

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-222

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of the specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel: Part-time Fire Prevention Inspector;
Planning/Zoning Board Secretary
 - c) Attorney-Client Privilege: Fire Company Proposal
 - d) Pending Litigation

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

- 3. The Committee will return to Regular Session and may take further action.
- 4. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania
Township Clerk

Karen Gilbert
Mayor

Resolution #17-222

Page 2

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

List of Bills - (All Funds)

gpa

Vendor	Description	Current Fund	Payment	Check Total
3834 - ARROW ELEVATOR INC	PO 4738 September	130.00	130.00	
1232 - AT&T	PO 4770 8/2017	526.90	526.90	
2277 - BOROUGH OF FLEMINGTON	PO 4777 FUNDS COLLECTED AT TAX SALE 9/12/17	272.50	272.50	
3297 - CDW GOVERNMENT	PO 4525 iPad for SDL	1,113.33	1,113.33	
895 - CENTURYLINK	PO 4769 8/2017	626.80	626.80	
1752 - CENTURYLINK-PAYPHONES	PO 4767 AUGUST 2017	50.00	50.00	
936 - CERTIFIED LABORATORIES	PO 4637 Lubricants	235.58	235.58	
799 - CINTAS CORP	PO 4714 Medical Supplies	663.67	663.67	
1710 - CINTAS CORP	PO 4724 Medical Supplies	345.38	1,009.05	
1801 - COMCAST	PO 4725 Janitorial Supplies	196.16	196.16	
303 - COOPER ELECTRIC	PO 3430 B-2017 INTERNET SERVICE	273.03	273.03	
1918 - CORELOGIC REAL ESTATE TAX SERV	PO 4740 Light Bulbs	11.30	11.30	
196 - GANNETT NUN	PO 4776 REFUND - 3RD QRT 2017 TAXES	4,948.22	4,948.22	
4444 - CQ FLUENCY	PO 4752 Legal Ads	43.17	43.17	
1048 - DEMPSEY UNIFORM & LINEN SUPPLY	PO 4657 Interpretation	95.70	95.70	
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 4713 August	131.81	131.81	
236 - DITSCHMAN/FLEMINGTON FORD	PO 3254 B-2017 LEGAL SERVICES	5,381.02	7,494.52	
3511 - FASTENAL CO	PO 4694 B-2017 LABOR/LITIGATION SERVICES	2,113.50	2,113.50	
285 - FEDEX	PO 4747 Police repairs	2,397.74	2,397.74	
873 - FLEMINGTON CHEVROLET	PO 4692 vehicle repair and parts	796.82	796.82	
302 - FLEMINGTON DEPARTMENT STORE	PO 4743 Repair supplies	24.74	24.74	
315 - FLEMINGTON SUPPLY CO	PO 4618 Holesaw kit	165.90	190.64	
4609 - GANNETT NJ NEWSPAPERS	PO 4679 Uniform Items	159.15	159.15	
1551 - GARDEN STATE HIGHWAY PRODUCTS, INC	PO 4779 AUGUST 2017	221.80	221.80	
11 - GRAINGER	PO 4660 Sign Parts	445.65	445.65	
4563 - GREATAMERICA FINANCIAL SRVC	PO 4687 292 roller water pump	1,165.00	1,165.00	
2786 - H. JOHN BORST	PO 3859 B-COPIER FEES FOR 2017	118.08	118.08	
2229 - HANS WARNEBOLD	PO 3340 B - 2017 MILEAGE REIMBURSEMENT	1,720.40	1,720.40	
3510 - HARRY HAUSHALTER, ESQ.	PO 4615 Joe's Pizzeria	29.45	29.45	
2120 - HUNTERDON CO CHAMBER COMM	PO 3435 DECEMBER 2016	29.86	29.86	
3725 - HUNTERDON COUNTY	PO 4780 MEMBERSHIP RENEWAL	3,317.00	3,317.00	
2 - HUNTERDON LOCK & SAFE	PO 4646 Inspection Reports	165.00	165.00	
430 - INTERSTATE BATTERY SYSTEM	PO 4697 Business Cards	72.00	72.00	
1062 - J.C. EHRLICH CO INC	PO 4744 Keys	8.28	8.28	
451 - JCP&L	PO 4693 9 and hot box batteries	341.85	341.85	
	PO 4620 Minebrook Park	250.00	250.00	
	PO 4750 Police Station- September	62.00	62.00	
	PO 4775 8/2017	14,612.68	14,612.68	

List of Bills - (All Funds)

Pa

Vendor	Description	Payment	Check Total
2795 - KOLLIMER EQUIPMENT	PO 4712 Sharpen Blades	112.00	112.00
4322 - LINK HIGH TECH INC	PO 3400 B-2017 RETAINER FEES	2,000.00	
	PO 3401 B-2017 MONTHLY MONITORING	2,200.00	
	PO 4636 Remote Support	37.00	4,237.00
589 - M & W COMMUNICATIONS	PO 4683 21-16 Police Repair	14.25	14.25
4061 - NAPA	PO 4685 Service & Repair	264.13	264.13
3121 - NATIONAL PARTS SUPPLY	PO 4638 Service & Repair	146.80	
	PO 4684 Service & Repair	343.71	490.51
4233 - NJ ADVANCED MEDIA	PO 4766 APRIL 2017	84.98	84.98
4605 - OAK HALL INDUSTRIES	PO 4696 Judge Robe	466.95	466.95
393 - ONE CALL CONCEPTS	PO 4716 August	282.50	282.50
691 - PITNEY BOWES	PO 3121 Posatge Meter Ink	161.49	
	PO 4765 SUPPLIES FOR POSTAGE MACHINE	1,169.94	1,331.43
2055 - POWERCO INC	PO 4690 # 84 Forklift	36.22	36.22
673 - RACHLES/MICHELE'S OIL CO	PO 4643 Diesel	2,639.55	
	PO 4680 Gasoline	2,780.55	5,420.10
4619 - Richard Sodano	PO 4735 R. Sodano Clothing Allowance	534.08	534.08
1939 - ROBERT H HOOVER & SONS	PO 4633 Repair Parts	1,948.08	
	PO 4682 Fire 21-81 & DEF Fluid	1,527.96	3,476.04
4252 - RTMUA	PO 4778 DUE FROM TAX SALE ON 9/12/17	11,093.39	11,093.39
911 - RUTGERS	PO 4630 Education	1,819.00	
	PO 4649 BOA Member Class	308.00	2,127.00
3556 - S.A. COMUNALE CO	PO 4722 5 YEAR INSPECTION & GAUGES	1,040.00	1,040.00
2510 - SAWYERS	PO 4749 4th quarter	150.00	150.00
3538 - SERVICE TIRE TRUCK CENTERS	PO 4686 Tires mower 82	340.00	340.00
3350 - STASHLUK MECHANICAL CONTRACTORS INC	PO 4678 Repairs	333.76	333.76
4528 - STAVOLA FLEMINGTON ASPHALT	PO 4596 Pot holes/Capital	67.00	
	PO 4619 Asphalt	1,215.36	
	PO 4651 Asphalt	570.03	
834 - STORR TRACTOR, INC	PO 4710 Inlet repairs, sandmix patching, &	1,303.53	3,155.92
4616 - TACTICAL TRAINING CENTER	PO 4688 mower 150 drive belts	84.48	84.48
735 - TRANSUNION RISK &	PO 4629 Gun Cleaning Supplies	331.92	331.92
	PO 4726 DB Searches	500.00	500.00
879 - TRAP ROCK INDUSTRIES.	PO 4652 Asphalt	135.96	135.96
1310 - UNIVERSAL COMPUTING SERVICES INC	PO 4656 Message Mailers	788.08	788.08
4300 - VALIC FINANCIAL ADVISORIS INC	PO 4757 2016 LOSAP	38,750.00	38,750.00
2142 - VERIZON WIRELESS	PO 4768 9/2017 - FIRE MARSHAL	160.04	160.04
918 - VITAL COMMUNICATIONS INC	PO 3253 B - SERVICES FOR 2017	824.00	824.00
4090 - WB MASON	PO 4399 box of 24 gel pens for Judge Fico	22.30	22.30
4096 - WE RENT	PO 4691 154 wacker Bellows	79.95	79.95
4452 - WILLIAM PANDOS	PO 4730 REFUND FOR .GOV PAYMENT	400.00	400.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
1352 - ANIMAL CONTROL SOLUTIONS	Trust PO 3858 B-2017 ANIMAL CONTROL SERVICES	1,750.00	1,925.00
4079 - CENTRAL JERSEY HSG RESOURCE	PO 4337 KENNELING & MEDICAL SERVICES	175.00	3,755.50
4317 - CLARKE CATON HINTZ	PO 4325 B-2017-2018 COAH SERVICES	3,755.50	62.50
510 - J CALDWELL & ASSOC	PO 4699 Mt. Laurel	62.50	354.00
1014 - NJ STATE DEPT OF HEALTH	PO 3944 B- 2017 COAH SERVICES	354.00	105.60
	PO 4733 Dog Licenses	105.60	
4182 - DESANTIS CONSTRUCTION	General Capital PO 4490 Sunny Hills Section I	127,919.65	127,919.65
930 - EQUITY ENVIRONMENTAL ENG, LLC	PO 3664 Police Remediation	1,240.00	1,240.00
4528 - STAVOLA FLEMINGTON ASPHALT	PO 4596 Pot holes/Capital	1,004.96	463.20
	PO 4651 Asphalt	463.20	1,609.76
	PO 4710 Inlet repairs, sandmix patching, &	141.60	546.48
879 - TRAP ROCK INDUSTRIES	PO 4652 Asphalt	546.48	
TOTAL			258,055.83

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK		0.00		120,537.34
01-106-04-000-001	CURRENT YEAR TAX RECEIVABLE			16,314.11	
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	439.76			
01-201-20-101-200	POSTAGE & PHOTOCOPYING	2,890.34			
01-201-20-110-200	GOVERNING BODY - OE	165.00			
01-201-20-120-200	TOWNSHIP CLERK - OE	428.12			
01-201-20-140-200	DATA PROCESSING SERVICES OE	5,061.00			
01-201-20-155-200	LEGAL SERVICES OE	7,665.02			
01-201-20-165-200	ENGINEERING SERVICES	59.34			
01-201-21-180-200	PLANNING BOARD OE	1,905.34			
01-201-21-185-200	ZONING BOARD OE	308.00			
01-201-22-195-000	CONSTRUCTION OFFICIAL S&W	534.08			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	59.31			
01-201-25-240-200	POLICE OE	831.92			
01-201-25-253-200	STORMWATER MGMT PLAN-ENG	1,113.33			
01-201-25-267-200	FIRE OFFICIAL OE	229.15			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	4,739.38			
01-201-26-306-200	P.E.O.S.H.A. ROADS OE	345.38			

89

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUD	CREDIT
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	2,451.01			
01-201-26-315-200	VEHICLE MAINTENANCE OE	9,028.22			
01-201-28-375-200	PARK MAINTENANCE OE	796.96			
01-201-31-440-200	UTILITIES	21,669.55			
01-201-36-476-200	L.O.S.A.P.	38,750.00			
01-201-43-490-200	MUNICIPAL COURT OE	1,373.03			
01-203-20-101-200	(2016) POSTAGE & PHOTOCOPYING		161.49		
01-203-20-155-200	(2016) LEGAL SERVICES OE		3,146.50		
01-203-22-195-200	(2016) CONSTRUCTION OFFICIAL OE		72.00		
TOTALS FOR	Current Fund	100,843.24	3,379.99	16,314.11	120,537.34
03-101-01-000-001	Checking TD Bank			0.00	6,202.60
03-286-10-110-004-000	Reserve for Animal			1,925.00	
03-286-10-110-006-000	COAH Trust			4,172.00	
03-286-55-102	Due To State of New Jersey			105.60	
TOTALS FOR	Trust	0.00	0.00	6,202.60	6,202.60
04-101-01-000-001	Checking TD Bank			0.00	131,315.89
04-215-56-998-000	ORD 16-10 VARIOUS CAPITAL EQUIP & IMPROV			3,396.24	
04-215-56-999-000	ORD 15-13 Sunny Hills			127,919.65	
TOTALS FOR	General Capital	0.00	0.00	131,315.89	131,315.89
Total to be paid from Fund 01 Current Fund				120,537.34	
Total to be paid from Fund 03 Trust				6,202.60	
Total to be paid from Fund 04 General Capital				131,315.89	
				=====	
				258,055.83	

Checks Previously Disbursed

89

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDG	CREDIT
90817	RARITAN TWSP	PO# 4607	2017 TONNAGE GRANT DUE TO RECYCLIN	57,599.13	9/08/2017
1137	J CALDWELL & ASSOC	PO# 4755	AUGUST 2017 - OPEN SPACE PLAN	2,950.00	9/19/2017
91217	RARITAN TWP PAYROLL AGENCY	PO# 4782	PAYROLL 9/15/17	314,794.00	9/12/2017
91217	RARITAN TWP PAYROLL AGENCY	PO# 4782	PAYROLL 9/15/17	598.08	9/12/2017
91217	RARITAN TWP PAYROLL AGENCY	PO# 4782	PAYROLL 9/15/17	2,233.78	9/12/2017
82917	RARITAN TWP PAYROLL AGENCY	PO# 4781	PAYROLL 9/1/17	317,703.76	8/29/2017
82917	RARITAN TWP PAYROLL AGENCY	PO# 4781	PAYROLL 9/1/17	2,668.40	8/29/2017
30300	NJ MOTOR VEHICLE COMMISSION	PO# 4771	TITLE/REGISTRATION (5) - DODGE JOU	300.00	9/13/2017
30299	FORD MOTOR CREDIT CO	PO# 4077	1 YR LEASE NEW VEHICLES (5)	31,736.71	9/11/2017
30298	HUNTERDON CENTRAL HIGH SC	PO# 4763	PAYMENT DUE 09/10/17	3,991,185.50	9/11/2017
49	CHRYSALIS INVESTORS LLC	PO# 4758	PREMIUM REFUND	300.00	9/11/2017
30297	WELLS FARGO HOME	PO# 4760	REFUND OF 3RD QRT 2017 TAXES	2,797.86	9/11/2017
30296	LERETA	PO# 4761	REFUND OF 3RD QRT 2017 TAXES	4,524.12	9/11/2017
30295	CORELOGIC REAL ESTATE TAX SERV	PO# 4759	REFUND FOR 3RD QRT 2017 TAXES	40,618.88	9/11/2017
29963	EAST COAST EMERGENCY LIGHTING	PO# 3111		4,415.04	7/11/2017

Total paid from Fund 01 Current Fund 4,785,743.00
 Total paid from Fund 02 State & Federal Grants 598.08
 Total paid from Fund 03 Trust 8,152.18

 4,794,493.26

Total for this Bills List: 5,052,549.09

 4,794,493.26

List of Bills - (0110101000001) CASH TD BANK
Current Fund

9
8

Check# Vendor Description Payment Check Total

0	1434 - NJ FIRE EQUIPMENT CO.	PO 4530	SCBA/Equipment repair	949.86	949.86
1	1690 - WITMER PUBLIC SAFETY, INC	PO 4304	CALIBRATION GAS FOR METER	5,214.00	5,214.00
	TOTAL				6,163.86

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK				
01-201-25-265-200	FIRE COMPANY	6,163.86		0.00	6,163.86
TOTALS FOR	Current Fund	6,163.86	0.00	0.00	6,163.86

Total to be paid from Fund 01 Current Fund

=====
6,163.86
=====
6,163.86
=====

9a.

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

September 8, 2017

To: Mayor and Township Committee

Re: Tax Reports for Month Ending August 2017

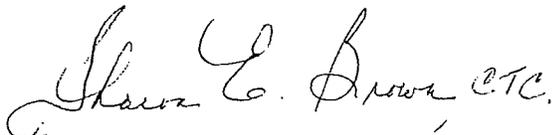
With the bills being mailed out late and the grace period extended to 9/1/17 it has been a very long tax quarter.

During the month of August our cash receipts were \$22,747,898.44

Also, you will see a new sheet in your package for the billing of our new PILOT program with Raritan Junction. This 5 year program will start being billed in 2018 for the improvement on the land.

During the month, we have continued to work with RTMUA to update our Tax Sale List for any delinquent sewer charges. The Tax Sale will be held on 9/12/17 and to date there are 13 properties up for delinquent taxes and 29 properties for delinquent sewer charges.

Please let me know if you have any questions or need any additional information on the reports.



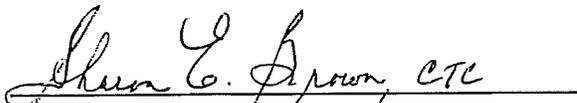
Sharon E. Brown, CTC
Tax Collector

9a

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING AUGUST 2017

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2017	22,747,898.44	70,451,838.92
LEVY: TOTAL YEAR 2017 - \$98,483,497.37		
PRIOR YEARS TAXES:	45,764.81	525,161.42
PREPAID TAXES: 2018	160,392.27	165,273.72
INTEREST: (INCLUDING YEP)	10,463.54	96,921.98
BOUNCED CHECKS:	(5,353.94)	(59,390.85)
MISC & COS:	2,189.98	2,289.98
DUPLICATE BILL FEES:	130.00	330.00
RETURNED CHECK FEES:	0.00	200.00
SEARCH FEES:	0.00	110.00
REFUND FROM STATE FOR VETS & SC		
HOMESTEAD REBATE		721,017.46
TOTAL COLLECTIONS:	22,961,485.10	71,903,752.63


 TAX COLLECTOR
 DATE: SEPT. 8, 2017

cc: Donald Hutchins, Township Administrator
 William B. Pandos, CMFO
 Danielle Langreder, Assistant Supervisor of Accounts
 Lisa Fania, Township Clerk

9a.

AUGUST 2017

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2017

	MTD	YTD
BALANCE BEGINNING OF MONTH		49,372,884.76
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	14,008.85	
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT	24,500.00	
BOUNCED CHECKS	5,353.94	
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	22,747,898.44	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED	750.00	
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION	5,379.56	
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		26,662,719.55

Levy for Total Year 2017 = \$98,483,497.37

Collection Rate for 2017 as of 8/31/17 = 72.73%

aa

AUGUST 2017

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018

	MTD	YTD
BALANCE BEGINNING OF MONTH		49,202,836.02
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT	12,250.00	
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	160,392.27	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		49,054,693.75

Levy for 1st Half 2018 = \$49,220,904.59
Collection Rate for 1st Half of 8/31/17 = 0.34%

aa

AUGUST 2017

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2016

	MTD	YTD
BALANCE BEGINNING OF MONTH		128,482.18
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (STATE)		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	45,764.81	
JUDGEMENTS (STATE)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDJUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		82,717.37

Levy for Total Year 2016 = \$96,927,781.25

Collection Rate for 2016 as of 8/31/17 = 99.91%

9a.

AUGUST 2017

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2016 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		1,797.27
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		1,797.27

Levy for 12/31/16 Year End Penalty = \$10,524.91
Collection Rate of YEP as of 8/31/2017 = 82.92%

9a

AUGUST 2017

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		
ADDITIONS TO RECEIVABLE	94,543.54	
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		94,543.54

Levy for Total Year 2017 = \$98,483,497.37
Collection Rate for 2017 as of 8/31/17 = 0.00%

MONTHLY SUMMARY - HAMPTON BOROUGH MUNICIPAL COURT 2017

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Total Traffic Complaints Issued	10	24	22	18	36	32	26	23					191
Total Traffic Complaints Disposed	15	26	15	19	29	25	26	21					176
Criminal Complaints - Local and State	1	2	10	5	9	4	8	2					41
Total Criminal Complaints Disposed	4	5	2	7	4	2	3	1					28
Fines Disbursed to NJ DMV	\$1,051.76	\$2,334.60	\$1,180.66	\$986.14	\$2,051.74	\$1,784.10	\$1,502.09	\$2,449.30					\$13,340.39
Fines Disbursed to County Treasurer	\$36.00	\$62.00	\$25.00	\$60.00	\$12.00	\$24.00	\$0.00	\$100.00					\$319.00
ATS Surcharge	\$50.00	\$115.00	\$90.00	\$105.00	\$105.00	\$105.00	\$70.00	\$85.00					\$725.00
VCCB	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$50.00	\$0.00	\$75.00					\$325.00
DEDR	\$25.00	\$25.00	\$25.00	\$25.00	\$0.00	\$0.00	\$50.00	\$0.00					\$150.00
Safe Neighborhood	\$5.50	\$75.00	\$50.00	\$0.00	\$139.00	\$80.50	\$30.50	\$75.00					\$455.50
Municipal Treasurer (inc POAA)	\$403.24	\$565.40	\$760.34	\$570.86	\$718.26	\$563.90	\$356.91	\$809.70					\$4,748.61
Restitution to Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
Public Defender Fee Order by Judge	\$50.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$200.00					\$425.00
Restitution to Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
State Lab Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
Conditional Discharge Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
Weights & Measures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
State Fish & Game	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
Web Fee	\$22.00	\$31.00	\$0.00	\$0.00	\$18.00	\$43.00	\$25.00	\$30.00					\$169.00
TOTAL AMOUNT DISBURSED	\$1,643.50	\$3,408.00	\$2,131.00	\$1,747.00	\$3,144.00	\$2,650.50	\$2,109.50	\$3,824.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,657.50

ac.



**Animal Control
Monthly Report: August 2017
Raritan Twp**

Total Calls: 31

Bite Cases: 11

Other Reports: 5

Stray Animal Calls: 6

Stray Animals Impounded: 4

Wildlife Calls: 9

Report of Audit

on the

*Financial Statements
and Supplementary Schedules*

of the

*Flemington-Raritan Parks and
Recreation Committee*

for the

*Year Ended
December 31, 2016*

FLEMINGTON-RARITAN PARKS AND
RECREATION COMMITTEE

I N D E X

	<u>PAGE NUMBER</u>
Independent Auditor's Report	1-3
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	4-5

EXHIBITS

Current Fund:

"A" Balance Sheets - Regulatory Basis	6
"A-1" Statements of Operations and Change in Fund Balance - Regulatory Basis for the Years Ended December 31, 2016 and 2015	7
"A-2" Statement of Expenditures - Regulatory Basis for the Year Ended December 31, 2016	8
Notes to Financial Statements - December 31, 2016	9-15

SCHEDULES

Current Fund:

"A-3" Schedule of Municipal Support	16
"A-4" Schedule of Cash Receipts and Disbursements for the Year Ended December 31, 2016	17

q d.



SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail info@scnco.com

INDEPENDENT AUDITOR'S REPORT

Members of the Management Committee
Flemington-Raritan Parks and Recreation Committee
County of Hunterdon
Flemington, New Jersey 08822

Report on the Financial Statements

We have audited the accompanying financial statements - regulatory basis of the Flemington-Raritan Parks and Recreation Committee, County of Hunterdon, as of and for the year ended December 31, 2016 and 2015, and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Committee's regulatory financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these regulatory financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

9 d.

SUPLEE, CLOONEY & COMPANY

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the regulatory financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Flemington-Raritan Parks and Recreation Committee's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Flemington-Raritan Parks and Recreation Committee's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the regulatory financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles.

As described in Note 2 of the regulatory financial statements, the regulatory financial statements are prepared by the Flemington-Raritan Parks and Recreation Committee on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Flemington-Raritan Parks and Recreation Committee as of December 31, 2016 and 2015, or the results of its operations and changes in fund balance for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the regulatory financial statements referred to above present fairly, in all material respects, the regulatory financial position as of December 31, 2016 and 2015, the regulatory basis statement of operations and changes in fund balance for the years then ended and the regulatory basis statement of expenditures for the year ended December 31, 2016 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 2.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Flemington-Raritan Parks and Recreation Committee's regulatory financial statements. The information included in the supplementary information and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey are presented for purposes of additional analysis and are not a required part of the regulatory financial statements.

The supplemental information and schedules listed above and also listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the regulatory financial statements. Such information has been subjected to the auditing procedures applied in the audit of the regulatory financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory financial statements or to the regulatory financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed and data in the table of contents, as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey are fairly stated, in all material respects, in relation to the regulatory financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 26, 2017 on our consideration of the Flemington-Raritan Parks and Recreation Committee's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Flemington-Raritan Parks and Recreation Committee's internal control over financial reporting and compliance.


CERTIFIED PUBLIC ACCOUNTANTS


REGISTERED MUNICIPAL ACCOUNTANT NO. 419

May 26, 2017



SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail info@scnco.com

9d

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Members of the Management Committee
Flemington-Raritan Parks and Recreation Committee
County of Hunterdon
Flemington, New Jersey 08822

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory financial statements of the Flemington-Raritan Parks and Recreation Committee, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Flemington-Raritan Parks and Recreation Committee's regulatory financial statements, and have issued our report thereon dated May 26, 2017. Our report disclosed that, as described in Note 2 to the financial statements, the Flemington-Raritan Parks and Recreation Committee prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the regulatory financial statements, we considered the Flemington-Raritan Parks and Recreation Committee's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Flemington-Raritan Parks and Recreation Committee's internal control. Accordingly, we do not express an opinion on the effectiveness of Flemington-Raritan Parks and Recreation Committee's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Flemington-Raritan Parks and Recreation Committee's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Flemington-Raritan Parks and Recreation Committee's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Flemington-Raritan Parks and Recreation Committee's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Flemington-Raritan Parks and Recreation Committee's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


CERTIFIED PUBLIC ACCOUNTANTS


REGISTERED MUNICIPAL ACCOUNTANT NO. 419

May 26, 2017

9d

"A"

FLEMINGTON-RARITAN PARKS AND RECREATION COMMITTEE

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

	BALANCE DECEMBER <u>31, 2016</u>	BALANCE DECEMBER <u>31, 2015</u>
<u>ASSETS</u>		
Cash and Cash Equivalents	\$ 137,110.43	\$ 135,505.38
Accounts Receivable	<u>65,000.00</u>	<u>65,000.00</u>
<u>TOTAL ASSETS</u>	<u>\$ 202,110.43</u>	<u>\$ 200,505.38</u>
<u>LIABILITIES, RESERVES AND FUND BALANCES</u>		
Accounts Payable	\$ <u>16,450.00</u>	\$ <u>16,150.00</u>
<u>TOTAL LIABILITIES</u>	<u>\$ 16,450.00</u>	<u>\$ 16,150.00</u>
Fund Balances	<u>185,660.43</u>	<u>184,355.38</u>
<u>TOTAL LIABILITIES, RESERVES AND FUND BALANCES</u>	<u>\$ 202,110.43</u>	<u>\$ 200,505.38</u>

The Notes to the Financial Statements are an integral part of these statements.

9d.

"A-1"FLEMINGTON-RARITAN PARKS AND RECREATION COMMITTEECURRENT FUNDSTATEMENTS OF OPERATIONS AND CHANGE
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015

	<u>YEAR 2016</u>	<u>YEAR 2015</u>
<u>Revenue and Other Income</u>		
Municipal Support:		
Flemington Borough	\$ 24,800.00	\$ 23,800.00
Raritan Township	65,000.00	65,000.00
Revenue:		
Summer Intersession Program	92,466.43	109,694.25
Ski Club Program	12,729.62	12,582.00
Other Programs	36,066.30	27,244.00
Parks	7,120.00	1,330.00
Community Theater Fundraising		85.32
Direct Public Support	830.00	1,441.00
Grants		1,052.00
Interest	128.10	143.03
	<u>239,140.45</u>	<u>242,371.60</u>
<u>Total Income</u>	\$	\$
<u>Expenditures</u>		
Budget Appropriations:		
Other Expenses	\$ 237,835.40	\$ 239,198.24
Non-Budget Appropriations:		
Other Expenses		<u>3,718.49</u>
Sub-Total (See Exhibit A-2)	<u>237,835.40</u>	<u>242,916.73</u>
<u>Total Expenditures</u>	\$	\$
Excess (Deficit) in Revenue	\$ 1,305.05	\$ (545.13)
Fund Balances, December 31, 2015	<u>184,355.38</u>	<u>184,900.51</u>
Fund Balances, December 31, 2016	\$ <u>185,660.43</u>	\$ <u>184,355.38</u>

The Notes to the Financial Statements are an integral part of these statements.

9d.

"A-2"

FLEMINGTON-RARITAN PARKS AND RECREATION COMMITTEE

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>2016 FINAL BUDGET</u>	<u>PAID OR CHARGED</u>	<u>VARIANCE</u>
Municipal appropriations and contributed services:			
Rental Expense	\$ 10,800.00	\$ 10,800.00	\$ _____
<u>Total Municipal Appropriations and Contributed Services</u>	<u>\$ 10,800.00</u>	<u>\$ 10,800.00</u>	<u>\$ _____</u>
<u>Direct Expenses:</u>			
<u>Budgeted Appropriations:</u>			
Salaries and Wages	\$ 127,296.47	\$ 125,700.21	\$ 1,596.26
Audit	8,000.00	8,300.00	(300.00)
Adult Programs	7,232.30	2,075.08	5,157.22
After School Programs	220.06	498.27	(278.21)
Fireworks	16,697.00	16,777.95	(80.95)
Insurance	23,000.00	23,677.00	(677.00)
Office Expenses	2,153.11	3,714.48	(1,561.37)
Park Maintenance	24,757.28	20,160.84	4,596.44
Program Expenses	600.00	300.00	300.00
Ski Club	13,550.00	5,842.96	7,707.04
Summer Intercession	18,350.00	12,988.61	5,361.39
Capital Improvements		7,000.00	(7,000.00)
Website	2,000.00		2,000.00
	<u>\$ 243,856.22</u>	<u>\$ 227,035.40</u>	<u>\$ 16,820.82</u>
<u>Non-Budgeted Appropriations:</u>			
Donations	\$ 750.00	\$ _____	\$ 750.00
Grants	31,500.00	_____	31,500.00
	<u>\$ 32,250.00</u>	<u>\$ _____</u>	<u>\$ 32,250.00</u>
<u>Total Direct Expenses</u>	<u>\$ 276,106.22</u>	<u>\$ 227,035.40</u>	<u>\$ 49,070.82</u>
<u>Total Expenses</u>	<u>\$ 286,906.22</u>	<u>\$ 237,835.40</u>	<u>\$ 49,070.82</u>
Cash Disbursements		\$ 218,735.40	
Accounts Payable		8,300.00	
In-Kind Municipal Contribution		10,800.00	
		<u>\$ 237,835.40</u>	

The Notes to the Financial Statements are an integral part of these statements.

9d.

FLEMINGTON-RARITAN PARKS
AND RECREATION COMMITTEE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2016 AND 2015

NOTE 1: ORGANIZATION

The Flemington-Raritan Parks and Recreation Committee (the "Committee") was established in 1978 as a joint meeting between the Borough of Flemington and the Township of Raritan in accordance with New Jersey Statute 40:48 8-1. The Committee operates for the joint planning and operation of recreational facilities, programs and activities.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the Committee is presented to assist in understanding the Committee's financial statements. The financial statements and notes are representations of the Committee's management, who is responsible for their integrity and objectivity.

(A) Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification establishes three fund types and two account groups to be used by general purpose governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The accounting policies of the Committee conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Committee are organized on the basis of funds and an account group which is different from the fund structure required by GAAP.

FLEMINGTON-RARITAN PARKS
AND RECREATION COMMITTEE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2016 AND 2015

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(A) Description of Funds (Continued)

A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific government activity. As required by the Division of Local Government Services, the Committee accounts for its financial transactions through the following individual funds and account groups:

Current Fund - resources and expenditures for Committee operations of a general nature, including federal and state grant funds.

(B) Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant accounting policies and differences in the State of New Jersey are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Operating grants are realized as revenue when anticipated in the Committee's budget. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Expenditures - are recorded on the "budgetary" basis of accounting. Generally expenditures are recorded when an amount is encumbered for goods or services through the issuances of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements.

9d.

FLEMINGTON-RARITAN PARKS
AND RECREATION COMMITTEE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2016 AND 2015

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(B) Basis of Accounting (Continued)

Budgetary Process - Under existing statutes and regulations, the Committee is not required to legally adopt an annual operating budget. Unexpended appropriation balances are not reserved or recorded as liabilities at December 31 of each year.

Encumbrances - Contractual orders, at December 31, are reported as expenditures through the establishment of encumbrances payable. Under, GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

General Fixed Assets - Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Committee as part of its basic financial statements. General fixed assets are defined as nonexpendable personal property having a physical existence, a useful life of more than one year and an acquisition cost of \$500.00 or more per unit.

Property and equipment acquired by the Current Funds are recorded as expenditures at the time of purchase and are not capitalized in their own respective funds.

The General Fixed Assets that have been acquired and that are utilized in the Current Fund are instead accounted for in the General Fixed Asset Account Group. No depreciation has been provided on general fixed assets or reported in the financial statements.

Fixed assets acquired through grants in aid or contributed capital has not been accounted for separately.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset and equally offset by a fund balance reserve.

ad

FLEMINGTON-RARITAN PARKS
AND RECREATION COMMITTEE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2016 AND 2015

NOTE 3: CONTRIBUTED SERVICES AND FACILITIES

The facilities from which the Committee operates land and buildings, are recorded in the name of the Borough of Flemington in accordance with N.J.S.A.40:54-24. The estimated fair rental value for use of these facilities is reflected in the accompanying financial statements based on the going rate of similar facilities and is included in both revenues and expenses in the amount of \$10,800.00.

NOTE 4: CASH AND CASH EQUIVALENTS

The Committee considers change funds, cash in banks, deposits in the New Jersey Cash Management Fund and certificates of deposit as cash and cash equivalents.

(A) Deposits

New Jersey statutes permit the deposit of public funds in institutions which are located in New Jersey and which meet the requirements for the Governmental Unit Deposit Protection Act (GUDPA) or the State of New Jersey Cash Management Fund. GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. All collateral must be deposited with the Federal Reserve Bank or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

9d.

FLEMINGTON-RARITAN PARKS
AND RECREATION COMMITTEE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2016 AND 2015

NOTE 4: CASH AND CASH EQUIVALENTS (CONTINUED)

(A) Deposits (Continued)

The Committee had the following cash and cash equivalents at December 31, 2016:

	<u>BALANCE PER BANK</u>	<u>OUTSTANDING CHECKS</u>	<u>RECONCILED BALANCE</u>
Checking	\$ 22,417.80	\$ 6,576.66	\$ 15,841.14
Paypal	757.67		757.67
Money Market	51,765.42		51,765.42
Certificates of Deposit	<u>68,746.20</u>		<u>68,746.20</u>
Current Fund	<u>\$ 143,687.09</u>	<u>\$ 6,576.66</u>	<u>\$ 137,110.43</u>

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Committee does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute. As of December 31, 2016, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial credit risk. Of the cash on balance in the bank, the entire balance was covered by Federal Depository.

(B) Investments

The purchase of investments by the Committee is strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following types of securities:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization.

9d

FLEMINGTON-RARITAN PARKS
AND RECREATION COMMITTEE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2016 AND 2015

NOTE 4: CASH AND CASH EQUIVALENTS (CONTINUED)

(B) Investments (Continued)

- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
- (5) Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Investment of the Department of Treasury for investment by Local Units;
- (6) Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization.

Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or

- (7) Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
 - b. the custody of collateral is transferred to a third party;
 - 1. the maturity of the agreement is not more than 30 days;
 - 2. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:19-41); and
 - 3. a master repurchase agreement providing for the custody and security of collateral is executed.

FLEMINGTON-RARITAN PARKS
AND RECREATION COMMITTEE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2016 AND 2015

NOTE 5: CONTINGENCIES

The Committee receives a substantial amount of its support from local government. A significant reduction in the level of this support, if this would occur, would have an effect on the Committee's programs and activities.

NOTE 6: DEFERRED REVENUE

Deferred revenue represents program fees which are collected for programs to be provided in a subsequent year.

ad.

SUPPLEMENTARY SCHEDULES

ad

"A-4"

FLEMINGTON-RARITAN PARKS AND RECREATION COMMITTEE

CURRENT FUND

SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

Balance, December 31, 2015		\$	135,505.38
Receipts:			
Municipal Support:			
Flemington Borough	\$	14,000.00	
Raritan Township		65,000.00	
Other:			
Direct Public Support		830.00	
Interest		128.10	
Parks		7,120.00	
Program Registration		36,066.30	
Ski Club		12,729.62	
Summer Intercession		92,466.43	
	<u>Total Receipts</u>		<u>228,340.45</u>
		\$	<u>363,845.83</u>
Disbursements:			
2016 Appropriations	\$	218,735.40	
Accounts Payable		8,000.00	
	<u>Total Disbursements</u>		<u>226,735.40</u>
Balance, December 31, 2016		\$	<u><u>137,110.43</u></u>

CASH RECONCILIATION - DECEMBER 31, 2016

Balance Per Statement:

TD Bank:			
Account #429-2086604	\$	1,708.14	
Account #602-9981212		20,709.66	
Less: Outstanding Checks Per List on File		(6,576.66)	
			\$ 15,841.14
Account #602-9981213			51,765.42
Paypal:			
Account #4KQ8UGXN4JNHE			757.67
PNC Bank:			
Certificate #000011017041017			37,031.62
Certificate #000011017041018			31,714.58
<u>Book Balance, December 31, 2016</u>		\$	<u><u>137,110.43</u></u>

Vendor Encumbered/Paid Detail

From 01/01/2017 To 01/01/2018

3510 - HARRY HAUSHALTER, ESQ.

Date	Account	Contract #	PO #	Check #	Invoice	Explanation	Paid	Refund/Receipts
2/ 7/2017	01-203-20-155-237		3435	<u>29246</u>	1010	DECEMBER 2016	1,238.50	-
4/ 4/2017	01-203-20-155-237		3435	<u>29077</u>	1011	JANUARY 2017	4,355.50	-
4/18/2017	01-203-20-155-237		3435	<u>29634</u>	1012	FEBRUARY 2017	821.50	-
5/10/2017	01-201-20-155-237		3435			Adjustment to Paid Line	5,177.00	-
5/10/2017	01-203-20-155-237		3435			Adjustment to Paid Line	(5,177.00)	-
5/16/2017	01-201-20-155-237		3435	<u>29771</u>	1013	MARCH 2017	3,363.50	-
6/20/2017	01-201-20-155-237		3435	<u>29914</u>	1014	APRIL 2017	3,117.50	-
7/18/2017	01-201-20-155-237		3435	<u>30005</u>	1015	MAY 2017	3,520.50	-
9/ 5/2017	01-201-20-155-237		3435	<u>30234</u>	1016	JUNE 2017	139.50	-
9/ 5/2017	01-203-20-155-237		3435	<u>30234</u>	1016	JUNE 2017	982.00	-
Vendor Total							17,538.50	-

Vendor Encumbered/Paid Detail

From 01/01/2016 To 12/31/2016
3510 - HARRY HAUSHALTER, ESQ.

9c

Date	Account	Contract #	PO #	Check #	Invoice	Explanation	Paid Refund/Receipts
4/19/2016	01-201-20-155-237		1473	27783		2016 TAX APPEALS	6,375.00
5/ 3/2016	01-201-20-155-237		1473	27677		2016 TAX APPEALS	1,042.50
6/ 7/2016	01-201-20-155-237		1473	27936	1002	2016 TAX APPEALS	4,110.00
8/16/2016	01-201-20-155-237		1473	28051	1004	2016 TAX APPEALS	3,490.00
9/20/2016	01-201-20-155-237		1473	28226	1005		744.00
9/20/2016	01-201-20-155-237		1473	28226	1006		4,696.50
11/15/2016	01-201-20-155-237		1473	28458	1007		4,216.00
12/20/2016	01-201-20-155-237		1473	28697	1008		1,705.00
12/30/2016	01-201-20-155-237		1473	29007	1009		3,797.50
Vendor Total							30,176.50



Township of Parramatta

9f.

CODE ENFORCEMENT DEPARTMENT
ONE MUNICIPAL DRIVE
FLEMINGTON, NJ 08822-3446
TEL: (908) 806-6114
FAX: (908) 806-2330

Activity Report for the Construction Code Department

9/12/17

As of 8/31/17 the Construction Code Dept. has produced the following numbers,

Permits:

Number of permits issued: 2062 (new permits and updates included) for an average of 258 permits a month.

Permit Fees collected: \$676,856.00 for an average of \$84,607 per month. Estimated total for the year based on these numbers would be \$1,015,284.00

*** We also have "Ready to Issue" applications (applications that have been reviewed, priced and are waiting to be picked up) *** Approximately 360 permits ready to issue at an average fee of \$200.00 totaling approximately \$72,000.00

*** We also have applications that have been reviewed and need to be priced out and signed by the Construction Official *** Approximately 50 applications at an average fee of \$200.00 totaling approximately \$10,000.00

Inspections:

Total number of inspections performed: 5,537 averaging 692 inspections per month. Estimated total number of inspections by years end 8,305

Building: 1,984

Electric: 1,391

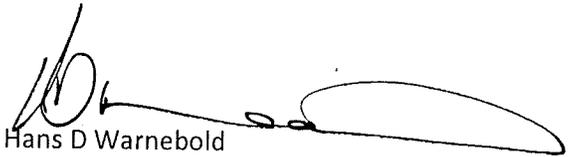
Plumbing: 1,261

Fire: 617

Misc. inspections (courtesy, meeting with home owners or contractors): 284

Applicants/applications dealt with at the counter within the Building dept.: 5772 (estimated for year total, 8658 people at our counter)

Respectfully Submitted,

A handwritten signature in black ink, consisting of a stylized 'H' followed by a long horizontal stroke that loops back to the left.

Hans D Warnebold
Construction Official

12a.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #17-28

ORDINANCE APPROPRIATING \$90,000 FROM THE CAPITAL SURPLUS FUND FOR THE ACQUISITION OF A FOUR-WHEEL DRIVE VEHICLE FOR THE POLICE DEPARTMENT AND THE GUIDE RAIL REPLACEMENT PROGRAM IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. \$90,000 is hereby appropriated from the Capital Surplus Fund for the acquisition of a four-wheel drive vehicle for the Police Department and the guide rail replacement program in and by the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township").

Section 2. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

12a.

Ordinance #17-28
Page 2

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that Ordinance #17-28 was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on September 5, 2017. The same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of September 19, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey at which time all interested persons will be heard.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #17-29

**AN ORDINANCE ACCEPTING A SIGHT TRIANGLE EASEMENT
FROM BEDFORD FALLS, LLC. FOR LOT 31.02 IN BLOCK 63.14 AS
SHOWN ON THE TAX MAP OF THE TOWNSHIP OF RARITAN**

WHEREAS, Bedford Falls, LLC is the owner of property located at Lot 31.02 in Block 63.14 (the "Property") as shown on the Tax Map of the Township of Raritan; and

WHEREAS, on May 18, 2017 Bedford Falls, LLC received D(3) conditional use variances, C(2) rear yard setback, impervious coverage, and signage variances; site plan ordinance exceptions, and conditional use approval and preliminary and final major site plan approvals for the Property (the "Approval") for the Property from the Raritan Township Board of Adjustment (the "Board"), RTBOA File No. 2016-16, which Approval was memorialized by a Resolution of Approval No. 2017-04; and

WHEREAS, as a condition of the Approval, the Board required the execution and recording of a Sight Triangle Easement; and

WHEREAS, the Sight Triangle Easement has been reviewed and approved by the Raritan Township Attorney and Township Engineer; and

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept the Sight Triangle Easement.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the Sight Triangle Easement Attached hereto as Exhibit "A"; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon its adoption, passage and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

Ordinance #17-29

Page 2

NOTICE OF PENDING ORDINANCE

Please take notice that the foregoing Ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017, and the same was then ordered to be published according to law with a public hearing and final consideration scheduled for the meeting of October 3, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, at which time all interested persons will be heard.

Lisa Fania, RMC
Township Clerk

13b.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #17-30

ORDINANCE REAPPROPRIATING \$6,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE MAJOR REPAIR OF THE 911 CLOCK AT THE MUNICIPAL BUILDING IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$6,000.00 of the proceeds of obligations originally made available pursuant to the following bond ordinance of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purpose for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Reappropriated
#16-10 (Section 3(g))	Improvement of municipal building by the acquisition and installation of interdepartmental computer software, computer hardware, jail cell toilet and phone system, finally adopted 7/19/2016	\$6,000.00

Section 2. \$6,000.00 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39, is hereby reappropriated to provide for the major repair of the 911 clock at the municipal building.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. Any action taken prior to the effective date of this ordinance for the purpose set forth herein is hereby ratified and deemed taken pursuant to this ordinance.

Section 5. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

NOTICE OF PENDING ORDINANCE

Please take notice that the foregoing Ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017, and the same was then ordered to be published according to law with a public hearing and final consideration scheduled for the meeting of October 3, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, at which time all interested persons will be heard.

Lisa Fania, RMC
Township Clerk

EXPLANATION: This Ordinance authorizes the Township of Raritan to accept Conservation Easements, Land Maintenance Covenant and Temporary Restrictive Covenant Applicable to Block 86, Lot 10.01 from Landmark Infrastructure Holding Company LLC; Conservation Easements Applicable to Block 86, Lot 26 from Landmark Infrastructure Holding Company LLC and Estate of Bruce A. Blumberg; Conservation Easements, Fire Suppression Easement and Access Easement Applicable to Block 86, Lot 26.02 from Landmark Infrastructure Holding Company LLC and Estate of Bruce A. Blumberg; and Conservation Easements, and Temporary Restrictive Covenant Applicable to Block 86, Lots 100.01 and 100.02 from Landmark Infrastructure Holding Company LLC and Burenga Family Partnership, L.P.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #17-31

AN ORDINANCE AUTHORIZING ACCEPTANCE OF CONSERVATION EASEMENTS, LAND MAINTENANCE COVENANT AND TEMPORARY RESTRICTIVE COVENANT APPLICABLE TO BLOCK 86, LOT 10.01 FROM LANDMARK INFRASTRUCTURE HOLDING COMPANY LLC; CONSERVATION EASEMENTS APPLICABLE TO BLOCK 86, LOT 26 FROM LANDMARK INFRASTRUCTURE HOLDING COMPANY LLC AND ESTATE OF BRUCE A. BLUMBERG; CONSERVATION EASEMENTS, FIRE SUPPRESSION EASEMENT AND ACCESS EASEMENT APPLICABLE TO BLOCK 86, LOT 26.02 FROM LANDMARK INFRASTRUCTURE HOLDING COMPANY LLC AND ESTATE OF BRUCE A. BLUMBERG; AND CONSERVATION EASEMENTS, AND TEMPORARY RESTRICTIVE COVENANT APPLICABLE TO BLOCK 86, LOTS 100.01 AND 100.02 FROM LANDMARK INFRASTRUCTURE HOLDING COMPANY LLC AND BURENGA FAMILY PARTNERSHIP, L.P.

WHEREAS, the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, wishes to accept Conservation Easements, Land Maintenance Covenant and Temporary Restrictive Covenant Applicable to Block 86, Lot 10.01 conveyed to the Township by Landmark Infrastructure Holding Company LLC, applicable to Block 86, Lot 10.01 (previously Lot 10) as shown on the Tax Map of the Township of Raritan (“Property”); and

WHEREAS, the Township Committee also wishes to accept Conservation Easements Applicable to Block 86, Lot 26 conveyed to the Township by Landmark Infrastructure Holding

Ordinance #17-31

Page 2

Company LLC and Estate of Bruce A. Blumberg, applicable to Block 86, Lot 26 as shown on the Tax Map of the Township of Raritan; and

WHEREAS, the Township Committee also wishes to accept Conservation Easements, Fire Suppression Easement and Access Easement Applicable to Block 86, Lot 26.02 conveyed to the Township by Landmark Infrastructure Holding Company LLC and Estate of Bruce A. Blumberg, applicable to Block 86, Lot 26.02 as shown on the Tax Map of the Township of Raritan; and

WHEREAS, the Township Committee also wishes to accept Conservation Easements, and Temporary Restrictive Covenant Applicable to Block 86, Lots 100.01 and 100.02 conveyed to the Township by Landmark Infrastructure Holding Company LLC and Burenga Family Partnership, L.P., applicable to Block 86, Lots 100.01 and 100.02 as shown on the Tax Map of the Township of Raritan; and

WHEREAS, these Easements are required by the Township of Raritan Board of Adjustment Resolution Nos. 2016-07, 2017-03 and 2017-06, R.T.Z.B. Application No. 8-2016; and

WHEREAS, the Landmark Infrastructure Holding Company LLC, the Estate of Bruce A. Blumberg, and the Burenga Family Partnership, L.P., agreed to donate the Easements at no cost to the Township; and

WHEREAS, the Township Attorney for the Township of Raritan reviewed the four (4) Easements in substantially the form attached and finds each acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that it hereby authorizes acceptance of the four (4) Easements attached hereto and directs its appropriate officials to record same as may be necessary.

This Ordinance shall become effective according to law.

Ordinance #17-31
Page 2

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

NOTICE OF PENDING ORDINANCE

Please take notice that the foregoing Ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017, and the same was then ordered to be published according to law with a public hearing and final consideration scheduled for the meeting of October 3, 2017 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, at which time all interested persons will be heard.

Lisa Fania, RMC
Township Clerk

EXTRACT from the minutes of a _____ meeting of the Township Committee of the Township of Raritan, in the County of Hunterdon, New Jersey held at _____, Raritan, New Jersey on _____, 2017 at __:00 p.m.

PRESENT:

ABSENT:

_____ introduced and moved the adoption of the following resolution, and _____ seconded the motion:

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-220

**RESOLUTION CANCELING FUNDED AND UNFUNDED
BALANCES IN CAPITAL ORDINANCES OF THE
TOWNSHIP OF RARITAN, IN THE COUNTY OF
HUNTERDON, NEW JERSEY**

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

Section 1. The highlighted funded and unfunded balances for the capital ordinances of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") described in the chart attached hereto as Exhibit A are hereby cancelled in the amounts set forth therein.

Section 2. The highlighted funded balances in the aggregate amount of \$350,696.65 shall be transferred to capital surplus. The unfunded balances in the aggregate amount of \$862,904.62 shall be cancelled. The aggregate amount of the cancellations total \$1,213,601.27.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this resolution to the extent of any inconsistency herewith. To the extent that the purposes or amounts authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

AYES:

NAYES:

EXHIBIT A
CAPITAL ORDINANCE CHART

TOWNSHIP OF RARITAN
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

2016 Authorizations

Ord. No.	Improvement Description	Date	Ordinance Amount	Balance Dec. 31, 2015		2016 Authorizations		Paid or Charged	Balance Available	
				Funded	Unfunded	Capital Improvement Fund	Deferred Charges to Future Taxation - Unfunded		Funded	Unfunded
93-9/97-25	Construction of Park Facilities	04/25/89		\$ 28,974.85					\$ 28,974.85	
91-29	Improvement Austen Estates Subdivision	08/11/87		1,831.65					1,831.65	
92-14	Pub Improvement Crest Views Subdivision	07/12/88		1,974.57					1,974.57	
95-38/97-43	Millbrook Road Assessment	12/18/91		\$ 102,000.00					\$ 102,000.00	
95-39/97-44	Washington Street Assessment	12/18/91		13,806.00					13,806.00	
96-28	Improvement at Myrtle Green	09/24/92		79,683.00					79,683.00	
99-12	Sundlower Estate Improvement	04/11/95			2,688.91				2,688.91	
00-38					9,707.14				9,707.14	
01-21/01-34	Reconstruction Greenwood Place	05/25/01		247,000.00					247,000.00	
02-03	Public Improvement	03/11/02		12,914.00					12,914.00	
02-48	Cable & Wire New Bldg.	10/16/02		40,600.00					40,600.00	
03-26/11-08/	Construction of Road - Autumn Leaf Drive	10/06/03		487,650.00					487,650.00	
12-11	Reconstruction Everett Road, Sec. 1	08/06/08		283,000.00					283,000.00	
04-10	Construction of Park Facilities	04/06/04		155,000.00					155,000.00	
04-34/05-11	Acquisition Land (Mudaler)	09/09/04		135,000.00					135,000.00	
05-07	Acquisition of Dev. Rights-Kovri Farm	09/21/05		148,500.00					148,500.00	
06-24	Acquisition of Dev. Rights-Moreira Farm	08/06/08		401,000.00					401,000.00	
06-41	Acquisition of Dev. Rights-Sunny Hills Roads	04/06/04		427,000.00					427,000.00	
07-03	Groundwater Remediation Police HQ	07/23/07		108,000.00					108,000.00	
07-17	Pellin, Planning-Sunny Hills Roads	12/27/07		54,886.19					54,886.19	
07-42	Traffic Control & Road Improvements	07/21/09		13,400.00					13,400.00	
09-12	Traffic Guard Rail Replacement	09/15/09		150,000.00					150,000.00	
10-18	Reconstruction of Dory Dills Rd., Section 1			8,652.00					8,652.00	
11-06	Purchase of Police Computer Server			136,000.00					136,000.00	
11-09	Purchase of DPW Dump Truck			10,000.00					10,000.00	
11-10	Traffic Line Striping			4,223.00					4,223.00	
11-11	Acquisition and Installation of Energy Efficiencies			27,378.82					27,378.82	
11-12	Acquisition of Computers and Peripherals	07/10/12		1,160,000.00					1,160,000.00	
12-07	Atfordable Housing Improvements	08/07/12		60,000.00					60,000.00	
12-09	Reconstruction of Meadowlark Court	12/02/14								
12-10/14-19	Acquisition of DPW Mower	12/02/14		77,500.00					77,500.00	
13-09	Acquisition of Police Equipment	10/01/13		114,500.00					114,500.00	
13-12	Acquisition of OEM Equipment	10/01/13		38,082.08					38,082.08	
13-13	Reconstruction of Everetts Road Phase II	10/01/13		394,000.00					394,000.00	
13-14	Reconstruction of River Road	10/01/13		231,000.00					231,000.00	
13-15	Overlay of Old Croton Road	10/01/13		122,000.00					122,000.00	
13-16	Acquisition of DPW Vehicles & Equipment	10/01/13		512,500.00					512,500.00	
13-17	Acquisition 4-Wheel Drive Vehicles	10/01/13		134,000.00					134,000.00	
14-07	Acquisition of Fire Truck	06/17/14		945,000.00					945,000.00	
14-11	Reconstruct Ridge Road & Case Blvd.	08/19/14		638,500.00					638,500.00	
14-12	Roads Overlay Crestwood	08/19/14		210,000.00					210,000.00	
14-13/14-19	Acquisition of DPW Vehicles & Equipment	08/19/14		208,000.00					208,000.00	
15-09	Acquisition of Sports Utility Vehicles	08/10/15		61,500.00					61,500.00	
15-10	Milling & Overlay of Roads	08/10/15		341,500.00					341,500.00	
15-11	Acquisition of Various DPW Equipment	08/10/15		326,500.00					326,500.00	
15-12	Acquisition of Various Capital Equipment	08/10/15		180,000.00					180,000.00	
15-13	Reconstruction of Roads-Sunny Hills Area	09/01/15		1,213,000.00					1,213,000.00	
16-10	Various Capital Improvements	07/19/16		1,697,853.00					1,697,853.00	

Capital Improvement Fund	Deferred Charges to Future Taxation - Unfunded	Paid or Charged	Funded	Unfunded
\$ 84,853.00	\$ 1,613,000.00	\$ 889,338.30	\$ 1,483,904.41	\$ 862,904.62

CERTIFICATE

I, Lisa Fania, Clerk of the Township of Raritan, in the County of Hunterdon, State of New Jersey, **HEREBY CERTIFY** that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on _____, 2017 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this _____ day of _____, 2017.

Lisa Fania, RMC
Township Clerk

(SEAL)

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-210

**AUTHORIZING AN EMERGENCY APPROPRIATION FOR THE
PURCHASE OF A FOUR-WHEEL DRIVE SPORTS UTILITY
VEHICLE FOR THE POLICE DEPARTMENT**

WHEREAS, an emergency has arisen with respect to the funding necessary to allow for the immediate purchase of a Four-wheel Drive Sports Utility Vehicle (SUV) for the Police Department's patrolling of streets and roads during inclement weather, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above; and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution, is \$55,000.00; and three (3) percent of the total operating appropriations in the budget for 2017 is \$456,102.28, and;

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48:

1. An emergency appropriation be and the same is hereby made for General Appropriation – Capital Improvements – Four-wheel Drive Sports Utility Vehicle in the amount of \$55,000.00.
2. That said emergency appropriation shall be provided for in full in the 2018 budget, and is requested to be excluded from CAPS, pursuant to N.J.S.A 40A:4-45.3.c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

15 b.

Resolution #17-210
Page 2

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 5, 2017.

Lisa Fania, RMC
Township Clerk

**CERTIFICATION FOR EMERGENCY APPROPRIATION FORM
CHIEF FINANCIAL OFFICER**

Please answer all questions:

Purpose of emergency appropriation:

Due to the lead times involved, there has become an immediate need to expedite the ordering of an SUV for the Police Department's patrolling of Township roads during the upcoming inclement weather season.

Date of occurrence: 8/15/17

Have any contracts been awarded or purchase orders placed in connection with this emergency appropriation? No

Date 8/15/17 Chief Financial
Officer [Signature]
Municipality Township of Raritan (1021)

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-212

**AUTHORIZING AN EMERGENCY APPROPRIATION TO ALLOW
FOR THE REPLACEMENT OF CERTAIN GUIDERAILS**

WHEREAS, an emergency has arisen with respect to the funding necessary to allow for the immediate replacement of certain guiderails, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above; and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution, is \$35,000.00; and three (3) percent of the total operating appropriations in the budget for 2017 is \$456,102.28, and;

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48:

1. An emergency appropriation be and the same is hereby made for General Appropriation – Capital Improvements – replacement guiderails in the amount of \$35,000.00
2. That said emergency appropriation shall be provided for in full in the 2018 budget, and is requested to be excluded from CAPS, pursuant to N.J.S.A 40A:4-45.3.c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 5, 2017.

Lisa Fania, RMC
Township Clerk

15C.

**CERTIFICATION FOR EMERGENCY APPROPRIATION FORM
CHIEF FINANCIAL OFFICER**

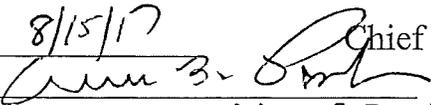
Please answer all questions:

Purpose of emergency appropriation:

**There is an immediate need for the replacement of certain
guide rails within the Township.**

Date of occurrence: 8/15/17

Have any contracts been awarded or purchase orders placed in connection with this emergency appropriation? No

Date 8/15/17
Officer  Chief Financial
Municipality Township of Raritan (1021)

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-226

A RESOLUTION AWARDING A CONTRACT TO AWT ENVIRONMENTAL SERVICES, INC. FOR POLICE DEPARTMENT REFUELING AREA REMEDIATION

WHEREAS, the Township of Raritan advertised for Police Department refueling area remediation services; and

WHEREAS, the Township received four (4) bids on August 31, 2017; and

WHEREAS, the bids were reviewed, and recommendation has been made by the Township Engineer, Antoine Hajjar, for award to AWT Environmental Services, Inc., P.O. Box 128, Sayreville, New Jersey, 08871, the lowest responsive, responsible bidder as outlined in the attached which is annexed hereto and made part of this Resolution; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #17-15 for this purpose.

NOW, THEREFORE, BE IT RESOLVED, on this 19th day of September 2017, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey:

- 1) That a contract be and is hereby awarded to AWT Environmental Services, Inc., P.O. Box 128, Sayreville, New Jersey, 08871.
- 2) That the contract does not exceed \$339,063.20.
- 3) That the Mayor and Township Clerk are hereby authorized and directed to execute contracts with AWT Environmental Services, Inc. in accordance with the specifications and bid documents.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

15d.

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

CERTIFICATION OF AVAILABILITY OF FUNDS

No. 17-15 15d.

I, William B. Pandos, Chief Financial Officer of the Township of Raritan do hereby certify as follows:

1. I have examined the budgetary and other accounts to determine if sufficient funds are available to award a contract for the following:

- Professional services
- Construction/reconstruction
- Materials, supplies or equipment
- Major repairs

Description: Remediation @ Police Dept Fuel Pumps-- to include handling of existing soil and backfill w/ clean soil and stone

Vendor: AWT Environmental Services, Inc

Amount(s): \$340,000

P.O. No. _____
(if applicable)

2. Funds are available as follows:

Fund name: Current Capital Other

Budget year: 2016 Any contingency? No Yes

Account title(s): Cap & Ordinance #16-10

Resolution/Ordinance Date: September 19, 2017

Resolution/Ordinance Number: 17-226

Amounts

- Adopted budget
- Ordinance
- Trust fund
- Temporary budget

a. 04-215-56-998-000 \$340,000

b. _____

c. _____

William B. Pandos

William B. Pandos

9/13/17

Date

cc: Finance
C. Barbati



TOWNSHIP OF RARITAN

MEMORANDUM

TO: Mayor and Township Committee

FROM: Antoine Hajjar, P.E. & LS, PP, CME
Township Engineer *Antoine Hajjar*

DATE: September 6, 2017

RE: Bid Summary & Recommendation for Award
Police Department Refueling Area Remediation

This is to advise you that on August 31, 2017 at 11:00 AM, Raritan Township received bids for the above referenced project. Four companies submitted bids for the work and their proposals are summarized on the attached tally sheet. The bid prices ranged from \$339,063.20 to \$367,470.00. The lowest responsible bidder for this project is AWT Environmental Services, Inc, Somerset, NJ 08873. We checked the bid documents for correctness and they are in order.

The Township has appropriated \$420,000.00 for this project of which \$134,250.00 is encumbered for the consultant via Resolution # 17-60. We have \$285,750.00 left for the actual site work.

The lowest responsible bidder proposes to excavate and haul the existing soil and backfill with clean soil and stone for the sum of \$339,063.20; \$53,313.20 over budget.

Furthermore, the excavation area is approximately 50 by 40 feet and it is 17 feet deep. The proposal includes shoring (Item 12 on tally sheet) along the four sides of the excavation. We may be able to reduce this item to shore only the wall adjacent to the existing tank which may be approximately 50 feet. Therefore, we can reduce the contract price by approximately \$50,991.20. This reduction may be done once the project starts via change order.

My understanding from Mr. Hutchins, Township Administrator, we have enough funding, approximately \$130,000 balance in Ordinance 16-10 of which we need 53,313.20 to award this project. Therefore, there are enough funding under said ordinance to fund this project and complete the work this year.

I have reviewed the bids and they appear to be very competitive; 8.38% between the lowest and highest proposal. Therefore, it is my recommendation that the contract for

Police Department Refueling Area Remediation be awarded to AWT Environmental Services, Inc. in the amount of \$339,063.20 at your next scheduled meeting.

15d.

I trust this is satisfactory.

cc: Don Hutchins, Administrator w/ encl. (email)
Lisa Fania, RMC Township Clerk w/ encl. (email)
Bill Pandos, CFO w/ Encl. (email)
Brion Fleming, DPW Superintendent w/ encl. (email)
Jim Harper, DPW Forman w/ encl. (email)

Raritan Township Engineering Department
Bid Tally Sheet

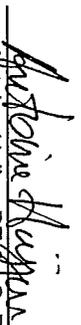
15d.

Project: Police Department Refueling Area Remediation
Municipality: Raritan Township
County: Hunterdon

Item #	Description	Quantity	Unit	Unit Price	Amount	AWT Environmental Services, Inc P.O.Box 128 Sayreville, NJ 08871	ESCO 43 New Brunswick Ave. Unit #3 Hopelawn, NJ 08861	Active Environmental Technologies, Inc. 203 Pine Street Mount Holly, NJ 08060	A&J Construction Co 5026 Industrial Road Farmingdale, NJ 07727
1	Mobilization and Demobilization	1	LS	\$ 7,035.00	\$ 7,035.00				
2	Soil Erosion and Sediment Control	1	LS	\$ 3,200.00	\$ 3,200.00				
3	Site Clearing	1	LS	\$ 1,855.00	\$ 1,855.00				
4	Excavation Unclassified	1,500	CY	\$ 46.75	\$ 70,125.00				
5	Excavation Rock, Subsurface Structures (if any)	25	CY	\$ 157.80	\$ 3,945.00				
6	Backfill and Compaction of Non-contaminated soil from excavation	400	CY	\$ 23.65	\$ 9,460.00				
7	Hauling, Backfill, and Compaction of Non-contaminated soil from Town Borrow	1,300	CY	\$ 19.45	\$ 25,285.00				
8	Transportation and Proper Disposal of Contaminated Soil	1,800	tons'	\$ 49.45	\$ 89,010.00				
9	Removal and Disposal of Contaminated Groundwater	25,000	Gallons	\$ 0.98	\$ 24,500.00				
10	Site Restoration	1	LS	\$ 3,495.00	\$ 3,495.00				
11	Sub grade replacement - 2-1/2" stone (if and where directed)	1,000	tons'	\$ 30.55	\$ 30,550.00				
12	Shoring Rental, Installation, and Removal	180	LF	\$ 392.24	\$ 70,603.20				
					\$ 339,063.20				
						\$ 342,913.75			

* Item 4 unit price is \$159.00. Hence, item 4 amount would have \$238,500 but it is on the proposal \$23,800.00
All the items listed on the proposal adds up to \$343,513.75 while the contractor had \$342,913.75 as the total on the proposal.

I herby certify that this is a true copy of the bids received on August 31, 2017 at 11:00 AM.


Antoine Hajjar, PE, CLS, PP, CME
Township Engineer

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-227

**RESOLUTION AUTHORIZING THE EMPLOYMENT OF ADAM
CESARIO AS PART-TIME FIRE PREVENTION INSPECTOR**

WHEREAS, there is a vacancy in the position of Part-time Fire Prevention Inspector;
and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desire to fill this position; and

WHEREAS, the Township Administrator has conducted interviews and recommends that Adam Cesario be employed as Raritan Township Part-time Fire Prevention Inspector.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that Adam Cesario is hereby employed as Raritan Township Part-time Fire Prevention Inspector at an hourly rate of \$24.00 for 28 hours per week effective September 19, 2017.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-228

**A RESOLUTION INCREASING THE MONETARY AMOUNT IN THE PETTY
CASH FUND FOR THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund;
and

WHEREAS, it is the desire of the Township of Raritan, County of Hunterdon,
State of New Jersey, that the Petty Cash Fund for the Department of Public Works be
increased from \$150.00 to \$750.00.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County
of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this
resolution be filed with the Division of Local Government Services, New Jersey
Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey,
hereby certify that the foregoing resolution is a true, complete and accurate copy of a
resolution adopted by the Township Committee of the Township of Raritan at a meeting
held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-229

**A RESOLUTION INCREASING THE MONETARY AMOUNT IN THE PETTY
CASH FUND FOR THE BUILDING DEPARTMENT**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund;
and

WHEREAS, it is the desire of the Township of Raritan, County of Hunterdon,
State of New Jersey, that the Petty Cash Fund for the Building Department be increased
from \$100.00 to \$250.00.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County
of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this
resolution be filed with the Division of Local Government Services, New Jersey
Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey,
hereby certify that the foregoing resolution is a true, complete and accurate copy of a
resolution adopted by the Township Committee of the Township of Raritan at a meeting
held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-230

**A RESOLUTION INCREASING THE MONETARY AMOUNT IN THE PETTY
CASH FUND FOR THE POLICE DEPARTMENT**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund;
and

WHEREAS, it is the desire of the Township of Raritan, County of Hunterdon,
State of New Jersey, that the Petty Cash Fund for the Police Department be increased from
\$100.00 to \$200.00.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County
of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this
resolution be filed with the Division of Local Government Services, New Jersey
Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey,
hereby certify that the foregoing resolution is a true, complete and accurate copy of a
resolution adopted by the Township Committee of the Township of Raritan at a meeting
held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-231

**A RESOLUTION INCREASING THE MONETARY AMOUNT IN THE PETTY
CASH FUND FOR THE FINANCE DEPARTMENT**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund;
and

WHEREAS, it is the desire of the Township of Raritan, County of Hunterdon,
State of New Jersey, that the Petty Cash Fund for the Finance Department be increased
from \$100.00 to \$1,000.00.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County
of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this
resolution be filed with the Division of Local Government Services, New Jersey
Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey,
hereby certify that the foregoing resolution is a true, complete and accurate copy of a
resolution adopted by the Township Committee of the Township of Raritan at a meeting
held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-232

**A RESOLUTION RESCINDING THE PETTY CASH FUND
FOR THE PLANNING DEPARTMENT**

WHEREAS, it is the desire of the Township of Raritan, County of Hunterdon, State of New Jersey, to rescind the Petty Cash Fund for the Planning Department.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-233

**A RESOLUTION AUTHORIZING A CHANGE IN CUSTODIAN OF THE
PETTY CASH FUND FOR THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, D. Struening was custodian of the Public Works Department's Petty Cash Fund; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Township of Raritan, County of Hunterdon, State of New Jersey is changing custodian to Brion Fleming; and

WHEREAS, Brion Fleming is bonded under the Township's General Employee Liability Insurance Policy.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ATTEST: **TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-234

**A RESOLUTION AUTHORIZING A CHANGE IN CUSTODIAN OF THE
PETTY CASH FUND FOR THE BUILDING DEPARTMENT**

WHEREAS, P. Ball was custodian of the Building Department’s Petty Cash Fund;
and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Township of Raritan,
County of Hunterdon, State of New Jersey is changing custodian to Hans Warnebold; and

WHEREAS, Hans Warnebold is bonded under the Township’s General Employee
Liability Insurance Policy.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County
of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this
resolution be filed with the Division of Local Government Services, New Jersey
Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey,
hereby certify that the foregoing resolution is a true, complete and accurate copy of a
resolution adopted by the Township Committee of the Township of Raritan at a meeting
held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

15 M

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-235

**A RESOLUTION AUTHORIZING A CHANGE IN CUSTODIAN OF THE
PETTY CASH FUND FOR THE POLICE DEPARTMENT**

WHEREAS, D. Montross was custodian of the Police Department's Petty Cash Fund; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Township of Raritan, County of Hunterdon, State of New Jersey is changing custodian to Glenn Tabasko; and

WHEREAS, Glenn Tabasko is bonded under the Township's General Employee Liability Insurance Policy.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-236

**A RESOLUTION AUTHORIZING A CHANGE IN CUSTODIAN OF THE
PETTY CASH FUND FOR THE FINANCE DEPARTMENT**

WHEREAS, L. Kutter was custodian of the Finance Department's Petty Cash Fund; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Township of Raritan, County of Hunterdon, State of New Jersey is changing custodian to William Pandos; and

WHEREAS, William Pandos is bonded in the amount of \$100,000.00 by virtue of a surety bond.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-237

**A RESOLUTION ESTABLISHING A PETTY CASH FUND FOR THE
ENGINEERING, PLANNING & ZONING DEPARTMENT**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund;
and

WHEREAS, it is the desire of the Township of Raritan, County of Hunterdon, State of New Jersey, to establish a Petty Cash Fund for the Engineering, Planning and Zoning Department in the amount of \$250.00; and

WHEREAS, the custodian for this fund is Antoine Hajjar, who is bonded under the Township's General Employee Liability Insurance Policy; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-238

**A RESOLUTION ESTABLISHING A PETTY CASH FUND
FOR THE MUNICIPAL CLERK'S OFFICE**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund;
and

WHEREAS, it is the desire of the Township of Raritan, County of Hunterdon, State of New Jersey, to establish a Petty Cash Fund for the Municipal Clerk's Office in the amount of \$300.00; and

WHEREAS, the custodian for this fund is Lisa Fania, who is bonded under the Township's General Employee Liability Insurance Policy; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing purposes.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-239

**A RESOLUTION ESTABLISHING A PETTY CASH FUND
FOR THE FIRE PREVENTION DEPARTMENT**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund;
and

WHEREAS, it is the desire of the Township of Raritan, County of Hunterdon, State of New Jersey, to establish a Petty Cash Fund for the Fire Prevention Department in the amount of \$200.00; and

WHEREAS, the custodian for this fund is Dennis Concannon, who is bonded under the Township's General Employee Liability Insurance Policy; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing purposes.

NOW, THEREFORE BE IT RESOLVED, that the Township of Raritan, County of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-242

**RESOLUTION AUTHORIZING THE EMPLOYMENT OF
AMY FLEMING AS ENGINEERING AND PLANNING/ZONING
BOARDS SECRETARY**

WHEREAS, a vacancy has been created in the Planning/Zoning and Engineering Office for the position of Engineering and Planning/Zoning Boards Secretary; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desire to fill this position; and

WHEREAS, the Township Administrator has conducted interviews and recommends that Amy Fleming be employed as Raritan Township Engineering and Planning/Zoning Boards Secretary.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that Amy Fleming is hereby employed as Raritan Township Engineering and Planning/Zoning Boards Secretary at an annual salary of \$40,000, effective September 19, 2017.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

16a.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-221

AUTHORIZING THE REFUND OF TOWING APPLICATION FEE

WHEREAS, Hinline's Mobile paid a Towing Application Fee in the amount of \$100.00; and

WHEREAS, the Raritan Township Police Department has denied approval of such 2017-2018 Towing Application.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan that the Towing Application fee paid by Hinline's Mobile in the amount of \$100.00 is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-224

**A RESOLUTION AUTHORIZING REDUCTION OF CASH PERFORMANCE
GUARANTEES AND SURETY BONDS FOR TOLL BROTHERS AT MOUNTAINVIEW**

WHEREAS, Toll Brothers/Mountain View at Hunterdon FKA Hilltop, Phase I and Phase II, has requested the reduction of Performance Guarantees for Block 44, Lot 24 and Lot 24.45; and

WHEREAS, Township Engineer, Antoine Hajjar, has submitted a letter dated September 14, 2017, a copy of which is made part of this resolution, recommending a reduction in lieu of release of the Cash Performance Guarantees and Surety Bonds; and

WHEREAS, the records indicate that the Township is holding a Surety Bond in the amount of \$1,612,060.96 and a cash bond in the amount of \$179,117.88 plus any accrued interest for Phase 1; and

WHEREAS, the records indicate that the Township is holding a Surety Bond in the amount of \$874,278.68 and a cash bond in the amount of \$97,142.08 plus any accrued interest for Phase II.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the reduction of the Performance Guarantees and Surety Bonds will be as follows:

PHASE 1:

- 1) The Surety Bond be reduced to \$1,238,615.80.
- 2) The retention of \$137,623.98 in cash and the release of cash in the amount of \$41,493.90 plus any accrued interest.

PHASE II:

- 1) The Surety Bond be reduced to \$565,323.53.
- 2) The retention of \$62,813.73 in cash and the release of cash in the amount of \$34,328.35 plus any accrued interest.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

16b

Resolution #17-224
Page 2

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk



TOWNSHIP OF RARITAN

MEMORANDUM

TO: Mayor and Township Committee

FROM: Antoine Hajjar, P.E. & LS, CME
Township Engineer

DATE: September 14, 2017

RE: Request for Reduction of Performance Guarantees
Toll Brothers @ Mountain View at Hunterdon FKA Hilltop Phase I - Block 44, Lot 24
Toll Brothers @ Mountain View at Hunterdon FKA Hilltop Phase II - Block 44, Lot 24.45

I am advised by Lisa Fania, Township Clerk, that Toll Brothers/Mountain View at Hunterdon FKA Hilltop, Phase I and II has requested a reduction in their standing performance guarantee based upon site improvements completed to date. Our records show that the current performance guarantees now held by the Township are \$179,117.88 plus any accrued interest in cash and a surety bond, in the amount of \$1,612,060.96 for Phase I and \$97,142.08 plus any accrued interest in cash and a surety bond in the amount of \$874,278.68 for Phase II. We have inspected the site and revised the cost estimates based on the improvements remaining. The cost estimate for phase I is dated 2/15/2013, last revised 9/13/2017 and the cost estimate for phase II is dated 11/20/2014 last revised 9/14/2017. Said cost estimates are attached for your information. The sum of the completed improvements slightly exceeds 70% of the total amount of the performance guarantees. However, I am recommending that the Township retain 30% of the amount of the total performance guarantee to ensure completion and acceptability of all the improvements in accordance with N.J.S.A. 40:55-53.e.1. Therefore, my recommendations are to reduce the surety bond for phase I to \$1,238,615.80 and retain \$137,623.98 in cash for phase I and to reduce the surety bond to \$565,323.53 and retain \$62,813.73 in cash for phase II. I trust that these recommendations will result in the necessary bond reductions and cash retainage at your next regularly scheduled meeting on September 19, 2017.

I trust this is satisfactory.

Attachment

CC: Lisa Fania, RMC, Twp. Clerk w/attach.
Don Hutchins, Administrator w/attach.
Peter Festa - Toll Brothers w/ attach.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-225

AUTHORIZING THIRD QUARTER 2017 TAX REFUNDS

WHEREAS, the Township Tax Collector has recommended the refund of overpayments;
and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan that the following receive a refund in the amount specified due to duplicate payments for Third Quarter, 2017 taxes.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
CORELOGIC Jeong M. Choi & Suk I. Ghong (3 Robin Hill Way)	\$4,948.22	63	70.32
CHASE BANK Todd Yazujian (14 Plennert Road)	\$4,133.15	78	1

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 5, 2017.

Lisa Fania, RMC
Township Clerk

16C

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

September 13, 2017

Lisa,

Please prepare a resolution for the next committee meeting for a refund of 3rd Qtr 2017 taxes for the below property due to duplicate payment made by CoreLogic

<u>Block</u>	<u>Lot</u>	<u>Owner</u>	<u>Property</u>	<u>Qtr.</u>	<u>Amount</u>
63	70.32	Jeong M. Choi & Suk I. Ghong	3 Robin Hill Way	3Qtr 2017	\$4,948.22

Thanks!

Sharon

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

16c

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

September 8, 2017

Lisa,

Please prepare a resolution for the next committee meeting for a refund of 3rd Qtr 2017 taxes for the below property due to duplicate payment made by Chase Bank

<u>Block</u>	<u>Lot</u>	<u>Owner</u>	<u>Property</u>	<u>Qtr.</u>	<u>Amount</u>
78	1	Todd Yazujian	14 Plennert Road	3Qtr 2017	\$4,133.15

Thanks!

Sharon

16 d.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-240

A RESOLUTION AUTHORIZING SEWER REFUNDS FROM 2016 TAX SALE

WHEREAS, on September 12, 2017, Tax Collector, Sharon Brown held the 2016 Tax Sale and sold liens for 2016 delinquent taxes and utilities; and

WHEREAS, the Tax Collector received payments totaling \$11,093.39 for unpaid 2016 sewer charges as per Schedule "A."

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Tax Collector is authorized and directed to refund the Raritan Township Municipal Utilities Authority in the amount of \$11,093.39 as per Schedule "A" attached to this resolution.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

16 d

SCHEDULE A

2016 SEWER CHARGES

Assessed Owners	Block	Lot & Qual.	Amount
Green, David & Kristin	36	32	691.92
Brady, Douglas	36.01	19	520.70
Schneider, Nicholas	58	1	706.70
VanHise, Kenton & Nancy J.	64	2	683.73
Ajisafe, Henry O.	64	3 C0601	336.32
Clark, Lindsey & B. Villacis-Garzon	71.25	1, C0404	315.66
Hallman, Debra	71.25	1, C0710	269.12
US Bank Trust NA as Trustee	71.13	82	636.05
Arteaga, Dagoberto & Mariela	71.13	90	468.65
Williams, Earl N.	72.23	1, C0402	273.05
Wadsworth, Michael C. Sr.	72.23	1, C0606	307.19
Chiles, John P.	72.23	1, C1414	416.56
Faller, Michael	72	5.09	546.44
Kowalski, Richard	72.01	44	470.51
L'Heureux, David & Mona	72.01	60	144.60
Sanders, Debra R.	72.02	2, C0104	637.99
Thompson, Susan L.	72.03	47	149.07
Hernandez, Nancy N.	72.03	67	276.78
Ataman, Linda M.	72.08	3, C0601	636.09
Alparone, Anthony	72.08	3, C0620	150.59
Carlo, Jeffrey & Pauline	72.16	1	341.31
Tracy, Daniel Edward & Kristie L.	72.18	15, C1502	565.35
Godown, Cheryl A.	72.19	6, C1103	193.17
Sexton, Ryan & Robert	72.20	21, C0406	133.85
Raborn, Lisa M.	72.21	3.13	713.37
Tine, Stephen D. & Marion	64	6	341.31
Hunterdon County Properties, LLC	8	8.26	167.31
TOTAL			\$11,093.39

16 d

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

September 13, 2017

Lisa,

Please prepare a resolution for the next committee meeting for payment to R.T.M.U.A for funds collected at the Raritan Township Tax Sale on 9/12/17.

Please see attached Schedule A.

Thanks!

Sharon

16 e.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-241

A RESOLUTION AUTHORIZING WATER REFUNDS FROM 2016 TAX SALE

WHEREAS, on September 12, 2017, Tax Collector, Sharon Brown held the 2016 Tax Sale and sold liens for 2016 delinquent taxes and utilities; and

WHEREAS, the Tax Collector received payments totaling \$272.50 for unpaid 2016 water charges as per Schedule "B."

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Tax Collector is authorized and directed to refund the Borough of Flemington in the amount of \$272.50 as per Schedule "B" attached to this resolution.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

SCHEDULE B

2016 SEWER CHARGES

Assessed Owners	Block	Lot & Qual.	Amount
Buchanan, Seth T.	999	1.39	107.19
Brown, James	999	1.49	165.31
TOTAL			\$272.50

OFFICE OF TAX COLLECTOR
TOWNSHIP OF RARITAN

ONE MUNICIPAL DRIVE
FLEMINGTON, NEW JERSEY 08822
908-806-6100 X2268

September 13, 2017

Lisa,

Please prepare a resolution for the next committee meeting for payment to Flemington Borough for funds collected at the Raritan Township Tax Sale of 9/12/17.

Please see attached Schedule B.

Thanks!

Sharon

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #17-243

**AUTHORIZING THE RETURN OF
DEVELOPER'S ESCROW (HUNTERDON ORTHOPAEDIC INSTITUTE)**

WHEREAS, Hunterdon Orthopaedic Institute (HOI) has requested the return of its Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated September 15, 2017 and recommended the return of the following Developer's Escrows:

Hunterdon Orthopaedic Institute SP-615-PF \$2,659.82

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan that the Developer's Escrow in the amount of \$2659.82 posted by HOI is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Karen Gilbert
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 19, 2017.

Lisa Fania, RMC
Township Clerk

16f



Township of Raritan

Finance Department (908) 806-6100/806-3892 (fax)
1 Municipal Drive
Flemington, NJ 08822

TO: Lisa Fania, Township Clerk

FROM: Kristi Gano, Payroll/HR Coordinator

DATE: September 15, 2017

RE: Developers Escrow Refund

Please process a Resolution for refund of the Developers Escrow for the following:

Hunterdon Orthopaedic Institute
SP-615-PF

Amount: \$2,659.82