

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING  
RARITAN TOWNSHIP MUNICIPAL BUILDING  
TUESDAY, JANUARY 21, 2020**

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**MEETING CALLED:** Mayor Kuhl called the regular meeting to order at 6:40 p.m.

**ROLL CALL:** The following were present: Mayor, Jeff Kuhl; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Scott MacDade; Comm. Louis Reiner

**ABSENT:** None

**ALSO PRESENT:** Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Police Chief, Al Payne; Township Attorney, Jeff Lehrer

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**MEETING NOTICED:** Mayor Kuhl advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 13, 2020 issue of the Courier News and noticed to the Hunterdon County Democrat, Star Ledger, Express Times, NJ.com and posted on the municipal bulletin board and the Township website.

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Attorney, Jeff Lehrer, read Resolution #20-27 in full.

Mayor Kuhl asked for a motion to approve Closed Session Resolution.

Motion by Gilbert, seconded by MacDade

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #20-27**

**RESOLUTION RETIRING INTO EXECUTIVE SESSION**

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS,** the Township is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a) Contract Negotiations: Bowlby Right-of-Way; Hampton Corner Road; Shared Services
- b) Personnel: Chief of Police Contract Amendment; New Patrol Officer; Wildlife Management Advisory Committee
- c) Attorney-Client Privilege:
- d) Pending Litigation: Lustgarten v. Township of Raritan Police Department

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

4. The Committee will return to Regular Session and may take further action.

5. This Resolution shall take effect immediately.

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***CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT***

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The regular meeting reconvened at 7:02 p.m.

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**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:** Mayor Kuhl asked all to join in the Pledge of Allegiance to our flag and to remain standing for a moment of silence to remember our men and women serving in the Armed Forces and in particular those serving in troubled areas around the world.

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**AMEND/APPROVE THE AGENDA**

Mayor Kuhl asked for a motion to approve the Agenda.

Motion by Reiner, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

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**PRESENTATION – HUNTERDON COUNTY FIRE CHIEFS ASSOCIATION  
AWARD TO PATROL OFFICERS BRETT SZATKOWSKI,  
ROBERT SCHENCK AND ADAM SWIATEK**

Marc Strauss, past president and member of the Hunterdon County Fire Chiefs Association, presented plaques on behalf of the Chiefs Association to Raritan Township Police Officers Brett Szatkowski, Robert Schenck and Adam Swiatek in recognition of their exemplary service to the community which resulted in the saving of a life from a structure fire on January 22, 2019. Mr. Strauss provided background on the Association and highlighted the heroic efforts of the officers.

Committee Members commended the officers for their outstanding bravery and service as well as the entire Police Department for their sacrifices in keeping the community safe.

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Mayor Kuhl read Resolution #20-28 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-28.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION # 20-28**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF  
PAIGE MONTILLO AS PROBATIONARY PATROL OFFICER**

**WHEREAS**, the Mayor and Township Committee of the Township of Raritan are desirous of filling a vacancy within the Raritan Township Police Department; and

**WHEREAS**, after interviews and review of applicants, Chief of Police, Alfred Payne, recommends that Paige Montillo be appointed as a Probationary Patrol Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following officer is hereby appointed:

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Mayor Kuhl administered the Oath of Office to Patrol Officer Paige Montillo.

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**PUBLIC HEARING - Lentini Auto Salvage Yard Annual License Renewal**

Mayor Kuhl asked for a motion to open the public hearing.

Motion by Reiner, seconded by Hazard

**MOTION UNANIMOUSLY CARRIED**

There was no public comment.

Mayor Kuhl asked for a motion to close the public hearing.

Motion by Gilbert, seconded by MacDade

**MOTION UNANIMOUSLY CARRIED**

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Mayor Kuhl read Resolution #20-29 by title.

Motion by Hazard, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #20-29**

**A RESOLUTION AUTHORIZING THE RENEWAL OF A 2020 JUNKYARD  
LICENSE TO LENTINI AUTO SALVAGE, INC.**

**WHEREAS**, Darryl L. Carman, President, Lentini Auto Salvage, Inc., has made application for renewal of a Junk Yard License for 2020; and

**WHEREAS**, the renewal fee of \$25.00 has been paid; and

**WHEREAS**, Mr. Carman advertised in the Courier News on January 10, 2020 and January 13, 2020 advising of his intent to seek renewal of said license and provided the Township Clerk with an Affidavit of Publication; and

**WHEREAS**, the Township Clerk of the Township of Raritan has received no objections to said renewal of the license.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the renewal of the Junk Yard License for Darryl L. Carman, President, Lentini Auto Salvage, Inc. located at 130 Highway 202, Ringoes, New Jersey is hereby approved effective February 1, 2020 through January 31, 2021.

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**PUBLIC COMMENT:** It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment:

**Barbara Sachau**, a resident of 2 Glenway Drive, voiced opinion in opposition to the payment of the ANJEC membership fee as well as the fee for Animal Control Services. Ms. Sachau also commented on the rehabilitation of wildlife v. killing by the Police Department.

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## FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township: **\$8,584,857.96**

Mayor Kuhl asked for a motion to approve the bill list for Raritan Township.  
Motion by MacDade, seconded by Hazard

### ROLL CALL VOTE:

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

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## REPORTS

The following reports were acknowledged by the Committee:

\*Animal Control – December 2019

\*Court – December 2019

\*Planning/Engineering Escrow Accounts – December 2019

\*Tax Collector – December 2019

\*Public Works – snow Removal for December 18, 2019 and January 6, 2020

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## LIAISON REPORTS

There were no liaison reports as 2020 assignments were not yet determined.

At this time, however, Mayor Kuhl reported on a meeting of the Planning Board advising on the approval of an application by Chimney Rock for an overflow parking area for employees only.

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**UNFINISHED BUSINESS**

**2020 Committee/Board and Professional Appointments** – Mayor Kuhl advised that the appointment of a Conflict Prosecutor is still to be determined. Mayor Kuhl continued that there were three resumes in the agenda packet for consideration for the Board of Health vacancy.

Committee Member Hazard motioned to recommend Thomas Camporeale, seconded by Committee Member Reiner.

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

Mayor Kuhl explained that Amy Greene, a regular member of the Environmental Commission, requested to move to Alternate status due to personal reasons. Mayor Kuhl reminded Committee Members that appointments to the Environmental Commission are made by the Mayor with consent of the Township Committee and that the Mayor shall designate one of the members to serve as Chair. He recommended moving Ray Simonds, who is currently the Alternate #1 Member (expiring 12/31/2021), to Ms. Greene's term (expiring 12/31/2022) and Ms. Greene to Mr. Simonds Alternate #1 term. Mayor Kuhl also designated Ray Simonds as the Chair.

Regarding the Township Committee Member appointment to the Local Historians Committee, Mayor Kuhl advised that he is the Planning Board member and that Committee Member MacDade expressed interest in serving on this Committee.

Regarding the Township Committee Member appointments to the Open Space Advisory Committee, Deputy Mayor Gilbert and Committee Member Hazard expressed interest in serving.

Mayor Kuhl asked for a motion to approve the 2020 appointments to the Local Historians and Open Space Advisory Committees.

Motion by Gilbert, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

Discussion regarding appointments to the Wildlife Management Advisory Committee was tabled to a future meeting.

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## NEW BUSINESS

**Discussion of 2020 Township Committee liaison assignments to Boards, Committees and Commissions** – Discussion was held regarding the proposed 2020 liaison appointments as follows:

Karen Gilbert: Fire/Rescue/OEM; Open Space Advisory Committee; Planning Board  
(Deputy Mayor) (Class III Member)

Gary Hazard: Court; Open Space Advisory Committee; RTMUA

Jeff Kuhl: Finance; Historians; Personnel; Planning Board (Class I Member)  
(Mayor)

Scott MacDade: Board of Health; Environmental Commission; Historians

Louis Reiner: Agriculture Advisory Board; Finance

At this time, Deputy Mayor Gilbert requested that the Committee consider the necessity of the liaison role to the Police and Public Works departments, as no other department has a Township Committee liaison; the Police Department reports directly to the Administrator and monthly reports are provided directly by the Superintendent of Public Works. Deputy Mayor Gilbert also suggested consideration be given for a possible liaison to the Class III Officers in the schools. Committee Member Hazard expressed interest in serving as liaison to the Class III officers.

Mayor Kuhl asked for a motion to approve the 2020 liaison assignments including the elimination of a liaison role to the Police and Public Works departments.

Motion by Reiner, seconded by Hazard

### **ROLL CALL:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

It was the consensus of the committee to follow up with Chief Payne regarding a liaison to the Class III officers and carry discussion to a future meeting.

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## **ORDINANCES (INTRODUCTION/FIRST READING)**

Mayor Kuhl read by title Ordinance #20-01.

Mr. Lehrer explained that the proposed ordinance is required as part of the final judgment compliance process regarding the Township's affordable housing settlement. Mr. Lehrer clarified that the boiler-plate language of the ordinance is used by all municipalities; includes affirmative marketing conditions; and percentages/allocation of very low, low and moderate units. Mr. Lehrer advised that he and the court-appointed Special Master have reviewed for consistency.

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AMENDING, REVISING AND SUPPLEMENTING VARIOUS CHAPTERS OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN PURSUANT TO THE CONDITIONS OF APPROVAL OF THE TOWNSHIP'S SETTLEMENT OF ITS AFFORDABLE HOUSING LITIGATION**

Mayor Kuhl asked for a motion to introduce Ordinance #20-01 on first consideration.  
Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for February 4, 2020.

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Mayor Kuhl read by title Ordinance #20-02.

Mr. Lehrer explained that the proposed ordinance is part of the compliance process and accepts conservation and stormwater management easements.

**AN ORDINANCE AUTHORIZING ACCEPTANCE OF A STORMWATER MANAGEMENT MAINTENANCE EASEMENT FOR BLOCK 16, LOT 16.11 OF THE TAX MAP OF THE TOWNSHIP OF RARITAN FROM MACEDO INDUSTRIAL PARK IV, LLP AND A CONSERVATION EASEMENT FOR BLOCK 16, LOTS 16.07, 16.08, 16.09, 16.11 & 67.01 OF THE TAX MAP OF THE TOWNSHIP OF RARITAN FROM RENDALE'S LLC AND MACEDO INDUSTRIAL PARK IV, LLP**

Mayor Kuhl asked for a motion to introduce Ordinance #20-02 on first consideration.  
Motion by Gilbert, seconded by MacDade

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for February 4, 2020.

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Mayor Kuhl read by title Ordinance #20-03.

**AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING TITLE 3 ENTITLED "REVENUE AND FINANCE" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN TO INCLUDE CERTAIN FEE EXEMPTIONS FOR COMMUNITY EMERGENCY RESPONSE TEAM VOLUNTEERS**

Mayor Kuhl asked for a motion to introduce Ordinance #20-03 on first consideration.  
Motion by Gilbert, seconded by MacDade

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for February 4, 2020.

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Mayor Kuhl read by title Ordinance #20-04.

**CALENDAR YEAR 2020  
ORDINANCE TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45:14)**

Mayor Kuhl asked for a motion to introduce Ordinance #20-04 on first consideration.  
Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for February 4, 2020.

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Mayor Kuhl read by title Ordinance #20-05.

**AN ORDINANCE AUTHORIZING ACCEPTANCE OF A SIGHT TRIANGLE  
EASEMENT FOR BLOCK 16, LOT 66 OF THE TAX MAP OF THE TOWNSHIP  
OF RARITAN FROM CENTER FOR EDUCATIONAL ADVANCEMENT**

Mayor Kuhl asked for a motion to introduce Ordinance #20-05 on first consideration.  
Motion by Gilbert, seconded by MacDade

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**ORDINANCE INTRODUCED**

Second reading and public hearing date scheduled for February 4, 2020.

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**ORDINANCES (FINAL ADOPTION/PUBLIC HEARING)**

There were no ordinances.

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**CORRESPONDENCE**

There was no correspondence.

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**NON-CONSENT**

**Township Committee Regular Meeting Minutes**

Mayor Kuhl asked for a motion to approve the Regular Meeting Minutes of December 17, 2019.  
Motion by Hazard, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** MacDade

**ABSENT:** None

**Township Committee Executive Session Meeting Minutes**

Mayor Kuhl asked for a motion to approve the Executive Session Meeting Minutes of December 17, 2019.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** MacDade  
**ABSENT:** None

**Township Committee Reorganization Meeting Minutes**

Mayor Kuhl asked for a motion to approve the Reorganization Meeting Minutes of January 3, 2020.

Motion by Gilbert, seconded by MacDade

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

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Mayor Kuhl read Resolution #20-30 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-30.

Motion by Hazard, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #20-30**

**A RESOLUTION AMENDING RESOLUTION #19-172 AUTHORIZING THE TOWNSHIP OF RARITAN THROUGH THE RARITAN TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE 1033 PROGRAM TO ENABLE THE RARITAN TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

**WHEREAS**, the United State Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies; and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting law enforcement agency; and

**WHEREAS**, participation in the 1033 Program allows municipal and county law enforcement agencies to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county law enforcement agencies, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program.

**WHEREAS**, Resolution #19-172 had authorized enrollment from July 16, 2019 to July 16, 2020; and

**WHEREAS**, the Defense Logistics Agency desires to have all contracts run on a calendar year basis.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Raritan Township Police Department is hereby authorized to enroll in the 1033 Program for a one-year period retroactively from January 1, 2020 to December 31, 2020.

**BE IT FURTHER RESOLVED** that the Raritan Township Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include: office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the DLA, if it shall become available in the next twelve months, based on the needs of the Raritan Township Police Department, without restriction; and

**BE IT FURTHER RESOLVED** that the Raritan Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes: specifically, controlled property items authorized for acquisition, Appendix "A" attached herewith; and

**BE IT FURTHER RESOLVED** that the Raritan Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

**BE IT FURTHER RESOLVED** that the Raritan Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect retroactively to January 1, 2020 and shall be valid to authorize requests to acquire "DEMIL A" and "DEMIL B through Q" property that may be made available through the 1033 Program until December 31, 2020.

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Mayor Kuhl read Resolution #20-31 by title.  
Mayor Kuhl asked for a motion to adopt Resolution #20-31.  
Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #20-31**

**A RESOLUTION APPROVING AN AMENDMENT TO THE  
RARITAN TOWNSHIP PERSONNEL POLICIES AND PROCEDURES MANUAL**

**WHEREAS**, it is the policy of the Township of Raritan to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

**WHEREAS**, the Township Committee has established a Personnel Policies and Procedures Manual (the "Manual") by Resolution #17-249; and

**WHEREAS**, the Township Committee at its sole discretion may amend and supplement the Manual at any time; and

**WHEREAS**, the State of New Jersey adopted a uniform Domestic Violence Policy for all Public Employers in accordance with N.J.S.A. 11A:2-6a; and

**WHEREAS**, the Administrator has recommended to the Township Committee that Section 5.8, Vacations be amended and that Appendix A-8, Domestic Violence Policy be added; and

**WHEREAS**, the Township Committee wishes to amend Section 5.8, Vacations and add Appendix A-8, Domestic Violence Policy.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Section 5.8, Vacations and Appendix A-8 Domestic Violence Policy, of the Township of Raritan Personnel Policies and Procedures Manual, be amended as follows and attached hereto:

**Section 5.8 Vacations**

Employees may carry over a maximum of one-half (1/2) of their annual vacation entitlement. Requests for carryover of vacation that exceeds one-half (1/2) of their annual vacation entitlement must be submitted to the Township Administrator for approval, by no later than December 15 of the current year. A form to request vacation carryover can be found in the Appendix. Employees

must make every effort to use allotted vacation time and will only be allowed to carry over time because Township business prevented them from utilizing the entitlement in the current year.

**Appendix A-8 State of New Jersey Domestic Violence Policy – Attached as Exhibit A**

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Mayor Kuhl read Resolution #20-32 by title.  
Mayor Kuhl asked for a motion to adopt Resolution #20-32.  
Motion by MacDade, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #20-32**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF  
ALTERNATE PROSECUTORS**

**WHEREAS**, the Township Committee has appointed Michael O’Grodnick and the firm of Savo, Schalk, Gillespie, O’Grodnick and Fisher (the “Firm”) to serve as Municipal Prosecutor; and

**WHEREAS**, the Alternate Municipal Prosecutor shall be supplied from the “Firm” when possible; and

**WHEREAS**, the individuals that will serve as the Alternate Municipal Prosecutor must be appointed by name.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Charles Schalk, Esq., of the “Firm” and Hyun Lee, Esq., are hereby appointed as Alternate Municipal Prosecutor(s) for the Raritan Township Municipal Court, effective immediately.

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Mayor Kuhl read Resolution #20-33 by title.  
Mayor Kuhl asked for a motion to adopt Resolution #20-33.  
Motion by Gilbert, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #20-33**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF JOHN TULLY  
AS RTMUA COMMISSIONER EFFECTIVE FEBRUARY 1, 2020**

**WHEREAS**, a vacancy for a Commissioner on the Raritan Township Municipal Utilities Authority (the "RTMUA") will exist as of January 31, 2020; and

**WHEREAS**, the Raritan Township Committee desires to fill this vacancy within the RTMUA.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that John Tully is hereby appointed as follows:

*Commissioner  
Effective February 1, 2020 – January 31, 2025*

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Mayor Kuhl read Resolution #20-34 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-34.

Motion by MacDade, seconded by Gilbert

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #20-34**

**A RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK  
TO EXECUTE DEVELOPERS AGREEMENTS AND POST LAND-USE  
APPROVAL COMPLIANCE DOCUMENTS**

**WHEREAS**, often times the Planning Board or the Zoning Board of Adjustment of the Township of Raritan requires the execution of a developer's agreement and certain easements, restrictions, deeds of dedication and other documentation (hereinafter referred to as "documents") by the applicant for the development of land; and

**WHEREAS**, the Township Attorney and the Planning Board Attorney have jointly prepared and approved a form developer's agreement and the Township Attorney, the Planning Board Attorney and the Township of Raritan Engineering Department have approved the easements, restrictions, deeds and other documents to be utilized to fulfill the aforesaid resolution requirements before same are provided to the Mayor and Township Clerk for their execution; and

**WHEREAS**, the said agreements are generally ministerial and/or technical in nature and not concerned with policy; and

**WHEREAS**, the agreements, after completion, are to be reviewed in detail by the Township of Raritan Engineer, Planning Board Attorney or the Board of Adjustment Attorney and Township Attorney for compliance with the terms of the resolution of the approving Board; and

**WHEREAS**, the Mayor and Township Clerk execute the said agreements and documents for the purpose of satisfying recording requirements only; and

**WHEREAS**, there does not exist a requirement for individual resolutions and ordinances associated with post approval compliance of the Township Committee authorizing execution of said developer's agreements and other documents, provided the Township Committee passes this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan as follows:

1. During the calendar year 2020, the Mayor and Township Clerk are hereby authorized to execute all developer's agreements and post-land use compliance documents required by the Planning Board and the Zoning Board of Adjustment after a request to do so by the Board requiring the same and also after approval of the agreements and documents by the Board Attorney, the Township Attorney and Township of Raritan Engineering Department.
2. In the event the Mayor believes that any portion of a developer's agreement or document should be viewed by the entire Township Committee before execution of the same, the Mayor is directed to discuss the agreement with the committee at large before such execution.

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Mayor Kuhl read Resolution #20-35 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-35.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #20-35**

**A RESOLUTION AUTHORIZING THE CANCELLATION OF  
FIRST & SECOND QUARTER 2020 TAXES DUE TO  
100% DISABLED VETERAN EXEMPTION**

**WHEREAS**, N.J.S.A. 54:4-3.30 *et. seq.* provides for one-hundred percent (100%) disabled veterans and their spouses to be exempt from property taxes on their principal residences; and

**WHEREAS**, the property owners listed below have received such designation by the U.S. Veterans Administration and have subsequently applied and been approved for such exemption from the Township of Raritan Tax Assessor; and

**WHEREAS**, this designation can result in the overpayment of property taxes and require the cancellation of future tax payments; and

**WHEREAS**, the Township Tax Collector, as a result of recently approved one-hundred percent (100%) disabled veteran status, recommends the cancellation of the first and second quarter 2020 tax payments as listed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following first and second quarter 2020 taxes be cancelled due to one-hundred percent (100%) disabled veteran exemption.

<b><u>Taxpayer</u></b>	<b><u>Amount</u></b>	<b><u>Block</u></b>	<b><u>Lot</u></b>
Joseph H. Gill (1 West View Drive)	\$7,042.82	25	3.08
Martin Grossman (10 Trotter Lane)	\$5,303.45	53.04	13
Rahmat Ghafoor (11 Carmen Lane)	\$8,664.10	63	5.07
<b>TOTAL:</b>	<b>\$21,010.37</b>		

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Mayor Kuhl read Resolution #20-36 by title.

Mr. Lehrer explained that the proposed resolution, along with Ordinance #20-01, are part of the compliance documents required by the Court for the Township's affordable housing settlement.

Mayor Kuhl asked for a motion to adopt Resolution #20-36.

Motion by Gilbert, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Mayor Kuhl

**NOES:** Reiner

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #20-36**

**A RESOLUTION APPROVING AN AMENDED AFFORDABLE HOUSING TRUST FUND SPENDING PLAN AND OTHER AFFORDABLE COMPONENTS CONSISTENT WITH P.L. 2008, C. 46, COUNCIL ON AFFORDABLE HOUSING REGULATIONS AND THE SETTLEMENT AGREEMENT ENTERED INTO BETWEEN THE TOWNSHIP OF RARITAN AND FAIR SHARE HOUSING CENTER**

**WHEREAS**, in accordance with applicable Council on Affordable Housing ("COAH") regulations, the New Jersey Uniform Housing Affordability Controls ("UHAC") (N.J.A.C. 5:80-26., et seq.), and the terms of a Settlement Agreement between the Township of Raritan and Fair Share Housing Center ("FSHC"), which was entered into as part of the Township's Declaratory Judgment action entitled In the Matter of the Application of the Township of Raritan, County of Hunterdon, Docket No. HNT-L-312-15, which was filed in response to Supreme Court decision In re N.J.A.C. 5:96 and 5:97, 221 N.J. 1, 30 (2015) ("Mount Laurel IV"), the Township of Raritan

Raritan is required to adopt an Affordable Housing Trust Fund Spending Plan and Other Affordable Components; and

**WHEREAS**, the Township of Raritan currently has an approved Development Fee Ordinance and Affordable Housing Trust Fund in place which includes development fees, payments from developers in lieu of constructing affordable units on-site, barrier free escrow funds, rental income, repayments from affordable housing program loans, recapture funds, proceeds from the sale of affordable units, and funds collected in connection with the Township’s affordable housing program; and

**WHEREAS**, the Township of Raritan requires approval of an Amended Affordable Housing Trust Fund Spending Plan in order to utilize any of the funds within its Affordable Housing Trust Fund; and

**WHEREAS**, the Township of Raritan has prepared an Amended Affordable Housing Trust Fund Spending Plan consistent with P.L. 2008, c. 46, Council on Affordable Housing (“COAH”) regulations and the Settlement Agreement entered into between the Township and FSHC, and the Township desires to submit its Amended Affordable Housing Trust Fund to the Court for review and approval; and

**WHEREAS**, the Township of Raritan has further prepared an Affordable Housing Rental Assistance Program, an Affordable Housing Down Payment Assistance Program, an Operating Manual for Credits without Controls Program, January 2020; an Affirmative Marketing Plan, January 2020; an Operating Manual for Rehabilitation Program, January 2020; and an Operating Manual Supportive Housing/Special Needs Program, January 2020 (collectively, the “Affordable Program Documents and Components”).

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, approves the Amended Affordable Housing Trust Fund Spending Plan and the Affordable Program Documents and Components, all of which are attached and on file with the Township Clerk, and requests that the Court review and approve the Township’s Amended Affordable Housing Trust Fund Spending Plan and Affordable Program Documents and Components, so that it can expend funds in its Affordable Housing Trust Fund; and

**BE IT FURTHER RESOLVED** that the appropriate Township officials are to take any and all actions to effectuate this Resolution and that this Resolution shall take effect pursuant to law.

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Mayor Kuhl read Resolution #20-37 by title.

Mayor Kuhl asked for a motion to adopt Resolution #20-37.

Motion by Reiner, seconded by MacDade

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #20-37**

**A RESOLUTION AUTHORIZING BUDGET TRANSFERS**

**WHEREAS**, N.J.S.A. 40A:4-58 of the Local Budget Law provides for the transfer of funds from appropriations deemed to have an excess, to appropriations where sufficient balances are not available to fulfill the purpose of the appropriation to the end of the fiscal year, providing that no transfers may be made to appropriations for contingent expenses or deferred charges, and no transfers may be made from appropriation for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvements fund and debt service; and

**WHEREAS**, N.J.S.A. 40A:4-45a and 45.38 of the Budget Law restrict transfers from appropriations excluded from the Cap Law to appropriations within the Cap Law and also between appropriations excluded from the Cap Law except that transfers may be made to debt service;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan that the following transfers are authorized between appropriations in the 2019 appropriation reserve budget and that a certified copy of this resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body be transmitted to the Administrator/CFO.

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Governing Body S&W	Group Health Insurance	\$ 7,400.19
Clerk S&W	Group Health Insurance	\$ 579.06
Elections	Group Health Insurance	\$ 788.40
Auditing	Group Health Insurance	\$ 1,000.00
Tax Collector S&W	Group Health Insurance	\$ 4,370.94
Legal	Group Health Insurance	\$ 3,028.73
Engineering S&W	Group Health Insurance	\$10,683.31
Planning Board S&W	Group Health Insurance	\$ 1,943.71
Zoning Board S&W	Group Health Insurance	\$ 771.89
Construction Code S&W	Group Health Insurance	\$ 451.61
Police S&W	Group Health Insurance	\$44,766.93
OEM S&W	Group Health Insurance	\$ 243.62
Fire Hydrants .	Group Health Insurance	\$ 2,526.90
Prosecutor OE	Group Health Insurance	\$ 7,305.91
Streets & Roads S&W	Group Health Insurance	\$ 2,593.03
Building & Ground S&W	Group Health Insurance	\$ 2,116.14
Municipal Court S&W	Group Health Insurance	\$ 9,401.50
Municipal Court OE	Group Health Insurance	\$12,053.46
Vehicle Maint S&W	Group Health Insurance	\$ 6,855.66
Social Security	Group Health Insurance	\$46,691.56
Snow Removal S&W	Group Health Insurance	\$10,438.16
Park Maintenance S&W	Group Health Insurance	\$18,410.99
Unemployment Insurance	Group Health Insurance	\$ 5,578.30
Streets & Roads S&W	Snow Removal OE	\$25,000.00

Mayor Kuhl read Resolution #20-43 by title.  
Mayor Kuhl asked for a motion to adopt Resolution #20-43.  
Motion by Gilbert, seconded by Reiner

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #20-43**

**A RESOLUTION APPROVING A TRIPARTY AGREEMENT  
RELATED TO RARITAN TOWNSHIP ZONING BOARD OF ADJUSTMENT  
AMENDED RESOLUTION NO. 2019-18A**

**WHEREAS**, the Township of Raritan's (the "Township's") Zoning Board of Adjustment has issued certain approvals related to a Public Service Electric and Gas ("PSE&G") project at 207 Everitts Road and more formally designated as Block 86, Lots 3 and 4 on the Official Tax Map of Raritan Township, County of Hunterdon, State of New Jersey (the "Property"); and

**WHEREAS**, the Property is subject to that certain Amended Resolution No. 2019-18A adopted on December 5, 2019 by the Raritan Township Zoning Board of Adjustment (the "Resolution"); and

**WHEREAS**, the Resolution provides for the removal of certain dirt piles, stone piles and crushed concrete (the "Concrete") including the removal of 5,000 tons of the Concrete by the Township; and

**WHEREAS**, the Resolution further required that PSE&G, the Property Owner and the Township reach an agreement, in writing, on or before January 20, 2020, addressing the Parties' respective obligations for the removal of the dirt, stone and Concrete; and

**WHEREAS**, the Township wishes to approve said agreement, which is attached hereto as Exhibit "A;" and

**WHEREAS**, as set forth in the agreement, the effective date of same is January 20, 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The foregoing recitals are incorporated herein as if set forth in full.
  2. The Mayor and Township Clerk are hereby authorized to execute the triparty agreement attached hereto as Exhibit "A."
  3. The Township Clerk is hereby directed to forward an electronic copy of said agreement to the Township Attorney who will, in turn, transmit same to PSE&G and the Property Owner for their execution.
  4. This Resolution shall take effect immediately.
-

Mayor Kuhl read Resolution #20-44 by title.  
Mayor Kuhl asked for a motion to adopt Resolution #20-44.  
Motion by Gilbert, seconded by MacDade

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #20-44**

**A RESOLUTION APPROVING A DEVELOPER'S MAINTENANCE  
AGREEMENT WITH RARITAN VALLEY DEVELOPERS, INC.  
R.T.P.B FILE NO. S-1305**

**WHEREAS**, the Raritan Valley Developers, Inc. ("Developer") is the developer of a parcel of land designated on the Tax Map of the Township of Raritan ("Raritan") known as Block 71, Lots 26, 27 & 28 and Block 72, Lots 9 & 19 (the "Property"); and

**WHEREAS**, in connection with the development of the Property, Developer posted performance bonds with Raritan as is customary and in conformance with the Municipal Land Use Law, hereinafter called the "MLUL";

**WHEREAS**, on December 3, 2019, the Township Committee adopted Resolution #19-274 which conditionally released all remaining cash and performance guarantees related to certain improvements that were required to be made on the Property; and

**WHEREAS**, one condition imposed by the Township Committee as a requirement prior to the release of the cash and performance guarantees was that the Developer and the Township execute a developer's agreement for the ongoing maintenance for the project for the two-year limit set forth in the MLUL; and

**WHEREAS**, the Township now wishes to approve said agreement, which is attached hereto as Exhibit "A;" and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The foregoing recitals are incorporated herein as if set forth in full.
  2. The Mayor and Township Clerk are hereby authorized to execute the Developer's Maintenance Agreement attached hereto as Exhibit "A."
  3. This Resolution shall take effect immediately.
-

### **Raritan Township Fire Company Application**

Mayor Kuhl asked for a motion to approve the Raritan Township Fire Company application for Timothy Albano.

Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

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### **CONSENT AGENDA**

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Kuhl asked for a motion to approve the Consent Agenda.

Motion by Reiner, seconded by Hazard

**ROLL CALL VOTE:**

**AYES:** Gilbert, Hazard, MacDade, Reiner, Mayor Kuhl

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

### **RESOLUTION # 20-38**

#### **A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO SOLICIT QUOTES AND EXECUTE CONTRACTS FOR APPRAISALS FOR THE HOLZI PROPERTY**

**WHEREAS**, the Mayor and Township Committee of the Township of Raritan are desirous of acquiring Open Space; and

**WHEREAS**, the Township of Raritan Open Space Advisory Committee has recommended the Holzi property as a potential acquisition.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Administrator is hereby authorized to solicit at least three quotes and execute contracts for two appraisals of the Holzi property.

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**RESOLUTION #20-39**

**A RESOLUTION AUTHORIZING PARTIAL TAX REFUNDS  
FOR FOURTH QUARTER 2019**

**WHEREAS**, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly; and

**WHEREAS**, the Township Tax Collector has recommended the refund of an overpayment.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the following receive a refund in the amount specified due to over payment of fourth quarter 2019 taxes.

<u>Taxpayer</u>	<u>Block</u>	<u>Lot</u>	<u>Qual.</u>	<u>Amount</u>
Joseph & Geraldine Kaczorek (40 Sullivan Road)	36.05	45		\$304.80
Christopher & Rachelle Naples (166 Voorhees Corner Road)	79.08	50		\$1,066.53
Beth Gates & John Farmer (12 Cherryville-Stanton Road)	3	4.01		\$279.90
Jennifer R. Jacobus, Esq. Attorney for Saxena, Manish & Rita M. (10 Manchur Lane)	45.01	11		\$385.41

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**RESOLUTION #20-40**

**A RESOLUTION AUTHORIZING A REDUCTION OF  
A CASH PERFORMANCE GUARANTEE  
(BRINKERHOFF, BLOCK 15, LOT 21.11)**

**WHEREAS**, Brinkerhoff Enterprises posted a cash performance guarantee in the amount of \$39,358.80 June 17, 2019; and

**WHEREAS**, Brinkerhoff Enterprises has requested a reduction of its cash bond; and

**WHEREAS**, Township Engineer, Antoine Hajjar, has performed a site inspection and recommends the cash performance bond be reduced in the amount of \$24,358.80 plus any accrued interest; and

**WHEREAS**, the Township of Raritan will retain \$15,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the cash performance bond posted by Brinkerhoff Enterprises be reduced in the amount of \$24,358.80 plus any accrued interest.

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**RESOLUTION #20-41**

**A RESOLUTION AWARDING A CONTRACT TO J. CALDWELL & ASSOCIATES, LLC FOR PROFESSIONAL PLANNING SERVICES FOR THE EXAMINATION AND PREPARATION OF ZONING ORDINANCES AND AMENDMENTS**

**WHEREAS**, the Township of Raritan advertised for Professional Planning services for the examination and preparation of zoning ordinances and amendments; and

**WHEREAS**, the Township received one (1) bid on December 13, 2019; and

**WHEREAS**, the proposals were reviewed and recommendation has been made by the Township Engineer, Antoine Hajjar, for award to J. Caldwell & Associates, LLC, 145 Spring Street, Suite E, Newton, New Jersey, 07860, the lowest responsive, responsible bidder as outlined in the attached which is annexed hereto and made part of this Resolution; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available through Certificate of Availability of Funds #20-01 for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** on this 21<sup>st</sup> day of January, 2020, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey:

- 1) That a contract be and is hereby awarded to J. Caldwell & Associates, LLC, 145 Spring Street, Suite E, Newton, New Jersey, 07860.
- 2) That the contract does not exceed \$45,000.00.
- 3) That the Mayor and Township Clerk are hereby authorized and directed to execute contracts with J. Caldwell & Associates, LLC in accordance with the specifications and bid documents.

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**RESOLUTION #20-42**

**A RESOLUTION PROCLAIMING JANUARY AS NATIONAL RADON AWARENESS MONTH**

**WHEREAS**, radon is a naturally occurring radioactive gas that is the second leading cause of lung cancer, causing as many as 500 lung cancer deaths annually in New Jersey; and

**WHEREAS**, elevated radon levels are found in many homes and pose a serious health threat to families residing in these homes; and

**WHEREAS**, any home may have high levels of radon – even if neighboring homes do not; and

**WHEREAS**, radon testing is easy and inexpensive – and elevated levels of radon can be effectively reduced at the cost of a typical home repair; and

**WHEREAS**, a significant number of homes in the Township of Raritan may have elevated levels of radon; and

**WHEREAS**, the New Jersey Department of Environmental Protection and the United States Environmental Protection Agency are collaborating during the month of January to promote the need for radon testing in an effort to protect lives of New Jersey residents; and

**WHEREAS**, if all New Jersey homes with concentrations at or above 4 pCi/L were mitigated, about 78 lives could be saved this year.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby proclaim the month of January 2020 as

***RADON ACTION MONTH***

and call upon all residents who have not yet tested their homes for radon to test and to reduce radon levels if elevated levels are found, to protect their families from the serious health risk of radon.

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**RESOLUTION #20-45**

**A RESOLUTION AUTHORIZING THE RETURN OF DEVELOPER'S ESCROW  
(JEROME)**

**WHEREAS**, Jerome has requested the return of a Developer's Escrow; and  
**WHEREAS**, Kristi Gano, Payroll/Benefits Coordinator, has submitted a memo dated January 15, 2020 and recommended the return of the following Developer's Escrow:

Jerome	SP-550-PF	\$7,725.60
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**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the Developer's Escrow posted in the amount of \$7,725.60 by Jerome is hereby refunded.

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**PRIVILEGE OF THE FLOOR**

The following members of the public spoke during public comment:

**Sharon Winnick**, a resident of 20 Monsey Road, asked for clarification regarding the \$36,000 County grant for review of Township zoning laws.

**Barbara Sachau**, a resident of 2 Glenway Drive, asked for clarification regarding fee exemptions and vacation carryover.

During Public Comment, Mayor Kuhl explained that the Township's zoning ordinances are very old and in need of updating and the grant provides an affordable means to do so. Mr. Lehrer cited an example regarding performance bond requirements. He explained that performance bond standards have been superseded within the past two years by Municipal Land Use Law and are only required for public improvements such as sidewalks and curbing. Mr. Lehrer advised that the Township ordinance needs to be fully amended to correct that. Regarding the inquiry about fee exemptions, Mayor Kuhl, Mr. Lehrer and Mr. Hutchins commented on eligibility and types of fee exemptions including pet licensing and recycling permits advising that a full list of exemptions

can be found on the website (Ordinance #17-24) and clarified that only the municipal portion is waived. Mr. Hutchins also addressed the inquiry regarding vacation carryover explaining that any vacation allotment carried over must be taken by June. Mayor Kuhl added that all contracts reflect limitations on vacation carryover.

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**ADJOURNMENT**

Mayor Kuhl asked for a motion to adjourn.

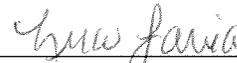
Motion by Reiner, seconded by Gilbert

**MOTION UNANIMOUSLY CARRIED**

Meeting adjourned at 7:48 p.m.

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Respectfully submitted,



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Lisa Fania, RMC  
Township Clerk