

*The Township Committee of the Township of Raritan met on December 15, 2015 at the Municipal Building, One Municipal Drive, Flemington, New Jersey*

**MEETING  
CALLED**

Mayor O'Brien called the regular meeting to order at 8:00 a.m.

**ROLL CALL**

The following were present: Mayor Craig O'Brien, Deputy Mayor Karen Gilbert, Comm. Michael Mangin, Comm. Richard Chen and Comm. Louis Reiner. Also present was Adm. Jerry Giaimis and Township Attorney Albert E. Cruz.

**MEETING  
ADVERTISED**

**Mayor O'Brien announced that the meeting was noticed on December 11, 2015 in the Hunterdon County Democrat, Star Ledger, Courier-News, Trenton Times and Express Times in accordance with the Open Public Meetings Act and posted on the office bulletin board and the Township Website.**

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**Mayor O'Brien asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a Moment of Silence to remember our Men and Women serving in the Armed Forces and in Particular Those Serving In Troubled Areas Around the World.**

**PUBLIC  
COMMENT**

It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

\*\*\* Mayor O'Brien introduced Curtis Leeds who is the on line news reporter.

\*\*\* Chief Glenn Tabasko announced that Sgt. Scott Lesik retired. He asked the Committee if he could begin the process of replacing an officer. He also said that he will make a permanent Sergeant position to Scott Nelson at the first meeting in January after the Reorganization Meeting. The Committee was in favor.

**FINANCIAL  
ISSUES**

**Payment of Bills as Listed for Raritan Township: \$ 1,208,558.21**

Comm. Reiner asked about a clothing allowance in the amount of \$500.00. Adm. Giaimis said that Public Works provides receipts for the clothing bought and it is contractual.

Mayor O'Brien asked for a motion to approve the Bill List.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

**FINANCIAL  
ISSUES  
(Con't)**

Roll Call Vote:       Chen – yes  
                              Gilbert – yes  
                              Mangin – yes  
                              Reiner – yes  
                              O'Brien – yes

Motion carried.

Payment of Bills as Listed for the Fire Company:    \$ **21,529.85**

Mayor O'Brien asked for a motion to approve the Bill List for the Fire Company.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote:       Chen – yes  
                              Gilbert – yes  
                              Mangin – recuse  
                              Reiner – yes  
                              O'Brien – yes

Motion carried.

**REPORTS**

**LIAISON REPORTS**

Karen Gilbert – Joint Parks & Recreation, Open Space, Public Works  
Michael Mangin – Planning Board, RTMUA, Board of Health  
Richard Chen – Public Safety, Finance  
Louis Reiner – Flemington-Raritan Schools, Hunterdon Central High School, Environmental Commission, Local Historians Committee  
Craig O'Brien – Administration, Personnel

*There were no Liaison Reports.*

**UNFINISHED  
BUSINESS**

*There was no Unfinished Business*

**NEW  
BUSINESS**

**AWARD OF BID FOR ONE (1) 2016KMI 8000 TEDD 4 TON DUMPING DIESEL POWERED ASPHALT RECLAIMER TRAILER MOUNTED ASPHALT HOT BOX "OR APPROVED EQUAL"** – Adm. Giaimis said that the bid was awarded to McGrath Municipal Supply, Springfield, NJ for a total \$29,215.00 in accordance with the bid specifications. A resolution was adopted later in the meeting.

**NEW  
BUSINESS  
(Con't)**

**OFFICE OF EMERGENCY MANAGEMENT**

- 1) Resignation of Frank Veneziale, Emergency Management Coordinator.

Mayor O'Brien said that Mr. Veneziale has moved out of Raritan Township. The Coordinator is required to live in the Township. He will be appointed as Deputy Emergency Management Coordinator. A resolution was adopted later in the meeting.

- 2) Appointment of Christopher Phelan to the position of Emergency Management Coordinator – Acknowledged by the Committee. A resolution was adopted later in the meeting.

**ELECTRONIC RECYCLING** – Comm. Gilbert said that due to State regulations, the Township will now have to pay .30 cents per pound. She proposed that the electronics recycling be in place at least for one month into the New Year. In this way, Don Hutchins will have time to figure out a way to offset the cost. It was the consensus of the Committee to keep the electronic recycling into the New Year.

**ORDINANCES:** *There were no ordinances.*

**CORRES-  
PONDENCE**

- a. League of Municipalities: (All Information is on File in the Clerk's Office): Federal Transportation Update; Towns Petition BPU Regarding Poor Telephone Service and Broadband Issues; 100<sup>th</sup> Conference Follow, 16 Resolutions Approved; General Assembly Voting Session, Thursday, December 3, 2015; Upcoming Webinars: Sustainable Jersey Small Grants Program – December 16, 2015; Assembly Housing Committee to hear Bill on Reinstating Municipal Authority to Annually Inspect Residential Rental Properties;
- b. JCP&L Invitation – Thursday, December 17, 2015

**NON CONSENT AGENDA:**

**Resolution #15-260 – Budget Transfers (4 Votes Needed for Adoption)**

Adm. Giaimis said that these will be the last transfers for the year that were needed to close out the books.

Mayor O'Brien asks for a motion to adopt Resolution #15-260.

Motion was made by Comm. Chen and seconded by Comm. Gilbert.

Roll Call Vote:       Chen – yes  
                              Gilbert – yes  
                              Mangin – yes  
                              Reiner – yes  
                              O’Brien – yes

Motion carried.

**CONSENT  
AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Minutes:**

*Township Committee Meeting Minutes:       November 16, 2015*

**Resolutions:**

**Resolution #15-254 – Appointment of Christopher Phelan as Emergency Management Coordinator Effective December 15, 2015 Through December 31, 2016**

**Resolution #15-255 – Appointment of Frank Venezia as Deputy Emergency Management Coordinator Effective December 15, 2015 Through December 31, 2015**

**Resolution #15-256 – Appointment of Office of Emergency Management and OEM Council**

**Resolution #15-257 – Chapter 159 – Drunk Driving Enforcement Fund in the Amount of \$5,986.40**

**Resolution #15-258 – Tax Refunds**

**Resolution #15-259 – Award of Bid for One (1) 2016KMI 8000 Tedd 4 Ton Dumping Diesel Powered Asphalt Reclaimer Trailer Mounted Asphalt Hot Box “or Approved Equal” for Hot Box**

**Resolution #15-262 – Appointing Mike Trauch as Department of Public Works Personnel**

**CONSENT  
AGENDA  
(Con't)**

Mayor O'Brien asks for a motion to adopt the Consent Agenda with the removal of Resolution #15-257 – Drunk Driving Enforcement Fund in the Amount of \$5,986.40.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote:      Chen – yes  
                            Gilbert – yes  
                            Mangin – yes  
                            Reiner – yes  
                            O'Brien – yes

Motion carried.

**Resolution #15-257 – Drunk Driving Enforcement Fund in the Amount of \$5,986.40**

Comm. Reiner wanted to know what this resolution was about. Adm. Giaimis said that this was a grant that was received by the Police Department for drunk driving enforcement. This is the formality that modified the 2015 Budget.

Mayor O'Brien asked for a motion to adopt Resolution #15-257.

Motion was made by Chen and seconded by Comm. Mangin.

Roll Call Vote:      Chen – yes  
                            Gilbert – yes  
                            Mangin – yes  
                            Reiner – yes  
                            O'Brien – yes

Motion carried.

**PRIVILEGE  
OF THE  
FLOOR**

Anyone may address the Committee on any issue for three (3) minutes

*No one appeared.*

*Attorney Cruz read Resolution #15-261 in full as amended.*

**Resolution #15-261 – CLOSED SESSION:**  
**Contractual – Professional Services – Insurance**  
**Open Space – Micek Tract**  
**Personnel – 2016 Appointments**

Mayor O'Brien asks for a motion to adopt Resolution #15-261.

Motion was made by Comm. Gilbert and seconded by Comm. Chen.

Roll Call Vote:       Chen – yes  
                              Gilbert – yes  
                              Mangin – yes  
                              Reiner – yes  
                              O'Brien – yes

Motion carried.

**CLOSED  
SESSION**

*Closed Session Minutes are on a separate document.*

**OPEN  
SESSION**

The Committee went back into Open Session.

**ADJOURN-  
MENT**

Mayor O'Brien asked for a motion to adjourn the meeting

Motion was made by Comm. Mangin and seconded by Comm.

Vote: 5 – 0 motion carried.

Meeting adjourned at: 8:45 a.m.

Respectfully submitted,

Rose Sollena, RMC/CMC  
Township Clerk

