

**RARITAN TOWNSHIP COMMITTEE REORGANIZATION MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
THURSDAY, JANUARY 4, 2018**

MEETING CALLED: Administrator, Donald Hutchins, called the regular meeting to order at 5:03 p.m.

MEETING ADVERTISED: Administrator Hutchins advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the December 13, 2017 issue of the Courier News and was posted on the office bulletin board and the Township Website.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Administrator Hutchins asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a Moment of Silence to remember our Men and Women serving in the Armed Forces and in Particular Those Serving in Troubled Areas Around the World.

OATH OF OFFICE OF ELECTED TOWNSHIP COMMITTEE MEMBERS

Hunterdon County Sherriff, Fred Brown, administered the oath of office to elected Township Committee Member Louis Carl Reiner.

Raritan Township Police Chief, Glenn Tabasko, administered the oath of office to elected Township Committee Member Gary Hazard.

ROLL CALL – the 2018 Township Committee answered the roll call of Municipal Clerk, Lisa Fania:

COMMITTEE MEMBERS PRESENT: Gilbert, Hazard, Mangin, Reiner

ABSENT: O'Brien

STAFF PRESENT: Administrator, Donald Hutchins; Attorney, Ed Purcell (for Township Attorney Jeff Lehrer); Municipal Clerk, Lisa Fania

NOMINATIONS AND ELECTION OF MAYOR FOR THE YEAR 2018

Municipal Clerk Fania called for the nominations for the office of Mayor for the year 2018. Committee Member Reiner nominated Committee Member Mangin for Mayor for the year 2018; seconded by Committee Member Gilbert. Municipal Clerk Fania noted for the record that Committee Member Mangin was nominated and called for further nominations for the Office of Mayor. There were no further nominations from the floor and the nominations were closed.

Municipal Clerk Fania called for a vote on the nomination of Committee Member Mangin for Mayor.

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Mangin, Reiner
NOES: None
ABSTAIN: None
ABSENT: O'Brien

Municipal Clerk Fania noted for the record that Committee Member Mangin was duly elected Mayor for the year 2018.

OATH OF OFFICE OF MAYOR – Congressman Leonard Lance administered the Oath of Office to Mayor Mangin.

NOMINATIONS AND ELECTION OF DEPUTY MAYOR FOR THE YEAR 2018

Municipal Clerk Fania called for nominations for the Office of Deputy Mayor for the year 2018. Committee Member Reiner nominated Committee Member Gilbert for Deputy Mayor for the year 2018, seconded by Committee Member Hazard.

Municipal Clerk Fania noted for the record that Committee Member Gilbert was nominated and called for further nominations for the Office of Deputy Mayor. There were no further nominations from the floor and the nominations were closed.

Municipal Clerk Fania called for a vote on the nomination of Committee Member Gilbert for Deputy Mayor.

Motion by Mayor Mangin, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: O'Brien

Municipal Clerk Fania noted for the record that Committee Member Gilbert was duly elected Deputy Mayor for the year 2018.

OATH OF OFFICE OF DEPUTY MAYOR – Senator Kip Bateman administered the Oath of Office to Deputy Mayor Gilbert.

AMEND/APPROVE AGENDA

Mayor Mangin asked for any amendments to the Agenda.

Deputy Mayor Gilbert requested that a Public Comment section be added prior to the payment of bills.

Mayor Mangin asked for a motion to approve the agenda as amended.

Motion by Gilbert, seconded by Hazard.

MOTION UNANIMOUSLY CARRIED

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

There was no public comment.

Motion by Gilbert, second by Hazard to close public comment.

MOTION UNANIMOUSLY CARRIED

FINANCIAL ISSUES

Payment of Bills as listed for Raritan Township as of December 31, 2017: \$526,499.65

Motion by Gilbert, seconded by Hazard to approve the bill list for Raritan Township.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: O'Brien

Payment of Bills as listed for the Raritan Township Fire Company as of December 31, 2017: \$6,397.00

Motion by Reiner, seconded by Hazard to approve the bill list for the Raritan Township Fire Company.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner

NOES: None

RECUSE: Mayor Mangin

ABSTAIN: None

ABSENT: O'Brien

NON-CONSENT AGENDA

Mayor Mangin read Resolution #18-1 by title.
 Mayor Mangin asked for a motion to adopt Resolution #18-1.
 Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: O'Brien

During the vote, Committee Member Reiner recognized and thanked Township Attorney, Jeff Lehrer for the level of professional services provided this past year.

RESOLUTION #18-1

AUTHORIZING 2018 APPOINTMENTS

BE IT RESOLVED, that the following appointments be made and I request that they be confirmed by my fellow Committee Members:

One-Year (expiring 12/31/2018)

TOWNSHIP ATTORNEY	Jeffrey Lehrer
MUNICIPAL PROSECUTOR	Katty Wong-Taylor
ALTERNATE PROSECUTOR	Charles Schalk
MUNICIPAL PUBLIC DEFENDER	Jennifer Toth
BOND COUNSEL	Andrea Kahn
TAX ATTORNEY	Harry Haushalter
LABOR COUNSEL	Richard P. Flaum
PLANNING BOARD ATTORNEY	John Belardo
SPECIAL COUNSEL ON AFFORDABLE HOUSING	John Belardo
TOWNSHIP PHYSICIAN	Marc L. Shaber
BOARD OF HEALTH ATTORNEY	Richard L. Tice
LOCAL HISTORIAN	Richard Stothoff
PUBLIC AGENCY COMPLIANCE OFFICER	Carol Barbati
HUNTERDON COUNTY SENIOR SERVICES	
MUNICIPAL COORDINATOR	Jayne Gilbert
SENIOR PROTECTED TENANCY	Jayne Gilbert
SOMERSET COUNTY JOINT INSURANCE FUND	
COMMISSIONER	Donald Hutchins
SOMERSET COUNTY JOINT INSURANCE FUND	
DEPUTY COMMISSIONER	Carol Barbati
SOLID WASTE ADVISORY COUNCIL	Ray Simonds
ZONING BOARD OF ADJUSTMENT ATTORNEY	Jonathan Drill

AGRICULTURE ADVISORY BOARD (one-year, expiring 12/31/2018)

Oliver Elbert	Resident/Farmer Member
John Micek	Resident/Farmer Member
Diane Tracy	Resident/Member and Liaison to the Hunterdon County Agriculture Advisory Board
Tom Watkinson	Resident/Farmer Member

BOARD OF HEALTH (3-year, expiring 12/31/2020)

Frank Nagy
Jeannie Geremia

GREEN TEAM (1-year, expiring 12/31/2018)

Antoine Hajjar	Employee, Engineer
Vacancy	Employee, Public Works
Michelle Cavalchire	Resident
Tom Smith	Resident
Oliver Elbert	Business
Vacancy	Township Committee Liaison

LOCAL HISTORIANS COMMITTEE (3-year, expiring 12/31/2020)

Jeff Kuhl
Richard Stothoff
Peter Kinsella
Jeannie Geremia
Joan Wolsiefer

OPEN SPACE TRUST ADVISORY COMMITTEE (2-year, expiring 12/31/2019)

James Miller

PLANNING BOARD

Edward Gettings (Municipal Official)	Class II Member	1-year	12/31/2018
James Miller	Alternate #1 Member	2-year	12/31/2019
Mayor or Mayor Designee	Class I Member	1-year	12/31/2018
Governing Body	Class III Member	1-year	12/31/2018

FLEMINGTON-RARITAN JOINT RECREATION COMMITTEE (2-year Trustee; 1-year Management)

Edward Gettings	Management Member	1-year	12/31/2018
Robert LaNicca	Trustee Member	2-year	12/31/2019

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (5-year)

John Kendzulak

12/31/2022

WILDLIFE MANAGEMENT COMMITTEE

Brion Fleming	Superintendent Public Works or	1-year	12/31/2018
Township Committee Member		1-year	12/31/2018

ZONING BOARD OF ADJUSTMENT

Roger Ahrens	Regular Member	4-year	12/31/2021
James Ferraro	Alternate #1 Member	2-year, unexpired	12/31/2018

Mayor Mangin read Resolution #18-14 by title.
 Mayor Mangin asked for a motion to adopt Resolution #18-14.
 Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: O'Brien

RESOLUTION #18-14

**RESOLUTION REAPPOINTING AND GRANTING TENURE
TO SHARON BROWN, TAX COLLECTOR**

WHEREAS, N.J.S.A. 40A:9-141 requires every municipality to have a Tax Collector appointed by the governing body of the municipality; and

WHEREAS, Sharon Brown, a certified municipal Tax Collector was appointed, to serve as the Tax Collector for a term of four years, to expire December 31, 2017; and

WHEREAS, Sharon Brown has successfully served as Tax Collector for the Township of Raritan for the past four years; and

WHEREAS, the Township Committee of the Township of Raritan wishes to reappoint Sharon Brown to the position of Tax Collector; and

WHEREAS, this second appointment to a four-year term for Sharon Brown will grant her tenure in that position, pursuant to N.J.S.A. 40A:9-145.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Sharon Brown is hereby reappointed to the position of Tax Collector for the Township of Raritan for which appointment shall grant her tenure in such position.

Mayor Mangin read Resolution #18-10 by title.
 Mayor Mangin asked for a motion to adopt Resolution #18-10.
 Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: O'Brien

RESOLUTION #18-10

**AUTHORIZING THE APPOINTMENT OF HEIDI WOHLLEB OF NISIVOCIA, LLP
 AS MUNICIPAL AUDITOR FOR A NINETY-DAY TERM**

WHEREAS, the appointment of Municipal Auditor expires on December 31, 2017; and
WHEREAS, the Township Committee is desirous of temporarily filling the appointment of
 Municipal Auditor; and

WHEREAS, the Township Committee is desirous of appointing Heidi Wohlleb of Nisivoccia,
 LLP for a ninety-day term.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of
 Raritan that the appointment of the Municipal Auditor is as follows:

*Heidi Wohlleb
 Municipal Auditor
 Effective January 4, 2018 through April 3, 2018
 For a Term of Ninety (90) Days*

2018 MAYORAL APPOINTMENTS

Mayor Mangin announced the following 2018 appointments to the Environmental Commission:

Mohammed Rezaul Karim	Regular Member	3-year term (unexpired)	12/31/2019
Robert Ivanoff	Regular Member	3-year term (unexpired)	12/31/2020
Jayne Gilbert	Regular Member	3-year term	12/31/2020
Ray Simonds	Alternate #1 Member	2-year term	12/31/2019

Municipal Clerk Fania administered the Oath of Office to all aforementioned 2018 appointees that were
 in attendance.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

At this time, Committee Member Reiner requested that proposed Resolution #18-7, Appointing Search Officers be removed from the Consent Agenda for further consideration.

Mayor Mangin requested that Committee Members consider action at this time regarding Resolution #18-7. Mayor Mangin advised that the State mandates municipalities to annually appoint search officers for unpaid tax liens and municipal improvements authorized by ordinance but not assessed.

Mayor Mangin asked for a motion to adopt Resolution #18-7.

Motion by Reiner, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: O'Brien

RESOLUTION #18-7**A RESOLUTION APPOINTING SEARCH OFFICERS**

WHEREAS, R.S. 54:5-11 provides for the appointment of a search officer for unpaid liens; and

WHEREAS, R.S. 54:5-18.1 provides for the appointment of an official to make searches for municipal improvements authorized by ordinance but not assessed.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that:

1. Sharon Brown, Tax Collector, be appointed to make searches for the municipal liens; and
2. Lisa Fania, Municipal Clerk, be appointed to make searches and issue certificates as to liability for assessment for municipal improvements; and
3. All fees collected shall be turned over to the Township Treasurer.

Mayor Mangin read the following resolutions by title.

Mayor Mangin asked for a motion to adopt the Consent Agenda as amended with the removal of Resolution #18-7.

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: O'Brien

RESOLUTION #18-2

**RESOLUTION ESTABLISHING TOWNSHIP COMMITTEE
MEETING DATES FOR THE YEAR 2018**

WHEREAS, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township, and submission of the same to those persons requesting copies of said notice; and

WHEREAS, the Township Committee of the Township of Raritan desires to set forth a schedule of public meetings for the year 2018.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the Township Committee shall hold Executive Sessions beginning at 6:30 p.m., followed by the Regular Session at 7:00 p.m. at the Municipal Building, One Municipal Drive, Flemington, New Jersey, on the 1st and 3rd Tuesday of each month, except when that Tuesday is on a Primary and General Election day, then the meeting will be held the Monday evening before; and

BE IT FURTHER RESOLVED that meeting days are as follows:

JANUARY 16	JULY 17
FEBRUARY 6	AUGUST 21
FEBRUARY 20	SEPTEMBER 4
MARCH 6	SEPTEMBER 18
MARCH 20	OCTOBER 2
APRIL 3	OCTOBER 16
APRIL 17	NOVEMBER 5
MAY 1	NOVEMBER 20
MAY 15	DECEMBER 4
JUNE 4	DECEMBER 18
JUNE 19	

BE IT FURTHER RESOLVED that copies of this Resolution be posted and maintained posted throughout the year in accordance with the statutes; and

BE IT FURTHER RESOLVED that copies of this Resolution and schedule be forwarded to the official newspapers.

RESOLUTION #18-3

A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Courier News, the Hunterdon County Democrat, the Express-Times and the Star Ledger are hereby designated as the official newspapers of the Township of Raritan for the year 2018; and

BE IT FURTHER RESOLVED, that Tap Into Flemington-Raritan is hereby designated as the electronic news source for the year 2018.

RESOLUTION #18-4

**A RESOLUTION DESIGNATING STATE APPROVED PUBLIC DEPOSITORIES AS
OFFICIAL DEPOSITORIES OF THE TOWNSHIP OF RARITAN**

BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that the following banks and any banks as may be designated at a later date by the Township Committee are hereby designated as the depositories for the monies of the Township of Raritan for the year 2018:

TD Bank, N.A
Bank of America
Sovereign Bank
State of New Jersey Cash Management Fund
United Trust Bank

RESOLUTION #18-5

**RESOLUTION AUTHORIZING THE TAX COLLECTOR
TO CONDUCT A 2018 TAX SALE**

BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan that the Tax Collector is hereby authorized to conduct a tax sale for all prior year's delinquent taxes pursuant to New Jersey Law, Chapter 99.

RESOLUTION #18-6

**RESOLUTION ESTABLISHING INTEREST RATES
FOR DELINQUENT TAXES**

WHEREAS, N.J.S.A. 54:5-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments; and

WHEREAS, N.J.S.A. 54:5-67 has been amended to permit the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum of any amount in excess of \$1,500, and allows an additional penalty of a flat 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan as follows:

That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes or other municipal charges becoming delinquent after due date and 18% per annum on any amount of taxes or other municipal charges in excess of \$1,500.00 becoming delinquent after due date, and if a delinquency (including interest) is in excess of \$10,000.00 and remains in arrears after December 31, an additional flat penalty of 6% shall be charged against the delinquency.

RESOLUTION #18-8**RESOLUTION DESIGNATING OFFICIALS
AUTHORIZED TO SIGN CHECKS**

BE IT RESOLVED that the following officials of the Township of Raritan are hereby authorized to sign checks for the Township of Raritan, County of Hunterdon as follows:

1. **PAYROLL**
CFO/Supervisor of Accounts or Assistant Supervisor of Accounts
2. **DEVELOPER'S PERFORMANCE TRUST ACCOUNTS**
Clerk or Deputy Clerk
3. **GENERAL, CAPITAL and GRANT ACCOUNTS**
Mayor and CFO/Supervisor of Accounts or Assistant Supervisor of Accounts
4. **TAX COLLECTOR'S CURRENT & LIEN ACCOUNT**
Tax Collector, CFO/Supervisor of Accounts or Assistant Supervisor of Accounts
5. **HOUSING TRUST FUND**
Mayor and CFO/Supervisor of Accounts or Assistant Supervisor of Accounts
6. **ALL OTHER ACCOUNTS**
CFO/Supervisor of Accounts or Assistant Supervisor of Accounts

RESOLUTION #18-9**RESOLUTION AUTHORIZING THE CANCELLATION OF TAXES
IN AMOUNTS LESS THAN \$10.00**

WHEREAS, 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

NOW THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that authorization is hereby given to the Tax Collector to cancel said tax amounts as deemed necessary; and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Tax Collector and Township Auditor.

RESOLUTION #18-11

**RESOLUTION AUTHORIZING TOWNSHIP ENGINEER TO SIGN
TEMPORARY RIGHT-OF-WAY EASEMENTS**

WHEREAS, the Township of Raritan, as part of its municipal responsibilities, may find it necessary to encroach upon private property in the discharge of its duties for the construction and reconstruction of roads and other public works projects in the public interest or to sign street light agreements with GPU Energy when ordering new street lights for developments; and

WHEREAS, when such a situation arises it is necessary for the Township of Raritan to receive permission from property owners by way of a right-of-access permit and temporary construction easement to expedite these projects or to execute certain agreements so that street lighting can be installed in a timely and cost-effective manner in new developments;

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Raritan does hereby grant authority to Antoine Hajjar, Raritan Township Engineer, to sign and execute all right-of-access permits, temporary construction easements and Street Light Agreements with GPU Energy on behalf of the Township of Raritan; and

BE IT FURTHER RESOLVED that Engineer, Antoine Hajjar is authorized to sign all Stream Encroachment and Wetlands Permits for the NJDEP applications on behalf of the Township of Raritan; and

AND BE IT FURTHER RESOLVED that Engineer, Antoine Hajjar will keep the Township Committee informed of all right-of-access permits and temporary construction easements acquired by the Township and all Street Light Agreements executed.

RESOLUTION #18-12

RESOLUTION ADOPTING A 2018 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Law provides that if any contracts, commitments or payments are to be made prior to the adoption of the budget, the governing body shall, by resolution adopted prior to January 31 of the fiscal year, make temporary appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget. The total of the appropriations so made shall not exceed 26.25% of the total appropriations made for all purposes in the budget for the preceding year excluding, in both instances, appropriations made for debt service, capital improvements, and public assistance/state aid; and

WHEREAS, the total of all appropriations in the 2017 budget excluding debt service, capital improvements, and public assistance/state aid is \$16,160,810; and

WHEREAS, 26.25% of \$16,160,810 allows for 2018 temporary appropriations in the amount of \$4,242,213 excluding appropriations for debt service, capital improvements, and public assistance/state aid;

NOW THEREFORE BE IT RESOLVED, that the following 2018 Temporary Appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer of the Township of Raritan.

<u>APPROPRIATIONS WITHIN 26.25%</u>	<u>SAL. & WAGES</u>	<u>OTHER EXPENSES</u>
Governing Body	\$9,025	\$2,000
Township Clerk	\$31,000	\$7,500
Postage & Photocopying		\$23,000
Administration	\$54,840	\$9,000
Data Processing Services		\$40,000
Group Health Insurance		\$625,000
Other Insurance		\$154,000
Workers Compensation Insurance		\$154,000
Legal Services		\$50,000
Financial Administration	\$58,725	\$5,000
Tax Assessor	\$41,632	\$3,500
Collection of Taxes	\$27,584	\$1,200
Engineering	\$78,250	\$2,000
Planning Board	\$14,500	\$2,000
Board of Adjustment	\$14,500	\$2,500
Environmental Commission		\$500
Police	\$999,439	\$45,000
Prosecutor	\$7,750	
Public Defender	\$2,000	
Municipal Court	\$55,568	\$4,000
Fire Official	\$54,000	\$4,000
Fire Hydrants		\$75,000
Fire Company		\$30,000
PEOSHA - Fire Company		\$1,500
Construction Official	\$160,000	\$6,000
Emergency Management	\$1,600	\$6,000
Street/Road Repair & Maintenance	\$405,000	\$40,000
Snow Removal	\$60,000	\$130,000
Vehicle Maintenance	\$90,500	\$60,000
Recycling Program	\$25,000	
PEOSHA- Roads		\$2,000
Utilities		\$150,000
Solid Waste		\$15,000
Public Bldg. & Grounds	\$7,500	\$45,000
Park Maintenance	\$80,000	\$15,000
Board of Health	\$16,000	\$10,000
Community Garden		\$500
Accumulated Sick Leave		\$30,000
F.I.C.A.		\$175,000
Unemployment Compensation		\$16,250
Defined Contribution Retirement System		\$1,000
Recycling Tax		\$1,300
Storm Water General Permit		\$4,050
TOTAL:	\$2,294,413	\$1,947,800
	TOTAL WITHIN 26.25%:	\$4,242,213

APPROPRIATIONS EXCLUDED FROM 26.25%

Bond Principal	\$1,910,000
Bond Interest	\$ 283,745

TOTAL EXCLUDED FROM 26.25%: \$2,193,745

GRAND TOTAL: \$6,435,958

RESOLUTION #18-13

A RESOLUTION AUTHORIZING THE FINANCE DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND FOR 2018 IN THE AMOUNT OF \$100.00; POLICE DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; BUILDING DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; PUBLIC WORKS DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; FIRE PREVENTION DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; ENGINEERING, PLANNING AND ZONING DEPARTMENT TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00; AND THE CLERK'S OFFICE TO RE-OPEN ITS PETTY CASH FUND IN THE AMOUNT OF \$100.00

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of Petty Cash funds for Finance; Police; Building; Public Works; Fire Prevention; Engineering, Planning and Zoning Departments and the Clerk's Office; and

WHEREAS, said petty cash funds were established by resolution dated September 19, 2017 by the Township Committee of the Township of Raritan; and

WHEREAS, it is the desire of the Township Committee that said funds be continued under the direction of Finance; Police; Building; Public Works; Fire Prevention; Engineering, Planning and Zoning, Clerk's Office, respectively.

NOW, THEREFORE BE IT RESOLVED, on this 4th day of January, 2018, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that effective January 1, 2018, the Finance, Police, Building, Public Works, Fire Prevention; Engineering, Planning and Zoning Departments and the Clerk's Office be and hereby are authorized and permitted to re-open petty cash funds in the amount of \$100.00 respectively, pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash funds will be used by such office or department to pay claims for small miscellaneous expenses.

RESOLUTION #18-15

AUTHORIZING THE TOWNSHIP ATTORNEY TO EXECUTE STIPULATIONS OF SETTLEMENT AND FILE CORRECTIVE TAX APPEALS WITH THE HUNTERDON COUNTY BOARD OF TAXATION

WHEREAS, the Township Committee of the Township of Raritan, Hunterdon County, New Jersey has been informed by the Tax Assessor of the Township of Raritan that from time to time errors are made in computing the tax assessments covering certain property locations within the Township of Raritan, and

WHEREAS, the Tax Assessor of the Township of Raritan has requested the Township Committee to authorize her to consult with, request and authorize the Township Attorney to file corrective appeals of such errors in assessment with the Hunterdon County Board of Taxation and the New Jersey Tax Court, and

WHEREAS, the Tax Assessor of the Township of Raritan has requested the Township Committee to authorize the Township Attorney to file, in cases of increases, decreases, or counter-claims as she deems necessary, after consultation with the Township Attorney, petitions, complaints and counterclaims with the Hunterdon County Board of Taxation and the Tax Court of New Jersey, and

WHEREAS, the Tax Assessor and Township Attorney of the Township of Raritan are called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan is hereby authorized to request after consultation with the Township Attorney, and the Township Attorney is authorized to thereby file corrective appeals with the Hunterdon County Board of Taxation and the New Jersey Tax Court in defense of appeals filed with said Board and said Court, and

BE IT FURTHER RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan be and is hereby authorized, after consultation with the Township Attorney, to request that and authorize the Township Attorney to file counter claims in cases of increase with the Hunterdon County Board of Taxation and the New Jersey Tax Court, as the Tax Assessor, after consultation with the Township Attorney, deem necessary, proper and in the best interests of the Township, and

BE IT FURTHER RESOLVED by the Township Committee that the Tax Assessor of the Township of Raritan and the Township Attorney are authorized to sign stipulations of settlement to be filed with the Hunterdon County Board of Taxation only, on behalf of the Township of Raritan which the Assessor, after consultation with the Township Attorney, deem necessary, proper and in the best interests of the Township.

RESOLUTION #18-16

AUTHORIZING THE TOWNSHIP ATTORNEY TO EXECUTE STIPULATIONS OF SETTLEMENT AND FILE CORRECTIVE TAX APPEALS WITH HUNTERDON COUNTY BOARD OF TAXATION AND/OR TAX COURT OF NEW JERSEY

WHEREAS, the Tax Assessor of the Township of Raritan may be called upon to review, adjust and stipulate modifications to the assessment of real property, which require the execution of formal Stipulations of Settlement of assessment appeals by the Township Attorney; and

WHEREAS, from time to time, corrections must be made in assessments on properties located within the Township; and

WHEREAS, the Hunterdon County Board of Taxation requires a resolution from the Township Committee of the Township of Raritan authorizing the Township Attorney, in consultation with the Tax Assessor, to sign said Stipulations and also to file Corrective Appeals; and

WHEREAS, the Tax Court of the State of New Jersey also requires that the Township Attorney have authorization by resolution from the Township Committee of the Township of Raritan authorizing the Township Attorney, in consultation with the Tax Assessor, to sign Stipulations of Settlement and file Corrective Appeals with the Tax Court; and

WHEREAS, on those aforesaid appeals in which the assessed value of the property is less than \$1,000,000.00 (Tax Court Jurisdiction), the Township Committee is desirous of providing such authorization to the Township Attorney, in consultation and upon recommendation of its Tax Assessor.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Raritan that the Township Attorney is hereby authorized to execute said Stipulations and to file Corrective Appeals with the Hunterdon County Board of Taxation and/or the Tax Court of the State of New Jersey, on properties on which the assessed value is less than \$1,000,000.00, without further Township Committee approval.

BE IT FURTHER RESOLVED that, regarding a property for which an appeal is being filed, either by the taxpayer or the Township, and the assessed value is equal to or exceeds \$1,000,000.00, and the Tax Assessor has recommended said settlement and/or correction, the Township Attorney shall, in consultation with and based upon the recommendations of the Tax Assessor, review all such proposed Stipulations and/or Corrections with the Township Committee, and specific authorization by Resolution will be granted to the Township Attorney to execute such Stipulations and file such Corrective appeals thereon.

PRIVILEGE OF THE FLOOR

Police Chief, Glenn Tabasko, recognized and expressed gratitude and appreciation to Deputy Mayor Gilbert for her contributions and dedication during her two-year term as Mayor, on behalf of all of the municipal employees.

DINNER ANNOUNCEMENT

Mayor Mangin announced that the Reorganization Dinner will immediately follow the meeting at the Three Bridges Fire House, 467 Main Street, Three Bridges, New Jersey.

Mayor Mangin asked for a motion to adjourn the meeting.

Motion by Reiner, seconded by Hazard

MOTION UNANIMOUSLY CARRIED

Committee Member O'Brien arrived at 5:24 p.m.

Meeting adjourned at 5:25 p.m.

Respectfully submitted,



Lisa Fania, RMC
Township Clerk