

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-177

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations:
 - b) Personnel:
 - c) Attorney-Client Privilege:
 - d) Pending Litigation: Affordable Housing Litigation
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 4, 2018.

Lisa Fania, RMC
Township Clerk

List of Bills - (All Funds)

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Vendor	Description	Payment	Check Total
4811 - ALERT-ALL CORP	Current Fund PO 6972 Promotional Items	1,000.00	1,000.00
4274 - ASSESSOR SERVICES	PO 6969 Consultant	1,360.00	1,360.00
1232 - AT&T	PO 7117 AUGUST 2018 - POLICE	111.16	111.16
4299 - BEACON GRAPHICS	PO 7083 Sign Material	48.80	48.80
4541 - BRION FLEMING, CUST OF PETTY CASH	PO 7090 Misc Supplies	118.82	118.82
4745 - CAREER DEVELOPMENT INST	PO 6931 TRAINING - DET. SUTHERLAND	389.00	389.00
728 - CARTRIDGE WORLD	PO 6934 INK/TONER	383.94	383.94
895 - CENTURYLINK	PO 7123 JULY 2018	998.79	998.79
4622 - CHOICE DISTRIBUTION, INC	PO 7074 Repair Parts & Supplies	350.58	350.58
799 - CINTAS CORP	PO 7047 Medical Supplies August DPW	72.39	72.39
1710 - CINTAS CORP	PO 7003 Janitorial Supplies	318.25	318.25
303 - COOPER ELECTRIC	PO 7046 Janitorial Supplies	199.97	199.97
196 - GANNETT NJN	PO 7082 Clerks Office Ballast	35.86	35.86
4444 - CQ FLUENCY	PO 7111 Maintenance Shop Lights	124.22	124.22
3258 - DEER CARCASS REMOVAL SERV	PO 7063 Legal Notice	49.62	49.62
3833 - DIFRANCESCO, BATEMAN, COLEY ETC	PO 6942 Interpreting	66.00	66.00
236 - DITSCHMAN/FLEMINGTON FORD	PO 6988 Interpretation Services	59.40	59.40
3855 - EASTERN LIFT TRUCK CO	PO 7013 July Deer	280.00	280.00
263 - ELIZABETHTOWN GAS	PO 7122 DEER REMOVAL	875.00	1,155.00
3083 - FIBAR GROUP, LLC	PO 6980 B-2018 PLANNING BOARD	85.50	85.50
301 - FLEMINGTON CHRYSLER DODGE	PO 7043 , 21-04, 21-19, Police Repair	495.84	495.84
11 - GRAINGER	PO 7103 84 Fork Inspection	153.66	153.66
3510 - HARRY HAUSHALTER, ESQ.	PO 7118 07/23/2018 - 08/21/2018	576.96	576.96
3914 - HOME DEPOT CREDIT SREV	PO 7040 Fitness Center Playground Mulch	1,902.00	1,902.00
1959 - JOHN MORGAN THOMAS	PO 6911 21-25 Police Dealer Repair	80.41	80.41
2795 - KOLIMER EQUIPMENT	PO 7044 21-25 Police Repair	227.50	307.91
4646 - LISA FANITA, CUST OF PETTY CASH	PO 7056 Paint for marking roads	144.48	144.48
1433 - MCELROY, DEUTSCH ETC...	PO 6097 B-2018 TAX APPEALS	2,991.50	2,991.50
1431 - MCMANIMON & SCOTLAND, L.L.C.	PO 6949 Fitness Center	125.31	125.31
4804 - MELINA RUBINO	PO 7006 B&G Supplies	79.62	204.93
4649 - MORTON SALT INC	PO 7112 B-2019 BOA LEGAL	104.86	104.86
28 - MPH INDUSTRIES INC	PO 6855 169 New High Lift Blades, Sharpen B	266.14	266.14
	PO 6956 Fitness Center	450.00	716.14
	PO 7019 Postage	9.96	9.96
	PO 7062 Postage	9.63	19.59
	PO 5634 B-2018 LEGAL SERVICES	7.28	7.28
	PO 7023 ORDINANCE REAPPROPRIATING/ASST WITH	1,116.00	1,116.00
	PO 6861 Mailbox Reimbursement	100.00	100.00
	PO 6961 road salt 150 tons	8,710.90	8,710.90
	PO 7032 Salt	2,672.74	2,672.74
	PO 6958 Radar Mounts and Brackets for Charg	317.61	317.61

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
4061 - NAPA	PO 7076 Service & Repair Parts	705.22	705.22
3121 - NATIONAL PARTS SUPPLY	PO 7020 Service & Repair Parts	672.32	
	PO 7077 Serv & Repair Parts	565.01	1,237.33
3881 - NEW JERSEY AMERICAN WATER	PO 5820 B-2018 FIRE HYDRANT	26,007.12	26,007.12
641 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 7015 League Badge	55.00	
	PO 7041 League Registration	385.00	440.00
4629 - POWERWORX ELECTRICAL SERVICES LLC	PO 6957 Police Station Lightning Strike	66.00	66.00
2228 - PSI	PO 6933 TAX BILL PREPARATION	3,458.00	
	PO 7051 Tax Bill Inserts	2,185.00	
1996 - R & H TRUCK PARTS & SERVICE	PO 7045 Fitness Center	1,972.24	5,643.00
673 - RACHLES/MICHELE'S OIL CO	PO 7030 Gasoline	3,661.95	1,972.24
	PO 7088 Gasoline	7,437.25	11,099.20
3973 - RICOH USA, INC	PO 5911 B-2018 COPIER LEASE	133.50	133.50
911 - RUTGERS	PO 7037 Course - A. Fleming	461.00	461.00
3556 - S.A. COMUNALE CO	PO 7054 Service Call - Phone line/dialer is	224.00	
	PO 7096 Annual Sprinkler Backflow and Fire	575.00	799.00
801 - SIRCHIE FINGERPRINT LAB	PO 6960 Detective Supplies	321.07	321.07
4293 - SOMERSET CNTY POLICE ACADEMY	PO 5850 Colt Armour Training - Roth	500.00	500.00
3474 - STAPLES - PW	PO 7048 Office Supplies	62.86	62.86
4528 - STAVOLA FLEMINGTON ASPHALT	PO 7039 Pothole patching & Barton Estates	233.75	441.61
	PO 7087 Various road pothole patching	207.86	
834 - STORR TRACTOR, INC	PO. 7075 Mower 70 Boom repair,169 caster	2,078.59	2,078.59
3923 - THOMPSON RUTTERS	PO 6943 Statutes	212.00	212.00
2672 - V E RALPH AND SONS INC	PO 7017 Safe-Touch Gloves	222.30	222.30
2142 - VERIZON WIRELESS	PO 5792 B-PHONES 2018 (742017198-00006)	302.77	
	PO 5793 B-PHONES 2018 (742071798-00003)	769.81	
	PO 6014 B-2018 FIRE MARSHAL (#342014580-000	80.02	
	PO 6015 B-2018 (#742071798-00001)	1,067.73	
	PO 6016 B-2018 (742071798-00005-00001)	372.91	
	PO 6017 B-2018 (#742071798-00008)	18.02	2,611.26
918 - VITAL COMMUNICATIONS INC	PO 5655 B-2018 TAX ASSESSOR & COLLECTOR SER	824.00	824.00
4090 - WB MASON	PO 6735 Office Equipment Printer	348.99	348.99
Trust			
1692 - A & S HYDRAULICS	PO 7091 Truck #7 Cylinder	435.00	435.00
4217 - COUNTY OF HUNTERDON	PO 7016 Pet Late Notices	18.00	18.00
476 - JACQUELINE KLAPP	PO 7126 B-COAH 2018	1,110.00	1,110.00
1433 - MCEIROY, DEUTSCH ETC...	PO 5633 B-2018 AFFORDABLE HOUSING SERVICES	2,077.80	2,077.80
4061 - NAPA	PO 7092 Truck Parts	316.42	316.42
3121 - NATIONAL PARTS SUPPLY	PO 7094 Truck #25 Trailer Cable	92.25	92.25
1939 - ROBERT H HOOVER & SONS	PO 7095 Truck Parts	2,262.55	2,262.55
2802 - RTG 2 LLC	PO 7086 Tub Grinding	2,000.00	2,000.00

List of Bills - (All Funds)

Vendor Description Payment Check Total

930 - EQUITY ENVIRONMENTAL ENG, LLC		General Capital	
	PO 3664	Police Remediation	2,424.04
	PO 3664	Police Remediation	523.38
	PO 4978	Police Remediation	811.62
	PO 7039	Pothole patching & Barton Estates	236.40
4528 - STAVOLA FLEMINGTON ASPHALT			236.40

TOTAL 95,963.45

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	CASH TD BANK				
01-201-20-100-200	TOWNSHIP ADMINISTRATOR O/E	2,295.00			0.00
01-201-20-101-200	POSTAGE & PHOTOCOPYING	143.46			83,655.99
01-201-20-110-200	GOVERNING BODY - OE	220.00			
01-201-20-120-200	TOWNSHIP CLERK - OE	403.99			
01-201-20-130-200	FINANCIAL ADMINISTRATION OE	55.00			
01-201-20-140-200	DATA PROCESSING SERVICES OE	4,282.00			
01-201-20-150-200	TAX ASSESSOR OE	1,360.00			
01-201-20-155-200	LEGAL SERVICES OE	4,114.78			
01-201-20-165-200	ENGINEERING SERVICES	95.99			
01-201-21-180-200	PLANNING BOARD OE	596.12			
01-201-21-185-200	ZONING BOARD OE	104.86			
01-201-22-195-200	CONSTRUCTION OFFICIAL OE	197.96			
01-201-25-240-200	POLICE OE	1,749.98			
01-201-25-266-200	FIRE HYDRANTS	26,007.12			
01-201-25-267-200	FIRE OFFICIAL OE	1,000.00			
01-201-26-290-200	ROAD REPAIR & MAINTENANCE OE	5,153.29			
01-201-26-295-200	SNOW REMOVAL OE	11,483.64			
01-201-26-306-200	P.E.O.S.H.A. ROADS OE	72.39			
01-201-26-310-200	PUBLIC PROPERTY (B&G) OE	1,735.75			
01-201-26-315-200	VEHICLE MAINTENANCE OE	5,595.27			
01-201-27-330-200	BOARD OF HEALTH OE	89.99			
01-201-31-440-200	UTILITIES	15,397.37			
01-201-32-465-200	SOLID WASTE	280.00			
01-201-43-490-200	MUNICIPAL COURT OE	337.40			
01-203-20-101-200	(2017) POSTAGE & PHOTOCOPYING				9.63
01-203-26-290-200	(2017) ROAD REPAIR & MAINTENANCE OE				875.00

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
TOTALS FOR	Current Fund	82,771.36	884.63	0.00	83,655.99
03-101-01-000-001	Checking TD Bank			0.00	8,312.02
03-286-10-110-004-000	Reserve for Animal			18.00	
03-286-10-110-006-000	COAH Trust			3,187.80	
03-286-10-110-016-000	Recycling Trust			5,106.22	
TOTALS FOR	Trust	0.00	0.00	8,312.02	8,312.02
04-101-01-000-001	Checking TD Bank			0.00	3,995.44
04-215-56-298-000	ORD 16-10 VARIOUS CAPITAL EQUIP & IMPROV			3,759.04	
04-215-56-300-000	Cap Ord#17-32Various Capital Improvement			236.40	
TOTALS FOR	General Capital	0.00	0.00	3,995.44	3,995.44
Total to be paid from Fund 01 Current Fund				83,655.99	
Total to be paid from Fund 03 Trust				8,312.02	
Total to be paid from Fund 04 General Capital				3,995.44	
				95,963.45	

Checks Previously Disbursed

82218	RARITAN TWSP MEDICAL CLAIMS TRUST	PO# 5753	MEDICAL BILLS FOR 2018	150,000.00	8/20/2018
83118	RARITAN TWP PAYROLL AGENCY	PO# 7124	PAYROLL 08/31/18	303,828.55	8/31/2018
83118	RARITAN TWP PAYROLL AGENCY	PO# 7124	PAYROLL 08/31/18	10,299.70	8/31/2018
32101	NJ MOTOR VEHICLE COMMISSION	PO# 7066	REGISTRATION FOR 2-CHARGERS	50.00	8/29/2018
30839	DEER CARCASS REMOVAL SERV		Check lost - need to reissue Check	-875.00	8/28/2018
32100	COUNTY OF HUNTERDON	PO# 7121	2ND QRT 2018 OPEN SPACE TAX	293,064.34	8/27/2018
32099	COUNTY OF HUNTERDON	PO# 7120	2ND QRT 2018 LIBRARY TAX	308,550.16	8/27/2018
32098	COUNTY OF HUNTERDON	PO# 7119	2ND QRT 2018 COUNTY TAX	3,203,390.49	8/27/2018
82418	MERITAIN HEALTH	PO# 6145	B-2018 HEALTH INS CLAIMS	17,670.08	8/24/2018
32097	JOHN BROWN	PO# 7115	RE-ISSUE OF 2017 MEAL CHECK	23.00	8/28/2018

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
32096	CHRIS KALHAUGE	Multiple:	PO# 5813 PO# 7116	64.00	8/28/2018
82418	RARITAN TWP PAYROLL AGENCY	PO# 7114	PAYROLL CORRECTIONS FROM P/Y	0.40	8/24/2018
32095	WALMART	PO# 7067	TRAINING LAPTOP AND AUDIBLE DEVICE	998.00	8/23/2018
32094	FORD MOTOR CREDIT CO	PO# 6357	3 POLICE VEHICLES - YEAR 1 OF 3 YE	27,621.16	8/23/2018
32093	NJ MOTOR VEHICLE COMMISSION	PO# 7066	REGISTRATION FOR 2-CHARGERS	120.00	8/22/2018
81718	MERITAIN HEALTH	PO# 6145	B-2018 HEALTH INS CLAIMS	25,944.26	8/17/2018
32092	WILLIAM PANDOS	PO# 7057	REIMBURSEMENT FOR TRAINING/CONFERE	375.00	8/20/2018
7242018	RARITAN TWSP MEDICAL CLAIMS TRUST	PO# 5753	MEDICAL BILLS FOR 2018	150,000.00	7/24/2018
-----					4,491,999.14
Total paid from Fund 01 Current Fund					
Total paid from Fund 03 Trust					10,299.70
-----					4,491,124.14

Total for this Bills List: 4,587,962.59

 4,491,999.14
 -875.00 *VOIDED

List of Bills -(All Funds)

Vendor	Description	Payment	Check Total
0589 - M & W Communications	PO 6887	Radio Repair	274.00
1434 - NJ Fire Equipment Co	PO 6973	Repair of Scott Eagle	
	PO 6973	Repair of 3 SCBA packs	1,018.06
4740 - Occupational Health Services	PO 6919	Encounter #128782	272.00

Total to be paid from Fund 01 CURRENT FUND 1,564.06

1,564.06

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Office of the Tax Collector
Township of Raritan
One Municipal Drive
Flemington, NJ 08822

August 16, 2018

To: Mayor and Township Committee

Re: Tax Reports for Month Ending July 2018

During the month of July, we collected a total of \$15,578,235.83 which includes current tax payments, delinquent tax payments and interest. Since we mailed estimated 3rd quarter tax bills, we took in over \$14,000,000.00 more in the month of July compared to July 2017.

With our 2018 Tax Sale quickly approaching, the second round of letters were sent to residents who have any open tax balances from the previous year. This month, many of those residents have made payments to avoid the Tax Sale.

We also had 19 County Judgements for residents that applied for an appeal on their property assessment. This impacts the levy for both 2018 & 2019 by reducing the amount of taxes for each of the properties.

Should you have any questions, please do not hesitate to call, email or visit us in the office.



Ann Marie Silvia, CTC
Deputy Tax Collector

TO: MAYOR AND TOWNSHIP COMMITTEE

RE: TAX COLLECTOR REVENUES
MONTH ENDING JULY 2018

	CURRENT MONTH	YEAR TO DATE
CURRENT YEAR TAXES: 2018	15,527,532.09	59,497,126.97
LEVY: TOTAL YEAR 2018 - \$75,485,910.94		
PRIOR YEARS TAXES:	41,189.61	416,556.72
PREPAID TAXES: 2019		
PILOT	0.00	94,543.54
INTEREST: (INCLUDING YEP)	9,063.13	69,081.63
BOUNCED CHECKS:	0.00	(75,487.02)
MISC & COS:	401.00	401.00
DUPLICATE BILL FEES:	50.00	350.00
RETURNED CHECK FEES:	0.00	240.00
SEARCH FEES:	0.00	40.00
REFUND FROM STATE FOR VETS & SC		
HOMESTEAD REBATE		378,243.12
TOTAL COLLECTIONS:	15,578,235.83	60,381,095.96


DEPUTY TAX COLLECTOR
DATE: August 16, 2018

cc: Donald Hutchins, Township Administrator
William B. Pandos, CMFO
Danielle Langreder, Assistant Supervisor of Accounts
Lisa Fania, Township Clerk

July 2018

TAX COLLECTOR'S MONTHLY REPORT
FOR YEAR 2018

	MTD	YTD
BALANCE BEGINNING OF MONTH		24,846,923.12
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS	2,816.19	
PAYMENT ADJUSTMENT	11.28	
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	15,527,532.09	
JUDGEMENTS (COUNTY)	25,586.63	
VETERANS ALLOWED	250.00	
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION	2,816.19	
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		9,293,565.68

Levy for 3/4 of 2018 = \$75,485,910.94
Collection Rate for 3/4 2018 as of 7/31/18=87.66%

July 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2017

	MTD	YTD
BALANCE BEGINNING OF MONTH		143,279.80
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS	41,189.50	
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS	11.39	
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		102,078.91

Levy for Total Year 2017 = 99,060,475.47
Collection Rate for 2017 as of 7/31/18 = 99.9%

JULY 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2019

	MTD	YTD
BALANCE BEGINNING OF MONTH		0.00
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
JUDGEMENTS (COUNTY)		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)	12,793.32	
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		(12,793.32)

Levy for 1st Half 2019 = N/A

Collection Rate for 2019 as of 7/31/18 = 0%

JULY 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2017 YEAR END PENALTY

	MTD	YTD
BALANCE BEGINNING OF MONTH		715.24
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY - EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		715.24

Levy for 12/31/17 Year End Penalty \$3,188.25
Collection Rate of YEP as of 7/31/2018 = 77.57%

JULY 2018

TAX COLLECTOR'S MONTHLY REPORT

FOR YEAR 2018 PILOT

	MTD	YTD
BALANCE BEGINNING OF MONTH		49,702.89
ADDITIONS TO RECEIVABLE		
CURRENT YEAR BILLING		
ADDED AND OMITTED TAXES		
LEVY ADJUSTMENTS (OVERBILLING)		
SENIOR CITIZEN CHARGE BACKS		
REFUNDS		
PAYMENT ADJUSTMENT		
BILLING ADJUSTMENT		
BOUNCED CHECKS		
VET DISALLOWED		
REDUCTIONS TO RECEIVABLE		
CASH COLLECTIONS		
JUDGEMENTS (COUNTY)		
VETERANS ALLOWED		
SENIOR CITIZEN'S ALLOWED		
100% PROPERTY EXEMPTION		
TRANSFERRED TO TAX TITLE LIEN		
PAYMENT ADDUSTMENTS		
BILLING ADJUSTMENTS		
HOMESTEAD REBATE		
BALANCE END OF THE MONTH		49,702.89

Levy for 3/4 of 2018 = \$144,246.43

Collection Rate for 2018 as of 7/31/18 = 65.54%

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #18-XX

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 16.64 OF THE REVISED GENERAL ORDINANCES OF
THE TOWNSHIP OF RARITAN ENTITLED "GENERAL DESIGN
AND USE REGULATION" BY AMENDING SUBSECTION C
ENTITLED "PROHIBITED USES" OF SECTION 16.64.010
ENTITLED "SCHEDULE OF CONTROLS"

WHEREAS, the Township of Raritan has the authority, under the Municipal Land Use Law, N.J.S.A. 40:55D-1, *et seq.*, and under the general police powers set forth in N.J.S.A. 40:48-1, *et seq.*, to regulate land uses within its municipal boundaries; and

WHEREAS, the Township Committee of the Township of Raritan has determined that businesses selling and growing marijuana carry with them special concerns relative to security and location; and

WHEREAS, the Township Committee of the Township of Raritan desires to ensure that such facilities that cultivate, manufacture or dispense marijuana are not allowed within a quarter-mile of a school, church or playground, or any commercial or residential zone; and

WHEREAS, there is no area of the Township which can safely house a business cultivating, manufacturing or selling marijuana and/or paraphernalia that facilitates the use of marijuana; and

WHEREAS, the Township Committee of the Township of Raritan believes that it is in the best interest of the health, safety and welfare of its residents that Title 16 of the Township's Code be amended to prohibit the operation of marijuana cultivation facilities, marijuana production or manufacturing facilities, marijuana testing facilities, and retail marijuana stores in all zone districts.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

Section 1. Chapter 16.64 entitled "General Design and Use Regulations" is hereby amended and supplemented through the revision of Subsection C entitled "Prohibited Uses" of Section 16.64.010 entitled "Schedule of Controls" as follows:

1. Explosives manufacturing;
2. Petroleum refining;

3. Bulk storage of refinery products and raw materials in tanks for use on the premises or for resale, when inventoried in tankage exceeding the capacity as listed in Section 16.64.100.C;
4. Junkyards, auto wrecking or disassembly yards;
5. Retail, wholesale or auction sales of used motor vehicles, except as an accessory use as set forth in Section 16.68.060.E;
6. All billboards, signboards or advertising devices not expressly related to the business being conducted on the premises;
7. Landfills;
8. Collection bins of the type typically placed by organizations for the collection of used clothing, toys or other personal property; with the exception of the collection bins which the Township has placed at the Township Recycling Center for the orderly collection and disposition of such type of item;[.]
9. Marijuana cultivation facilities, marijuana production or manufacturing facilities, marijuana testing facilities, and retail marijuana stores.

Section 2. The Township Clerk is directed to give notice at least ten (10) days prior to a hearing on the adoption of this Ordinance to the Hunterdon County Planning Board and to all other persons or entities entitled thereto pursuant to N.J.S.A. 40:55D-15, including the Clerk of adjoining municipalities.

The Township Clerk shall execute Affidavits of Proof of Service of the notices required by this section and shall keep the Affidavits on file along with the Proof of Publication of the notice of the required public hearing on the proposed change.

Section 3. After introduction, the Township Clerk is hereby directed to submit a copy of the within Ordinance to the Planning Board of the Township of Raritan for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 5. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 6. This Ordinance shall take effect immediately upon: (i) adoption; (ii) publication in accordance with the laws of the State of New Jersey; and (iii) filing of the final form of adopted Ordinance by the Clerk with the Hunterdon County Planning Board pursuant to N.J.S.A. 40:55D-16.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on [DATE] and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of [DATE] beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Raritan Township, Flemington, N.J. at which time all interested persons will be heard.

Lisa Fania, RMC
Township Clerk



ALEXANDRIA TOWNSHIP

Incorporated 1765

BUILDING DEPARTMENT

APPLICANT:

RE: WAIVER OF ZONING APPROVAL FOR GENERATORS, CENTRAL AC UNITS, AND PROPANE TANKS

Please sign below for a waiver of zoning application for the above. Even though a waiver is being requested the proper setbacks need to be adhered to. Failure to adhere to the zoning setbacks will require you to replace these devices in the correct area of the setback. Signing this waiver makes the homeowner aware of these implications and their understanding that they will adhere to all zoning laws of Alexandria Township in the installation of these devices.

I _____ of _____ agree to abide by the zoning laws of Alexandria Township for the installation of a _____. Failure to install this device in the proper setback on my property will result in its removal and correct replacement in said setback.

Signature: _____

Address: _____

Block: _____, Lot: _____

Witness: (Notary & Seal)

State of : _____ County of: _____
Subscribed and sworn to before me this _____ day of _____ in the year

12b

RECEIVED
AUG 16 18
Raritan Township
Administration



August 10, 2018

TOWNSHIP OF RARITAN
ONE MUNICIPAL DRIVE
FLEMINGTON, NJ 08822

Re: Solar Land Lease, Tax Parcel 1021_7_13, Hunterdon County

Dear Landowner:

I am writing to you today on behalf of SolAmerica Energy, a leading national solar project developer. After extensive review of various potential locations in New Jersey for our projects, we have identified your property as having several features that make it ideal for a community solar garden. We would like to make you a lease offer on the property described above for the construction of a community solar garden.

In May of 2018, Governor Phil Murphy signed the Clean Energy Act into law in New Jersey, creating a path forward for additional clean energy projects in the state, including community or "shared" solar. These solar farms will provide clean energy to residents and businesses throughout the state. Landowners will benefit from the rental income from these projects, which will provide many years of stable and reliable income streams, with no investment or effort on the part of the landowner.

SolAmerica would like to discuss our lease offer on a lease for a minimum of ten acres of land for the project location, with the final lease price based on specific characteristics of the property and comparable prices. We can also offer a purchase option at competitive market prices for comparable land.

Please contact me as soon as possible to discuss the offer and receive a contract for review. **Time is of the essence.**

Thank you for your time and have a great day!

Sincerely,

Frank McSloy

Frank McSloy, SolAmerica Energy
Mobile: 910-340-2927
www.solamericaenergy.com



Office of the Administrator

County of Hunterdon
71 Main Street, Building #1
PO Box 2900
Flemington, NJ 08822-2900

Kevin P. Davis, Hunterdon County Administrator
kdavis@co.hunterdon.nj.us (908) 788-1400

12c

August 13, 2018

Dear Hunterdon County SWAC Member:

Please be advised that it would be appreciated for you to communicate in writing directly to me by August 28, 2018, in regard to your interest in continuing to serve as a member of Hunterdon County's Solid Waste Advisory Committee (SWAC).

There is important business for the SWAC to consider, however, continual non-attendance by members at called meetings has resulted an inability for SWAC to accomplish its required duties.

As a result, the Hunterdon County Board of Chosen Freeholders is considering a reconstitution of the membership of SWAC.

If you wish to continue to serve as a member, designee or alternate, please advise me of your continued interest at the above address or by email, no later than August 24, 2018. Non-communication will be considered an indication of no longer wishing to serve on the Committee.

Please also be advised that if you wish to continue to serve, it is vitally important for you to attend the September 18, 2018 SWAC meeting at 7:30 pm, in Building #1, Hunterdon County Complex, Route 12 in Raritan Township, if at all possible.

Your communication to me should include notification of your availability to attend the September 18, 2018 meeting.

Thank you for your cooperation.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kevin P. Davis", is written over a horizontal line.

Kevin P. Davis
Administrator

KPD/rmc



12d.

RARITAN TOWNSHIP MEMORANDUM

DATE: AUGUST 23, 2018

TO: MAYOR AND TOWNSHIP COMMITTEE
DON HUTCHINS, ADMINISTRATOR
LISA FANIA, RMC/ TOWNSHIP CLERK
BILL PANDOS, CERTIFIED FINANCIAL OFFICER
CAROL BARBATI, ADMINISTRATIVE ASSISTANT

FROM: BRION FLEMING, CPWM/SUPERINTENDENT OF PUBLIC WORKS
KAYLA HULCHER, CRP/RECYCLING COORDINATOR

RE: RECYCLING & NON-RECYCLING PROGRAM 2018-2019

The following are changes to the 2018-2019 recycling program:

- E-Waste permit – Change from 3 items to 3 drop offs per permit per residence. We would like to make this change since we are no longer paying to get rid of the e-waste with the new vendor we are working with. We would also like to add household printers & fax machines to the list of accepted items as these were added as covered material by the state and our vendor.
- We will no longer have top soil available for both pickup and delivery. We need a stock pile for our DPW projects and after this year's sales we have depleted our supply. Unfortunately, even with reaching out to local contractors we have not had any luck receiving any quality material to produce more top soil at this point.

Please review the attached handouts for the recycling program and compost facility.

TOWNSHIP OF RARITAN RECYCLING PROGRAM 2018-2019

Phone- 908-782-1695

TOWNSHIP RESIDENTS ONLY!

www.Raritan-Township.com

Recycling stickers, E-Waste permits and Non-Recycling permits are being issued at the Office of the Raritan Township Public Works Department/Recycling Center, 204 Pennsylvania Ave., Flemington, NJ 08822.

★ Raritan Township Veterans receive free permits with proper identification. ★

FEES PER CALENDAR YEAR - These fees must be paid by either Cash or Check.

RECYCLING - \$5.00 for three (3) stickers **unlimited drop-offs**

Replacement stickers are full price \$5.00

E-WASTE Permit –limited to **3 drop-offs** and given with the initial purchase of recycle stickers

No replacement option available/One permit per residence

NON-RECYCLING - \$30.00 allows **six (6) drop-offs**

One (1) lost permit can be replaced for full price \$30.00 allowing 2 drop-offs

(This is a Township Ordinance, and must be implemented.)

TO PURCHASE PERMITS & DROP OFF: Monday, Wednesday, Friday from 7:30 a.m. to 3:00 p.m.

DROP OFF ONLY: Saturdays from 7:30 a.m. to 12:00 p.m.

NO DROP OFFS OR PERMIT SALES on Tuesdays, Thursdays, Sundays, Snow Days, & Holidays.

CLOSED FOR THE FOLLOWING HOLIDAYS:

Columbus Day (October 8 th , 2018)	President's Day (February 18 th , 2019)
Veteran's Day (November 12 th , 2018)	Good Friday and Easter (April 19 th , 2019)
Thanksgiving (November 23 rd & 24 th , 2018)	Memorial Day (May 27 th , 2019)
Christmas (December 22 nd & 24 th , 2018)	Labor Day (September 2 nd , 2018)

RECYCLING STICKERS

- Newspapers, Paper, Magazines, Catalogs, Junk Mail, Phone Books & Shredded Paper
- Cardboard & Brown Paper Bags
- Plastic Bottles & Glass Containers
- Tins Cans
- Aluminum Cans
- Metal Items - Steel, Tin, Aluminum, Appliances
 - **Note: Freon (refrigerant) must be removed from appliances. Propane Tanks must have the valve removed (Empty).**
- Drain Oil (USED OIL ONLY)
 - No drums of any type, No antifreeze or other additives
- Tires - Car \$5.00/tire Truck \$7.00/tire
 - **No tires on rims, no mud, no tractor tires**
- Leaves – Drop off from October 1st through December 30th
- Clothing boxes are available
- Christmas Trees – December 27th-January 31st remove all tinsel & decorations

E-WASTE PERMIT- Computers, Laptops, Monitors, Televisions, Personal Printers and Copiers.

- **All other electronic devices and accessories are nonhazardous and should be disposed of in regular garbage or with the Township Non-Recycling permit.**

TOWNSHIP OF RARITAN RECYCLING PROGRAM 2018-2019

NON-RECYCLING PERMIT

The Following Will NOT BE ACCEPTED:

- **NO** Vehicles larger than pickup trucks
- **NO** concrete, rocks, or bricks of any size
- **NO** sheetrock or shingles
- **NO** hazardous material
- **NO** tree stumps, grass clippings, weeds, or garden debris
- **NO** construction material (lumber)
- **NO** household garbage or trash
- **NO RECYCLABLE ITEMS**

- Raritan Township is unable to accept yard waste because of strict NJDEP Guidelines that cannot be complied with. **PLEASE CALL HUNTERDON COUNTY RECYCLING, 908-788-1110, FOR INFORMATION ON THESE ITEMS.**
- **Construction debris** may be taken to the Warren County Landfill located at 500 Mt. Pisgah Oxford, NJ 07863. For more info call 908-453-2174.
- **TREES & BRUSH** WILL REQUIRE ONE NON-RECYCLABLE PUNCH FOR EACH DROP MADE. NO BRUSH OR TREES WILL BE ACCEPTED WITHOUT A NON-RECYCLING CARD.
- **Disposing of Compact Fluorescent Light (CFL) Bulbs** – Township Residents can take advantage of CFL free recycling programs that exist at Home Depot and Lowes.

Thank you to all Township residents for your continued cooperation and support.
THE TOWNSHIP RESERVES THE RIGHT TO REJECT ANY RECYCLABLE OR NON-RECYCLABLE ITEMS!
VEHICLES MUST HAVE THE PROPER STICKER OR PERMIT TO ACCESS THE CENTER!

Leaf Collection

Leaf collection in the Township will begin on October 15th, 2018 and continue through December 14th, 2018, weather permitting. Please help assist the Township in its effort to render the best service possible.

Please have all leaves at the curbside by December 10th, 2018 for pick up.

1. **No leaves shall be placed closer than 10 feet from any storm sewer inlet.**
2. Place your leaves in windrow fashion along the edge of the road
3. **DO NOT** place your leaves in bags
4. Avoid the placing of branches, rocks, debris, and other foreign materials in the leaf piles since this can result in injury to the Township personnel and damage equipment.
(CREWS WILL BE INSTRUCTED NOT TO COLLECT LEAVES IF ANY DEBRIS IS PRESENT.)
5. **DO NOT** park your vehicles on leaf piles, due to the potential fire hazard

TOWNSHIP OF RARITAN
MAILBOX MAINTENANCE & SNOW REGULATIONS 2018-2019

Damage by Snow Plows

Plow damage to items in the Township Right of Way, e.g. mailboxes, retaining walls, shrubs, and plantings, WILL NOT be the responsibility of Raritan Township. Any snow plow damage that may occur in these locations is not done intentionally.

Mailbox Maintenance

Snow season will soon be here. Please make sure your mailbox is sufficiently secured and properly placed. Any person, who places their mailbox in such a position as to obstruct the normal use or maintenance of a roadway, is doing so improperly and the Township of Raritan is not responsible for any box which may be inadvertently damaged or destroyed during the course of snow removal.

Take note, your mailbox sits outside year after year in all kinds of weather and should be examined every year to insure its sturdiness and ability to withstand the weight of the snow thrown from the plows.

Again this snow season the Township of Raritan **WILL NOT** reimburses homeowners for mailboxes that were damaged from snow being thrown from the plows. In the event your mailbox is damaged please call the Public Works Department at 908-782-1695 **within two (2) weeks of the time the mailbox is damaged**. Public works will need to inspect to determine if snow or the plow caused the damage and instruct residents on the procedure for reimbursement, if determined that the plow or truck actually struck the mailbox. Reimbursement is limited to \$100.00 maximum. **ALL RECIEPTS FOR REIMBURSEMENT MUST BE RECEIVED BY THE DPW BY JUNE 1, 2019.**

Snow Season Regulations

Sidewalk snow removal – The Township of Raritan will be enforcing **Ordinance #93-17** which provides that an owner of any premises abutting or bordering on any street in the Township, including streets in developments, such as planned residential developments, upon which neighboring parties or the public may travel, shall remove all snow and ice from the abutting sidewalks of the street actually used by the public or, in the event of ice which may be so frozen as to make removal impractical, shall cause the same to be thoroughly covered with sand, **within twelve (12) hours of daylight** after the same shall fall or be formed thereon.

Depositing of snow and/or ice on sidewalks and streets – The Township of Raritan will be enforcing **Ordinance #81-5, *Depositing of Snow and Ice***, which prohibits anyone from depositing snow or ice which accumulates on private property belonging to that person on streets or sidewalks within the township.

Also, no homeowner or private contractor will leave plowed snow on public streets. It will be the responsibility of the individual that is plowing to push the snow against the curb or edge of the road. **Please do not leave piles of snow in the middle of the street.**

Parking prohibited on snow covered streets – Please assist the Township in keeping roads clear during the winter months when it snows. Ordinance #94-3 provides that whenever snow has fallen and the accumulation is such that it covers any road, street, or highway in the Township, an emergency shall exist and the parking of any vehicle is prohibited on any portion of a road, street, or highway, including those roads within Qualified Private Communities designated by the Township to receive snow plowing services under the Municipal Services Act N.J.S.40:67-32.2 et seq. in Raritan Township.

This parking prohibition shall remain in effect after the snow has ceased and until the road, streets, or highways have been plowed sufficiently and to the extent that parking will not interfere with the normal flow of traffic. No provisions of the section shall apply to any county or state road, street, or highway located within Raritan Township.

During extreme weather conditions when a vehicle is not able to proceed and must be parked on any street, road or highway in the Township, the operator of such vehicle must by the quickest means of communication notify any on-duty police officer of the Township and the Superintendent of the Public Works of the vehicle and its location, and thereafter follow the directions of the Police Department regarding removal.

Any unoccupied vehicle parked or standing in violation of the Section shall be deemed a nuisance and a menace to the safe and proper regulation of traffic, and any police officer may provide for the removal of such a vehicle. The owner of the vehicle shall pay the reasonable costs of removal and storage which may result from the removal before regaining possession of the vehicle. The payment of costs and removal shall be in addition to any penalty assessed for violation of the Section.

Unless another penalty is expressly provided by the New Jersey Statutes, every person convicted of a provision of this section or any supplement thereto shall be liable to penalty of not more than \$100 or imprisonment for a term not exceeding 15 days or both.

WOOD MULCH & LEAF COMPOST FOR SALE, DELIVERY, & PICKUP

Full truck delivered is 8 yards, 1/2 truck is 4 yards

➤ **RESIDENTS-**

➤ **MULCH –**

Full Truck Delivered	1/2 Truck Delivered	Pick up
\$150.00	\$75.00	\$10.00/yard

➤ **LEAF COMPOST**

Full Truck Delivered	1/2 Truck Delivered	Pick up
\$50.00	\$25.00	No Charge

➤ **NON-RESIDENTS & CONTRACTORS – PICK UP ONLY**

- MULCH - \$10.00/yard
- LEAF COMPOST – No Charge

- All orders MUST be made in person.
- **Payment is required at the time of order CASH OR CHECK ONLY.**
- Place and pay for your order at the Public Works Department between 7:30 AM-2:30 PM Monday , Wednesday, or Friday.
- Orders are filled on a first-come, first-served basis, as long as materials are available.

Residents are responsible for marking the location of drop off on their driveway. We can ONLY deliver on the driveway surface. Deliveries will be made on Friday of each week, weather permitting. We cannot guarantee any specific delivery time.

*Thank you!
Call the Public Works Department at 908-782-1695 with any questions.*

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #18-24

ORDINANCE APPROPRIATING \$13,860.00 FROM THE CAPITAL SURPLUS FUND FOR THE POLICE BUILDING REWIRE CAT6 TO SECURE CLOSET FOR AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. \$13,860.00 is hereby appropriated from the Capital Surplus Fund to be used for the Police building rewire CAT6 to secure closet for and by the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township").

Section 2. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on August 21, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of September 4, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard.

Lisa Fania, RMC
Township Clerk

EXPLANATION: This Ordinance authorizes the Mayor and Clerk of the Township of Raritan to execute the attached Quitclaim Deed which will extinguish an unused driveway easement on Lot 3.01, Block 24 of the Tax Map of the Tax Assessor of the Township of Raritan. This Ordinance also authorizes the Mayor and Clerk of the Township of Raritan to execute the attached Driveway Easement pursuant to which the Township of Raritan grants a new Driveway Easement to the owners of Lot 3.01, Block 24 of the Tax Map of the Tax Assessor of the Township of Raritan.

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

ORDINANCE #18-25

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK OF THE TOWNSHIP OF RARITAN TO EXECUTE A QUITCLAIM DEED RELATIVE TO THE PROPERTY KNOWN AS LOT 3.01, BLOCK 24 OF THE TAX MAP OF THE TAX ASSESSOR OF THE TOWNSHIP OF RARITAN AND TO EXECUTE A CERTAIN DRIVEWAY EASEMENT RELATED TO SAME

WHEREAS, the Township of Raritan ("Township") is the owner of a certain sixty (60) foot right-of-way that abuts Lot 3.01, Block 24 of the Tax Map of the Tax Assessor of the Township of Raritan (the "Property"); and

WHEREAS, the Property is owned by Bruno and Karen Codispoti; and

WHEREAS, in 2001 the Township reserved a portion of its right-of-way for the use of a Driveway Easement to the Property ("Existing Driveway Easement"), said easement being filed with the Hunterdon County Clerk and located in Book 2016 of Deeds, Page 716; and

WHEREAS, the Existing Driveway Easement was never used; and

WHEREAS, the Township Committee of the Township of Raritan believes it to be in the best interest of the Township to execute: 1) a Quitclaim Deed between the Township and the Codispotis to extinguish the Existing Driveway Easement; and 2) a new driveway easement on the Property.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Raritan in the County of Hunterdon, State of New Jersey as follows:

1. The Mayor and the Township Clerk are hereby authorized to execute originals of the Quitclaim Deed, attached hereto as Exhibit "A."
2. The Mayor and the Township Clerk are hereby authorized to execute originals of the Driveway Easement, attached hereto as Exhibit "B."
3. This Ordinance shall take effect upon its adoption and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

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Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #18-26

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY, TO ESTABLISH A SELF-INSURANCE FUND FOR GROUP
HEALTH BENEFITS PURSUANT TO REGULATIONS ESTABLISHED BY THE NEW
JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

WHEREAS, the Township Committee of the Township of Raritan (“the Township”) has determined that providing for a partially self-funded health insurance program for its eligible employees for a health reimbursement account (“HRA”) will be an efficient and cost-effective method of providing such benefits to its employees; and

WHEREAS, such a program is authorized by N.J.S.A. 40A:10-6e; and

WHEREAS, as part of the establishment of such a program it is required by N.J.S.A. 40A:10-8 that a board of fund commissioners be created to oversee the safe and proper administration of such a fund.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan as follows:

Part 1. Administrative Legislation, Chapter 33 Insurance, is hereby established as follows:

- A. Self-Insurance Fund for Group Health Insurance Benefits for eligible municipal employees.
 1. There is hereby established a Trust Fund to be known as the “Self-Insurance Fund for Group Health Insurance Benefits” (hereafter “the Fund”) pursuant to N.J.S.A. 40A:10-1 *et seq.* and regulations established by the New Jersey Department of Community Affairs.
 2. The Township Chief Financial Officer shall remain and bear responsibility for the Fund in the same manner and to the same extent as other public funds under his care. All interest earned on the Fund shall accrue to the Fund’s principal.
 3. The Township Administrator and Chief Financial Officer shall annually estimate the probable maximum exposure of the Fund during the calendar year.
 4. The Township Administrator and Chief Financial Officer shall include as part of the recommended annual operating budget, an amount, in their opinion, needed to adequately fund the employee HRA and responsibly estimate the costs associated with the calendar year.

5. The Township Administrator, upon the recommendation of the Township's Risk Manager, shall fix reasonable rates of reimbursement for all insurance carried by the Fund to be applied to the various covered persons and dependent categories, and shall effect all insurance in the Fund or with any insurance company or companies authorized to do business in the State of New Jersey.
6. The Township Committee of the Township of Raritan shall appropriate such funds as are necessary to accomplish the purposes for which the Self-Insurance Fund for Group Health Insurance Benefits is established.
7. The Township Chief Financial Officer shall collect and incorporate in the Fund employee and retiree contributions for health benefits which are made pursuant to applicable Township ordinances and contracts or in accordance with Chapter 78, P.L. 2011.

This Ordinance shall become effective twenty days after final passage and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on September 4, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of September 18, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard.

Lisa Fania, RMC
Township Clerk

TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY

ORDINANCE #18-27

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING ORDINANCE #18-7 ESTABLISHING A SALARY, WAGE AND COMPENSATION PLAN FOR THE YEAR 2018-2019 FOR EMPLOYEES IN THE CWA LOCAL 1040 WHITE COLLAR BARGAINING UNIT AND PROVIDING FOR THE ADMINISTRATION THEREOF

BE IT ORDAINED by the Mayor and Township Committee of the Township of Raritan as follows:

Section I. The Salary and Wage Plan for employees whose positions are represented by CWA Local 1040 White Collar bargaining unit for the year 2018 - 2019 shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
<u>Group 1</u>	\$22,000	\$28,000
Clerk Typist		
<u>Custodian</u>		
 <u>Group 2</u>	 \$25,000	 \$38,250
Civilian Police Desk Operator		
Tax Clerk		
 <u>Group 3</u>	 \$[28,000] <u>27,000</u>	 \$[45,950] <u>55,000</u>
Administrative Secretary		
Administrative Secretary/Deputy Registrar		
Assessing Clerk		
Construction Control Person		
Construction Office Coordinator/Secretary		
Deputy Court Administrator		
Violations Clerk		
 <u>Group 4</u>	 \$31,000	 \$[61,500] <u>65,000</u>
Assistant Tax Collector		
Assistant Supervisor of Accounts		
Engineering Aide/Inspector		
Executive Secretary		
Office Manager (Police)		
Planner/Planning Board Secretary		
Property Code/Zoning Inspector		
Registrar of Vital Statistics		
<u>Assistant Planning/Zoning Officer</u>		
<u>Payroll/Human Resources Coordinator</u>		

	<u>Minimum</u>	<u>Maximum</u>
<u>Group 5</u>	\$40,000	\$67,000
Fire Prevention Inspector		
Assistant Tax Assessor		
 <u>Group 6</u>	 \$46,000	 \$85,000
Uniform Construction Code Inspectors		
Senior Engineering Assistant		

Section II. The hourly rates for part-time positions shall be based on the full-time rate for the position.

[Section III. LONGEVITY

All full-time employees (min. 35 hours) hired prior to January 1, 2006 shall have their longevity rolled into their base salary as follows:

After five (5) years of service	\$1,000
After eight (8) years of service	\$1,500
After ten (10) years of service	\$2,000
After thirteen (13) years of service	\$2,500
After fifteen (15) years of services	\$3,000

There shall be no longevity payments for employees hired after January 1, 2006.]

Section IV. ATTENDANCE AT BOARD MEETINGS OR COURT SESSIONS

Employees whose duties involve attendance at evening meetings or court sessions will be additionally compensated as follows:

Minimum compensation per meeting/session	\$30.00
Hourly rate for length of meeting/session	\$17.00

The number of hours shall be rounded off to the nearest half hour increment.

Section V.

Any ordinance or part of any ordinance inconsistent with the underlying contract is hereby repealed.

Section VI.

This ordinance shall be in full force and effective upon adoption and publication in accordance with the law.

Note to Codifier: language in brackets [] is to be deleted from the original text. Underlined language is new language to the original text.

ATTEST:

**TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

NOTICE OF PENDING ORDINANCE

PLEASE TAKE NOTICE that the foregoing ordinance was adopted on first consideration by the Township Committee of the Township of Raritan at a meeting held on September 4, 2018 and the same was then ordered to be published according to law with a public hearing and a vote scheduled for the meeting of September 18, 2018 beginning at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, N.J. at which time all interested persons will be heard.

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, AUGUST 21, 2018**

MEETING CALLED: Mayor Mangin called the regular meeting to order at 6:30 p.m.

ROLL CALL: The following were present: Mayor, Michael Mangin; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Craig O'Brien; and Comm. Louis Reiner

ABSENT: None.

ALSO PRESENT: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Township Attorney, Jeff Lehrer; Officer in Charge, Al Payne

MEETING ADVERTISED: Mayor Mangin advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 10, 2018 issue of the Courier News and was posted on the municipal bulletin board and the Township website.

Township Attorney, Jeff Lehrer read Resolution #18-160 in full.

Mayor Mangin asked for a motion to approve Closed Session Resolution.
Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-160

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations:
- b) Personnel: Deputy OEM Coordinator; Police Department Staffing; Assistant Planner/Property Maintenance Inspector; Tax Clerk
- c) Attorney-Client Privilege:
- d) Pending Litigation:

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

- 4. The Committee will return to Regular Session and may take further action.
- 5. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened a 7:01 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Mangin asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

AMEND/APPROVE THE AGENDA

Mayor Mangin requested that the one additional item be added to the meeting agenda, a Proclamation recognizing an Eagle Scout award.

Mayor Mangin asked for a motion to approve the Agenda as amended.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

At this time, Mayor Mangin requested that the Committee deviate from the scheduled agenda for the presentation of an Eagle Scout Award. All concurred.

PROCLAMATION – EAGLE SCOUT AWARD

Mayor Mangin invited Schuyler Reed to the dais and read the following into the record:

A PROCLAMATION HONORING SCHUYLER REED FOR THE ACHIEVEMENT OF EAGLE SCOUT

WHEREAS, Schuyler Reed of Boy Scout Troop 194 has earned the rank of Eagle Scout, the highest rank in scouting; and

WHEREAS, the rank of Eagle Scout is attained by fewer than four percent of all scouts and represents the accomplishment in leadership, exceptional commitment to community and an understanding of the Scout Oath and Law; and

WHEREAS, the rank of Eagle Scout is an honor in which we recognize Schuyler's diligent work and dedication and celebrate the foundation he has created for a lifetime of active citizenship; and

WHEREAS, the Boy Scouts of America encourages Eagle Scout candidates to complete worthy projects to improve their neighborhoods, community and the region; and

WHEREAS, Schuyler has devoted endless hours fulfilling the many requirements for the advancement in scouting including attaining twenty-one merit badges; holding prerequisite ranks and offices; the completion of an Eagle Scout project; and examination by the Eagle Scout Board of Review; and

WHEREAS, Schuyler has completed the construction of a nine-hole frisbee disc golf course on the Micek parcel to enhance recreational activities within the Township of Raritan.

NOW, THEREFORE BE IT PROCLAIMED on this 21st day of August, 2018 by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Schuyler Reed, member of Boy Scout Troop 194 is hereby recognized and honored for his achievement of the prestigious rank of Eagle Scout and that sincere congratulations and best wishes be extended for a successful future.

Committee Members commended and congratulated Schulyer for his outstanding achievement.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

Jim Yanuzzi, a resident of 8 Marys Court, reiterated his request that the Township Committee take action to address the excessive noise of recreational off-road vehicles (ORV) in residential neighborhoods. Mr. Yanuzzi read into the record, "Paragraph 8.42.010 entitled Noise Prohibited from the General Ordinances of the Township of Raritan, 'it shall be unlawful for any person to

make, continue, or cause to be made or permit any unnecessary or disturbing noise which either annoys, injures or endangers the comfort, repose, or safety of others.”

Mr. Yanuzzi voiced opinion that the excessive noise from the use of recreational off-road vehicles is a violation of this ordinance. He continued to advise that when contacted, the Raritan Township Police Department indicated that it was unable to take any action under this ordinance.

Mr. Yanuzzi submitted an aerial map of the 41-acre Timberwick development depicting areas where the ORV noise is coming from.

Don Scaramella, a resident of 9 Marys Court, asked that the Township Committee adopt a New Jersey state ordinance for off-road vehicles and commented that the use of such vehicles is occurring within inches of his property line. Mr. Scaramella stated, “if adopted, the ordinance would not allow off-road vehicles to operate within four hundred (400) feet of an affected persons occupied property during the day, 7:00 a.m. to 10:00 p.m. or within eight hundred (800) feet of an affected persons property during the night, 10:00 p.m. to 7:00 a.m.” He advised Committee Members of the excessive amount of unwanted noise and dust and the inability to enjoy the outdoors of his home.

PRESENTATION – AON CONSULTING WORLDWIDE, INC., GASB 75 EXPLANATION

Alex Jaloway, Vice President, AON Hewitt and Matthew Rudman, AON Hewitt Consultant appeared before the Committee to speak on the provisions and financial implications of the new GASB 75 (Governmental Account Standards Board) standards. Mr. Jaloway further explained that GASB is the board that recommends and sets the methodologies for balance sheet and income statement accounting in the Township’s financials regarding annual active and post-retirement health benefits. Mr. Jaloway and Mr. Rudman presented the following:

GASB 75 Overview

GASB 68 released

GASB approved new pension standard
Effective for fiscal years beginning after June 15, 2014

GASB 75 released

2014 – GASB released exposure draft on changes to OPEB accounting
2015 – GASB approved new OPEB standard

Prior to GASB 45

No specific rules
Pay-as-you-go expense
Some entities footnoted FASB 106 (ASC715-60) liability

GASB 45

- Standard introduced
 - Specific disclosures required
 - Net OPEB obligation recognized on Statement of Net Assets
 - Annual Required Contribution (ARC) introduced
 - Funding not required
 - Annual OPEB Cost
 - A lot of choices

GASB 75

- Increased uniformity in standard
 - More comprehensive disclosure requirements
 - Funded status recognized on Statement of Net Position
 - Disclosure of Contribution Policy
 - Annual Expense
 - Increased volatility

Changes

- Statement mirrors the changes to pension accounting standard

Timing

- Effective for fiscal years beginning after June 15, 2017
- Valuations required biennially

Impacts

- Increase in liability
- Changes in expense
- Increased volatility of liability and expense

Why

- More comprehensive measure of the resources needed to make good on benefit promises
- Viewed as critical for policy makers, bond analysts, taxpayers, and others to assess an entity obligation on a uniform basis

GASB 75 Assumption Requirements

Discount Rate

- 20-year Municipal Bond Index
 - 3.90% in July 2018
- Current Discount Rate: 4.5%
- Increase in liability

Actuarial Costing Method (ACM)

- Current Projected Unit Credit (PUC)
- Update to Entry Age Normal (EAN) (Level % of salary)

PUC vs. EAN

PUC is a back-loaded accrual method
EAN is relatively level accrual method
Service cost is higher in earlier years under EAN
Higher liability

GASB 75 Accounting Requirements

GASB 45

Footnotes Disclosures
No requirement for recognition on Balance Sheet and Income Statement

GASB 75

Change in accounting components
Income Statement and Balance Sheet recognition

Biennial Valuations Required

Roll-forward valuations adjusting discount rate required

Mr. Pandos inquired as to action going forward after doing a full valuation in 2017 to transition to GASB 75; and as to any benefits of adopting early.

Mr. Jaloway responded, "you can rely on the one for the first year." He continued, "we help our clients to transition them but we will ask that we work closely with the auditors to make sure that all assumptions are determined ahead of time. There is no action. I would not recommend that you adopt anything."

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$12,116,381.18**

Mayor Mangin asked for a motion to approve the bill list for Raritan Township.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

Payment of Bills as listed for Raritan Township Fire Company: **\$3,108.33**

Deputy Mayor Gilbert asked for a motion to approve the bill list for the Raritan Township Fire Company.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: Mayor Mangin

REPORTS

The following July 2018 staff reports were acknowledged by the Township Committee:

- *Fire Safety
- *Planning/Engineering Escrow Accounts
- *Court
- *Animal Control

LIAISON REPORTS

Karen Gilbert: Environmental Commission/Green Team; Finance; Historians; Open Space; Parks and Recreation; Planning Board (Class III Member)

Deputy Mayor Gilbert announced that well water test kits will be available in the Clerk's office for purchase October 1-12 and advised that the Parks and Recreation Committee had a successful intercession. Deputy Mayor Gilbert commented that she will provide further details when the Parks and Recreation Committee meetings commence in September.

At this time, Deputy Mayor Gilbert invited Paul Hoffman, a distinguished artist and close friend to Committee Member Reiner, to the dais to present his painting of the historic Flemington Fairgrounds. Mr. Hoffman spoke of his vision in the painting.

Gary Hazard: Court/Police; RTMUA
Committee Member Hazard acknowledged the presence of Hunterdon County Sheriff, Fred Brown and announced the date (September 10) of the upcoming Raritan Township PBA Golf Outing.

Craig O'Brien: Open Space
No report.

- Louis Reiner: Agriculture Advisory Board; Fire/Rescue/OEM; Public Works; Wildlife Management Advisory Committee
Committee Member Reiner announced the upcoming date (September 9) of the annual Raritan Township Fire Company 911 Stair Climb at the Hunterdon Medical Center parking deck.
- Michael Mangin: Board of Health; Finance; Personnel; Planning Board (Class I Member)
Mayor Mangin reported on meetings of the Board of Health and the Planning Board advising of the approval of one septic alteration waiver and two (2) Planning Board resolutions.

UNFINISHED BUSINESS

a. Cannabis Ordinance draft discussion – Mr. Lehrer explained that the proposed draft ordinance includes within the prohibited uses marijuana cultivation facilities, marijuana manufacturing facilities, marijuana testing facilities and retail marijuana stores.

Committee Member Reiner expressed opposition to the sale of marijuana in the Township.

Mayor Mangin advised of receipt of resident emails in opposition to medical marijuana in the Township and of interest in the Luggage Factory property as a possible dispensary site. Mayor Mangin added that he is “in favor of medical marijuana for those who need” but voiced opposition to the sale of such in the Township and expressed safety concerns.

Committee Member Hazard reiterated his opinion that the ordinance be “slow walked” to ensure public input; expressed opposition to the sale in the Township; and suggested discussion be carried to at least another regular meeting in September.

Discussion was held regarding the timing of adoption of the ordinance. It was the consensus of Committee Members to direct Mr. Lehrer to amend the ordinance to include the language, “retail marijuana stores and medical marijuana dispensaries” and carry discussion of the proposed draft to the September 4 regular meeting.

b. Noise Ordinance regarding off-road vehicle recreational use in residential neighborhoods – Discussion continued from the July 17, 2018 Township Committee meeting. Mr. Lehrer provided an explanation of the “privileged and consultative” memorandum provided to Committee Members based upon Mr. Yanuzzi’s request for an off-road vehicle (ORV) noise ordinance.

Mr. Lehrer advised that the New Jersey Noise Control Act of 1971 does not control private properties and would have to be done by municipal ordinance. He continued that the State provides several model ordinances for municipalities to follow such as the off-road vehicle ordinance previously presented by Mr. Yanuzzi, as well as a broader model which includes other activities. Mr. Lehrer continued that prior to adopting a State model noise ordinance, the Township must

obtain NJDEP approval to ensure consistency with State law. He also added that enforcement of noise control falls under the jurisdiction of the Board of Health according to State law so the Hunterdon County Department of Health would be the enforcement arm for the Township. Mr. Lehrer continued that municipalities do not have the ability to create noise ordinances. He also advised that only a nuisance ordinance exists within the Township and that Lieutenant Payne has requested that it remain.

Mr. Lehrer recommended that the issue be referred to the Raritan Township Board of Health for consideration of whether to adopt the ORV ordinance, the more general, broader model or both. Mr. Lehrer clarified that the process requires a recommendation to the Township Committee by the Raritan Township Board of Health as to which ordinance shall be in effect, followed by submission to the NJDEP for review and approval, then final adoption and public hearing by the Township Board of Health.

Mr. Lehrer voiced opinion in support of the broader State model as the ORV ordinance “is surgical, focused entirely on off-road vehicles” and does not cover other activities.

Mayor Mangin commented, “I will reach out to the County Board of Health” and requested that opinions be provided to the Township Administrator.

Committee Members raised questions and concerns regarding the impact to the Right to Farm Law; direction to the Raritan Township Board of Health; what is to be done with the existing nuisance ordinance; and the ability of the County Department of Health as the enforcing agency.

During the discussion, Mr. Lehrer advised of no impact to Right to Farm; that the Township Board of Health be directed to review ordinance options and provide a recommendation to the Township Committee; that the existing nuisance ordinance be tightened to ensure no reference to noise; and confirmed that the County Department of Health has mechanisms in place to monitor and enforce such ordinance.

Committee Member O’Brien expressed concern regarding enforcement by the County regarding its hours of operation; and spoke in support of the Police Department as the enforcement arm. Deputy Mayor Gilbert reiterated that the County has mechanisms in place to respond to complaints after business hours.

It was the consensus of the Committee that Municipal Clerk/Board of Health Secretary, Lisa Fania, present the information to the Raritan Township Board of Health at its September 20, 2018 meeting for consideration and review.

Mr. Yanuzzi presented a NJDEP document on noise vs. nuisance ordinances to the Township Attorney.

c. Hunterdon County Sheriff’s Office request for \$500.00 donation towards equipment for “Project Lifesaver” – Mayor Mangin invited Hunterdon County Sheriff, Fred Brown, to the dais. Sheriff Brown presented a request for a \$500.00 donation to the Project Lifesaver program. Sheriff

Brown provided an explanation of the program including purpose, funding and the number of participants.

Committee Member Reiner motioned to proceed with a \$500.00 donation to the Hunterdon County Sheriff's Office Project Lifesaver program; seconded by Gilbert.

MOTION UNANIMOUSLY CARRIED

Donation to be authorized by resolution at the September 4, 2018 regular meeting.

NEW BUSINESS

a. Bond Anticipation Note Certificate of Determination of Award – Chief Financial Officer, William Pandos, presented the Bond Anticipation Note Certificate of Determination Award for the recent bond sale for acknowledgement by Committee Members as required by Local Bond Law.

Mr. Pandos explained, “even though the interest rate per annum on this certification is 2.75%, the Township received a premium of almost \$15,000.00 which reduced the net interest cost to 2.095%.”

Mr. Pandos provided background regarding reduced net interest cost as follows, “for the years following the late 2000s financial crisis, the Federal Reserve maintained historically low federal fund rates. Now that the rates are beginning to rise, pressure is placed on the bond market where bond holders are challenged to earn acceptable yields. Bond holders are looking for any edge they can find; paying a premium for a bond was an option. Investors pay a premium in exchange for receiving higher interest rates over the maturity of the financing.”

Mr. Pandos continued, “a good way to show how this works was because of the size of the bond and it not being temporary financing, would be the \$6.4 million bond that we financed two (2) years ago... What we did is we combined \$4.8 million of temporary financing and then funded \$1.6 million of the 2016 Capital Plan into one general improvement bond. So, over the maturity of that bond, the Township's yearly interest payments to the bond holders edge towards about 3% but because we received \$193,000.00 bond premium at the time of closing, the total interest cost to the Township over the life of the maturity is only 1.77%.”

b. New Jersey Department of Agriculture – outreach for municipal interest in gypsy moth egg mass survey for Fall 2018 – It was the consensus to proceed in the ground egg mass survey.

ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)

Mayor Mangin read by title Ordinance #18-23.

ORDINANCE REAPPROPRIATING \$224,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION AND INSTALLATION OF A VIDEO LINK SYSTEM, COURTROOM RECORDING SYSTEM, SERVER ROOM RENOVATION AND LEFFLER HILL COMPLETE AND OLD CROTON PARTIAL CHIP SEAL TREATMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Mangin asked for a motion to open public hearing.

Motion by Reiner, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

There was no public comment.

Mayor Mangin asked for a motion to close the public hearing and adopt Ordinance #18-23 on final consideration, same to be published according to law.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE ADOPTED

Ordinance advertised July 26, 2018, The Hunterdon County Democrat. Posted on municipal bulletin board as required by law.

ORDINANCE #18-23

ORDINANCE REAPPROPRIATING \$224,000.00 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR THE ACQUISITION AND INSTALLATION OF VIDEO LINK SYSTEM, COURTROOM RECORDING SYSTEM, SERVER ROOM RENOVATION AND LEFFLER HILL COMPLETE AND OLD CROTON PARTIAL CHIP SEAL TREATMENTS IN AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:]

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$224,000.00 of the proceeds of obligations originally made available pursuant to the following bond ordinance of the Township of Raritan, in the County of Hunterdon, New Jersey (the "Township") are no longer necessary for the purpose for which the obligations previously were authorized:

Ordinance Number	Improvement Description and Date of Adoption	Amount to be Reappropriated
#15-13	Road Reconstruction for roads in section 1 of the Sunny Hills Area of the Township and roads adjacent thereto or in the area thereof, finally adopted 09/01/2015	\$224,000.00

Section 2. \$224,000.00 described in Section 1 hereof and made available pursuant to N.J.S.A. 40A:2-39, is hereby reappropriated to provide \$14,000 for the purchase of a Video Link System, \$14,000 for the purchase of a Courtroom Recording System, \$6,000 for the server room renovation and \$190,000 for Leffler Hill Complete and Old Croton Partial Chip Seal Treatments.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ORDINANCES (INTRODUCTION, FIRST READING)

Mayor Mangin read by title Ordinance #18-24.

ORDINANCE APPROPRIATING \$13,860.00 FROM THE CAPITAL SURPLUS FUND FOR THE POLICE BUILDING REWIRE CAT6 TO SECURE CLOSET FOR AND BY THE TOWNSHIP OF RARITAN, IN THE COUNTY OF HUNTERDON, NEW JERSEY

Mayor Mangin asked for a motion to introduce Ordinance #18-24 on first consideration.
 Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: O'Brien

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

During the vote, Committee Member O'Brien commented, "So, 6 months ago we had a vote on a CAP bank, we are bound by that 2% limit as well. And the law allows us to go to 3 ½%. I voted no because when you give government the chance to spend more money, it does. And, I was the only one that voted no. We did not go to 3 ½% we went past 3 ½, past 4, past 4 ½, 5, 5 ½% spending

increase over last year under the CAP law. We are basically wiping out those good fiscal, frugal years that we had in the past. We are at the third year of a \$2 million spending increase. Somewhere along the line we have to say and get back to that fiscal conservatism...”

Mayor Mangin commented, “...I understand Mr. O’Brien’s comments. But again, that is only half of the picture. Spending is up and it is things like, we need oxygen bottles for our fire department so they can put fires out. But what you did not say is that the tax rate was reduced this year even though we spent a little more.”

Mr. Pandos commented, “I was going to make the point that of the \$600,000.00 increase in spending, \$500,000.00 was due to the increase in healthcare.”

Second reading and public hearing date scheduled for September 4, 2018.

Mayor Mangin read by title Ordinance #18-25.

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK OF THE TOWNSHIP OF RARITAN TO EXECUTE A QUITCLAIM DEED RELATIVE TO THE PROPERTY KNOWN AS LOT 3.01, BLOCK 24 OF THE TAX MAP OF THE TAX ASSESSOR OF THE TOWNSHIP OF RARITAN AND TO EXECUTE A CERTAIN DRIVEWAY EASEMENT RELATED TO SAME

Mayor Mangin asked for a motion to introduce Ordinance #18-25 on first consideration.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O’Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for September 4, 2018.

CORRESPONDENCE

a. NJDOT Fiscal Year 2019 State Aid Application – Mr. Hutchins advised that he and Township Engineer, Tony Hajjar, will review roads and submit recommendations accordingly to the Township Committee by the October application deadline.

b. NJDOT ORDER regarding railroad warning devices, railroad crossing surface features, traffic control devices and roadway approaches at Black River & Western Railroad/Belvidere & Delaware River Railroad at Toad Lane – The Township Committee acknowledged the ORDER. There was no discussion.

NON-CONSENT AGENDA

Township Committee Regular Meeting Minutes

Mayor Mangin asked for a motion to approve the Regular Meeting Minutes of June 19 and July 17, 2018.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

Township Committee Executive Session Meeting Minutes

Mayor Mangin asked for a motion to approve the Executive Session Meeting Minutes of June 19 and July 17, 2018.

Deputy Mayor Gilbert clarified that the vote is on the amended July 17, 2018 executive session meeting minutes which includes the language, "confidential in perpetuity."

At this time, Committee Member O'Brien requested further discussion regarding the executive session meeting minutes with the language, "confidential in perpetuity." Committee Member O'Brien expressed concern regarding the governing body "setting something confidential in perpetuity" and commented that reference to confidentiality "is fine." Committee Member O'Brien inquired as to the process regarding release of executive session minutes to the public.

Mr. Lehrer concurred that "nothing is in perpetuity. Just say confidential." Mr. Lehrer continued to explain that "normally things become out of closed session under the Open Public Meetings Act when the subject matter no longer exists and that is determined by attorney review."

Debate occurred as to whether a mechanism exists for the release of such.

Mr. Lehrer commented, "I will tell you how it comes about in practicality. Someone makes an OPRA request for closed session minutes on a certain topic. I am then given an opportunity to look at them to determine if the matter is no longer subject to closed or open session. That is the

way I have been doing things for many, many years. If I say that the matter is no longer a closed session topic, then I will allow it to be released. I don't think I need to go to the governing body about that."

Committee Member O'Brien expressed disagreement with Mr. Lehrer and requested that discussion on the policy on confidentiality be tabled to allow Mr. Lehrer to obtain information regarding the appropriate mechanism for release of executive session minutes.

Regarding clarification of the content of the executive session minutes, Mr. Lehrer suggested that Committee Member O'Brien clarify directly with the Clerk or send a "Privileged and Confidential" email to all members of the governing body.

It was the consensus to proceed with approval of the June 19, 2018 executive session meeting minutes and table June 18, June 21, and July 17 to a future scheduled meeting.

Committee Member O'Brien requested that the June 19, 2018 minutes be amended to correct the word "respective" to "retroactive" in the last sentence under "Police Department Retirement/Replacement/Compensation."

Mayor Mangin asked for a motion to approve the Executive Session Meeting Minutes of June 19, 2018 as amended.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

Following the vote, Mr. Lehrer advised Committee Members that discussion about the release of confidential matters be held in closed session. Mr. Lehrer expressed strong opposition to Committee Member O'Brien's opinion that it is a governing body's decision regarding the release of such matters. Mr. Lehrer stated, "It is the Township Attorney's responsibility and it always has been."

Township Committee Special Meeting Minutes

Mayor Mangin asked for a motion to approve the Special Meeting Minutes of July 9, 2018.

Motion by Gilbert, seconded by Mayor Mangin

ROLL CALL VOTE:

AYES: Gilbert, Reiner, Mayor Mangin

NOES: None

ABSTAIN: Hazard, O'Brien

ABSENT: None

Mayor Mangin asked for a motion to approve the Special Meeting Minutes of July 25, 2018.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Mangin read by title Resolution #18-161.

Mayor Mangin asked for a motion to adopt Resolution #18-161.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-161

RESOLUTION APPOINTING ANN MARIE SILVIA AS TAX COLLECTOR

WHEREAS, N.J.S.A. 40A:9-145 requires every municipality to have a Tax Collector appointed by the governing body of the municipality; and

WHEREAS, there exists a need to appoint a Tax Collector to fill the vacancy in the Tax Collector's Office; and

WHEREAS, the Administrator and Tax Collector have conducted interviews and recommend Ann Marie Silvia for the position of Tax Collector; and

WHEREAS, the Township Committee of the Township of Raritan desires to appoint Ann Marie Silvia as Tax Collector for a four-year term commencing on September 1, 2018.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Ann Marie Silvia is hereby appointed as Tax Collector for the Township of Raritan for a four-year term commencing on September 1, 2018 and ending on August 31, 2022 at an annual salary of \$60,000.00.

Mayor Mangin read by title Resolution #18-162.

Mayor Mangin asked for a motion to adopt Resolution #18-162.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-162

**A RESOLUTION AUTHORIZING THE PART-TIME
EMPLOYMENT OF REBEKAH HARMS AS TAX CLERK**

WHEREAS, there exists a vacancy in the Tax Collector's Office for the position of part-time Tax Clerk; and

WHEREAS, the Township Committee of the Township of Raritan wishes to fill this vacancy; and

WHEREAS, interviews have been conducted by the Township Administrator, Donald Hutchins, with applicants interested in this position; and

WHEREAS, Donald Hutchins recommends Rebekah Harms for the position of Tax Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Rebekah Harms is hereby appointed as part-time Tax Clerk at a rate of \$18.00 per hour for twenty-five (25) hours per week on average, with the exception of quarterly tax periods as determined by Administration; effective September 4, 2018.

Mayor Mangin read by title Resolution #18-172.

Mayor Mangin asked for a motion to adopt Resolution #18-172.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: O'Brien

ABSTAIN: None

ABSENT: None

(A COPY OF RESOLUTION #18-172 IS ATTACHED AND MADE PART OF THESE MINUTES)

Mayor Mangin read by title Resolution #18-176.

Mayor Mangin asked for a motion to adopt Resolution #18-176.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mayor Mangin

NOES: O'Brien, Reiner

ABSTAIN: None

ABSENT: None

RESOLUTION #18-176

A RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE: A) AN AGREEMENT FOR WASTEWATER TREATMENT CAPACITY FOR THE PROVISION OF AFFORDABLE HOUSING WITH THE RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AND B) AN ASSIGNMENT AND ASSUMPTION AGREEMENT FOR WASTEWATER TREATMENT CAPACITY FOR THE PROVISION OF AFFORDABLE HOUSING WITH RARITAN TOWN SQUARE, LLC

WHEREAS, the Township of Raritan (“Township”) has an obligation to meet certain affordable housing requirements as set forth in the Fair Housing Act, N.J.S.A. 52:27D-301, and by the New Jersey Supreme Court pursuant to Southern Burlington County N.A.A.C.P. v. Twp. of Mount Laurel, 67 N.J. 151 (1975) (“Mount Laurel I”) and its progeny; and

WHEREAS, the Township has filed a declaratory judgement action pursuant to the New Jersey Supreme Court’s decision in IMO the Adoption of N.J.A.C. 5:96 and 5:97, 221 N.J. 1 (2015); and

WHEREAS, the Township is attempting to settle this matter on favorable terms, the result of which will be that affordable units will be developed within the sewer service area and will need to be served by the Raritan Township Municipal Utilities Authority (“RTMUA”); and

WHEREAS, in order to obtain such necessary wastewater treatment capacity, the Township must enter into an Agreement for Wastewater Treatment Capacity for the Provision of Affordable Housing with the RTMUA; and

WHEREAS, to ensure that said capacity is used for affordable housing purposes, the Township must also enter into an Assignment and Assumption Agreement for Wastewater Treatment Capacity for the Provision of Affordable Housing with Raritan Town Square, LLC, a developer of affordable housing in the Township.

NOW, THEREFORE BE IT RESOLVED, on this 21st day of August, 2018, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that:

1. The Mayor and Township Clerk are authorized to execute the Agreement for Wastewater Treatment Capacity for the Provision of Affordable Housing with the RTMUA, attached hereto as Exhibit “A.”
 2. The Mayor and Township Clerk are authorized to execute the Assignment and Assumption Agreement for Wastewater Treatment Capacity for the Provision of Affordable Housing attached hereto as Exhibit “B.”
-

Raritan Township Fire Company Application

Mayor Mangin asked for a motion to approve the Raritan Township Fire Company application for Samuel Padro.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: Mayor Mangin

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

At this time Committee Member O'Brien requested that Resolution #18-163 Authorizing the Cancellation of Third Quarter 2018 Taxes and Resolution #18-175 Authorizing the Cancellation of Trust Fund Balances be removed for further consideration.

Mayor Mangin asked for a motion to adopt the Consent Agenda as amended.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-164

AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW (KEYSTONE FIREWORKS)

WHEREAS, Keystone Fireworks has requested the return of its Developer's Escrow; and
WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated July 19, 2018 and recommended the return of the following Developer's Escrow:

Keystone Fireworks TU-01 \$45.27

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$45.27 posted by Keystone Fireworks is hereby refunded.

RESOLUTION #18-165

A RESOLUTION AUTHORIZING A CHANGE IN CUSTODIAN OF THE PETTY CASH FUND FOR THE POLICE DEPARTMENT

WHEREAS, Kevin Donovan was custodian of the Police Department's Petty Cash Fund; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Township of Raritan, County of Hunterdon, State of New Jersey is changing custodian to Lillian McDermott; and

WHEREAS, Lillian McDermott is bonded in the amount of \$25,000.00 by virtue of a surety bond.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

RESOLUTION # 18-166

A RESOLUTION AWARDED A CONTRACT TO WEATHERPROOFING TECHNOLOGIES, INC. FOR ROOF RESTORATION SERVICES AT THE DEPARTMENT OF PUBLIC WORKS FACILITY

WHEREAS, the Township of Raritan is in need of roof restoration on roof A at the Department of Public Works facility; and

WHEREAS, Weatherproofing Technologies, Inc., 3735 Green Road, Beachwood, Ohio, 44122 has been awarded contract #ESCNJ/AEPA IFB#017-F Roofing & Building Envelope Repair & Maintenance Service through ESCNJ/AEPA COOP; and

WHEREAS, the Superintendent of Public Works recommends that Weatherproofing Technologies, Inc. be awarded the contract for roof restoration on roof A at the Department of Public Work's Facility; and

WHEREAS, the cost of this will be at the bid price as documented by the ESCNJ/AEPA COOP and appropriated through Ordinance #18-20 for the amount of \$27,423.13; and

WHEREAS, the Chief Financial Officer has certified funds are available through Certificate of Availability of Funds # 18-19 for roof restoration services.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract to perform restoration of roof A at the Department of Public Works Facility be awarded to Weatherproofing Technologies, Inc., 3735 Green Road, Beachwood, Ohio, 44122 in the amount of \$27,423.13.

RESOLUTION # 18-167

A RESOLUTION AWARDED A CONTRACT TO GLEN HALE, INC. FOR SURFACE TREATMENT (OIL AND CHIP) ON TOWNSHIP ROADWAYS

WHEREAS, the Township of Raritan is in need of surface treatment on township roadways in the form of oil and chip; and

WHEREAS, the Township of Raritan is a member of the Hunterdon County Cooperative Pricing System (HCCPS); and

WHEREAS, Glen Hale Inc., 165 River Road, Flemington, New Jersey, 08822 has been awarded a contract for Hunterdon County Bid #2018-19, identification 51-HCCPS for surface treatment on roadways through the HCCPS; and

WHEREAS, the Superintendent of Public Works recommends that Glen Hale, Inc. be awarded the contract for surface treatment of Township roadways; and

WHEREAS, the cost of this will be at the bid price as documented by the HCCPS and appropriated through Ordinance #17-32 in the amount of \$68,000.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds # 18-22 for the surface treatment of roads.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract for road surface treatments be awarded to Glen Hale Inc., 165 River Road, Flemington, New Jersey, 08822 in the amount of \$68,000.00

RESOLUTION #18-168

A RESOLUTION AWARDED A CONTRACT TO ROAD SAFETY SYSTEMS, LLC FOR BEAM GUIDE RAIL REPLACEMENT ON TOWNSHIP ROADWAYS

WHEREAS, the Township of Raritan is in need of beam guide rail replacement on various township roads; and

WHEREAS, the Township of Raritan is a member of the Morris County Cooperative Pricing Council (MCCPC); and

WHEREAS, Road Safety Systems, LLC, 12 Park Drive, Shamong, New Jersey, 08088 has been awarded contract #26 Beam Guide Rail & Safety Ends (Installed) through the MCCPC; and

WHEREAS, the Superintendent of Public Works recommends that Road Safety Systems, LLC be awarded the contract for beam guide rail replacement; and

WHEREAS, the cost of this will be at the bid price as documented by the MCCPC and appropriated through Ordinance #18-20 in the amount of \$25,500.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds # 18-20 for beam guide rail replacement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract for beam guide rail replacement be awarded to Road Safety Systems, LLC, 12 Park Drive, Shamong, New Jersey, 08088, in the amount of \$25,500.00.

RESOLUTION # 18-169

**A RESOLUTION AWARDING A CONTRACT TO DENVILLE LINE PAINTING, INC.
FOR LINE STRIPING AND TRAFFIC MARKINGS ON TOWNSHIP ROADWAYS**

WHEREAS, the Township of Raritan is in need of line striping and traffic markings on township roadways; and

WHEREAS, the Township of Raritan is a member of the Morris County Cooperative Pricing Council (MCCPC); and

WHEREAS, Denville Line Painting, Inc., 2 Green Pond Road, Rockaway, New Jersey 07866 has been awarded Contract #36 Traffic Striping on Roadways through the MCCPC; and

WHEREAS, the Superintendent of Public Works recommends that Denville Line Painting, Inc., be awarded the contract for line striping and traffic markings of Township roadways; and

WHEREAS, the cost of this will be at the bid price as documented by the MCCPC; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #18-24 for line striping and traffic markings.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract for line striping and traffic markings on Township roadways be awarded to Denville Line Painting, Inc., 2 Green Pond Road, Rockaway, New Jersey, 07866.

RESOLUTION #18-170

**A RESOLUTION AWARDING A CONTRACT TO TILCON NEW YORK, INC.
FOR ROAD RESURFACING OF WILDWOOD AND ROUND HILL COURTS
(BARTON HOLLOW ESTATES)**

WHEREAS, the Township of Raritan is in need of road resurfacing of Wildwood and Round Hill Courts; and

WHEREAS, the Township of Raritan is a member of the Morris County Cooperative Pricing Council (MCCPC); and

WHEREAS, Tilcon New York, Inc., 9 Entin Road, Parsippany, New Jersey, 07054 has been awarded contract #6 Road Resurfacing through the MCCPC; and

WHEREAS, the Superintendent of Public Works recommends that Tilcon New York, Inc. be awarded the contract for road resurfacing; and

WHEREAS, the cost of this will be at the bid price as documented by the MCCPC and appropriated through Ordinance #17-32 for the amount of \$85,000.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds # 18-23 for road resurfacing of Wildwood and Round Hill Courts.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract for road resurfacing of Wildwood and Round Hill Courts be awarded to Tilcon New York, Inc., 9 Entin Road, Parsippany, New Jersey 07054 in the amount of \$85,000.00.

RESOLUTION #18-171

**A RESOLUTION AWARDED A CONTRACT TO JEN ELECTRIC, INC.
FOR TRAFFIC SIGNAL UPGRADES**

WHEREAS, the Township of Raritan is in need of upgrading the traffic signals at the intersections of Case Boulevard and Voorhees Corner Road and Barley Sheaf and Voorhees Corner Road; and

WHEREAS, the Township of Raritan is a member of the Morris County Cooperative Pricing Council (MCCPC); and

WHEREAS, Jen Electric Inc., 631 Morris Avenue, Springfield, New Jersey, 07081 has been awarded contract #37 Traffic Signal Maintenance & Repairs through the MCCPC; and

WHEREAS, the Superintendent of Public Works recommends that Jen Electric, Inc., be awarded the contract for traffic signal upgrades; and

WHEREAS, the cost of this will be at the bid price as documented by the MCCPC and appropriated through Ordinance #18-20 in the amount of \$18,637.99; and

WHEREAS, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds # 18-21 for traffic signal upgrades.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the contract for traffic signal upgrades at the intersections of Case Boulevard and Voorhees Corner Road and Barley Sheaf and Voorhees Corner Road be awarded to Jen Electric Inc., 631 Morris Avenue, Springfield New Jersey, 07081 in the amount of \$18,637.99.

RESOLUTION #18-173

**A RESOLUTION AUTHORIZING THE RELEASE OF CASH PERFORMANCE
GUARANTEE (THE FOSTER CORPORATION T/A BIO-SERV)**

WHEREAS, the Foster Corporation t/a Bio-Serv posted a Cash Performance Guarantee May 7, 2014 in the amount of \$48,480.00; and

WHEREAS, The Foster Corporation t/a Bio-Serve has requested the return of its cash performance guarantee; and

WHEREAS, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the release of the cash performance guarantee in the amount of \$48,480.00 plus any accrued interest.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the cash performance guarantee posted by The Foster Corporation t/a Bio-Serv in the amount of \$48,480.00 plus any accrued interest is hereby returned.

RESOLUTION #18-174

A RESOLUTION AUTHORIZING THIRD QUARTER 2018 TAX REFUNDS

WHEREAS, the Township Tax Collector has recommended the refund of overpayments; and

WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan that the following receive a refund in the amount specified due to duplicate payments for Third Quarter, 2018 taxes.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
CORELOGIC			
Pfauth, Zachary (23 Cherryville-Stanton Rd)	\$2,060.27	5.01	16
Walsh, Kevin & Marybeth (54 Copper Penny Rd)	\$3,338.50	6.16	20
Wells Fargo Bank Natl Assoc Trustee (206 Klinesville Rd)	\$2,878.68	7	3
Mutz, Douglas R & Anne C (53 Rake Rd)	\$3,065.27	19	4
Little, Stephen S & Christine N. (9 Tuccamirgan Rd)	\$467.07	25	32
Narla, Ravi & Kavitha (1 Donna Dr)	\$1,105.75	44	24.10

Toll NJ LP (28 Tiffany Dr)	\$1,041.86	44.02	40
Singh, Gurpreet & Tresa K Dusaj (22 Providence Dr)	\$4,127.40	63.13	1
<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Dudjak, Mikulas & Tatiana Dudjakova (17 Sherwood Ct)	\$1,530.79	71.16	48
Maley, Kaitlyn M. (14 Peach Ct)	\$1,508.25	72.01	21
Brown, Ryan & Sun Min Lee (13 Cedar Ct)	\$1,413.58	72.11	10
Olivio, Joseph P Jr. & Christine (4 Samuel Dr)	\$2,037.79	73	45
Kingsland, Scott & Alicia (204 Kuhl Rd)	\$583.91	79.11	2
McLaughlin, Joann (8 Everitts Rd)	\$4,210.75	80	14
McLaughlin, Joann (8 Everitts Rd)	\$62.47	80	14 (Q0497)
TOTAL CORELOGIC REFUND:	\$29,432.34		

LERETA

Varrone, Steven & Alicia (10 Northridge Rd)	\$2,501.30	7	44
TOTAL LERETA REFUND:	\$2,501.30		

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
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WELLS FARGO

Pappas, Stella & Janet & Vivian (44 Tiffany Dr)	\$1,098.02	44.02	2
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Pappas, Vivian & Janet & Stella (2 Jacob Ct)	\$1,103.17	44.02	3
Pace, David & Heather I (4 Deats Dr)	\$2,314.35	78.01	1.03
Michaels, Clifford & Heather R. (14 Dehoff Rd)	\$2,685.52	77.01	11.20
TOTAL WELLS FARGO REFUND:	\$7,201.06		

Mayor Mangin read by title Resolution #18-163.

Committee Member O'Brien voiced the opinion that veteran's issues be acted upon separately.

Mayor Mangin asked for a motion to adopt Resolution #18-163.

Motion by O'Brien, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-163

**RESOLUTION AUTHORIZING THE CANCELLATION OF THIRD
QUARTER 2018 TAXES DUE TO 100% DISABLED VETERAN EXEMPTION**

WHEREAS, N.J.S.A. 54:4-3.30 *et. seq.* provides for one-hundred percent (100%) disabled veterans and their spouses to be exempt from property taxes on their principal residences; and

WHEREAS, the property owner listed below has received such designation by the U.S. Veterans Administration and has subsequently applied and been approved for such exemption from the Raritan Township Tax Assessor; and

WHEREAS, this designation can result in the overpayment of property taxes and require the cancellation of future tax payments; and

WHEREAS, the Raritan Township Tax Collector, as a result of recently approved one-hundred percent (100%) disabled veteran status, recommends the cancellation of the third quarter 2018 tax payments as listed.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following third quarter 2018 taxes be cancelled due to one-hundred percent (100%) disabled veteran exemption.

Name	Block	Lot	Amount
Irving Smith 4 Old Field Court 3 rd Quarter, 2018	63.11	4	\$5,124.95

Mayor Mangin read by title Resolution #18-175.

Committee Member O'Brien asked for clarification of the fund cancellations. Mr. Pandos provided such.

Mayor Mangin asked for a motion to adopt Resolution #18-175.
Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-175

**A RESOLUTION AUTHORIZING THE CANCELLATION
OF TRUST FUND RESERVE BALANCES**

WHEREAS, there exists Trust Fund "Traffic Study" and "School & Park Donations" reserve balances on the balance sheet of the Township's Trust Funds which has been inactive and/or programs completed; and

WHEREAS, it was recommended through the statutory annual audit process that these reserves be cancelled; and

WHEREAS, it has been determined that these programs are no longer being utilized and that the Township formally cancel the existing reserve balances to current fund balance.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following Trust Fund reserve balances be cancelled as follows:

Grant Name	
Traffic Study	\$50,942.63
School & Park Donations	\$ 7,548.84

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment:

Thomas Smith, a resident of 308 Schenck Drive, commented on the noise ordinance discussion adding that consideration should be given to who is riding the off-road vehicles and suggested the possible use of County land for a designated riding area. Mr. Smith also added that artist, Mr. Hoffman, stated he would donate a canvas print of his painting to the Township.

Catherine Ward, a resident of 39 Stirrup Lane, inquired as to the status of the search for alternate space for affordable housing; spoke in support of affordable housing but reiterated strong opposition to the use of the Dayton Road parcel.

During public comment, Mr. Lehrer explained that the priority at this time is to resolve the Township's affordable housing litigation.

Mayor Mangin commented, "to answer your question and I can't give you any names or locations or size but I am discussing with a developer who is looking at purchasing a property which is about the size of the Dayton Road parcel. If that can all come through that might be a property that we may be able to exchange depending on what we hear from NJDEP and Fair Share Housing."

ADJOURNMENT

Mayor Mangin asked for a motion to adjourn.

Motion by Gilbert, seconded by Reiner

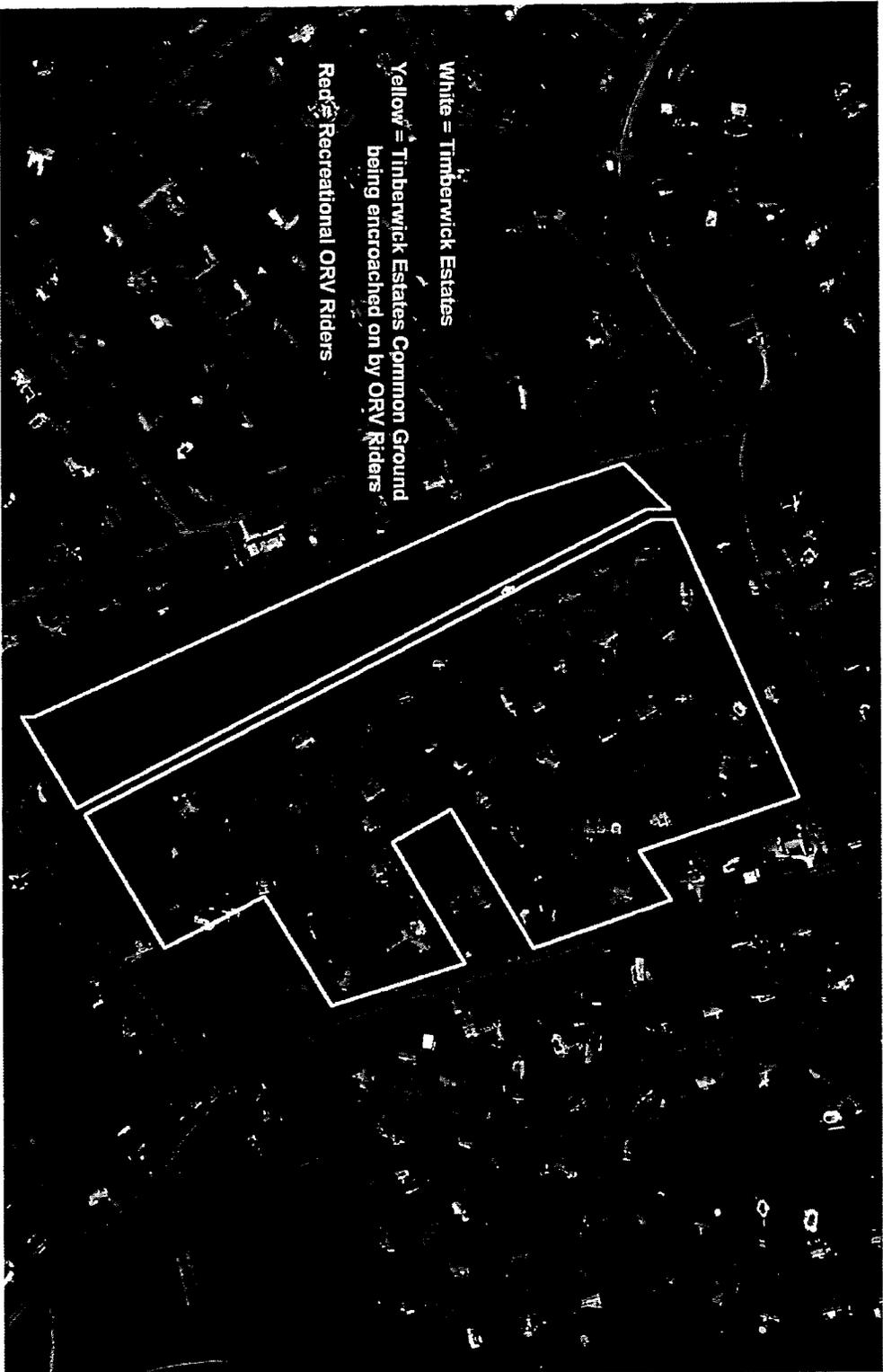
MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:56 p.m.

Respectfully submitted,

Lisa Fania, RMC
Township Clerk

b. Noise Ordinance



TOWNSHIP OF RARITAN CAPITAL BUDGET AMENDMENT

RESOLUTION # **#18-172**

Whereas, the local capital budget for the year 2018 was adopted on May 15, 2018; and **Whereas**, it is desired to amend the capital budget section;

Now, Therefore Be It Resolved, by a majority of the full membership of the Governing Body of the Township of Raritan, County of Hunterdon that the following capital budget amendment be made:

RECORDED VOTE: AYES

NAYS

(Insert last name)

- (Gilbert
- (Hazard
- (Reiner
- (Mayor Mangin

- (O'Brien
- (
- (
- (

ABSTAIN

(None

(

ABSENT

(None

(

Project Title	Project Number	Cost Estimate as Adopted	Cost Estimate as Amended	Funding as Amended		
				Capital Improvement Fund	Capital Surplus	Debt Authorized
Reappropriated from:						
Capital Surplus Fund		\$ 13,860.00	\$ -		\$ -	
Reappropriate to:						
Police building rewrite CATs to secure closet		\$ -	\$ 13,860.00			
Total - All Projects		\$ 13,860.00	\$ 13,860.00	\$ -	\$ -	\$ -

Be It Further Resolved, that one certified copy of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Township Auditor and filed with the Chief Financial Officer.

It is hereby certified that this is a true copy of a resolution adopted by the Governing Body on the 21st day of Aug. 2018.

Date August 22, 2018

Lisa Fania
Municipal Clerk

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-178

**A RESOLUTION AUTHORIZING A DONATION TO THE
HUNTERDON COUNTY SHERIFF'S OFFICE FOR PROJECT LIFESAVER**

WHEREAS, the Hunterdon County Sherriff's Office operates "Project Lifesaver;" and

WHEREAS, the Project Lifesaver program provides equipment for locating individuals;
and

WHEREAS, the Hunterdon County Sherriff's Office is in need of funding for such
equipment; and

WHEREAS, the Township Committee is desirous in donating \$500.00 to the Hunterdon
County Sherriff's Office for Project Lifesaver.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township
of Raritan, County of Hunterdon, State of New Jersey that \$500.00 be donated to the Hunterdon
County Sherriff's Office for Project Lifesaver.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby
certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted
by the Township Committee of the Township of Raritan at a meeting held on September 4, 2018.

Lisa Fania, RMC
Township Clerk



Hunterdon County Sheriff's Office

71 Main Street
PO Box 2900
Flemington, NJ 08822-2900
(908) 788-1166 Fax (908) 806-4624
www.co.hunterdon.nj.us/sheriff.htm

Frederick W. Brown
Sheriff

Frank J. Della Serra
Undersheriff

Frank J. Cordero
Undersheriff

Robert W. Smith
Undersheriff

Edward W. Davis
Chief Warrant Officer

May 30, 2018

Mayor Michael Mangin
Raritan Township
One Municipal Drive
Flemington, NJ 08822

Dear Mayor Mangin:

The Hunterdon County Sheriff's Office operates the "Project Lifesaver" program. This program places bracelets on people who tend to wander, making locating them much easier. We currently have 40 clients ranging in age from youths to senior citizens. Having the tracking bracelets on clients has resulted in successfully locating numerous clients, many in situations that could have easily resulted in serious or fatal consequences.

The Sheriff's Office has never charged a client for this service. The cost of the tracking device and the monthly replacement of batteries has always been completed free of charge. Each client is visited by a Sheriff's Officer on a regular basis to check the equipment, change the battery, and to familiarize the client with the Sheriff's Officer. The Sheriff's Office has relied on donations and has conducted fundraisers to fund this project in the past. The number of clients has steadily increased each year. As a result, continued funding has become an issue. We currently have clients in 18 different municipalities. In order to continue this program cost free to the clients, I am requesting each municipality contribute \$500.00 per year. The contributed money would only be used for equipment and would be dedicated to "Project Lifesaver". The cost for the Officers would continue to be funded from the Sheriff's Office budget. This program saves each municipality funds by providing extra Officers in the event of a missing person to search for the client.

Please consider this request and advise me of your decision. If you have questions or concerns, I would be more than happy to appear at your meeting to discuss this.

Respectfully,

Fred W. Brown
Sheriff of Hunterdon County

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-179

**AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW
(RARITAN VILLAGE SHOPPING II)**

WHEREAS, Raritan Village Shopping II has requested the return of its Developer's Escrow; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated August 20, 2018 and recommended the return of the following Developer's Escrow:

Raritan Village Shopping II	SP-552-PF	\$43.21
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NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow in the amount of \$43.21 posted by Raritan Village Shopping II is hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 4, 2018.

Lisa Fania, RMC
Township Clerk



Township of Raritan

Finance Department (908) 806-6100/806-3892 (fax)
1 Municipal Drive
Flemington, NJ 08822

TO: Lisa Fania, Twsp Clerk
FROM: Kristi Gano Payroll/Benefits Coordinator
DATE: August 20, 2018
RE: Developers Escrow Refund

Please process a Resolution for refund of the Developers Escrow for the following:

Raritan Village Shopping II
SP-552-PF

Amount: \$ 43.21

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-180

**AUTHORIZING THE RETURN OF DEVELOPER AND INSPECTION ESCROWS
(RARITAN VILLAGE SHOPPING)**

WHEREAS, Raritan Village Shopping has requested the return of its Developer and Inspection Escrows; and

WHEREAS, Kristi Gano, Payroll/HR Coordinator, has submitted a memo dated August 20, 2018 and recommended the return of the following Developer and Inspection Escrows:

Raritan Village Shopping	SP-553-PF (Developer)	\$220.54
Raritan Village Shopping	SP-552-PF (Inspection)	\$8.42

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer and Inspection Escrows in the amounts of \$220.54 and \$8.42 respectively posted by Raritan Village Shopping are hereby refunded.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by the Township Committee of the Township of Raritan at a meeting held on September 4, 2018.

Lisa Fania, RMC
Township Clerk



Township of Raritan

Finance Department (908) 806-6100/806-3892 (fax)
1 Municipal Drive
Flemington, NJ 08822

TO: Lisa Fania, Twsp Clerk
FROM: Kristi Gano Payroll/Benefits Coordinator
DATE: August 20, 2018
RE: Developers Escrow Refund

Please process a Resolution for refund of the Developers Escrow for the following:

Raritan Village Shopping
SP-553-PF

Amount: \$ 220.54



Township of Raritan

Finance Department
1 Municipal Drive
Flemington, NJ 08822

(908) 806-6100/806-3892 (fax)

TO: Lisa Fania, Twsp Clerk

FROM: Kristi Gano Payroll/Benefits Coordinator

DATE: August 20, 2018

RE: Inspection Escrow Refund

Please process a Resolution for refund of the Inspection Escrow for the following:

Raritan Village Shopping
SP-552-PF

Amount: \$ 8.42

**TOWNSHIP OF RARITAN
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #18-181

**A RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1985)
WALMART DONATION**

WHEREAS, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Raritan Police Department has been awarded \$1,500.00 from Walmart and wishes to amend its 2018 Budget to include this amount as a revenue.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$1,500.00 which is available as a revenue from:

- Miscellaneous Revenues
 - Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:
 - Public and Private Revenues Off-Set with Appropriations:
 - Law Enforcement Officers Training and Equipment Fund

BE IT FURTHER RESOLVED that a like sum of \$1,500.00 is hereby appropriated under the caption of:

- General Appropriations
 - (a) Operations Excluded from Caps
 - Public and Private Programs Off-Set by Revenues:
 - Law Enforcement Officers Training and Equipment Fund

BE IT FURTHER RESOLVED that the Township Clerk forward two copies of the required Certification to the Director of Local Government Services within three days.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF RARITAN**

Lisa Fania, RMC
Township Clerk

Michael Mangin
Mayor

CERTIFICATION

I, Lisa Fania, Clerk of the Township of Raritan, County of Hunterdon, State of New Jersey, hereby certify that the foregoing resolution is a true, complete and accurate copy of a resolution adopted by vote by the Township Committee of the Township of Raritan at a meeting held on September 4, 2018.

Lisa Fania, RMC
Township Clerk