TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #17-265

A RESOLUTION AWARDING A CONTRACT FOR PHARMACY BENEFIT MANAGEMENT SERVICES

WHEREAS, the Township of Raritan has a need to acquire health insurance services, including the alternative of a self-insured program requiring pharmacy benefit management services to be rendered to the Township of Raritan as a non-fair and open contract pursuant to the provisions of P.L. 2004, c.19 (N.J.S.A. 19:44A-20.5 et seq.); and

WHEREAS, an outline of the Township's self-insurance plan is attached as Exhibit "A".

WHEREAS, the Township Administrator has determined and certified in writing that the value of these services will exceed $17,500; and

WHEREAS, the Township's Health Insurance Broker issued a Request for Proposals to parties interested in providing pharmacy benefit management services; and

WHEREAS, the Township Administrator has reviewed the proposals received, and the quotes contained therein pursuant to N.J.S.A. 40A:11-6.1, and recommends that a one-year contract be awarded to Pro Act of 63333 Route 298, Suite 210, E. Syracuse, New York, 13057 for pharmacy benefit management services for the Township's Limited Self-Insured Health Benefit Program; and

WHEREAS, pharmacy benefits management companies receive their payment through payments from third parties and not from the Township, thus no certification of funds is required; and

WHEREAS, the term of the contract shall be from January 1, 2018 through December 31, 2018; and

WHEREAS, Pro Act shall complete and submit a Business Entity Disclosure Certification at least ten (10) days prior to the execution of its contract, which Certification provides that no reportable contributions have been made that would bar the award of this Agreement pursuant to P.L. 2004, c. 19; and

WHEREAS, Pro Act will complete and submit a c.271 Political Contribution Disclosure Form, which provides that no reportable political contributions (more than $300 per election cycle) were made over the 12 months prior to submission to the committees of the government entities listed on the form prior to execution of the contract.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey as follows:

1. The Township of Raritan hereby awards, and the Mayor and the Township Administrator are hereby authorized to execute a contract between the Township of Raritan and Pro Act of 63333 Route 298, Suite 210, E. Syracuse, New York, 13057 for pharmacy benefit management services in connection with the Township's employee health plans as required by the Township, all in accordance with the contract, which is on file in the office of the Township Clerk, no sooner than ten (10) days following the submission of a Business Entity Disclosure Certification and subject to approval by the Township Attorney and Risk Manager; and

2. This contract shall be awarded through a non-fair and open process and without a competitive bid pursuant to N.J.S.A. 19:44A-20.5 and as an exception pursuant to N.J.S.A. 40A:11-5(1)(m), the procurement of which shall comply with N.J.S.A. 40A:11-5(1)(a)(ii); and

3. The extraordinary unspecifiable service certification, certification of value, quotes, Business Entity Disclosure Certificate, and c.271 Political Contribution Disclosure Form shall be kept on file with this resolution; and

4. A notice of this action shall be printed once in the legal newspaper of the Township of Raritan.

ATTEST:

Lisa Fania, RMC
Township Clerk

TOWNSHIP COMMITTTE OF THE TOWNSHIP OF RARITAN

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on October 24, 2017.

Lisa Fania, RMC
Township Clerk