

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
3124 - ADR TOWING	Current Fund		
	PO 10932 TOWING OF TRUCK #9	175.00	
4899 - ARCHIVESOCIAL	PO 11049 Towed a Patrol Vehicle	70.00	245.00
3834 - ARROW ELEVATOR INC	PO 11072 YEARLY SOCIAL MEDIA MONITORING	2,388.00	2,388.00
	PO 10350 MONTHLY MAINTENANCE	200.00	
1232 - AT&T	PO 10983 BLANKET	200.00	400.00
	PO 10646 B-PHONE SERVICES FOR 2020	30.94	30.94
334 - ATLANTIC TACTICAL OF NJ, INC.	PO 11093 REMAINDER OF 2019 BLANKET	7.98	7.98
4572 - BARCODES, LLC	PO 10083 Ink Cartridge for I-3 DVD Burner	101.27	101.27
4358 - BREWER ASSOC	PO 11001 Paper & Toner Plotter	75.00	75.00
2850 - BRION FLEMING	PO 11076 Forklift Bundle and Save-Kit+Trainer Cer	414.00	414.00
4541 - BRION FLEMING, CUST OF PETTY CASH	PO 11048 Hand sanitizer bottles (empty)	5.17	5.17
1585 - BROWNELLS, INC	PO 11008 Rifle Replacement Parts	48.85	48.85
4908 - CANARX GROUP INC	PO 10373 B - RX 2020	757.80	757.80
895 - CENTURYLINK	PO 10647 B-PHONE SERVICES FOR 2020	98.60	98.60
4475 - CHRISTOPHER PHELAN	PO 10965 OEM Supplies	362.30	362.30
4359 - COMCAST- #0150731	PO 10335 B-2020 POLICE DEPT INTERNET	148.83	148.83
4916 - COMCAST-#939023341	PO 10649 B-INTERNET SERVICES FOR 2020	384.52	384.52
1048 - DEMPSEY UNIFORM & LINEN SUPPLY	PO 10782 BLANKET - MAT SERVICE	72.58	72.58
4994 - DFFILM, LLC	PO 11038 21-24 Parts	94.20	
	PO 11069 PARTS PD BLAZER	165.35	259.55
263 - ELIZABETHTOWN GAS	PO 11094 03/20/20 - 04/21/20	744.90	744.90
613 - EVERITT EQUIPMENT	PO 10936 EXHAUST PIPE #81	468.94	468.94
302 - FLEMINGTON DEPARTMENT STORE	PO 10681 Alterations to Uniform	17.85	
	PO 10828 5.11 Pants	30.97	
	PO 10844 Duty Holster	168.00	
	PO 10882 Uniform Shirts-Short Sleeve	5,008.50	
	PO 11002 Uniform Supplies	38.65	
	PO 11006 Alterations Uniform Shirt	62.55	
4999 - FORESTRY SUPPLIERS	PO 10911 Surveying tools and supplies	510.55	5,326.52
4884 - GOLD TYPE BUSINESS MACHINES	PO 10966 1ST QRT 2020	3,887.50	510.55
11 - GRAINGER	PO 11034 MEDICAL SUPPLIES	50.94	3,887.50
4563 - GREATAMERICA FINANCIAL SRVC	PO 10333 B-2020 COPIER LEASES	1,709.02	50.94
	PO 10342 B-2020 COPIER LEASE #009-1441299-000	160.44	1,869.46
3510 - HARRY HAUSHALTER, ESQ.	PO 10731 B-2020 TAX APPEALS	3,130.00	3,130.00
4895 - HAYDEE BALLESTER	PO 10917 In court Spanish interpreter 3/4/2020	260.00	260.00
3914 - HOME DEPOT CREDIT SREV	PO 10847 ADMIN BLDG. FLOORING SUPPLIES	60.91	
	PO 10864 mail box & post replacement #5 Alwyn Ter	77.46	
	PO 10896 Eye bolt repair truck tarp spring	0.78	
	PO 10926 FUEL CANS, ROPE, PARK SUPPLIES		
1393 - HUGHES-PLUMER & ASSOCIATE	PO 11020 Bond Renewal Langreder	121.30	260.45
451 - JCP&L	PO 11095 APRIL 2020	250.00	250.00
2241 - JESCO INC	PO 11037 #78 Paver Parts for Repair	5,167.75	5,167.75
4815 - LEAF	PO 10339 B-2020 ENGINEERING COPIER	1,165.01	1,165.01
4596 - LYNNE TIMLIN	PO 11045 Toner for court printer	325.08	325.08
5 - MCMMASTER-CARR SUPPLY CO.	PO 10993 20 Sweeper Drain Plugs	218.57	218.57
562 - MGL PRINTING SOLUTIONS	PO 11014 ENVELOPES	42.44	42.44
		421.00	421.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4962 - MILLARDS WELDING & FABRICATIONS	PO 11018 WELDING REPAIR 24" BACKHOE BUCKET	918.50	918.50
4816 - MORRIS COUNTY PUBLIC SAFETY TRAINI	PO 10724 Waivers Training for Class III Officer	500.00	500.00
372 - NJ ADVANCED MEDIA	PO 11059 BOA Notice - HC Democrat	40.95	40.95
4353 - NJRA	PO 10392 Membership Renewal 2020	25.00	25.00
674 - PITNEY BOWES CREDIT CORP	PO 10636 B-POSTAGE LEASES FOR 2020	1,118.01	1,118.01
4913 - POWER EQUIPMENT CO	PO 10937 PD GENERATOR REPAIR	166.00	166.00
4629 - POWERWORK ELECTRICAL SERVICES LLC	PO 10977 ELECTRICAL WORK IN WASH BAY	1,680.00	1,680.00
673 - RACHLES/MICHELE'S OIL CO	PO 10407 GASOLINE BLANKET	2,848.10	2,848.10
5061 - ROSSI CHRYSLER JEEP	PO 10996 21-24 Engine Repair (POLICE)	1,542.00	1,542.00
4856 - SAVO, SCHALK, GILLESPIE, ETC	PO 10961 PROSECUTOR SERVICES - 2020	6,300.00	6,300.00
4752 - SPATIAL DATA LOGIC, INC	PO 10909 2020 LICENSING	32,500.00	32,500.00
4528 - STAVOLA FLEMINGTON ASPHALT	PO 10880 ASPHALT BLANKET	1,060.73	1,060.73
	PO 10924 ASPHALT BLANKET	254.95	254.95
	PO 11015 BLANKET	840.30	840.30
2744 - TELVENT DTN, INC	PO 11036 Yearly Weather Service	3,360.00	3,360.00
4397 - THE HOSE SHOP	PO 10995 36-1 Sweeper Hyd Repair Parts	28.25	28.25
5068 - TIMOTHY NEMETH	PO 10938 Reimbursement for Purchasing Supplies	17.88	17.88
870 - TIRPOK CLEANERS	PO 10999 Dry Cleaning Services	858.00	858.00
4625 - TONY VENEZIALE	PO 10891 Supplies	122.25	122.25
3187 - TRIUS INC	PO 10994 36-1 Sweeper, Hyd System Repair Parts	148.64	148.64
2142 - VERIZON WIRELESS	PO 10715 B-2020/ACCT #742071798-00003	896.83	896.83
	PO 10716 B-2020/ACCT #742071798-00001	1,120.68	1,120.68
	PO 10717 B-2020/ACCT #742071798-00005	372.91	372.91
	PO 10718 B-2020/ACCT #742071798-00006	262.69	262.69
	PO 10719 B-2020/ACCT #342014580-00001	1,771.21	1,771.21
918 - VITAL COMMUNICATIONS INC	PO 10334 B-2020 TAX ASSESSMENT/COLLECTOR SERVICES	824.00	824.00
486 - WOODRUFF ENERGY	PO 10648 B-NATURAL GAS FOR 2020	3,187.71	3,187.71
	Trust		
1352 - ANIMAL CONTROL SOLUTIONS	PO 10601 B-ANIMAL CONTROL SERVICES FOR 2020	1,821.00	1,821.00
	PO 10949 B-2020 KENNELING SERVICES	165.00	1,986.00
4079 - CENTRAL JERSEY HSG RESOURCE	PO 10343 B-JANUARY 2020 - JUNE 2020	3,943.28	3,943.28
2771 - FLEMINGTON SOUTH GARDENS	PO 10338 B- HOUSING RENT SUBSIDY FOR 2020	5,854.89	5,854.89
1014 - NJ STATE DEPT OF HEALTH	PO 11079 April 2020 Pet License Fees Due State	588.60	588.60
	Capital		
4541 - BRION FLEMING, CUST OF PETTY CASH	PO 11024 HAY FOR BRIDAL PATH GRASS RESTORATION	56.00	56.00
930 - EQUITY ENVIRONMENTAL ENG,LLC	PO 9307 Police remediation	4,874.45	4,874.45
4805 - ROAD SAFETY SYSTEMS LLC	PO 11021 Replace Guide Rail Quail Ridge Rd MCCFC#	3,150.00	3,150.00
3484 - TOP LINE CONSTRUCTION CORP	PO 10913 Concord Ridge Improments	4,478.45	4,478.45
	PO 10914 Case Blvd.	81,789.25	86,267.70
	TOTAL		199,386.01

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
Summary By Account			
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR
		NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK	0.00	91,907.29
01-101-01-000-009	TD Bank - Medical Claims Fund	0.00	757.80
01-201-20-101-200	POSTAGE & PHOTOCOPIING	3,062.47	
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	6,721.00	
01-201-20-140-200	DATA PROCESSING SERVICES OE	36,245.35	
01-201-20-155-200	LEGAL SERVICES OE	3,130.00	
01-201-20-165-200	ENGINEERING SERVICES	835.63	
01-201-21-185-200	ZONING BOARD OE	40.95	
01-201-23-210-200	OTHER INSURANCE	250.00	
01-201-23-220-200	GROUP INSURANCE	757.80	
01-201-25-240-200	POLICE OE	6,782.60	
01-201-25-252-200	EMERGENCY MANAGEMENT OE	523.20	
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	2,647.44	
01-201-26-295-200	SNOW REMOVAL OE	3,360.00	
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	2,375.77	
01-201-26-315-200	VEHICLE MAINTENANCE OE	4,916.79	
01-201-27-330-200	BOARD OF HEALTH OE	25.00	
01-201-28-370-200	RARITAN TOWNSHIP RECREATION OE	896.83	
01-201-28-375-200	PARK MAINTENANCE OE	13.45	
01-201-31-440-200	UTILITIES	15,605.49	
01-201-43-490-200	MUNICIPAL COURT OE	478.57	
01-201-44-917-200	PURCHASE POLICE EQUIPMENT	3,887.50	
01-203-25-240-200	(2019) POLICE OE		109.25
TOTALS FOR	Current Fund	92,555.84	0.00
03-101-01-000-018	Housing Trust	0.00	9,798.17
03-101-01-000-028	Animal	0.00	2,574.60
03-286-55-004-200	Animal OE	1,986.00	
03-286-55-102	Due To State of New Jersey	588.60	
03-289-55-007-200	Housing OE	9,798.17	
TOTALS FOR	Trust	0.00	12,372.77
04-101-01-000-001	Checking TD Bank	0.00	94,348.15
04-215-56-306-000	Cap Ord 18-20 Various Capital Improvemen	3,150.00	
04-215-56-311-000	Cap Ord#19-13 Var Capital Improvements	91,198.15	
TOTALS FOR	Capital	0.00	94,348.15

Summary By Account

ACCOUNT	DESCRIPTION	PREVIOUS CHECKS/VOIDS	CURRENT YR CURRENT PAYMENTS	APPROP. YEAR NON-BUDGETARY	CREDIT

Totals by fund				Total	
Fund 01	Current Fund	6,439,537.57	92,665.09	6,532,202.66	
Fund 03	Trust	10.80	12,372.77	12,383.57	
Fund 04	Capital	139,815.00	94,348.15	234,163.15	

	BILLS LIST TOTALS	6,579,363.37	199,386.01	<u>6,778,749.38</u>	

Animal Control Solutions

Animal Control
Monthly Report: April 2020
Raritan Township

Total Calls: 19

Bite: 6

Enforcement: 1

Other: 2

Stray: 4

Stray Animals Impounded: 3

Wildlife: 6

Monthly Summary

6-May-2020

April

9d.

Planning Board Number	Applicant	Rate	Hours	Extension
PLAN REVIEW (Planning Escrow Acct.)				
BOA-01-2020	479 Raritan Experiential LLC	\$47.70	0.5	\$23.85
BOA-01-2020	479 Raritan Experiential LLC	\$96.00	1.5	\$144.00
BOA-01-2020	479 Raritan Experiential LLC	\$96.00	1.5	\$144.00
BOA-01-2020	479 Raritan Experiential LLC	\$180.72	1	\$180.72
BOA-8-2020	Briteside Adult Day Center	\$47.70	0.45	\$21.47
BOA-8-2020	Briteside Adult Day Center	\$47.70	0.25	\$11.93
BOA-8-2020	Briteside Adult Day Center	\$47.70	0.5	\$23.85
BOA-8-2020	Briteside Adult Day Center	\$47.70	0.5	\$23.85
BOA-8-2020	Briteside Adult Day Center	\$180.72	2	\$361.44
BOA-7-2020	Duck Flats, LLC	\$47.70	1	\$47.70
BOA-7-2020	Duck Flats, LLC	\$180.72	2.25	\$406.62
BOA-10-2020	Francis Hunter	\$47.70	2	\$95.40
BOA-10-2020	Francis Hunter	\$47.70	0.5	\$23.85
BOA-10-2020	Francis Hunter	\$180.72	1	\$180.72
BOA-10-2020	Francis Hunter	\$180.72	0.5	\$90.36
BOA-23-2019	Frontier Development LLC	\$47.70	0.5	\$23.85
BOA-23-2019	Frontier Development LLC	\$96.00	1	\$96.00
BOA-23-2019	Frontier Development LLC	\$96.00	1	\$96.00
BOA-23-2019	Frontier Development LLC	\$96.00	1	\$96.00
BOA-23-2019	Frontier Development LLC	\$96.00	1	\$96.00
BOA-23-2019	Frontier Development LLC	\$96.00	1	\$96.00
BOA-23-2019	Frontier Development LLC	\$96.00	1	\$96.00
BOA-23-2019	Frontier Development LLC	\$96.00	1	\$96.00
BOA-23-2019	Frontier Development LLC	\$96.00	1	\$96.00
BOA-23-2019	Frontier Development LLC	\$96.00	1	\$96.00
BOA-23-2019	Frontier Development LLC	\$96.00	1	\$96.00
BOA-23-2019	Frontier Development LLC	\$96.00	1.5	\$144.00
BOA-23-2019	Frontier Development LLC	\$96.00	0.5	\$48.00
BOA-23-2019	Frontier Development LLC	\$180.72	1.5	\$271.08
BOA-17-2019	Hunterdon Sports Complex	\$47.70	2	\$95.40
BOA-17-2019	Hunterdon Sports Complex	\$180.72	3	\$542.16
BOA-9-2020	Jason Hassler	\$47.70	0.25	\$11.93
BOA-9-2020	Jason Hassler	\$47.70	0.5	\$23.85
BOA-9-2020	Jason Hassler	\$47.70	0.45	\$21.47
BOA-9-2020	Jason Hassler	\$180.72	0.5	\$90.36
SP-683-APF	Johanna Foods	\$47.70	1	\$47.70
SP-683-APF	Johanna Foods	\$47.70	1	\$47.70
SP-683-APF	Johanna Foods	\$47.70	0.5	\$23.85
SP-683-APF	Johanna Foods	\$47.70	2	\$95.40
SP-683-APF	Johanna Foods	\$47.70	0.5	\$23.85
SP-683-APF	Johanna Foods	\$47.70	0.5	\$23.85
SP-683-APF	Johanna Foods	\$180.72	2	\$361.44
SP-681-P	Junction Road Urban Renewal Association I	\$180.72	1.5	\$271.08
BOA-22-2019	Linda Matos et al	\$47.70	0.5	\$23.85
BOA-22-2019	Linda Matos et al	\$180.72	1	\$180.72
BOA-22-2019	Linda Matos et al	\$180.72	1.25	\$225.90
BOA-2-2020	Matthew Malfitano	\$180.72	0.25	\$45.18
BOA-04-2017	National Mosaic	\$180.72	1.5	\$271.08
BOA-11-2020	On The Hill, LLC	\$47.70	0.5	\$23.85
BOA-11-2020	On The Hill, LLC	\$47.70	1	\$47.70
BOA-11-2020	On The Hill, LLC	\$180.72	1	\$180.72
BOA-12-2019	Penn Partners LLC	\$180.72	4	\$722.88
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	3	\$542.16
BOA-11-2019	Public Service Electric & Gas (PSE&G)	\$180.72	2	\$361.44
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$47.70	1	\$47.70
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$47.70	0.5	\$23.85
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$96.00	1	\$96.00
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$96.00	1	\$96.00

Planning Board Number	Applicant	Rate	Hours	Extension
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$96.00	2	\$192.00
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$96.00	3	\$288.00
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$180.72	1	\$180.72
BOA-24-2019	Public Service Electric and Gas (PSE&G)	\$180.72	1	\$180.72
				\$8,445.18

CONSTRUCTION MANAGEMENT (Inspection Escrow Acct.)

SP-648-PF	22 Royal LLC	\$180.72	2	\$361.44
BOA-11-2018	Diamond Communication	\$62.82	0.5	\$31.41
BOA-11-2018	Diamond Communication	\$62.82	1	\$62.82
BOA-11-2018	Diamond Communication	\$180.72	3	\$542.16
BOA-11-2018	Diamond Communication	\$180.72	0.5	\$90.36
BOA-11-2018	Diamond Communication	\$180.72	1.5	\$271.08
BOA-11-2018	Diamond Communication	\$180.72	1	\$180.72
BOA-11-2018	Diamond Communication	\$180.72	1.5	\$271.08
BOA-11-2018	Diamond Communication	\$180.72	0.5	\$90.36
BOA-11-2018	Diamond Communication	\$180.72	1.5	\$271.08
BOA-11-2018	Diamond Communication	\$180.72	0.5	\$90.36
SP-674-PF	Diamond Nation	\$96.00	0.5	\$48.00
SP-674-PF	Diamond Nation	\$96.00	0.5	\$48.00
SP-674-PF	Diamond Nation	\$180.72	0.5	\$90.36
SP-674-PF	Diamond Nation	\$180.72	3	\$542.16
SP-674-PF	Diamond Nation	\$180.72	0.5	\$90.36
SP-674-PF	Diamond Nation	\$180.72	0.5	\$90.36
SP-674-PF	Diamond Nation	\$180.72	0.5	\$90.36
SP-678-M	Hunterdon Medical Center	\$96.00	0.5	\$48.00
SP-678-M	Hunterdon Medical Center	\$96.00	0.5	\$48.00
SP-678-M	Hunterdon Medical Center	\$96.00	0.5	\$48.00
SP-678-M	Hunterdon Medical Center	\$96.00	0.5	\$48.00
SP-678-M	Hunterdon Medical Center	\$180.72	0.75	\$135.54
SP-678-M	Hunterdon Medical Center	\$180.72	0.75	\$135.54
SP-678-M	Hunterdon Medical Center	\$180.72	2	\$361.44
SP-678-M	Hunterdon Medical Center	\$180.72	0.5	\$90.36
SP-678-M	Hunterdon Medical Center	\$180.72	2.5	\$451.80
SP-678-M	Hunterdon Medical Center	\$180.72	3	\$542.16
SP-678-M	Hunterdon Medical Center	\$180.72	0.75	\$135.54
SP-672-PF	Living Waters Church	\$180.72	2	\$361.44
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$180.72	3	\$542.16
S-1315-F	Mountain View @ Hunterdon/Hilltop	\$180.72	0.75	\$135.54
S-1409-PF	North Bridge Development	\$62.82	1.5	\$94.23
S-1409-PF	North Bridge Development	\$180.72	0.25	\$45.18
S-1409-PF	North Bridge Development	\$180.72	0.75	\$135.54
S-1409-PF	North Bridge Development	\$180.72	0.5	\$90.36
8-2016	Raritan Solar	\$180.72	1.5	\$271.08
8-2016	Raritan Solar	\$180.72	2.5	\$451.80
SP-668-PF	Raritan Town Square	\$180.72	0.5	\$90.36
SP-668-PF	Raritan Town Square	\$180.72	1	\$180.72
SP-649-PF	Sanatana Dharma	\$180.72	0.5	\$90.36
SP-649-PF	Sanatana Dharma	\$180.72	2	\$361.44
SP-649-PF	Sanatana Dharma	\$180.72	1.5	\$271.08
SP-675-M	Walmart Stores, Inc.	\$180.72	0.5	\$90.36
SP-675-M	Walmart Stores, Inc.	\$180.72	0.5	\$90.36
				\$8,608.86

9e.

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING APRIL 2020

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2020	7,701,973.20	33,726,305.73
LEVY: TOTAL YEAR 2019 - \$52,154,372.06		
PRIOR YEARS TAXES: 2019	98,462.64	296,511.39
CSCA 2020	0.00	0.00
PREPAID TAXES: 2021	0.00	0.00
PILOT	97,206.19	232,528.39
INTEREST: (INCLUDING YEP)	6,204.90	33,816.47
BOUNCED CHECKS:	(1,911.03)	(50,964.69)
ADJUSTED CHECKS DUE TO ERROR:	0.00	0.00
<u>MISC & COS:</u>		
COST OF SALE	0.00	0.00
ACH FEES	473.00	1281.00
DUPLICATE BILL FEES:	45.00	120.00
RETURNED CHECK FEES:	0.00	40.00
SEARCH FEES:	0.00	0.00
REFUND FROM STATE FOR VETS & SC	0.00	0.00
HOMESTEAD REBATE	0.00	0.00
TAX SALE PREMIUMS	0.00	0.00
TOTAL COLLECTIONS:	7,902,453.90	34,239,638.29



TAX COLLECTOR
DATE: MAY 11, 2020

cc: Donald Hutchins, Township Administrator
William B. Pandos, CMFO
Danielle Langreder, Assistant Supervisor of Accounts
Lisa Fania, Township Clerk

APRIL 2020

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
BALANCE BEGINNING OF MONTH		408,647.16
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (STATE)		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	98,462.64	
JUDGEMENTS (COUNTY)		
JUDGEMENTS (STATE)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS <small>Credit from 2020</small>		
BILLING ADJUSTMENTS		
CANCEL SMALL BALANCES UNDER \$10.00		
BALANCE END OF THE MONTH		310,184.52

Levy for 2019 = 104,198,161.29

Collection Rate for 2019 as of 4/30/20 = 99.70%

APRIL 2020

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2020

	MTD	YTD
BALANCE BEGINNING OF MONTH		25,413,036.50
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT Credit to 2019		
BILLING ADJUSTMENT		
BOUNCED CHECKS	1,910.03	
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	7,701,973.20	
JUDGEMENTS (COUNTY & STATE)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS	7,682.95	
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		17,705,290.38

Levy for Total Year 2020 = 52,154,372.06
Collection Rate for 2020 as of 4/30/20 = 66.02%

APRIL 2020

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2020 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		97,206.19
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	97,206.19	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		0.00

Levy for 1st 1/2 of 2020 = \$194,412.39
Collection Rate for 2020 as of 4/30/20 = 100%

APRIL 2020

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2019 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		5,155.05
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	757.42	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		4,397.63

Levy for 12/31/19 Year End Penalty \$7,802.18
Collection Rate of YEP as of 4/30/2020 = 43.64%

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE # 20-20

AN ORDINANCE REAPPROPRIATING \$325,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$325,000.00 of the proceeds of obligations originally made available pursuant to the following bond ordinances of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purposes for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Reappropriated
#18-23	Reappropriation ordinance, finally adopted 8/21/2018	\$5,939.01
#19-24	Reappropriation ordinance, finally adopted 9/3/2019	\$3,262.00
#17-32	Various capital improvements, finally adopted 11/6/2017	\$9,783.48
#19-13	Vehicles, finally adopted 5/7/2019	\$14,291.30
#19-13	Miscellaneous equipment and property, finally adopted 5/7/2019	\$61,669.32
#19-13	Capital improvements, finally adopted 5/7/2019.	\$230,054.89

Section 2. \$325,000.00 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39 is hereby reappropriated as follows:

Improvement or Purpose	Amount
Manchester Road reconstruction	\$215,000.00
Reconstruction of women's bathroom/shower at Police Department	\$85,000.00
Remediation work at Police Department	\$25,000.00

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #20-13

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ESTABLISHING A SALARY AND WAGE COMPENSATION PLAN FOR THE YEAR 2020-2024 FOR EMPLOYEES IN THE CWA LOCAL 1040 NON-SUPERVISORY BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by CWA Local 1040 Non-Supervisory Bargaining unit for the years 2020-2024 shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
<u>GROUP 1</u> Clerk Typist Custodian	\$19,500	\$31,000
<u>GROUP 2</u> Civilian Police Desk Operator Tax Clerk	\$25,000	\$44,500
<u>GROUP 3</u> Administrative Secretary Administrative Secretary/Deputy Registrar Assessing Clerk Construction Control Person Construction Office Coordinator/Secretary Deputy Court Administrator Violations Clerk	\$21,000	\$60,750
<u>GROUP 4</u> Assistant Tax Collector Assistant Supervisor of Accounts Engineering Aide/Inspector Executive Secretary Office Manager (Police) Planner/Planning Board Secretary Property Code/Zoning Inspector Registrar of Vital Statistics	\$32,000	\$71,500

	<u>Minimum</u>	<u>Maximum</u>
<u>GROUP 5</u>	\$36,000	\$55,000
Fire Prevention Inspector Assistant Tax Assessor		
<u>GROUP 6</u>	\$50,000	\$94,500
Uniform Construction Code Inspectors Senior Engineering Assistant		

Section II. ADMINISTRATION

The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section III. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS

Employees whose duties involve attendance at evening meetings or court sessions will be additionally compensated as follows:

Minimum compensation per meeting/session \$30.00

Hourly rate shall be according to CWA 1040 Non-Supervisory Collective Negotiations Agreement in accordance with the respective ranges for said titles in this ordinance.

The number of hours shall be rounded off to the nearest half hour increment.

Section IV.

Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section VI.

This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 4, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 19, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #20-14

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES IN CWA LOCAL 1040 SUPERVISORY AND HIGHER-LEVEL SUPERVISORY BARGAINING UNITS FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for the years 2020-2024 for employees whose positions are represented by CWA Local 1040 Supervisory and Higher-Level Supervisory bargaining units shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
<u>GROUP 1</u>		
Supervisor of Accounts	\$40,000	\$63,500
<u>GROUP 2</u>	\$50,000	\$108,000
Assistant Township Engineer		
Building Subcode Official		
Electrical Subcode Official		
Fire Official		
Fire Subcode Official		
Municipal Court Administrator		
Plumbing Subcode Official		
Public Works Foreman		
Tax Collector		
<u>GROUP 3</u>	\$62,000	\$118,500
Construction Official		
Planner		
Superintendent of Public Works		
<u>GROUP 4</u>	\$97,000	\$178,500
Township Engineer		

Section II. Compensation for Temporary, Seasonal, Part-time Hourly and Other Employees. The rates of compensation for temporary, seasonal and part-time employees shall be in accordance with the respective ranges for said titles in this ordinance.

Section III. Administration. The administration of the Salary and Wage Plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section IV. Attendance at Board Meetings or Court Sessions. Employees whose duties involve attendance at evening meetings or court sessions will be additionally compensated as follows:

Minimum compensation per meeting/session \$30.00

Hourly rate shall be according to CWA 1040 Supervisory and Higher-Level Supervisory Collective Negotiations Agreement in accordance with the respective ranges for said titles in this ordinance.

The number of hours shall be rounded off to the nearest half hour increment.

Section VI. Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section VII. This ordinance shall be in full force and effective upon final adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 4, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 19, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #20-15

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY TEAMSTERS LOCAL 469 FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by Teamsters Local 469 shall be as follows:

Hourly Rates of Pay:

A. Employees Hired Before 1991:

<u>1/1/20</u>	<u>1/1/21</u>	<u>1/1/22</u>	<u>1/1/23</u>	<u>1/1/24</u>
\$44.10	\$44.98	\$45.88	\$46.80	\$47.74

B. Employees Hired between 1991-2013:

1.

<u>1/1/20</u>	<u>1/1/21</u>	<u>1/1/22</u>	<u>1/1/23</u>	<u>1/1/24</u>
\$41.66	\$42.49	\$43.34	\$44.31	\$45.31

2.

<u>1/1/20</u>	<u>1/1/21</u>	<u>1/1/22</u>	<u>1/1/23</u>	<u>1/1/24</u>
\$43.24	\$44.10	\$44.98	\$45.99	\$47.02

C. Employees hired 2014-2019:

STEPS	2020	2021	2022	2023	2024
Probation	\$20.81	\$21.23	\$21.65	\$22.14	\$22.64
1	\$21.88	\$22.32	\$22.77	\$23.28	\$23.80
2	\$22.96	\$23.42	\$23.89	\$24.43	\$24.98
3	\$24.04	\$24.52	\$25.01	\$25.57	\$26.15
4	\$25.11	\$25.61	\$26.12	\$26.71	\$27.31
5	\$26.19	\$26.71	\$27.24	\$27.85	\$28.48
6	\$27.27	\$27.82	\$28.38	\$29.02	\$29.67
7	\$28.35	\$28.92	\$29.50	\$30.16	\$30.84
8	\$29.42	\$30.01	\$30.61	\$31.30	\$32.00
9	\$31.58	\$32.21	\$32.85	\$33.59	\$34.35

D. Employees hired on or after January 1, 2020:

Probationary	\$20.50
After 1 Year	\$21.50
After 2 Years	\$22.50
After 3 Years	\$23.50
After 4 Years	\$24.50
After 5 Years	\$25.50
After 6 Years	\$26.50

Not subject to any percentage increases.

Section II. Administration. The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section III. Any and all matters not contained in this ordinance shall be in accordance with the provisions contained in the contract in the Teamsters Local 469 Union contract for the years 2020-2024.

Section IV. Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section V. This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 4, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 19, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

14d.

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #20-16

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY P.B.A. LOCAL 337 FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by P.B.A. Local 337 shall be as follows:

A. Salary Schedule for Corporals:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Start	\$124,350	\$127,645	\$131,028	\$134,500	\$138,064
After 5 Years	\$125,350	\$128,672	\$132,082	\$135,582	\$139,175
After 10 Years	\$126,350	\$129,698	\$133,135	\$136,663	\$140,285
After 15 Years	\$127,350	\$130,725	\$134,189	\$137,745	\$141,395
After 20 Years	\$128,350	\$131,751	\$135,243	\$138,827	\$142,506

B. Salary Schedule for Patrolman Hired From 1/1/97 To 12/31/12:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
After 5 Years	\$118,096	\$121,226	\$124,438	\$127,736	\$131,121
After 10 Years	\$119,219	\$122,378	\$125,621	\$128,950	\$132,367
After 15 Years	\$120,342	\$123,531	\$126,805	\$130,165	\$133,614
After 20 Years	\$121,464	\$124,683	\$127,987	\$131,379	\$134,860
After 24 Years	\$122,587	\$125,836	\$129,170	\$132,593	\$136,107

C. Salary Schedule for Patrolman Hired After 12/31/12:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Start	\$44,435	\$45,613	\$46,821	\$48,062	\$49,336
After 1 Year	\$52,519	\$53,911	\$55,339	\$56,806	\$58,311
After 2 Years	\$60,603	\$62,209	\$63,858	\$65,550	\$67,287
After 3 Years	\$68,687	\$70,507	\$72,376	\$74,294	\$76,262
After 4 Years	\$76,771	\$78,805	\$80,893	\$83,036	\$85,236
After 5 Years	\$88,740	\$91,092	\$93,506	\$95,983	\$98,527
After 6 Years	\$97,200	\$99,776	\$102,420	\$105,134	\$107,920
After 7 Years	\$105,661	\$108,461	\$111,335	\$114,286	\$117,314
After 14 Years	\$114,121	\$117,145	\$120,250	\$123,436	\$126,707
After 19 Years	\$122,587	\$125,836	\$129,170	\$132,593	\$136,107

Section II. Administration The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section III. Any and all matters not contained in this ordinance shall be in accordance with the provisions contained in the P.B.A. Local 337 Union contract for the years 2020-2024.

Section III. Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section IV. This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 4, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 19, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

14e.

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #20-17

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY THE SUPERIOR OFFICERS ASSOCIATION OF P.B.A. LOCAL 337A FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by the Superior Officers Association of P.B.A. Local 337A shall be as follows:

A. Salary schedule for Captain:

<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
\$159,088	\$163,304	\$167,631	\$172,074	\$176,634

B. Salary schedule for Lieutenants:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Start	\$148,025	\$151,948	\$155,974	\$160,108	\$164,350
After 15 Years	\$152,425	\$156,464	\$160,611	\$164,867	\$169,236
After 20 Years	\$153,892	\$157,970	\$162,156	\$166,453	\$170,865

C. Salary schedule for Sergeants:

<u>Year of Service</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Start	\$125,941	\$129,278	\$132,704	\$136,221	\$139,831
After 5 Years	\$130,924	\$134,393	\$137,955	\$141,611	\$145,363
After 10 Years	\$132,170	\$135,673	\$139,268	\$142,958	\$146,747
After 15 Years	\$133,416	\$136,952	\$140,581	\$144,306	\$148,130
After 20 Years	\$135,908	\$139,510	\$143,207	\$147,002	\$150,897

Section II. Administration The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the 2020-2024 Budgets and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section III. Any and all matters not contained in this ordinance shall be in accordance with the provisions contained in the Superior Officers Association P.B.A. Local 337A Union contract for the years 2020-2024.

Section IV. Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section V. This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 4, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 19, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE # 20-18

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ESTABLISHING A SALARY AND WAGE PLAN FOR THE YEARS 2020-2021 FOR EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for 2020-2021 for employees not covered by a bargaining agreement shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
A. <u>PART-TIME POSITIONS</u>		
Mayor	\$0	\$7,400
Township Committee	\$0	\$6,400
Municipal Judge	\$23,000	\$58,000
Prosecutor	\$900/session	\$1,400/session
Municipal Public Defender	\$175/case	\$175/case
Emergency Management Coordinator	\$3,000	\$6,000
Deputy Emergency Management Coordinator	\$2,000	\$2,700
Public Works Seasonal	\$10.30 per hour	\$12.30 per hour
Crossing Guard	\$15.00 per hour	\$30.00 per hour
Director Recreation Department	\$25,000	\$29,0000
Co-Director Recreation Department	\$15,000	\$17,320
Recreation Department Assistant	\$3,000	\$3,500
B. <u>FULL-TIME POSITIONS</u>		
<u>GROUP 1</u>	\$28,000	\$46,000
Administrative Secretary		
Deputy Township Clerk/Clerical Assistant		
Administrative Assistant HR/Finance		
<u>GROUP 2</u>	\$40,000	\$67,000
Administrator's Assistant/ Purchasing Coordinator		
<u>GROUP 3</u>	\$62,000	\$105,000
Township Clerk		
Tax Assessor		

B. FULL-TIME POSITIONS (CONT.)

<u>GROUP 4</u>	\$97,000	\$170,500
Administrator		
Chief of Police		
Chief Financial Officer		

Section II. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS

The Municipal Judge shall receive additional compensation for daytime court sessions at the rate of **\$212.50** per hour only when such sessions are in addition to the regularly scheduled daytime court sessions.

Section III. COMPENSATION FOR TEMPORARY, SEASONAL, PART-TIME HOURLY AND OTHER EMPLOYEES

The rate of compensation for temporary, seasonal and other employees for whom no other method of compensation is provided herein shall be established by the Administrator in accordance with the **2020** Budget. The rate of compensation for part-time hourly positions for titles contained in this ordinance shall be in accordance with the respective ranges for said titles.

Section IV. MILEAGE AND CAR ALLOWANCES

All employees using a personal vehicle in the pursuit of Township business shall be compensated at the rate per mile as set by the I.R.S. annually. Employees receiving a car allowance are excluded from this provision.

Section V. CLOTHING ALLOWANCES

The following position will receive an annual clothing allowance in the annual amount indicated:

Chief of Police \$1,200.00

Section VI. ADMINISTRATION.

The administration of the salary and wage plan established by this ordinance shall be the responsibility of the Administrator or other designated person and shall be implemented in accordance with the **2020** Budget and with such other policies, rules and regulations as may be adopted from time to time by the Township Committee.

Section VII. Any ordinance or part of any ordinance inconsistent with this ordinance is hereby repealed.

Section VIII. This ordinance shall be in full force and effective upon final adoption and publication in accordance with the law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 4, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 19, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

Explanation: An Ordinance permitting outdoor tables, chairs, umbrellas, and benches for food establishments, restaurants and bars during the COVID-19 pandemic.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE # 20-19

**AN ORDINANCE PERMITTING OUTDOOR TABLES, CHAIRS, UMBRELLAS, AND
BENCHES FOR FOOD ESTABLISHMENTS, RESTAURANTS AND BARS DURING
THE COVID-19 PANDEMIC**

WHEREAS, as a result of Executive Order #103, on March 9, 2020, Governor Murphy issued a State of Emergency due to the COVID-19 pandemic (the "COVID-19 Pandemic"); and

WHEREAS, numerous Executive Orders have been issued by the Governor since that time to deal with a myriad of economic and social issues affecting New Jersey residents due to the COVID-19 pandemic; and

WHEREAS, the Township Committee desires to waive Section 16.64.010.B.1 of the Township Land Development Code which provides that "all uses shall be conducted within a building or structure, unless otherwise permitted" during the period that Governor Murphy's COVID-19 Executive Order #103 (and all associated Executive Orders) remains in effect, by allowing outdoor tables, chairs, umbrellas, and benches for food establishments restaurants and bars.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1: Purpose of Ordinance.

The purpose of this Ordinance is to permit daytime and evening outdoor dining on private property and sidewalks adjacent to local food establishments, restaurants and bars for the enjoyment of patrons without disturbing the immediate neighborhood or pedestrian traffic during the time that Governor Murphy's Executive Orders relative to the COVID-19 Pandemic remain in effect. It is intended to permit the tasteful, aesthetic use of tables, chairs, umbrellas and benches on adjacent property and sidewalks of local food establishments, restaurants and bars under the direction and approval of the Zoning Officer. It is the intention of the Township Committee to monitor and review the use of these facilities after the adoption of this Ordinance to determine its full impact upon the Township and the enjoyment of its citizens.

Section 2: Applicability.

This ordinance applies to all food establishments, restaurants and bars in the Township of Raritan.

Section 3: Permitted Installations.

- A. Outdoor tables, chairs, umbrellas and benches shall be permitted within the property commonly owned and adjacent to the food establishment, restaurant or bar and service thereto for the patrons provided:
1. The layout of tables, chairs and benches does not in any way interfere with pedestrian or vehicular safety, or with necessary access for fire-fighting equipment and ambulances or personnel. Nothing in this Ordinance shall preclude the use of a portion of the parking lot for all or a portion of such tables, chairs and benches, provided the Zoning Officer is satisfied that public safety will not be impaired or affected.
 2. The layout shall not cause irreparable damage to existing landscaping.
 3. Unless approved in advance by the Division of Alcohol and Beverage Control with respect to a licensed premises, no alcoholic beverages of any kind shall be served or consumed in conjunction with the outdoor dining. With respect to a non-licensed premises, patrons of an unlicensed restaurant may be permitted by the ownership of the restaurant to bring only wine and beer for consumption at such outdoor tables.
 4. The highest standards of cleanliness and proper social distancing (until further Executive Order of the Governor) of the outdoor area shall be maintained at all times, including frequent litter removal, within and around and beyond the subject property, the use of personal protective equipment ("PPE") by patrons and employees of the establishment (until further Executive Order of the Governor). A plan for litter removal, trash handling and overall cleanliness and maintenance must be submitted together with the application.
 5. The hours for outdoor service shall be between 7:00 a.m. and 11:00 p.m. All tables, chairs, umbrellas and benches shall be properly secured at the end of the evening.
 6. No outdoor music or public address system shall be permitted.
 7. No outside lighting shall be permitted except small individual table lighting that is self-powered.
 8. Outdoor seating shall not be permitted if it will interfere in any way with the peace and quiet of nearby residences, as determined by the Zoning Officer in his or her sound discretion.
 9. Low barriers of a temporary nature (such as bollards) shall be placed at the edge of the seating area during business hours in order to protect the outdoor patrons from interference with vehicle movements within parking areas or adjacent to streets of the establishment.
 10. No outside cooking of any kind shall be permitted.

11. The number of chairs to be placed outdoors shall not exceed twenty-five percent (25%) of the total number of seats within the establishment.

Section 4: Approval of Plan by Zoning Department.

Any establishment for which this Ordinance is applicable must make application to the Zoning Officer by way of a Zoning Permit prior to setting up any outside services, tables, umbrellas, chairs or benches. The application shall be on prescribed forms and shall be filled out completely and submitted to the Zoning Officer with the following attachments and exhibits:

- A. Scaled layout of tables and chairs, and low barrier if proposed (such as bollards), showing dimensions of tables, chairs and overall area;
- B. A detailed narrative and plan of relevant information, describing method of service, proposed hours of service outdoors, use of PPE and proper social distancing, and method of litter control and trash handling for outdoor service;
- C. Photographs or diagrams of tables, chairs, etc. to be utilized, showing style, design, materials, size and colors;
- D. A narrative as to how tables, chairs, umbrellas and/or benches will be secured overnight;
- E. Proof of insurance in accordance with requirements of Section 5;
- F. Written consent of the landlord in the event the applicant is a tenant of such establishment

The Zoning Officer may approve each Zoning Permit application as submitted or may approve the Zoning Permit application with amendments and conditions or may disapprove such application. It is expressly understood that the Zoning Officer shall have the right and power to waive one or more of the above-referenced Zoning Permit application requirements, as determined in his or her sound discretion. Appeal of any disapproval, conditional or amended approval of a Zoning Permit may be made to the Township Committee.

Section 5: Insurance Requirement.

Any Applicant must have liability insurance in effect at the time of the Zoning Permit application. If the restaurant operator is not the property owner, then the property owner must likewise have insurance in effect at the time of application by the restaurant operator. The Township of Raritan must be named as an additional insured on the operator's policy as well as on the property owner's policy. The limits of liability required are a minimum of \$500,000 combined single limit bodily injury and property damage or a split limit of \$500,000 bodily injury liability and \$100,000 property damage liability.

Section 6: Miscellaneous Provisions.

- A. Applicable establishments as set forth in Section 3 are permitted to place chairs or benches for patrons awaiting seating, so long as a Zoning Permit application as set forth above is submitted and all other parameters of this Ordinance are satisfied.
- B. It is solely the responsibility of the proprietor of the establishment to obtain Board of Health approval, if necessary, from the County Department of Health.
- C. An amendatory Zoning Permit application is permitted but changes to the approved plan shall not be permitted without receiving approval of an amended Zoning Permit application.
- D. There shall be a \$50.00 fee required for making application herein and shall accompany the application.

Section 7. Validity of Ordinance.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason deemed to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 5. Effective Date.

This Ordinance shall take effect upon the last to occur of (i) final passage and publication as required by law, or (ii) the date the Governor (or an authorized State agency) issues a directive or Executive Order allowing food establishments, restaurants and bars to consume food and/or drink on-premises. This Ordinance shall automatically have no further legal force or effect (without further action of the Township Committee) on November 1, 2020, unless this Ordinance is further extended by Resolution of the Township Committee.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey at a meeting held on May 4, 2020 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of May 19, 2020 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard. Copies of the ordinance can be obtained, without cost, by any member of the general public at the Municipal Clerk's office between the hours of 8:30 a.m. to 4:30 p.m.

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
MONDAY, MAY 4, 2020**

MEETING CALLED: Mayor Kuhl called the regular meeting to order at 5:36 p.m.

ROLL CALL: The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard (arrived at 5:45 p.m); Comm. Scott MacDade; Comm. Louis Reiner

ABSENT: None

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer; Raritan Township Office of Emergency Management Coordinator, Christopher Phelan; Chief Financial Officer, Bill Pandos

MEETING NOTICED: Mayor Kuhl advised that the meeting was noticed in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 April 9, 2020 to the Courier News, Hunterdon County Democrat, Star Ledger, Express Times, NJ.com and posted on the municipal bulletin board and the Township website.

Attorney, Jeff Lehrer, read Resolution #20-114 in full.

Administrator, Don Hutchins, advised of one additional item to the closed session resolution, Personnel: Crossing Guards.

Mayor Kuhl asked for a motion to approve Closed Session Resolution as amended.
Motion by MacDade, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: Hazard

RESOLUTION #20-114

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations: Junction Road Project Financial and Redevelopment; Shared Services Court and Fire Prevention
- b) Personnel: Police Department Accumulated Comp Time Request; Municipal Clerk Reappointment; Crossing Guards
- c) Attorney-Client Privilege:
- d) Pending/Anticipated Litigation: NJDEP C1 Rule Making
- e) Potential Land Acquisition:

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 6:10 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Kuhl asked for a motion to approve the Agenda.

Deputy Mayor Gilbert advised of two additional items to the meeting agenda as follows: New Business: discussion regarding extending the grace period for property taxes and Ordinance #20-19 permitting outdoor seating at restaurants.

Motion by Hazard, seconded by MacDade to approve the agenda as amended.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$9,434,843.62**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

Payment of Bills as listed for the Raritan Township Fire Company: **\$3,082.71**

Mayor Kuhl asked for a motion to approve the bill list for the Raritan Township Fire Company.
Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

REPORTS

Office of Emergency Management Update – Christopher Phelan, Raritan Township Office of Emergency Management (OEM) Coordinator, provided an update on the status of efforts of the Raritan Township Office of Emergency Management (OEM) regarding the coronavirus (COVID-19) public health emergency. Mr. Phelan advised of the following:

*Continued coordinated efforts with emergency services;

*Termination of operations at the Hunterdon Medical Center Respiratory Assessment Tent;

*Continued contact with Hunterdon County and Flemington Borough Offices of Emergency Management for ongoing dissemination of information via social media outlets including Twitter, Facebook, Nixle and the Township website;

*Additional testing dates at the Hunterdon/Somerset joint testing facility at Raritan Valley Community College, May 5 and May 7;

*Schools will remain closed for the remainder of the school year per Executive Order of the Governor;

*Ongoing dissemination of information regarding the meal program in light of school closings;

*Continued participation in FEMA and New Jersey Office of Emergency Management training in preparation for the financial reimbursement process;

*Good feedback regarding the opening of county and municipal parks; no issues reported.

During Mr. Phelan's report, Committee Member Reiner inquired as to the Governor's rationale for maintaining the school closure; Mayor Kuhl inquired about the trend in cases moving in the right direction; and Deputy Mayor Gilbert asked how the state tracks fatalities in nursing homes.

Mr. Phelan addressed all inquiries responding that he had no knowledge of the Governor's rationale behind school closures and advised that according to "today's" New Jersey Department of Health report there were 665 confirmed cases and 37 deaths in Hunterdon County and 129 positive cases and 9 deaths in the Township.

Mr. Phelan referred to Municipal Clerk, Lisa Fania regarding what location is reported on the death certificate. Ms. Fania advised that the place of residency is listed. Mr. Phelan referred to the "dashboards" on the NJ Department of Health's website which include statistics for long-term care and healthcare facilities. Mr. Phelan to forward link to Committee Members.

LIAISON REPORTS

Karen Gilbert: Fire/Rescue/OEM; Open Space Advisory Committee; Planning Board
(Deputy Mayor) (Class III Member)

Deputy Mayor Gilbert reported that no meetings were held by the Open Space Committee or Planning Board and referred to Mr. Phelan's report regarding OEM. Deputy Mayor Gilbert also reported that Keith Paradiso, Fire Chief, Raritan Township Fire Company advised that the fire company continues to respond to calls while maintaining social distancing and that calls have been "relatively quiet." Deputy Mayor Gilbert advised that the Fire Company's largest annual fundraiser, the Mother's Day plant sale, will not be held and encouraged all to be mindful of this regarding donations.

- Gary Hazard: Court; Open Space Advisory Committee; RTMUA
Committee Member Hazard reported that the RTMUA is operational and that no meeting was held. Committee Member Hazard announced that the next meeting will be held on the third Thursday of May. Committee Member Hazard continued to advise that as of May 11, municipal courts will hold court sessions virtually and that the Raritan Township Court is anticipating holding a session on May 6.
- Jeff Kuhl: Finance; Historians; Personnel; Planning Board (Class I Member)
(Mayor)
Mayor Kuhl reported that action will be taken later in the meeting agenda regarding refinancing; that the Historians are considering holding their meeting on May 12; that the Planning Board meeting was cancelled; and that staff is back to work and the Recycling Depot reopened today.
- Scott MacDade: Board of Health; Environmental Commission; Historians
Committee Member MacDade reported that no meetings were held.
- Louis Reiner: Agriculture Advisory Board; Finance
Committee Member Reiner commended and extended gratitude to Mr. Pandos and Mr. Hutchins for the “great fiscal shape” of the Township. Committee Member Reiner commented that this year’s budget is phenomenal; overall debt went from \$19 million in 2016 to \$14 million currently; flat tax rate for five years; sizeable surplus; and that there is no longer open space debt. Committee Member Reiner further stated, “We surpass any municipality in the State of New Jersey; we should serve as a role model for other municipalities to follow.”

During Liaison Reports, Mr. Hutchins explained the plan for a “soft opening” of the Township starting with the return of all staff followed by “very limited public access.” Mr. Hutchins advised that all personnel in the Department of Public Works returned to work last Monday; that crews are divided into groups with approximately one-quarter of the staff at four different locations. Mr. Hutchins further noted that staff located in the Municipal Building returned to work today and has been rotating weekly with fifty percent (50%) on-site at one time over the past several weeks. He continued that some of the staff has the capability to work from home and will continue to do so until further notice. Regarding public access, Mr. Hutchins advised that entry to the building will be monitored by an employee and will only be permitted for business that cannot be accomplished by mail, phone, electronic means or by dropbox. He did report that the Court will accept payments at its window.

Ms. Fania advised on the status of 2020 Rabies Clinics during the public health emergency. She explained that the NJ Department of Health guidelines for essential animal rabies vaccinations and animal licensing during the COVID-19 pandemic and state of emergency allow for the postponement of clinics with rescheduling as soon as possible. She continued that rabies vaccinations are vital to public health and safety and clinics critical, especially with so many unemployed at this time and not potentially being able to afford vet fees.

Ms. Fania further explained that the May 20 rabies clinic will be held from 5:00 to 8:00 p.m. at the Department of Public Works, will be a drive-through format with attendees remaining in their car; Public Works' employees will regulate the flow of traffic; Township employees will complete paperwork "carside;" all attendees, staff and veterinarian personnel will wear facemasks; vets will be located in the wash-bay alone; and vet techs will handle all pets.

Mayor Kuhl further commented, "you guys know what you are doing and it is appreciated. I actually had quite a few people comment and they were very appreciative that we kept the Township building in operation and did as much as we could virtually.....because a lot of towns did not do that. We are here to serve our community. Great job."

Mr. Hutchins added, "alternating staff for the past five weeks really worked out. No-one felt left out of the loop... There is a core group of us that have been here the whole time. I can't do my job from home adequately, neither can the Clerk or CFO, people like that came in on a regular basis. Our Construction Official towed the line in that department picking up a lot of the workload. I don't think there was any interruption of service to anybody."

Deputy Mayor Gilbert commented, "you guys have been doing an amazing job. We really appreciate the fact that you are all coming to work every day. I see Public Works guys out there and everybody. It is business as usual in this absolutely insane time. I appreciate everything you guys are doing."

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

NJDOT's request for resolution of support for projects on Route 31 – Mayor Kuhl explained that these are for two widening projects on Route 31. Mr. Hutchins explained that NJDOT is seeking endorsement of their proposals for the continued widening and other improvements to Route 31 by resolution. All Committee Members concurred to proceed with a resolution in support at the next regular meeting.

Discussion of outdoor seating for restaurants – Mayor Kuhl explained that he had given some thought about issues that may arise as things start to reopen and the need to "make it as good" for businesses and residents as possible and one that came to mind was restaurants. He continued that these establishments may only be able to open at fifty percent (50%) capacity due to the social distancing requirement, and in response to this, the Township Committee will consider Ordinance #20-19 which permits outdoor seating for restaurants for introduction later in the agenda.

Deputy Mayor Gilbert further explained that it will be the responsibility of the individual establishment to seek approval of the Zoning Officer with the submission of an application and plan.

Mr. Lehrer commented, "my sense is that there are going to be a lot of communities interested in this ordinance. I think you are on the cutting edge on this one."

During the discussion, Committee Member Hazard suggested changing the hours from 7:00 a.m. to 12:00 a.m. vs. 11:00 p.m. It was the consensus to leave as is.

At this time, Ms. Fania suggested posting ordinances on the website that are introduced during the building closure to maintain transparency. Mr. Lehrer advised that that would be acceptable.

Discussion of extending the grace period for property taxes – Mayor Kuhl explained that the Township has a legal obligation to pay, in May, approximately \$6 million to the Flemington-Raritan School District; approximately \$3 million to Hunterdon Central Regional High School and approximately \$3 million to Hunterdon County. He continued that the Township does not have that funding and would have to borrow millions of dollars at a high interest rate to make those payments, putting the burden back on the taxpayers. He continued that the Township cannot withhold those payments and, "that if the Governor's Office...would have changed the law then it would not be a problem." Mayor Kuhl also commented that information regarding the grace period extension provided by the Governor's office was received only a few days before taxes were due. He continued that many other mayors share the same sentiments and that they were "all pretty upset about it." Mayor Kuhl added that the rationale behind the Governor's Office allowing municipalities to extend the grace period was in response to the fact that a small amount of municipalities had already put something in place which was illegal, as municipalities do not have the authority to take the interest rate to zero or give grace periods.

Deputy Mayor Gilbert explained that the extension is for an additional twenty days, until June 1, for which there is already a ten-day grace period. Deputy Mayor Gilbert commented, "it's adding twenty days to jump through all those hoops, get financing, etc. It doesn't make any sense."

Mayor Kuhl expressed concern regarding the fact that news headlines led the public to believe property taxes were not due until June 1 but you had to read further to understand that the decision was being left up to each municipality. Mayor Kuhl continued that the Township had provided a statement to TapInto.

Committee Member Hazard commented, "I think the intent was done good-heartedly but the planning and execution was literally nil especially with the statutory requirements to pay the schools... and everybody."

It was the consensus of the Committee to not extend the grace period for tax payments.

ORDINANCES (INTRODUCTION/FIRST READING)

Mayor Kuhl read by title Ordinance #20-13

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ESTABLISHING A SALARY AND WAGE OMPENSATION PLAN FOR THE YEAR 2020-2024 FOR EMPLOYEES IN THE CWA LOCAL 1040 NON-SUPERVISORY BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to introduce Ordinance #20-13 on first consideration.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for May 19, 2020.

Mayor Kuhl read by title Ordinance #20-14

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES IN CWA LOCAL 1040 SUPERVISORY AND HIGHER-LEVEL SUPERVISORY BARGAINING UNITS FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to introduce Ordinance #20-14 on first consideration.
Motion by MacDade, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for May 19, 2020.

Mayor Kuhl read by title Ordinance #20-15

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY TEAMSTERS LOCAL 469 FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to introduce Ordinance #20-15 on first consideration.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for May 19, 2020.

Mayor Kuhl read by title Ordinance #20-16

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY P.B.A. LOCAL 337 FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to introduce Ordinance #20-16 on first consideration.

Motion by MacDade, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for May 19, 2020.

Mayor Kuhl read by title Ordinance #20-17

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A SALARY AND WAGE PLAN FOR EMPLOYEES REPRESENTED BY THE SUPERIOR OFFICERS ASSOCIATION OF P.B.A. LOCAL 337A FOR THE YEARS 2020-2024 AND PROVIDING FOR THE ADMINISTRATION THEREOF

Mayor Kuhl asked for a motion to introduce Ordinance #20-17 on first consideration.
Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for May 19, 2020.

Mayor Kuhl read by title Ordinance #20-18

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY, ESTABLISHING A SALARY AND WAGE PLAN FOR THE
YEARS 2020-2021 FOR EMPLOYEES NOT COVERED BY A BARGAINING
AGREEMENT AND PROVIDING FOR THE ADMINISTRATION THEREOF**

Mayor Kuhl asked for a motion to introduce Ordinance #20-18 on first consideration.
Motion by Hazard, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for May 19, 2020.

Mayor Kuhl read by title Ordinance #20-19

**AN ORDINANCE PERMITTING OUTDOOR TABLES, CHAIRS, UMBRELLAS, AND
BENCHES FOR FOOD ESTABLISHMENTS, RESTAURANTS AND BARS DURING
THE COVID-19 PANDEMIC**

Mayor Kuhl asked for a motion to introduce Ordinance #20-19 on first consideration.
Motion by Hazard, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for May 19, 2020.

ORDINANCES (PUBLIC HEARING/FINAL ADOPTION)

There were no ordinances for adoption.

CORRESPONDENCE

There was no correspondence.

NON-CONSENT

Township Committee Regular Meeting Minutes

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of April 20, 2020.
Motion by MacDade, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Township Committee Executive Meeting Minutes

Mayor Kuhl asked for a motion to approve the Executive Meeting Minutes of April 20, 2020.
Motion by Gilbert, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Kuhl read Resolution #20-115 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-115.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Mayor Kuhl

NOES: Reiner

ABSTAIN: None

ABSENT: None

RESOLUTION #20-115

A RESOLUTION AUTHORIZING THE SETTLEMENT AND RESOLUTION OF THE COURT'S AWARD OF ATTORNEY'S FEES AND COSTS OF SUIT IN CONNECTION WITH AN OPRA CHALLENGE FILED BY MCGUILLICUTTY & SCHWARTZ, LLC D/B/A TAPINTOFLEMINGTON.NET

WHEREAS, by way of Order to Show Cause and Verified Complaint filed on October 11, 2019 with the Superior Court of New Jersey, plaintiff McGuillicutty & Schwartz, LLC, d/b/a TAPintoFlemingtonRaritan.net, challenged the Township's response to its Open Public records Act ("OPRA") request seeking police records relating to a motor vehicle stop, which matter was entitled McGuillicutty & Schwartz, LLC, d/b/a TAPintoFlemingtonRaritan.net v. Township of Raritan, et al., Docket No. HNT-L-419-19 (the "OPRA Litigation"); and

WHEREAS, by Consent Order dated November 25, 2019, John Lanza was permitted to intervene in the OPRA Litigation; and

WHEREAS, after the parties have filed legal briefs and a hearing held thereon before the Hon. Yolanda Ciccone, A.J.S.C., on December 13, 2019; and after an *in-camera* review of the requested records, Judge Ciccone issued her decision and Order on February 5, 2020; and

WHEREAS, Judge Ciccone's February 5, 2020 Order released all of the requested documents, with modified redactions, and ordered the Township to release the video and audio recordings requested without redaction; and

WHEREAS, Judge Ciccone's February 5, 2020 Order further found plaintiff to be a prevailing party entitled to attorney's fees and costs of suit pursuant to N.J.S.A. 47:1A-6, and permitted plaintiff to file an application with the Court for same if the parties cannot reach a resolution for same; and

WHEREAS, after the issuance of the February 5, 2020 Order and the Court's direct release of the modified redacted documents, Intervenor John Lanza filed a Motion for a Stay of the Order pending an appeal to be filed with the Appellate Division; and

WHEREAS, by Order dated February 12, 2020, Judge Ciccone partially granted the Intervenor's Motion, staying only the release of the audio and video recordings; and

WHEREAS, after negotiations between counsel for plaintiff and the Township with regard to the Court's award of attorney's fees and costs, it was agreed that the Township would pay plaintiff's attorney the sum of seventeen thousand (\$17,000.00) dollars in full satisfaction of the Judge's February 5, 2020 Order; and

WHEREAS, the parties have agreed to the form of a Consent Order memorializing the resolution between the parties, a copy of which is attached hereto; and

WHEREAS, the Mayor and Township Committee find it to the best interest of the Township to enter in the settlement with the plaintiff with regard to the Court's award of attorney's fees and costs of suit in the OPRA Litigation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Township is authorized to enter into the settlement with plaintiff in the OPRA Litigation with the payment of seventeen thousand dollars (\$17,000.00) to plaintiff in full satisfaction of the Judge's February 5, 2020 Order.
2. The Township Attorney is hereby authorized to execute and file the Consent Order memorializing the terms of the settlement, in substantially the form attached hereto.
3. The Township Attorney, Administrator, and other appropriate official is authorized to take the necessary action to effectuate the Consent Order and settlement set forth in this Resolution.
4. This Resolution shall take effect immediately.

Mayor Kuhl read Resolution #20-116 by title.

Mayor Kuhl commented, "I have heard from many people, she's the best Clerk in the County and beyond. You do a great job and you are always here, working about 80 hours a week, accurate and great with people. It is appreciated by us and by the public."

Committee Member Reiner commented, "Lisa you are phenomenal. I have never seen a Clerk better than you. You surpass them all. Your public relations skills are second to none and you are very well liked. The face of the Township. We are very happy to have you and we hope you never leave."

Committee Member Hazard commented, "Phenomenal with the public. Doing a wonderful job."

Deputy Mayor Gilbert commented, "We are lucky to have you Lisa."

Committee Member MacDade commented, "An asset to the Township. You have been very helpful to me and being new on the Committee."

Ms. Fania commented, "I thank you all for giving me the opportunity. I know you didn't know me when you hired me. I thank you. I just love my job so it makes it very, very easy. All of the staff that I work with, we are a team, so we do this together. I appreciate everyone that I work with because they make my job easy. It is my pleasure to serve all of you and the residents. I thank you again for the opportunity and for giving me a chance."

Mayor Kuhl asked for a motion to adopt Resolution #20-116.
Motion by MacDade, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #20-116

**A RESOLUTION AUTHORIZING THE REAPPOINTMENT
OF LISA FANIA TO THE POSITION OF MUNICIPAL CLERK AND
ESTABLISHMENT OF TENURE**

WHEREAS, Lisa Fania was duly appointed and confirmed to the position of Municipal Clerk on June 5, 2017 for a three (3) year term in accordance with N.J.S.A. 40A:9-133, *et seq.*;

WHEREAS, Lisa Fania is and has been certified as a Registered Municipal Clerk since April 14, 2015 and has satisfied the continuing education requirements for said certification; and

WHEREAS, the Township Committee is desirous of reappointing Lisa Fania, RMC as Municipal Clerk for the Township of Raritan effective May 4, 2020; and

WHEREAS, this reappointment has occurred within sixty (60) days of the expiration of the three-year term identified above.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. Lisa Fania, RMC is hereby reappointed to the position of Municipal Clerk of the Township of Raritan.
2. Lisa Fania, RMC is and has upon this reappointment attained tenure pursuant to N.J.S.A. 40A:9-133, *et seq.*

Mayor Kuhl administered the Oath of Office to Municipal Clerk, Lisa Fania.

Following the swearing in, Mr. Hutchins commented, "a lot of people talk about the Clerk's position or Administrator's position. I will tell you, in my opinion, that if you had to choose between the Clerk and an Administrator, it is Clerk. The Clerk is the centerpiece of the township. Some people don't realize how important that position is. This town really revolves around the Clerk's position. It is the hub of information in and the hub of information out and you can't function without a Clerk. You can function without an Administrator but you can't function without a Clerk and that's the truth. We should be very thankful, as you all are, at how wonderful she is because it is the hub of this town, contrary to what some people have said in the past about Clerks."

Mayor Kuhl read Resolution #20-118 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-118.

Motion by Hazard, seconded by MacDade

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-118

A RESOLUTION AMENDING CERTIFICATE OF AVAILABILITY OF FUNDS #20-22

WHEREAS, there existed a need for an Independent Registered Municipal Advisor for the issuance of \$7,721,000.00 in General Obligation Bonds, Series 2020 and an agreement with Phoenix Advisors, LLC was executed for same; and

WHEREAS, the Township now desires to issue General Obligation Bonds, Series 2020 in the amount of \$4,559,000.00, triggering a reduction in Phoenix Advisors compensation from \$13,360.50 to \$11,779.50; and

WHEREAS, the Township will not be in a position to determine its 2020 capital funding needs at this time and now desires to amend the funding source for Phoenix Advisors, as funding through the proceeds of the sale of the 2020 Capital Ordinance #20-11, will not be available at this time.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. This contract will be funded in the amount of \$11,779.50 as per new Certificate of Availability of Funds #20-25.
2. A notice of this action shall be printed in the official newspaper as required by law within ten (10) days of its passage.

Mayor Kuhl read Resolution #20-119 by title.

Chief Financial Officer, Bill Pandos, explained that the proposed resolution authorizes turning temporary financing into permanent financing, serial bonds.

Mayor Kuhl asked for a motion to adopt Resolution #20-119.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #20-119

A RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES OF GENERAL IMPROVEMENT BONDS OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY INTO A SINGLE ISSUE OF BONDS AGGREGATING \$4,559,000 IN PRINCIPAL AMOUNT

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (with not less than a majority of the full membership thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to the provisions of N.J.S.A. 40A:2-26(f), the Bonds of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") authorized pursuant to the bond ordinances of the Township heretofore adopted and described in Section 2 hereof shall be combined into a single and combined issue of General Improvement Bonds in the principal amount of \$4,559,000.

Section 2. The principal amount of Bonds authorized by each bond ordinance to be combined into a single issue as above provided and the bond ordinances authorizing the Bonds described by reference to the number, the improvement description and the date of adoption, and the period or average period of usefulness determined in each of the bond ordinances are respectively as follows:

AMOUNT TO BE ISSUED	BOND ORDINANCE NUMBER	DESCRIPTION OF IMPROVEMENT AND DATE OF ADOPTION OF BOND ORDINANCE	PERIOD OF USEFULNESS
\$753,193	17-32	Various capital improvements, finally adopted 11/6/2017	17.38 years
\$1,530,807	18-20	Various capital improvements, finally adopted 6/4/2018	17.26 years
\$2,275,000	19-13	Various capital improvements, finally adopted 5/7/2019	20 years

Section 3. The following matters are hereby determined with respect to the combined issue of Bonds:

- a. The average period of usefulness, computed on the basis of the respective amounts of Bonds presently authorized to be issued pursuant to each of the bond ordinances and the respective periods or average period of usefulness therein determined, is not less than 18.64 years.

- b. The Bonds of the combined issue shall be designated "General Improvement Bonds" and shall mature within the average period of usefulness herein determined.
- c. The Bonds of the combined issue shall be sold and issued in accordance with the provisions of the Local Bond Law applicable to the sale and the issuance of bonds authorized by a single bond ordinance and accordingly may be sold with other issues of bonds.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- a. None of the Bonds described in Section 2 hereof have been sold or issued heretofore, and the several bond ordinances described in Section 2 have not been rescinded and now remain in full force and effect as authorizations for the respective amounts of Bonds set opposite the descriptions of the bond ordinances in Section 2.
- b. The several purposes or improvements authorized by the respective bond ordinances described in Section 2 hereof are purposes for which bonds may be issued lawfully pursuant to the Local Bond Law and are all purposes for which no deduction may be taken in any annual or supplemental debt statement.

Section 5. This resolution shall take effect immediately.

Mayor Kuhl read Resolution #20-120 by title.
Mayor Kuhl asked for a motion to adopt Resolution #20-120.
Motion by MacDade, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #20-120

**A RESOLUTION DETERMINING THE FORM AND OTHER
DETAILS OF \$4,559,000 GENERAL IMPROVEMENT
BONDS OF THE TOWNSHIP OF RARITAN, IN THE
COUNTY OF HUNTERDON, NEW JERSEY AND
PROVIDING FOR THEIR SALE**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (with not less than a
majority of the full membership thereof affirmatively concurring) AS FOLLOWS:**

Section 1. The \$4,559,000 General Improvement Bonds of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") referred to and described in the resolution adopted by the Township Committee pursuant to the Local Bond Law of the State of New Jersey on May 4, 2020 and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds of the Township of Raritan, in the County of Hunterdon, New Jersey into a Single Issue of Bonds Aggregating \$4,559,000 in Principal Amount" shall be issued as "General Improvement Bonds" (the "Bonds"). The Bonds shall mature in the principal amounts on June 1 in each of the years follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2021	\$189,000	2029	\$325,000
2022	\$245,000	2030	\$335,000
2023	\$255,000	2031	\$345,000
2024	\$260,000	2032	\$350,000
2025	\$270,000	2033	\$370,000
2026	\$280,000	2034	\$370,000
2027	\$290,000	2035	\$375,000
2028	\$300,000		

The actual principal amounts may be adjusted by the Township, at its option, in accordance with N.J.S.A. 40A:2-26(g). Any such adjustment shall not exceed 10% of the principal for any maturity with the aggregate adjustment to maturity not to exceed 10% of the principal for the overall issue.

The Bonds are subject to redemption prior to their stated maturities in accordance with the Notice of Sale authorized herein. The Bonds shall be fifteen in number, with one certificate being issued for each year of maturity and shall be numbered R-1 to R-15, inclusive.

Section 2. The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any integral multiple of \$5,000 except that those Bonds in excess of the largest principal amount not equaling a multiple of \$5,000 may be purchased in amounts of \$1,000 or any multiple thereof through book-entries made on the books and records of The Depository Trust Company and its participants.

The Bonds will bear interest payable semiannually on the first day of June and December in each year until maturity or earlier redemption, commencing on June 1, 2021, at a rate or rates per annum, expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein.

The principal of and the interest on the Bonds will be paid to the securities depository by the Township or a duly authorized paying agent on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding May 15 and November 15 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the Mayor of the Township under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Clerk of the Township. The following matters are hereby determined with respect to the Bonds:

Date of Bonds:	Date of Delivery
Interest Payment Dates:	Each June 1 and December 1 until maturity or earlier redemption, commencing on June 1, 2021

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Township to deliver and to market the Bonds in accordance with the requirements of The Depository Trust Company and the final terms of sale:

**SAMPLE BOND FORM FOR INFORMATION
ONLY – DO NOT COMPLETE OR SIGN**

REGISTERED
NUMBER R- _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA
STATE OF NEW JERSEY

TOWNSHIP OF RARITAN, IN THE
COUNTY OF HUNTERDON

GENERAL IMPROVEMENT BOND

DATED DATE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
__/__/2020	06/01/20__	_____%	_____

The TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (the "Township") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the Maturity Date specified above, the principal sum of _____ DOLLARS (\$ _____), and to pay interest on such sum from the Dated Date of this bond at the Rate of Interest Per Annum specified above semiannually on the first day of June and December in each year until maturity or earlier redemption, commencing on June 1, 2021. Interest on this bond will be paid to the Securities Depository by the Township or a duly appointed paying agent and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the May 15 and November 15 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Township, will be paid to the Securities Depository by the Township and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

The bonds of this issue maturing prior to June 1, 2028 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after June 1, 2028 are redeemable at the option of the Township in whole or in part on any date on or after June 1, 2027 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Township or a duly appointed bond registrar. However, as long as DTC (or any successor thereto) acts as Securities Depository for the bonds, notice of redemption may be sent to such Securities Depository by email or as otherwise permitted by the Securities Depository regulations. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Township determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Township. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

This bond is one of an authorized issue of bonds issued pursuant to the Local Bond Law of the State of New Jersey, a resolution of the Township Committee adopted May 4, 2020 and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds of the Township of Raritan, in the County of Hunterdon, New Jersey into a Single Issue of Bonds Aggregating \$4,559,000 in Principal Amount," and the various bond ordinances referred to therein, each in all respects duly approved and published as required by law.

The full faith and credit of the Township are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Township, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, the TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY has caused this bond to be executed in its name by the manual or facsimile signature of its Mayor and Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Clerk, and this bond to be dated the Dated Date as specified above.

TOWNSHIP OF RARITAN, IN THE
COUNTY OF HUNTERDON, NEW
JERSEY

[TOWNSHIP SEAL]

ATTEST:

By: [to be executed upon issuance]
Mayor

By: [to be executed upon issuance]
Clerk

By: [to be executed upon issuance]
Chief Financial Officer

[END OF SAMPLE BOND FORM]

Section 4. The Bonds shall be sold on June 4, 2020 via the "PARITY Electronic Bid System" (PARITY) upon the terms and the conditions set forth in and described in the Full Notice of Sale authorized below and set forth in Exhibit A attached hereto (the "Full Notice of Sale"). The Full Notice of Sale shall be posted in full at www.munihub.com and at *The Bond Buyer Online*. The Township Clerk is hereby directed to arrange for the publication of the Short Notice of Sale authorized below and set forth in Exhibit B attached hereto (the "Short Notice of Sale") and the Summary Notice of Sale authorized below and set forth in Exhibit C (the "Summary Notice of Sale"). The Notices of Sale shall be posted and published as required by law not less than seven days prior to the date of sale. The full Notice of Sale shall be substantially in the form attached hereto as Exhibit A, the Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B and the Summary Notice of Sale shall be

substantially in the form attached hereto as Exhibit C, each with such additions, deletions and omissions as may be necessary for the Township to market the Bonds in accordance with the requirements of The Depository Trust Company and PARITY and as may be suggested by Bond Counsel. The Short Notice of Sale shall be published in the Township's local newspaper, and the Summary Notice of Sale shall be published in the *Bond Buyer*, a financial newspaper published and circulating in the City of New York, New York, and in *The Bond Buyer Online*.

Section 5. The Township hereby designates the Chief Financial Officer as the officer to sell and to award the Bonds and to act on behalf of the Township in accordance with the Notices of Sale authorized herein, and the Chief Financial Officer shall report in writing the results of the sale to this Township Committee as required by law.

Section 6. The Bonds shall have printed thereon, or be accompanied with, a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC ("Bond Counsel") complete except for omission of its date.

Section 7. Bond Counsel is authorized to arrange for the printing of the Bonds, and Phoenix Advisors, LLC (the "Municipal Advisor") or Bond Counsel are authorized to arrange for the printing of the Official Statement to be prepared in connection with the sale of the Bonds and to arrange for the distribution of the preliminary Official Statements on behalf of the Township to those financial institutions that customarily submit bids for such Bonds. The Municipal Advisor, Suplee, Clooney & Company, the Township's auditor, and Bond Counsel are authorized to prepare the Official Statement necessary in connection with the issuance of the Bonds, and the Mayor and/or the Chief Financial Officer of the Township is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Township by the Chief Financial Officer or by the Mayor of the Township. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds. The Municipal Advisor is further authorized to arrange on behalf of the Township for a rating on the Bonds from S&P Global Ratings, acting through Standard & Poor's Financial Services LLC, and/or Moody's Investors Service.

Section 8. The Chief Financial Officer is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York, as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Township and if no successor Securities Depository is appointed, the Bonds that were previously issued in book-entry form shall be converted to registered bonds (the "Registered Bonds") in denominations of \$5,000 or any integral multiple of \$5,000 except that those Bonds in excess of the largest principal amount not equaling a multiple of \$5,000 shall be in denominations of \$1,000 or any multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held

in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Township shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

Section 10. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Township shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to September 30 of each fiscal year, beginning September 30, 2021 for the fiscal year ending December 31, 2020, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the Securities and Exchange Commission to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Township consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Township and certain financial information and operating data consisting of (1) Township indebtedness and overlapping indebtedness including a schedule of outstanding debt issued by the Township; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with modified cash accounting as mandated by the State of New Jersey statutory principles in effect from time to time or with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;

(b) if any of the following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the Township;
- (13) The consummation of a merger, consolidation, or acquisition involving the

- Township or the sale of all or substantially all of the assets of the Township, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material;
 - (15) Incurrence of a Financial Obligation of the Township, if material, or agreement to covenants, events of default, remedies, priority rights or other similar terms of a Financial Obligation, any of which affect holders of the Bonds, if material;
 - (16) Default, event of acceleration, termination event, modification of terms or other similar events under a Financial Obligation of the Township, if any such event reflects financial difficulties.

The term "Financial Obligation" as used in subparagraphs (b)(15) and (b)(16) above means a (i) debt obligation, (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation or (iii) guarantee of (i) or (ii); provided, however, that the term "Financial Obligation" shall not include municipal securities as to which a final official statement has been provided to the Municipal Securities Rulemaking Board consistent with the Rule.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Township in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Township, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Township.

Notice of failure of the Township to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

If all or any part of the Rule ceases to be in effect or is not in effect for any reason, then the information required to be provided under this resolution, insofar as the provisions of the Rule not or no longer in effect required the provision of such information, shall not or no longer be required to be provided.

The Chief Financial Officer shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Township prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

In the event that the Township fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Township shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 11. The Chief Financial Officer is authorized to invest the proceeds of the Bonds in investment obligations or deposits as permitted in accordance with New Jersey law.

Section 12. The Chief Financial Officer is authorized to pay the costs of issuance at or after the time of closing to the various participants regarding the sale and issuance of the Bonds, including costs for the publications, preparation and printing of the Official Statement, credit rating, municipal advisory services, legal services and other miscellaneous costs of issuing the Bonds.

Section 13. The Township hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds. The Township hereby designates the Bonds as "bank-qualified" for purposes of Section 265 of the Code.

Section 14. The Chief Financial Officer and other appropriate representatives of the Township are authorized to take all other actions on behalf of the Township necessary for the sale and the delivery of the Bonds in accordance with this resolution.

Section 15. This resolution shall take effect immediately.

Mayor Kuhl read Resolution #20-123 by title.

Mayor Kuhl explained that the developer had received approval for the redevelopment of the Junction Road site, however, the State and other entities wanted changes to the previous approval. He continued that, in order to comply with the changes, the developer wishes to acquire an additional lot to include in the plan so the approval process must start over. The proposed resolution directs the Planning Board to undertake an amended preliminary investigation for the redevelopment of Block 27, Lot 22 and additionally, Lot 23 as a non-condemnation area.

It will not affect any density, same amount of housing on larger property, density will go down. Mayor Kuhl asked for a motion to adopt Resolution #20-123.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #20-123

A RESOLUTION AUTHORIZING THE TOWNSHIP OF RARITAN PLANNING BOARD TO UNDERTAKE AN AMENDED PRELIMINARY INVESTIGATION FOR THE REDEVELOPMENT OF BLOCK 27, LOT 22 AND 23 AS SHOWN ON THE TOWNSHIP OF RARITAN TAX MAP AS A NON-CONDEMNATION REDEVELOPMENT AREA

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* provides a mechanism to empower and assist local governments in efforts to promote programs of redevelopment; and

WHEREAS, the Local Redevelopment and Housing Law sets forth specific procedures for establishing an area in need of redevelopment; and

WHEREAS, pursuant to *N.J.S.A. 40A:12A-6*, prior to the Township Committee making a determination as to whether a particular study area qualifies as an area in need of redevelopment, the Township Committee must authorize the Raritan Township Planning Board, by Resolution, to undertake a preliminary investigation to determine whether the subject area meets the criteria of an area in need of redevelopment as set forth in *N.J.S.A. 40A:12A-5*; and

WHEREAS, the New Jersey Legislature amended the Local Redevelopment and Housing Law on September 6, 2013 to expand and clarify various provisions of same; and

WHEREAS, as required by the amendment to *N.J.S.A. 40A:12A-6*, the Legislature has directed that the Resolution authorizing the Planning Board to undertake a preliminary investigation state whether the redevelopment area determination shall authorize the Township to use all of those powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain (“Non-Condemnation Redevelopment Area”); and

WHEREAS, the redevelopment area determination shall authorize the Township of Raritan to use all of the powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain, thus designating it a Non-Condemnation Redevelopment Area; and

WHEREAS, by Resolution No. 19-117, adopted on May 7, 2019, the Township Committee authorized the initial referral to the Planning Board to investigate Block 27, Lot 22 only; and

WHEREAS, the Township of Raritan wishes to direct the Raritan Township Planning Board to undertake a preliminary investigation of the Block 27, Lots 22 and 23 (the “Amended Study Area”) to determine whether the Amended Study Area qualifies as an area in need of redevelopment pursuant to *N.J.S.A. 40A:12A-5*.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Raritan Township Planning Board is hereby directed to conduct the necessary preliminary investigation, including the holding of a public hearing, to determine whether the Amended Study Area identified above is or is not an area in need of redevelopment under the criteria set forth in *N.J.S.A. 40A:12A-1 et seq.*; and

BE IT FURTHER RESOLVED that the Planning Board shall submit its findings and recommendations to the Township Committee in the form of a Resolution with supporting documentation.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl asked for a motion to approve the Consent Agenda.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #20-117

A RESOLUTION AUTHORIZING THE REFUND FOR PET LICENSE FEE (KURZ)

WHEREAS, Andrew Kurz has requested the refund of a pet license fee in the amount of \$10.80; and

WHEREAS, Lisa Fania, Municipal Clerk, recommends a refund of a pet license fee in the amount of \$10.80.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that a refund of a pet license fee in the amount of \$10.80 paid by Andrew Kurz is hereby granted.

RESOLUTION #20-121

A RESOLUTION APPROVING AN AMENDMENT TO THE RARITAN TOWNSHIP PERSONNEL POLICIES AND PROCEDURES MANUAL

WHEREAS, it is the policy of the Township of Raritan to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

WHEREAS, the Township Committee has established a Personnel Policies and Procedures Manual (the "Manual") by Resolution 17-249; and

WHEREAS, the Township Committee at its sole discretion may amend and supplement the Manual at any time; and

WHEREAS, the Administrator has recommended to the Township Committee that Section 4.2 Paychecks, 4.5 Timesheets, 5.10.2 Sick Leave, 5.2 Group Insurance Plans, 5.3 Retirement System, 5.3.1 Defined Contribution Retirement, 5.4 Deferred Compensation, 5.4.1 Flexible Spending Account and Supplemental Insurance and 5.11 Personal Days be amended; and

WHEREAS, the Township Committee wishes to amend the sections stated above as recommended by the Administrator.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that following sections of the Township of Raritan Personnel Policies and Procedures Manual, be amended as follows:

Section 4.2 Paychecks

Employees paychecks will be directly deposited at their financial institution. The form required to authorize direct deposit is available in the Finance office. An employee's direct deposit pay stub may be released to the employee's spouse, designated family member, or to another person only if authorized in writing by the employee.

Employees receive, with each pay period a direct deposit stub, which includes a statement of earnings and deductions.

Employees may direct inquiries concerning payroll matters to the Finance Office.

Section 4.5 Timesheets

Accurate time records for each biweekly pay period are to be completed and approved by the Department Head and submitted via the current Payroll Accounting Firm, by Monday following the end of pay period, excluding holidays.

It is the employee's responsibility to verify his or her time record to ensure the accuracy of all time recorded. The Department Head will review and then approve the time sheet before submitting it for processing. Department Heads are responsible for ensuring that time sheets are submitted and are accurate. In addition, if corrections or modifications are made to the time record both the employee and the Department Head must verify the accuracy of the changes and verify with the Administrator.

Departments Heads shall follow the above procedure in recording their time and the Administrator shall review and approve all Department Head timesheets.

The time sheets shall include the following: department; employee name; pay period; hours for each employee to be compensated broken down on a daily basis into regular hours worked, overtime hours worked, holiday time, sick leave, compensatory time earned and used, vacation time, personal time, bereavement leave, on-the-job-injury time, and leave without pay.

Falsification of time records for payroll purposes is reason for discipline as per the Administrative Policy on employee conduct.

5.10.2 Sick Leave

Regular full-time employees will accumulate one (1) sick day with pay for each full month worked during the first year of employment. Beginning in the second year of employment they will be credited in advance with 12 days per calendar year as of January 1.

Section 5.2 Group Insurance Plans

The Township offers to all regular full-time employees, employees working a minimum of thirty (30) hours per week and all eligible dependents group medical insurance. Specific benefits of the plans are described in insurance brochures provided to each new employee by the Human Resource office. Enrollment forms are available from the Human Resource Office and it is the employee's responsibility to notify the Human Resource Office of any change in dependent status by completing updated forms. During open enrollment periods established by the Township an employee may elect to change medical plans.

Enrollment cards should be completed in the following instances:

New, eligible employees beginning service with the Township or previously ineligible employees whose employment status with the Township now makes them eligible.

Eligible employees wanting to add an eligible dependent.

Eligible employees who want to drop a dependent.

Coverage effective dates are as follows:

Medical Plan - Coverage becomes effective exactly sixty (60) Days from hire date or eligibility date as applicable.

Dental Plan - Coverage becomes effective exactly sixty (60) Days from hire date or eligibility date as applicable.

Prescription Drug Plan - Coverage becomes effective exactly sixty (60) Days from hire date or eligibility date as applicable.

Any employee hired prior to 2020, who retires after 25 years of credited service in a state retirement plan, with a minimum 20 years of service with the Township (in any full time employment capacity whether or not continual service), or who retires at any point on a disability pension, shall continue to receive all medical benefits (including spouse and dependent coverage) provided by the Township for the remainder of his/her life. Chapter 78 contributions to Healthcare in retirement shall not apply to these employees.

Employees hired on or after January 1, 2020 shall receive Township-paid health benefits (including spouse, partner and dependent coverage) in retirement as set forth above but will be required to contribute towards the cost of those health benefits at the Tier 4 contribution level set forth in the former P.L. 2011, c. 78. In addition, employees (including spouse, partner and dependents) hired on or after January 1, 2020 shall only receive Township-paid health benefits until they and/or their spouse, partner, dependents become eligible for Medicare. At the time of the employee, spouse, partner and dependents Medicare or comparable program eligibility the employee, spouse, partner and dependents shall no longer receive Township paid Health Care Benefits provided that Medicare or a comparable program are available to retirees. If no such program exists, employees shall continue to receive Township-paid health benefits or a comparable program adopted by the Township. Dependents shall continue to receive Township-paid health benefits until their age precludes them from receiving such benefits.

In order to be eligible for retiree medical benefits the employee must reside in the continental United States.

Upon the death of the employee, the spouse (and eligible dependents only if the spouse elects to continue coverage) may continue to receive all medical benefits for the remainder of the spouse's life with the premiums to be paid by the surviving spouse.

The Township reserves the right to modify, revoke, change, amend or terminate any insurance plan in accordance with applicable law. The Township also reserves the right to change insurance carriers in accordance with applicable law.

5.3 Retirement System

All regular full- time employees that meet the eligibility requirements established under N.J.S.A. 43:15A – 7 are required to enroll in the Public Employee Retirement System (PERS) unless they fall under an exception which is explained in the enrollment application.

Enrollment in the Police and Fireman's Retirement System (PFRS) is required for permanent full-time employees hired in positions of law enforcement and firefighting in the State of New Jersey. Please refer to New Jersey Division of Pension and Benefits (NJDPB) website for a listing of covered employees, enrollment requirements and eligibility requirements as set forth under N.J.S.A. 43:16A-1 and 52:17B-66 for Police positions.

These are systems administered by the State of New Jersey. The Township has no control over the benefits and regulations that govern these systems. Enrollment applications benefit forms and handbooks are available through the Human Resource office and will be provided for all new employees.

Retirement benefits are funded through both employee and employer contributions. Contributions to the retirement system are mandatory for eligible positions and are deducted from the employee's salary each payroll period.

The Retirement System provides for normal retirement benefits and disability retirement benefits when an employee meets the plan requirements.

Annual benefit statements are provided by the Retirement System to participating employees. Employees may request an estimate of benefits from the Retirement System at any time to obtain an approximate projected retirement benefit figure.

It is the employee's individual responsibility to keep the information on file up to date related to their retirement account as to name, address and beneficiary status. Forms are available in the Human Resource Office.

Employees shall provide the Township with at least six (6) months, notice of their intent to retire. This notice shall in no way be binding upon the employee. However, failure to give advance notice may jeopardize the timely payment of accrued time that the employee would be eligible for due to budgetary restraints.

Employees who plan to retire from the system are encouraged to contact the State Division of Pensions at least 90 days in advance of the anticipated retirement date to secure estimate of benefits information and to finalize the retirement date. Retirement dates must be effective on the first of a month. This action should also be coordinated with the Administrator's Office, Human Resource and the Finance Department as a certification of final service and salary for the employee must be completed by the Township.

5.3.1 Defined Contribution Retirement Program

The Defined Contribution Retirement Plan (DCRP) provides eligible members with a tax-sheltered defined contribution retirement benefit along with life insurance and disability coverage. The following are eligible for DCRP:

- State or Local Officials who are elected or appointed on or after July 1, 2008
- Employees enrolled in the PERS or Teachers Pension and Annuity Fund (TPAF) on or after July 1, 2007 who earn a salary in excess of established maximum compensation limits.
- Employees enrolled in the Police and Fireman's Retirement System (PFRS) or State Police Retirement System (SPRS) after May 21, 2010 who earn a salary in excess of established compensation limits.
- Employees otherwise eligible to enroll in the PERS or TPAF on or after November 2, 2008, who do not earn the minimum annual salary for PERS or TPAF Tier 3 enrollment but who earn a salary of at least \$5000 annually.
- Employees otherwise eligible to enroll in the PERS or TPAF after May 21, 2010 who did not work the minimum number of hours per week (32 Hours per week) for PERS or TPAF Tier 4 or Tier 5 enrollment but who earn a salary of at least \$5000 annually.

Please refer to the New Jersey Defined Contribution Program website for further information.

5.4 Deferred Compensation

The Township provides an option to any regular employee to invest a portion of his/her present earnings in a deferred compensation plan, our two plan providers are AXA and VALIC. The Human Resource Department can provide contact information for either provider. This is an

arrangement where a certain dollar amount can be designated by the employee to be withheld from his/her paycheck, invested and then paid out at a later date, usually at retirement, when most people are in a lower income bracket. Under this arrangement, neither the deferred amount nor earnings on the investments are subject to current Federal income taxes until such time as the employee receives payment from the plan.

The program includes various investment options. Enrollment can be arranged through the Finance Office and is open to any regular employee with the Township. Contributions to the program are financed solely by the employee by payroll deduction.

5.4.1 Flexible Spending Account and Supplemental Insurance Coverage

The Township offers a Flexible Spending Account (FSA) that employees may enroll in as well as two options for Supplemental Insurance provided by AFLAC and Colonial Life. Please see the Human Resource Department for information on these plans.

5.11 Personal Days

All full-time employees are entitled to three (3) personal days during the calendar year which will be posted on January 1 of each calendar year. Any personal days not used may not be carried over. Employees must submit requests for personal days to the Department Head prior to the day requested except in the case of emergencies. The Township reserves the right to require proof of such emergency circumstance. Personal days may be used in partial day increments.

New regular full-time employees will receive prorated Personal Days during the first Calendar year of employment.

New regular full-time employees hired after December 1 will not be entitled to any personal days in the year hired.

Regular part time employees working at least twenty (20) hours per week will receive prorated personal days in accordance with the above schedule. Seasonal and temporary employees do not receive personal days.

RESOLUTION #20-122

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT (BOARD OF HEALTH ATTORNEY)

WHEREAS, there exists a need for professional services for the following: legal representation of matters relating to the Board of Health; and

WHEREAS, the estimated cost of the contract is \$165.00 per hour for Partners; \$150.00 per hour for Associates and \$70.00 per hour for Paralegals; and funds will be available in the 2020 budget appropriations through Certificate of Availability #20-26 for this purpose certified by the Chief Financial Officer; and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) exempts such professional services from competitive bidding and requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself be made available for public inspection; and

WHEREAS, prior to the execution of a contract, a completed Business Entity Disclosure Certification be submitted which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however this not be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Jeffrey Lehrer, Esq., DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum
for legal representation of matters relating to the Board of Health

2. The contract is awarded without competitive bidding as a “Professional Service” under the provisions of Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
3. The Clerk is hereby authorized and directed to cause a notice to be published in the manner provided by law setting forth the nature, duration, service and amount of the contract and that the resolution and contract are on file in the Office of the Clerk and are available for public inspection.

RESOLUTION #20-124

**A RESOLUTION AUTHORIZING THE REFUND OF A
SMOKE DETECTOR PERMIT FEE (SHAIKH)**

WHEREAS, Noorjahan Shaikh has requested the refund of a smoke detector permit fee;
and

WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated April 29, 2020 recommending the refund of a smoke detector permit fee in the amount of \$50.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the smoke detector permit fee in the amount of \$50.00 paid by Noorjahan Shaikh is hereby refunded.

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Barbara Sachau (via remote access), a resident of 2 Glenway Drive, expressed dissatisfaction regarding the ability to hear speakers; expressed concern regarding the \$17,000.00 settlement payment in the Lanza matter; and expressed disappointment regarding the continued closure of schools by the Governor and voiced the opinion that “counties like Hunterdon and Salem and some others are being penalized because we are not in the same strata as Bergen, Essex and Hudson.”

During public comment, Mayor Kuhl expressed similar sentiment regarding closures and advised that he and other mayors participate in calls once a week with the Governor’s office and “unfortunately do not have a whole lot of control over what happens.”

ADJOURNMENT

Mayor Kuhl asked for a motion to adjourn.

Motion by Reiner, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 7:10 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-125

**A RESOLUTION ENDORSING THE PRELIMINARY PREFERRED ALTERNATIVE
DESCRIPTION OF THE NJ DEPARTMENT OF TRANSPORTATION PROJECTS FOR
STATE ROUTE 31**

WHEREAS, the New Jersey Department of Transportation is seeking the input and endorsement of two projects from the Township of Raritan that will improve the pedestrian and vehicular traffic flow, safety and operational issues while preserving existing cultural and environmental features on State Route 31; and

WHEREAS, project one is within milepost 22.21 to 23.13 (Church Street to East Main Street) and will consist of widening to two lanes with eight foot shoulders and sixteen foot center turning lane, sidewalk improvements in compliance with the Americans with Disabilities Act (ADA), removal and replacement of the Black River and Western Railroad Bridge with increased width and vertical clearance and traffic signal upgrades; and

WHEREAS, project two is within milepost 24.53 to 25.13 (Healthquest Boulevard to River Road) and will consist of realignment, widening with additional twelve foot through lane and eight-foot shoulder, side walk remediation and additions with ADA compliance and elimination of the current lane reduction; and

WHEREAS, the Township Committee of the Township of Raritan agrees that the above stated Preliminary Preferred Alternative Design descriptions reflect a positive outcome in reducing congestion, accidents, pedestrian safety and business access.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township of Raritan hereby endorses the projects as stated above and encourages the New Jersey Department of Transportation to complete these projects at the earliest possible date.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 19, 2020.

Lisa Fania, RMC
Township Clerk

16IIb.

**TOWNSHIP OF RARITAN
HUNTERDON COUNTY, NEW JERSEY**

RESOLUTION # 20-126

**A RESOLUTION AUTHORIZING PAYMENT OF ACCUMULATED
OVERTIME FOR SERGEANT DAVID CARSON**

WHEREAS, the Township of Raritan employs David Carson as Sergeant of Police; and

WHEREAS, Sergeant David Carson has accumulated overtime in the amount of 940 hours and shall not be entitled to accrue any additional compensatory time; and

WHEREAS, Sergeant David Carson is planning to retire in 2021 and would be entitled to use this accumulated overtime as compensatory time upon his retirement and/or receive a payout of same at a higher cash value than its current value; and

WHEREAS, Sergeant David Carson has requested to be paid for 460 hours in 2020 at his current rate in the amount of \$30,056.00; and

WHEREAS, the Township is desirous to pay this accumulated overtime, as set forth above.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, does hereby authorize the payment of accumulated overtime to Sergeant David Carson in the amount of \$30,056.00.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 19, 2020.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-127

A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR TOWNSHIP EMPLOYEE BENEFITS CONSULTANT

WHEREAS, there exists a need for the services of an Employee Benefits Consultant for the Township of Raritan as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Committee has determined that AJM/Assured Partners of 1317 Route 73, Suite 101, Mount Laurel, New Jersey 08054 should be awarded the contract as Employee Benefits Consultant for the Township of Raritan from July 1, 2020 through June 30, 2022; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-11 *et seq.*) exempts such professional services from competitive bidding; and

WHEREAS, prior to the execution of a contract, AJM/Assured Partners will have completed and submitted a Business Entity Disclosure Certification which certifies that no individual with a 10% interest or larger has made any reportable contributions to a political party or candidate for the Township Committee of the Township of Raritan in the previous year, and that the contract will prohibit any individual with a 10% interest or larger from making any reportable contributions through the term of the contract, however, this is not to be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during calendar year 2019, pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, this was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #20-27 for Employee Benefits Consultant Services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. AJM/Assured Partners is hereby awarded the contract for Employee Benefits Consultant Services from July 1, 2020 through June 30, 2022.
2. That this contract be awarded without competitive bidding because the services in question are of a specialized, technical and professional nature, not reasonably capable of being reduced to specification.
3. The Business Disclosure Entity Certification shall be placed on file with this resolution.
4. Fees: Assistance with Municipal Employees Healthcare Coverage - \$31.00 per employee per month. Not to exceed \$51,000.00 per year. Fees are paid to Meritain Health and disbursed to AJM/Assured Partners.
5. A notice of this resolution shall be published in an official newspaper of the Township and in accordance with the Local Public Contracts Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 19, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

NOTICE FOR CONTRACT AWARD

PLEASE TAKE NOTICE that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, has awarded the following contract without competitive bidding as a professional service or extraordinary, unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a). The contract and the resolution authorizing it are on file and available for public inspection in the office of the municipal clerk.

AWARDED TO: AJM/Assured Partners
1317 Route 73, Suite 101
Mount Laurel, NJ 08054

DURATION: July 1, 2020 through June 30, 2020

SCOPE OF SERVICES: employee benefits consultant

CONTRACT AMOUNT: Not to exceed \$51,000.00

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 20-27

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Materials, supplies or equipment
- Construction/reconstruction
- Major repairs

Description: There exists a need for the services of an Employee Benefits Consultant

Vendor: AJM/Assumed Partners

Amount(s): Not to exceed \$51,000/yr - P.O. No. _____

Payment is collected by maintain & paid to assumed partners (if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other _____

Budget year: 2020/2021 Any contingency? No Yes Contingency is sufficient

funds being appropriated & adopted in the 2021 Budget

Account title(s): Health Insurance

Resolution/Ordinance Date: 05/19/2020

Resolution/Ordinance Number: # 20-127

Amounts

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

Account no.(s):

- a. 01-201-23-220-240 _____
- b. _____
- c. _____

William B. Pandos
William B. Pandos

05/06/2020
Date

cc: Finance
C. Barbati

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-128

**A RESOLUTION AUTHORIZING A SHARED SERVICES
AGREEMENT WITH KINGWOOD TOWNSHIP FOR THE
PROVISION OF FIRE PREVENTION SERVICES**

WHEREAS, the Township of Kingwood has a duty and responsibility under the New Jersey Uniform Fire Code (N.J.A.C. 5:70 et seq.) and Uniform Fire Safety Act (N.J.S.A. 52:27D-192 et seq.) to provide Fire Official and Fire Inspection services to its residents; and

WHEREAS, the Township of Raritan has personnel qualified to provide Fire Official and Fire Inspection services to its residents and the ability to assist other municipalities with same; and

WHEREAS, the Township of Kingwood and the Township of Raritan have discussed and negotiated the terms upon which the Township of Raritan would provide the necessary Fire Official and Fire Inspection services to the Township of Kingwood and its residents; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) permits and provides for a mechanism for contracting between local units by entry into a shared services agreement; and

WHEREAS, the Township of Raritan and the Township of Kingwood wish to enter into a shared services agreement for certain fire prevention services as required and set forth in New Jersey Uniform Fire Code (N.J.A.C. 5:70 et seq.) and Uniform Fire Safety Act (N.J.S.A. 52:27D-192 et seq.); and

WHEREAS, the Township of Raritan and the Township of Kingwood agree that their mutual public purposes and best interests will be promoted and that it makes financial sense for the parties hereto to enter into a shared services agreement for these services; and

WHEREAS, the Township of Kingwood has adopted Ordinance #20-10-2020 naming Raritan Township as the Local Enforcement Agency and adopting the Raritan Township fee schedule for the Township of Kingwood; and

WHEREAS, the Township Committee finds it to be in the best interest of the Township of Raritan to enter into the shared services agreement with the Township of Kingwood for the provision of fire prevention services as required and set forth in New Jersey Uniform Fire Code (N.J.A.C. 5:70 et seq.) and Uniform Fire Safety Act (N.J.S.A. 52:27D-192 et seq.).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The Township is authorized to enter into a shared services agreement with the Township of Kingwood for the provision of fire prevention services, to provide Fire Official and Fire Inspection services, as required and set forth in New Jersey Uniform Fire Code (N.J.A.C. 5:70 et seq.) and Uniform Fire Safety Act (N.J.S.A. 52:27D-192 et seq.).
2. The Mayor and Township Clerk are hereby authorized to sign and execute the Shared Services Agreement with the Township of Kingwood in substantially the form attached hereto.
3. The Township Clerk is directed to provide a copy of this Resolution to the Township of Kingwood.
4. The Township Fire Official, Fire Inspector and other appropriate official is authorized to take the necessary action to effectuate the Shared Services Agreement authorized in this Resolution.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 19, 2020.

Lisa Fania, RMC
Township Clerk

1611e

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-129

A RESOLUTION AUTHORIZING FLEMINGTON FOOD PANTRY (FFP) TO INSTALL SOLAR PANELS ON TOWNSHIP-OWNED STRUCTURE, LEASED TO FFP LOCATED AT 154 ROUTE 31 NORTH, FLEMINGTON, NEW JERSEY

WHEREAS, the Flemington Food Pantry (FFP) had entered into a lease agreement with Raritan Township on October 20, 2012 to occupy a portion of the building located at 154 Route 31 North having a term of fifty years, expiring on October 21, 2062; and

WHEREAS, this agreement allows for construction alterations and improvements to the building with prior approval of the Township Committee; and

WHEREAS, FFP agrees that it must adhere to the terms of the lease agreement attached hereto, specifically Section 6 Construction of Improvements, 6A. 1,2,3,4 and 6B., C. and D.; and

WHEREAS, the installation of solar panels will be of an economic benefit to FFP, a non-profit and serves a public purpose by promoting the health, safety and welfare of the Township and Hunterdon County regional communities.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township of Raritan hereby approves the request to install solar panels on the building located at 154 Route 31 North, Flemington, NJ.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 19, 2020.

Lisa Fania, RMC
Township Clerk

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**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-130

**A RESOLUTION APPROVING THE PLACE-TO-PLACE TRANSFER FOR EXPANSION
OF PREMISES OF PLENARY RETAIL CONSUMPTION LICENSE
(CRI FLEMINGTON, INC. DBA CHIMNEY ROCK INN)**

WHEREAS, an application has been filed for a place-to-place transfer (Expansion of Premises) of Plenary Retail Consumption License #1021-33-014-004, CRI Flemington, Inc. dba Chimney Rock Inn at 41 Route 31, Flemington, New Jersey, for the purpose of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized; and

WHEREAS, the submitted application form is complete in all respects and the transfer fees have been paid; and

WHEREAS, there are no objections from the Raritan Township Police, Zoning, Code Enforcement and Fire Safety Departments.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey does hereby approve, effective May 19, 2020, the expansion of the aforesaid plenary retail consumption licensed premises located at 41 Route 31, Flemington, New Jersey to place under license the area delineated in the application form and the sketch of the licensed premises attached hereto.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 19, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-131

A RESOLUTION AUTHORIZING ESTIMATED 2020 TAX BILLS

WHEREAS, the 2020 tax levy has not been certified at this time and said levy will not be certified in time for tax bills to be mailed in a timely manner; and

WHEREAS, there will be insufficient cash flow to support municipal operations in late July, August and September unless third quarter tax revenue is received on time; and

WHEREAS, the Tax Collector and Chief Financial Officer have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

1. The Tax Collector of the Township of Raritan is authorized and directed to prepare and issue estimated tax bills for the third installment of 2020 taxes in accordance with the provisions of N.J.S.A. 54:4-66.2 *et seq.*
2. The estimated annual tax levy to be used for the preparation of the estimated tax bills shall be \$106,392,949.59 which is 2.93% more than the tax levy of 2019. The estimated tax rate for 2020 is \$2.570.
3. The Tax Collector shall take whatever action as permitted and required by Chapter 72 Public Laws 1994 and N.J.S.A. 54:4-66.2 and 54:4-66.3.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 19, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #20-132

**A RESOLUTION AUTHORIZING EXECUTION OF A JOINT DEFENSE
AGREEMENT IN CONNECTION WITH THE C-1 RULE CHALLENGE**

WHEREAS, the Township of Raritan (the "Township"), the County of Hunterdon (the "County") and the Raritan Township Municipal Utilities Authority (the "RTMUA") (collectively, the "Parties") have a need for legal representation with regard to a challenge of the New Jersey Department of Environmental Protection's ("NJDEP") adoption of the C-1 Rule (the "C-1 Rule Challenge") and the effect of the C-1 Rule adoption on the Parties; and

WHEREAS, the Parties, individually, have retained legal counsel (the "Parties' Legal Counsel") to represent them with respect to the C-1 Rule Challenge; and

WHEREAS, the Parties anticipate that the nature of the C-1 Rule Challenge will present many common legal and factual issues in which the Parties will have mutuality of interests making essential joint and common efforts in connection with that Challenge; and

WHEREAS, the Parties believe that it is in their best interest to enter into an agreement to memorialize their respective rights and responsibilities and to provide for collaboration among the Parties' Legal Counsel in pursuing the C-1 Challenge; and

WHEREAS, a Joint Prosecution, Defense and Common Interest Agreement (the "Joint Defense Agreement") was prepared by the Township Attorney, and reviewed and approved by the County and the RTMUA.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon and State of New Jersey, as follows:

1. The Township Attorney is hereby authorized to execute the Joint Defense Agreement, a copy of which is attached hereto, on behalf of the Township.
2. Since the Joint Defense Agreement can be executed in counterparts, the Township Clerk shall forward a copy of the executed Joint Defense Agreement, together with a certified copy of this Resolution, to the following parties, with directions to return the signature page only to Jeffrey Lehrer, Township Attorney (who will compile all signatures and send attorney a fully executed counterpart copy):

Michael Gross, Esq., of Giordano, Halleran & Ciesla, P.C.
 Gregory Watts, Esq., of Watts, Tice & Skowronek,
 George Tyler, Esq., of Law Offices of George Tyler, P.C.
 Margaret Carmeli, Esq., of Offit Kurman
 Shana Taylor, Esq., Hunterdon County Counsel

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 19, 2020.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-133

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(SPECIAL LEGAL COUNSEL FOR MATTERS RELATING TO
NJDEP C-1 RULE CHALLENGE)

WHEREAS, the Township of Raritan ("Township") has a need for Legal Counsel to represent the Township in an appeal to the New Jersey Superior Court, Appellate Division from the adoption of the redesignation of certain water bodies to C-1; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., specifically N.J.S.A. 40A:11-5, permits the award of professional services without public advertisement as defined in N.J.S.A. 19:44A-20.7 or competitive bidding, pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Township received a proposal (the "Proposal") dated April 15, 2020 from Giordano, Halleran & Ciesla, P.C. to provide professional legal services on behalf of the Township; and

WHEREAS, the Township Committee believes that it is in the best interests of the Township to enter into a Contract for Professional Services ("Contract") with Giordano, Halleran & Ciesla, P.C. to provide professional legal services in accordance with the terms of that Contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon and State of New Jersey as follows:

1. The Mayor and Township Clerk hereby authorize the execution of a Professional Services Contract, a copy of which is annexed hereto, with Giordano, Halleran & Ciesla, P.C., 125 Half Mile Road, Suite 300, Red Bank, NJ 07701 for a term of twelve (12) months in an amount not to exceed thirty-seven thousand five hundred dollars (\$37,500.00) for services as more specifically set forth in the Proposal.
2. This Contract is awarded without competitive bidding as a "professional service" under the Local Public Contracts Law, more specifically N.J.S.A. 40A:11-5, which permits such work to be performed without advertising for bids.
3. The Business Disclosure Entity Certification shall be placed on file with this Resolution.
4. The Chief Financial Officer certifies that funds to pay for this Professional Services Contract at a maximum dollar amount of thirty-seven thousand five-hundred dollars (\$37,500.00) will be available in the 2020 budget appropriations through Certificate of Availability #20-28.

5. A notice of this action shall be printed in the official newspapers required by law within ten (10) days of the adoption of this Resolution.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 19, 2020.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

NOTICE FOR CONTRACT AWARD

PLEASE TAKE NOTICE that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, has awarded the following contract without competitive bidding as a professional service or extraordinary, unspecifiable service pursuant to N.J.S.A. 40A:11-5(1)(a). The contract and the resolution authorizing it are on file and available for public inspection in the office of the municipal clerk.

AWARDED TO: Giordano, Halleran & Ciesla, P.C.
125 Half Mile Road, Suite 300
Red Bank, NJ 07701

DURATION: May 19, 2020 through May 18, 2021

SCOPE OF SERVICES: legal representation for matters related to NJDEP C-1 Rule Challenge

CONTRACT AMOUNT: Not to exceed \$37,500.00

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 20-28

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Construction/reconstruction
- Materials, supplies or equipment
- Major repairs

Description: Legal counsel to represent the Township for matters related to NJDEP C-1 Rule Challenge

Vendor: Giordano, Haldeman & Cicola P.C.

Amount(s): not to exceed 37,500 P.O. No. _____
(if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other _____

Budget year: 2020 Any contingency? No Yes _____

Account title(s): General legal

Resolution/Ordinance Date: 05/19/2020

Resolution/Ordinance Number: 20-133

Account no.(s):	Amounts	
	<input checked="" type="checkbox"/> Adopted budget	<input type="checkbox"/> Temporary budget
a. <u>01-201-20-155-248</u>	_____	_____
b. _____	_____	_____
c. _____	_____	_____

William B. Pandos
William B. Pandos

5/14/2020
Date

cc: Finance
C. Barbati

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #20-134

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT
AND ANY AMENDMENT THERETO WITH THE STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR
GREEN ACRES FUNDING

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Raritan has previously obtained a grant of \$3,060,000.00 from the State to fund the following project(s):

#1021-96-131; and

WHEREAS, the State and the Township of Raritan intend to increase Green Acres funding by \$500,000; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the above-named project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that:

1. The Mayor of the Township Committee of the Township of Raritan is hereby authorized to execute an agreement and any amendment thereto with the State known as Land Acquisition Plan;
2. The applicant has its matching share of the project, if a match is required, in the amount of \$500,000.00;
3. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project;
5. This resolution shall take effect immediately.

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

ATTEST:

Lisa Fania, RMC
Township Clerk

Jeff Kuhl
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on May 19, 2020.

Lisa Fania, RMC
Township Clerk