \$100.00 for the next two years. It was the consensus to carry discussion to a future meeting and obtain input from the OSAC.

Request to Participate in NJDEP's 2020 Radon Awareness Program – Municipal Clerk, Lisa Fania, explained that she was seeking approval to once again participate in the New Jersey Department of Environmental Protection's (NJDEP) Radon Awareness Program. Ms. Fania explained that the Township had participated in 2018 with the purchase and reimbursement of 100 kits. She continued that for 2019 200 kits were purchased with 130 distributed to date. There were no objections to participating in the program for 2020. Ms. Fania to proceed.

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #19-31.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF THAT PROPERTY KNOWN AS BLOCK 21, LOT 16, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, FROM CARIANNE HOYLE AND APPROPRIATING THE NECESSARY FUNDS

Mayor Kuhl asked for a motion to introduce Ordinance #19-31 on first consideration.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for November 18, 2019.

RDINANCES (PUBLIC HEARING/FINAL ADOPTION)

Mayor Kuhl read by title Ordinance #19-27.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF DEDICATION FOR THE ROADWAYS AT MOUNTAIN VIEW AT HUNTERDON, FORMERLY BLOCK 44, LOT 24, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

Mayor Kuhl asked for a motion to open public hearing.

Motion by Gilbert, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-27 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised October 18, 2019 the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #19-27

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A DEED OF DEDICATION FOR THE ROADWAYS AT MOUNTAIN VIEW AT HUNTERDON, FORMERLY BLOCK 44, LOT 24, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

WHEREAS, Toll NJ, LLP, with an address of 250 Gibraltar Road, Horsham, PA, 19044 (“Developer”), applied for and received approval to subdivide Block 44, Lot 24, as shown on the Tax Map of the Township of Raritan, County of Hunterdon, State of New Jersey (“Property”); and

WHEREAS, the Raritan Township Planning Board grant to subdivide the Property is represented in Planning Board Resolutions 7-2006, 5-2010, 14-2012, and 14-2014; and

WHEREAS, as a condition of subdivision approval the Developer was required to make certain roadway improvements; and

WHEREAS, said improvements have been completed; and

WHEREAS, the Township had previously adopted these roadways by way of Ordinance #19-26 but for the purposes of recording, must clarify some language within same which is reflected in the attached deed; and

WHEREAS, the Township Committee of the Township of Raritan wishes to accept these roadway improvements by way of deed of dedication which is attached hereto as Exhibit “A.”

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the deed of dedication attached hereto as Exhibit “A;” and

BE IT FURTHER ORDAINED that the Township Administrator and Attorney are hereby authorized to take any other steps necessary to fulfill the purpose of this ordinance to accept said roadways.

1. This Ordinance shall take effect upon its adoption, passage and publication according to law.

Mayor Kuhl read by title Ordinance #19-28.

AN ORDINANCE REAPPROPRIATING \$30,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE INSTALLATION OF THE DEPARTMENT OF PUBLIC WORKS POLE BUILDING CONCRETE FLOOR IN AND BY THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY

Mayor Kuhl asked for a motion to open public hearing.

Motion by Reiner, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-28 on final consideration, same to be published according to law.

Motion by Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised October 18, 2019 the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #19-28

AN ORDINANCE REAPPROPRIATING \$30,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE INSTALLATION OF THE DEPARTMENT OF PUBLIC WORKS POLE BUILDING CONCRETE FLOOR IN AND BY THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$30,000.00 of the proceeds of obligations originally made available pursuant to the following bond ordinance of the Township of Raritan, County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purpose for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Reappropriated
#19-13	Oil and chip seal of roads in the area of Old Croton Road, Harmony School Road and Bonetown Road (5/07/19)	\$30,000.00

Section 2. \$30,000.00 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39, is hereby reappropriated to provide for the installation of the Department of Public Works pole building concrete floor.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor Kuhl read by title Ordinance #19-29.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ADDING CHAPTER 2.113 ENTITLED "RECREATION DEPARTMENT" TO TITLE II ENTITLED "ADMINISTRATION AND PERSONNEL," OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN

Mayor Kuhl asked for a motion to open public hearing.

Motion by Gilbert, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-29 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised October 18, 2019 the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #19-29

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ADDING CHAPTER 2.113 ENTITLED "RECREATION DEPARTMENT" TO TITLE II ENTITLED "ADMINISTRATION AND PERSONNEL," OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN

Section 1. Title II entitled "Administration and Personnel" of the Revised General Ordinances of the Township of Raritan is amended and supplemented through the addition of Chapter 2.113 entitled "Recreation Department" as follows:

§2.113.010 **Creation.** There is hereby created the Department of Recreation (also referred to as the "Recreation Department"). The Department shall provide for recreational opportunities of the citizens of Raritan Township and other persons who wish to participate under the ultimate direction of the Township Committee.

§2.113.020 **Director.** There is hereby created the positions of Director and Co-Director of the Department of Recreation. The Director shall:

- A. Administer all aspects of the recreation function, according to the Township budget, personnel and recreation policies and contracts or agreements.
- B. Enforce the rules and regulations, as adopted, governing use of recreational facilities.
- C. Report to the Township Administrator in all duties.
- D. Recommend for appointment and supervise all recreation program staff.

E. Coordinate or delegate to subordinates, all volunteer or community group efforts to provide recreational programming as they relate to Township facilities or calendar.

§2.113.030 **Co-Director.** The Co-Director shall:

A. Assist the Director with all functions of the Recreation Department.

§2.113.040 **Fees.** The Township Committee shall set forth the fees associated with the programs of the Recreation Department, from time to time as it sees fit, through the adoption of a resolution. Notwithstanding the foregoing, the Director shall create and manage a program that would permit the indigent to participate in the programs of the Recreation Department for a lesser amount.

Section 2. If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. The Ordinance shall take effect upon its adoption, passage and publication according to law.

Mayor Kuhl read by title Ordinance #19-30.

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A ROADWAY EASEMENT OVER A PORTION OF A PARCEL IDENTIFIED AS BLOCK 77, LOT 7.02 ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

Mayor Kuhl asked for a motion to open public hearing.

Motion by Mangin, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing and adopt Ordinance #19-30 on final consideration, same to be published according to law.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised October 18, 2019 the Courier News. Posted on municipal bulletin board as required by law.

ORDINANCE #19-30

AN ORDINANCE AUTHORIZING ACCEPTANCE OF A ROADWAY EASEMENT OVER A PORTION OF A PARCEL IDENTIFIED AS BLOCK 77, LOT 7.02 ON THE TAX MAP OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

WHEREAS, Rebecca L. Case, owner of that certain tract of land lying and being in the Township of Raritan, County of Hunterdon and State of New Jersey, which tract of land is identified as Block 77, Lot 7.02 on the Tax Map of the Township of Raritan, in the County of Hunterdon and State of New Jersey, (hereinafter the "Property"); and

WHEREAS, the Township of Raritan ("Township") wishes to obtain a roadway easement over a portion of the Property.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the roadway easement attached hereto as Exhibit "A;" and

BE IT FURTHER ORDAINED that the Township Administrator and Attorney are hereby authorized to take any other steps necessary to fulfill the purpose of this ordinance to accept said roadways.

1. This Ordinance shall take effect upon its adoption, passage and publication according to law.

CORRESPONDENCE

There was no correspondence.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of October 15, 2019. Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Executive Session Meeting Minutes

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes of October 15, 2019.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTIONS

Mayor Kuhl read Resolution #19-254 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-254.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-254

A RESOLUTION AUTHORIZING THE PER DIEM EMPLOYMENT OF SAL RANDAZZESE AS AN ASSISTANT TO THE DIRECTOR OF THE RECREATION DEPARTMENT

WHEREAS, the Flemington-Raritan Parks and Recreation Committee shall cease to exist as of December 31, 2019; and

WHEREAS, the Township of Raritan has created a Recreation Department by Ordinance #19-29 so as to continue to offer recreational programs; and

WHEREAS, Ordinance #19-29 establishes the position of Director of the Recreation Department; and

WHEREAS, Sal Randazzese has served in various capacities for the Flemington-Raritan Parks and Recreation Committee since 1978 and his knowledge is invaluable; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to maintain the services of Sal Randazzese to assist with the smooth transition of the entire program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Sal Randazzese is hereby hired as a per diem employee as the Assistant to the Director of the Recreation Department, effective January 1, 2020 at an hourly salary of \$15.00 not to exceed \$3,500.00 per calendar year.

Mayor Kuhl read Resolution #19-255 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-255.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-255

**A RESOLUTION APPOINTING KIM CREIGHTON
AS DIRECTOR OF THE RECREATION DEPARTMENT**

WHEREAS, the Flemington-Raritan Parks and Recreation Committee shall cease to exist as of December 31, 2019; and

WHEREAS, the Township of Raritan has created a Recreation Department by Ordinance #19-29 so as to continue to offer recreational programs; and

WHEREAS, Ordinance #19-29 establishes the position of Director of the Recreation Department; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to fill this position while ensuring a smooth transition of the entire program; and

WHEREAS, Kim Creighton has served as a Co-Director of the Flemington-Raritan Parks and Recreation Department since 2015.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Kim Creighton is hereby appointed to the position of Director of the Recreation Department, effective January 1, 2020 at an annual salary of \$29,000.00, part-time, at an average of 18 hours per week.

Mayor Kuhl read Resolution #19-256 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-256.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-256

**A RESOLUTION APPOINTING CLAUDIA JURSIK
AS CO-DIRECTOR OF THE RECREATION DEPARTMENT**

WHEREAS, the Flemington-Raritan Parks and Recreation Committee shall cease to exist as of December 31, 2019; and

WHEREAS, the Township of Raritan has created a Recreation Department by Ordinance #19-29 so as to continue to offer recreational programs; and

WHEREAS, Ordinance #19-29 establishes the position of Co-Director of the Recreation Department; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desires to fill this position while ensuring a smooth transition of the entire program; and

WHEREAS, Claudia Jursik has served as a Co-Director of the Flemington-Raritan Parks and Recreation Department since 2015.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Claudia Jursik is hereby appointed to the position of Co-Director of the Recreation Department, effective January 1, 2020 at an annual salary of \$17,320.00, part-time, at an average of 18 hours per week.

Mayor Kuhl read Resolution #19-257 by title.

Committee Member Gilbert raised questions about language in the appendices referring to Appendix A-8, paragraph B "same question;" B-1 "same question, it seems we need a definition of significant contact" that should be omitted; and Appendix A-9, two references to DYFS which should be amended to DCP&P. Mr. Hutchins to proceed accordingly with amendments.

Mayor Kuhl asked for a motion to adopt Resolution #19-257 with appendices amended as stated. Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-257

**A RESOLUTION APPROVING AN AMENDMENT TO THE
RARITAN TOWNSHIP PERSONNEL POLICIES AND PROCEDURES MANUAL**

WHEREAS, it is the policy of the Township of Raritan to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including,

but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

WHEREAS, the Township Committee has established a Personnel Policies and Procedures Manual (the "Manual") by Resolution #17-249; and

WHEREAS, the Township Committee at its sole discretion may amend and supplement the Manual at any time; and

WHEREAS, the Administrator has recommended to the Township Committee that Section 6.18 Workplace Threats and Violence Policy, be amended to add Appendix A-8 Department of Recreation Background Check Policy and Procedures and Appendix A-9 Department of Recreation Incidents of Suspected Child Abuse or Neglect Policy; and

WHEREAS, the Township Committee wishes to amend Section 6.18 Workplace Threats and Violence Policy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Section 6.18 Workplace Threats and Violence Policy of the Township of Raritan Personnel Policies and Procedures Manual be amended as follows and attached hereto:

Section 6.18 Workplace Threats and Violence Policy, Background Check Policy and Procedures, Incidents of Suspected Child Abuse or Neglect Policy

Appendix A-8 - Department of Recreation Background Check Policy and Procedures

Appendix A-9 - Department of Recreation Incidents of Suspected Child Abuse or Neglect Policy

Mayor Kuhl read Resolution #19-258 by title.

Mayor Kuhl asked for a motion to adopt Resolution #19-258.

Motion by Gilbert, seconded by Mangin

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-258

**A RESOLUTION DESIGNATING AN ADDITIONAL SCHOOL CROSSING GUARD
FOR THE 2019-2020 SCHOOL YEAR**

WHEREAS, the Mayor and Township Committee recognize the need in the Township for school crossing guards to maintain safe travel for those students who walk to school; and

WHEREAS, the candidate for this position of School Crossing Guard has completed or is in the process of completing their crossing guard training in accordance with Raritan Township Rules & Regulations/Policies and Procedures, Volume II, Chapter 14 of Title 40A of the New Jersey Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following person be designated as School Crossing Guard for 2019-2020, effective retroactively to October 7, 2019.

Regular Guard

Rita Zardetto

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl stated that resolution #19-259 was omitted during approval of the Agenda earlier in the meeting. Committee Member Gilbert requested that Resolution #19-261 be removed for further consideration.

Mayor Kuhl asked for a motion to approve the Consent Agenda as amended.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #19-260

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(BROTHERS REID, LLC)**

WHEREAS, Brothers Reid, LLC has requested the return of a Developer's Escrow; and
WHEREAS, Kristi Gano, Payroll/Benefits Coordinator, has submitted a memo dated October 21, 2019 and recommended the return of the following Developer's Escrow:

Brothers Reid, LLC SP-512-PF \$7.55

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow posted in the amount of \$7.55 by Brothers Reid, LLC is hereby refunded.

RESOLUTION #19-262

A RESOLUTION AUTHORIZING THE RELEASE OF A CASH PERFORMANCE BOND (JR LAND, INC.)

WHEREAS, JR Land, Inc. has requested the release of a cash performance bond; and
WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the cash performance bond in the amount of \$2,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, that the cash performance bond in the amount of \$2,500.00 is hereby returned.

RESOLUTION #19-263

A RESOLUTION AUTHORIZING THE RESERVE OF THE MUNICIPAL ALLOCATION OF FISCAL YEAR 2019/CALENDAR YEAR 2020 COUNTY OPEN SPACE FUNDS

WHEREAS, the Township receives monies from the County Open Space Trust Fund annually; and

WHEREAS, the Township seeks to reserve or bank this year's Fiscal Year (FY) 2019/Calendar Year (CY) 2020 Municipal Allocation until a project application is initiated and completed; and

WHEREAS, the funds will be used for any of the following purposes: future acquisition of land, recreation, conservation, farmland preservation, maintenance and/or historic preservation until a project application for the Open Space Trust Funds will be initiated and completed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Township seeks to reserve or bank this year's FY 2019/CY 2020 Municipal Allocation.

RESOLUTION #19-264**A RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS
FOR HVAC MAINTENANCE, INSPECTION AND REPAIR SERVICE**

WHEREAS, N.J.S.A. 40A:11-1 et seq. requires government agencies to utilize competitive bidding to award any contracts for the periodic purchase of goods or services if those purchases would exceed \$17,500 during a 12-consecutive-month period; and

WHEREAS, the Township of Raritan is in need of HVAC maintenance, inspection and repair services that are anticipated to exceed \$17,500 during a period of 12-consecutive months; and

WHEREAS, the Township of Raritan is desirous to solicit bids from vendors to secure the best possible price for HVAC maintenance, inspection and repair service from the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the solicitation of bids for HVAC maintenance, inspection and repair service is hereby authorized.

RESOLUTION #19-265**A RESOLUTION AUTHORIZING THE RENEWAL OF THE MUNICIPAL ALLIANCE
APPLICATION FOR GRANT YEAR: 2021 (JULY 1, 2020 TO JUNE 30, 2021)**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuse in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Central Hunterdon Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR:	\$31,271.00
Cash Match:	\$ 7,817.75
In-Kind:	\$23,453.25

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Township Committee further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

Mayor Kuhl read Resolution #19-261 by title.

Committee Member Gilbert advised that she removed the resolution from the Consent Agenda for further comment. Committee Member Gilbert commented, "Alleluia! Finally getting new chairs!"

Mayor Kuhl asked for a motion to adopt Resolution #19-261.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None

RESOLUTION #19-261

**A RESOLUTION AWARDING A CONTRACT TO SUPPLY CHAIRS
FOR THE MUNICIPAL COURTROOM**

WHEREAS, the Township of Raritan and the Educational Services Commission of New Jersey (ESCNJ) have entered into a Cooperative Pricing Agreement pursuant to N.J.S.A. 40A:11-3; and

WHEREAS, ESCNJ, as the lead agency, has complied with the provisions of the Local Public Contracts Law and has awarded a Master Contract for Auditorium Seating, Classroom, Library and Lab Furniture to Allied Equipment, 9 Princess Road #E, Lawrenceville, New Jersey, 08648, Contract #ESCNJ 17/18-16 for the purchase of Auditorium Seating, Classroom, Library and Lab Furniture; and

WHEREAS, in accordance with the provision of the Cooperative Pricing Agreement, the Township must enter into a formal written contract directly with the successful bidder; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #19-29.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that a contract be awarded for the purchase of Courtroom seating in the amount not to exceed \$21,000.00.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are authorized to execute said contract documents.

PRIVILEGE OF THE FLOOR

There was no public comment.

At this time, Deputy Mayor Mangin spoke of his experience at the polls during the recent General Election and recognized and extended gratitude to Ms. Fania for all of her efforts.

Mayor Kuhl announced that the Committee will reconvene closed session to discuss matters of Contract Negotiations – Stothoff property acquisition and Pending Litigation – Raritan Township v. Strawser; and that the regular meeting will not reconvene and that no action will be taken.

Closed Session reconvened at 7:49 p.m.

ADJOURNMENT

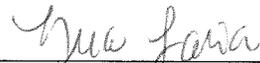
Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Mangin

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 7:54 p.m.

Respectfully submitted,



Lisa Fania, RMC
Township Clerk

GRANT AGREEMENT
BETWEEN
Raritan Township
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

GRANT IDENTIFIER: AQ20-067

GOVERNING BODY RESOLUTION #19-253

The governing body of Raritan Township
(print Grantee's name)

desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of _____
to fund the following project:

Purchase, installation, and maintenance of 6 single-port Level 2 ClipperCreek charging stations to be installed at 1 Municipal Drive & 117 Sergeantsville Road, Flemington, NJ 08822.

Therefore, the governing body resolves that Donald Hutchins or the successor to the office of
(print name)
Township Administrator is authorized (a) to make application for such a grant, (b) if awarded, to execute
(print title of authorized official)

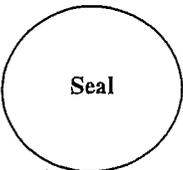
a grant agreement with the State for a grant in an amount not less than 0.00 and not more than 30,000.00,
and (c) to execute any amendments thereto any amendments thereto which do not increase the Grantee's obligations.

*The Township Committee authorizes and hereby agrees to
(print name of Grantee's governing body, e.g., board of chosen freeholders)
match 0 % of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the
match for such purposes, whether cash, services, or property, is hereby certified. 0 % of the match will be made up of in-kind
services (if allowed by grant program requirements and the agreement).*

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant
to the agreement.

Introduced and passed November 6, 2019.

Ayes: 5 Gilbert, Hazard, Mangin, Reiner, Mayor Kuhl
Noes: 0
Absent: 0



* The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services.

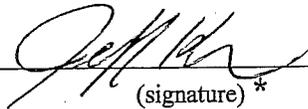
CERTIFICATION*

I, Jeff Kuhl, municipal clerk county clerk utilities Authority Clerk
(print name)

(other, specify) Mayor of Raritan Township
(print Grantee's name)

certify that this resolution was duly adopted by Township Committee at a
(print name of Grantee's governing body)

meeting duly held on the 6th day of November 2019; that this resolution has not been amended or repealed; and that it remains in full force and effect on the date I have subscribed my signature. **


(signature) *

Jeff Kuhl
(print name)

Mayor
(print title)

Date: November 6, 2019 **

* Certification must be signed by an official other than the individual authorized to execute the agreement.

** This date must be no more than sixty (60) days prior to the Grantee's execution of the agreement. If the original certification expires prior to the Grantee's execution, the Grantee must submit a currently certified copy of this Attachment E when it returns the executed agreement to the Department.