

*The Township Committee of the Township of Raritan met on May 16, 2017 at the Municipal Building, One Municipal Drive, Flemington, New Jersey*

**MEETING  
CALLED**

Mayor Gilbert called the regular meeting to order at 6:02 p.m.

**ROLL CALL**

The following were present: Mayor Karen Gilbert, Comm. Michael Mangin, Comm. Richard Chen, Comm. Craig O'Brien (*Asked to be excused at 6:30 p.m. for a personal matter*), and Comm. Louis Reiner. (Arrived at 6:07 p.m.) Also present was Attorney Jeffrey Lehrer and Administrator Don Hutchins.

**MEETING  
ADVERTISED**

Mayor Gilbert advised that the meeting was advertised in accordance with the Open Public Meetings Act in the January 11, 2017 issue of the Hunterdon County Democrat and was posted on the office bulletin board and the Township Website.

*Attorney Lehrer read Resolution #17-120 in full.*

**Resolution #17-120 - CLOSED SESSION:**

**Personnel – Municipal Court Judge Interviews**

**6:00 P.M. – Katy Wong Taylor**

**6:30 P.M. – Ed Martin**

**Brian Taggart re: Promotion to Road  
Foreman**

**Attorney-Client Privilege – Attorney Letter to  
Prosecutor;**

**Raritan Junction Request re: COAH 20%;  
Payment in Lieu of Road Improvements and  
Off Tract Improvements**

**Pending Litigation – Frega vs. Township of Raritan**

Mayor Gilbert asks for a motion to adopt Resolution #17-120 with the addition of: Personnel – Brian Taggart – Promotion to Road Foreman.

Roll Call	Moved	Seconded	Ayes	Nays
Richard Chen, Committee Member		x	x	
Michael Mangin, Deputy Mayor	x		x	
Craig O'Brien, Committee Member			x	
Lou Reiner, Committee Member				Absent
Karen Gilbert, Mayor			x	

Motion carried.

**CLOSED  
SESSION:**

*Closed Session Minutes are on a separate document.*

**OPEN  
SESSION**

Open Session began at 7:09 p.m.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**Mayor Gilbert asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a Moment of Silence to remember our Men and Women serving in the Armed Forces and in Particular Those Serving in Troubled Areas Around the World.**

*Comm. Reiner said that standing after the Pledge of Allegiance to remember the men and women serving around the world is a positive attribute to the Township.*

**AMEND/APPROVE THE AGENDA:**

Mayor Gilbert asked for a motion to amend the Agenda to table Bond Ordinance #17-10 until the next meeting.

Motion was made by Comm. Reiner and seconded by Comm. Mangin.

Roll Call Vote:           Chen – yes  
                                  Mangin – yes  
                                  Reiner – yes  
                                  Mayor Gilbert – yes

Motion carried.

*Mayor Gilbert said to let the record show that Comm. O'Brien was present for the Closed Session portion of the meeting, however, he was not able to attend the rest of the meeting.*

**Resolution #17-130 – Authorizing the Appointment of Connor Gallagher as Probationary Patrol Officer Effective June 12, 2017.**

Chief Glenn Tabasko said that Connor Gallagher is 25 years old and from Hampton, NJ (Hunterdon County). He is a 2010 graduate of North Hunterdon High School and a 2014 graduate of West Virginia University where he attained a Bachelor of Science Degree in Criminology. He is currently enrolled in the Cape May County Police Academy and is scheduled to graduate on June 9, 2017.

Accompanying Mr. Gallagher that night were his parents, Mary Pat and Bob Gallagher and his sister Carolyn. He thanked all the officers that were in attendance.

Mayor Gilbert asked for a motion to adopt Resolution #17-130.

Motion was made by Comm. Mangin and seconded by Comm. Chen.

Roll Call Vote:       Chen – yes  
                          Mangin – yes  
                          Reiner – yes  
                          Mayor Gilbert

Motion carried.

**SWEARING IN OF PROBATIONARY OFFICER CONNER GALLAGHER**

*Deputy Clerk, Kristi Gano, swore in Conner Gallagher as Probationary Officer*

**PUBLIC  
COMMENT**

It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

\*\*\* Barbara Sachau, Glenway Drive, Raritan Township, said that on the Open Space Parking Presentation by Comm. Chen, there is a plan to place signs all over the Township in order to facilitate hunting. She felt that signs should not be posted because they are unattractive and do not add anything to the town. She also wished that the zeal Mr. Chen had about the murdering of deer would be put to something more profitable to the township. She felt that there are more humane alternatives to living with wildlife.

**FINANCIAL  
ISSUES**

Payment of Bills as Listed for Raritan Township:   **\$6,624,988.76**

Mayor Gilbert asked for a motion to approve the Bill List.

Motion was made by Comm. Reiner and seconded by Comm. Chen.

Roll Call Vote:       Chen – yes  
                          Mangin – yes  
                          Reiner – yes  
                          Mayor Gilbert – yes

Motion carried.

**REPORTS**

*The Following Reports were Acknowledged by the Township Committee:*

**Planning Escrow Accounts**  
**Tax Reports**  
**Financial Report**  
**Animal Control Report**

**LIAISON REPORTS**

- Karen Gilbert: Historians, Finance, Personnel, Planning Board (Class I)  
No report
- Michael Mangin: Planning Board (Class II), RTMUA  
Comm. Mangin said that at the Peter Kinsella appeared before the last Committee Meeting to give an overview of the operation of the RTMUA. He noted that there is not much sewer capacity left in Raritan Township. The Planning Board Meeting was cancelled and scheduled for May 24, 2017.
- Louis Reiner: Environmental Commission, Green Team, Fire/Rescue/OEM  
He commended the firefighters on the great job conducted at Tirpok's cleaners. Raritan Township was first on the scene. He thanked all the volunteers. Mayor Gilbert commented that the Rescue Squad used the Municipal Building the night of the Tirpok fire because their building was filled with smoke. The Rescue Squad was able to access their building the next day.
- Richard Chen: Finance, Open Space, Parks & Recreation  
No report.
- Craig O'Brien: Open Space  
Comm. O'Brien was absent.

**UNFINISHED BUSINESS**      **None**

**NEW BUSINESS**      **ENERGY AGGRIGATION RENEWAL** – Mayor Gilbert said that the Township was contacted by Gabel Associates for the renewal of energy aggregation. Attorney Lehrer said that the contract with Tri Eagle Energy expires in December, however, the resolution for the co-op between Flemington Borough and Raritan Township with Gabel Associates expires on June 30, 2017. Flemington Borough adopted its resolution wanting to continue with Gabel Associates. A resolution will have to be adopted by the Township Committee to be able to continue the contract. Gabel will then go out and solicit proposals for the actual energy supplier. Mayor Gilbert suggested that the people who already opted out of the program not receive a letter to opt out all over again. These people will have the option to opt in if they so choose. A resolution was adopted later in the meeting.

**CONSTRUCTION PERMIT FEE FOR OAK GROVE SCHOOLHOUSE –**

Mayor Gilbert said that Raritan Township waived its fees for construction permits for the Oak Grove School House. However, there is a State fee that must be paid. Peter Kinsella, who has been heading this effort, approached the Township to ask if it would be able to cover the State fee for the Local Historians. The Committee said yes and Mayor Gilbert said that this fee would appear on the next bill list. This is just a notification to the Township Committee.

**OPEN SPACE PARKING PRESENTATION** – Comm. Chen gave an overview for parking on open space property. He said that he and Engineer Hajjar have visited one site. The template is for 2 to 4 cars in an area of about 40 to 60 feet. It will be a hard top with 2 entrances. There will also be a kiosk with a measurement of 28.5” w by 20.5” h viewing area. It will be made of recycled rubber tact board which lasts longer and tacks better than corkboard. It is guaranteed against breakage for 50 years. On the kiosk will be a map indicating the open space property information. There will also be rubber parking blocks to be used as an edge to stop the cars from going on to the property. Comm. Chen said that he would like to establish 12 to 16 parking areas. The materials will cost about \$1,500.00 per area. They will fund two lots as a model. The Department of Public Works will do the installation. The Micek property will be the first area to be completed. Mayor Gilbert said that perhaps an Eagle Scout could provide information about each of the properties as a project.

**ORDINANCES**

**ORDINANCE #17-10**

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$983,361.16 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$934,193.10 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.**

*Ordinance #17-10 was tabled.*

**ORDINANCE #17-11**

**ORDINANCE REAPPROPRIATING \$45,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION OF POLICE RADIOS AND THE NEW DRY CHEMICAL FIRE SUPPRESSION SYSTEM FOR THE POLICE DEPARTMENT IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY**

Mayor Gilbert asked for a motion to adopt Ordinance #17-11 on first consideration, same to be published according to law with a public hearing and a vote scheduled for the meeting of June 5, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Motion was made by Comm. Mangin and seconded by Comm. Chen.

Roll Call Vote:       Chen – yes  
                              Mangin – yes  
                              Reiner – yes  
                              Mayor Gilbert – yes

Motion carried.

**CORRES-  
PONDENCE**

- a. Hunterdon County Chamber of Commerce re: 4<sup>th</sup> Annual Community Day
- b. 2017-2018 SFRA Allocation of Equalized Valuation
- c. Approval of Final Solid Waste Transfer Station Facility Permit Renewal for Republic Services of NJ d/b/a Medco Waste Systems
- d. League of Municipalities Correspondence
- e. Letter from Resident Jean Miller re: Deer Feeding – *Mayor Gilbert said that Ms. Miller is requesting if there are any ordinances prohibiting the feeding of deer. Don Hutchins said that there is an ordinance that prohibits the feeding of deer on Township property with the exception of deer management. There is no ordinance that pertains to private property. Engineer Hajjar mentioned that there may be something in place about wildlife feeding from the Storm Water Management. He did not know the exact details. Don Hutchins responded to Jean Miller.*

**NON-CONSENT AGENDA**

**Resolution #17-121 – Appointment of Full Time Building Inspector  
David Fabiano**

Comm. Reiner asked about this appointment. Don Hutchins said that this is a new position. Mr. Fabiano is currently employed in the Township part time.

Mayor Gilbert asks for a motion to adopt Resolution #17-121.

Motion was made by Comm. Chen and seconded by Comm. Mangin.

Roll Call Vote:       Chen – yes  
                          Mangin – yes  
                          Reiner – yes  
                          Mayor Gilbert – yes

Motion carried.

**Resolution #17-122 – Appointment of Full Time Deputy Fire Marshal  
Scott Williamson**

Mr. Williamson has agreed to return to the Township as a full time Deputy Fire Marshal.

Mayor Gilbert asks for a motion to adopt Resolution #17-122.

Motion was made by Comm. Chen and seconded by Comm. Mangin.

Roll Call Vote:       Chen – yes  
                          Mangin – yes  
                          Reiner – yes  
                          Mayor Gilbert - yes

Motion carried.

**Resolution #17-123 – Appointment of Part Time Fire Inspector  
Doug Tackach, Jr.**

Adm. Don Hutchins said this previous employee has agreed to return to the Township on a part time basis. This will save on overtime costs.

Mayor Gilbert asks for a motion to adopt Resolution #17-123.

Motion was made by Comm. Mangin and seconded by Comm. Chen.

Roll Call Vote:       Chen – yes  
                          Mangin – yes  
                          Reiner – yes  
                          Mayor Gilbert – yes

Motion carried.

**CONSENT  
AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Minutes:**

*Township Committee Meeting Minutes:  
Executive Session Minutes:*

**Resolutions:**

**Resolution #17-124 – Renewal of Energy Aggregation**

**Resolution #17-125 – Authorization to Hire Edward Harrington as Part Time Department of Public Works Employee**

**Resolution #17-126 – Authorization to Promote Brian Taggart as Road Foreman in the Public Works Department**

**Resolution #17-127 – Duplicate Tax Payments**

*Brion Fleming said that Brian Taggart has been with Raritan Township for 21 years. He has been a crew chief for 10 plus years. He is the best person for the job. Adm. Hutchins said that Brian Taggart brings organizational skills to the job. He always steps up when asked to. Comm. Mangin said that it is great that the Township is promoting from within.*

*Mayor Gilbert asked for a motion to adopt Resolution #17-126 – Authorization to Promote Brian Taggart as Road Foreman in the Public Works Department.*

*Motion was made by Comm. Reiner and seconded by Comm. Chen.*

*Roll Call Vote:           Chen – yes  
                                  Mangin- yes  
                                  Reiner – yes  
                                  Mayor Gilbert – yes*

*Motion carried.*

Mayor Gilbert asked for a motion to adopt Resolution #17-124.

Motion was made by Comm. Mangin and seconded by Comm. Chen.



**Resolution #17-128 - CLOSED SESSION:**

**Personnel – Municipal Court Judge Interviews**

**6:00 P.M. – Katy Wong Taylor**

**6:30 P.M. – Ed Martin**

**Attorney-Client Privilege – Attorney Letter to  
Prosecutor;**

**Raritan Junction Request re: COAH 20%;**

**Payment in Lieu of Road Improvements and  
Off Tract Improvements**

**Pending Litigation – Frega vs. Township of Raritan**

Mayor Gilbert asks for a motion to adopt Resolution #17-128.

Motion was made by Comm. Mangin and seconded by Comm. Chen.

Vote: 4 – 0 motion carried.

**CLOSED  
SESSION**

*Closed Session Minutes are on a separate document.*

**OPEN  
SESSION**

*The Committee came back into Open Session.*

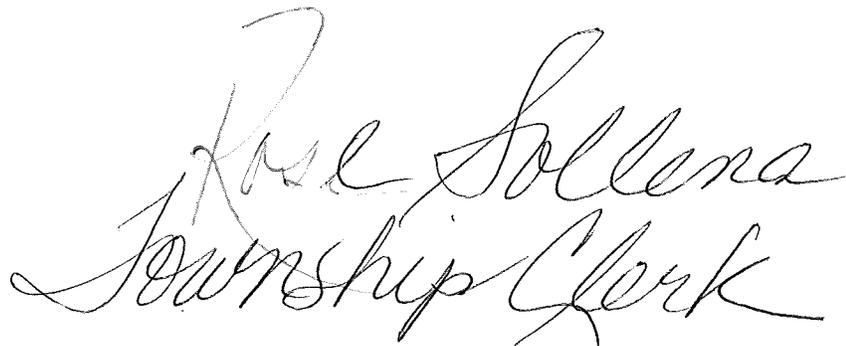
**ADJOURN-  
MENT**

Mayor Gilbert asked for a motion to adjourn the meeting.

Motion was made by Comm. Mangin and seconded by Comm. Reiner.

Vote: 4 – 0 motion carried.

Meeting adjourned at: 9:17 p.m.



Rose Sollena  
Township Clerk