

**RARITAN TOWNSHIP COMMITTEE REGULAR MEETING
RARITAN TOWNSHIP MUNICIPAL BUILDING
TUESDAY, JANUARY 16, 2018**

MEETING CALLED: Mayor Mangin called the regular meeting to order at 6:30 p.m.

ROLL CALL: The following were present: Mayor, Michael Mangin; Deputy Mayor, Karen Gilbert; Comm. Gary Hazard; Comm. Craig O'Brien; Comm. Lou Reiner.

Also present were: Administrator, Don Hutchins; Municipal Clerk, Lisa Fania; Police Chief, Glenn Tabasko; Township Attorney, Jeff Lehrer; Attorney, Ed Purcell.

MEETING ADVERTISED: Mayor Mangin advised that the meeting was advertised in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975 in the January 10, 2018 issue of the Courier News and was posted on the office bulletin board and the Township Website.

Township Attorney Lehrer read Resolution #18-20 in full.

Mayor Mangin asked for a motion to approve Closed Session Resolution.

Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-20

RESOLUTION RETIRING INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract Negotiations: Cable Franchise Renewal Update
 - b) Personnel: OEM, Tax Assessor, Fire Prevention Volunteer;
Probationary Patrol Officer
 - c) Attorney-Client Privilege:
 - d) Pending Litigation:

It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.

3. The Committee will return to Regular Session and may take further action.
4. This Resolution shall take effect immediately.

CLOSED SESSION MINUTES WILL BE DONE IN A SEPARATE DOCUMENT

The regular meeting reconvened at 7:00 p.m.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE: Mayor Mangin asked all to join in the Pledge of Allegiance to our Flag and to remain standing for a Moment of Silence to remember our Men and Women serving in the Armed Forces and in Particular Those Serving in Troubled Areas Around the World.

AMEND/APPROVE THE AGENDA

Mayor Mangin asked for any amendments to the Agenda.

Mayor Mangin advised of one additional item to the agenda, a resolution rescinding the appointment of John Kendzulak as RTMUA (Raritan Township Municipal Utilities Authority) Commissioner effective January 1, 2018. Mayor Mangin explained that it was discovered that appointments made to the RTMUA over the years have been included in the annual appointments and individually with inconsistencies in the terms and protocol. He continued that RTMUA terms are February 1 through January 31. Mayor Mangin continued to explain that John Kendzulak was appointed to the RTMUA for a term expiring December 31, 2017 instead of January 31, 2018.

Mr. Lehrer advised of an additional item to the agenda, verbal authorization to reinstate John Trimmer as a volunteer to the OEM, Tax Assessor and Fire Prevention departments.

Committee Member O'Brien requested an additional item to the agenda, authorization for Mr. O'Brien to work with the Township Attorney on a proposal for improving openness and transparency of Township Committee meetings in regards to the Open Public Meetings Act (OPMA).

Mayor Mangin asked for a motion to amend the agenda with the addition of a resolution rescinding the appointment of John Kendzulak as RTMUA Commissioner; authorization to reinstate John Trimmer as a volunteer in the OEM, Tax Assessor and Fire Prevention departments; and authorization for Committeeman O'Brien to work with the Township Attorney on a proposal for improving openness and transparency in regards to OPMA.

Motion by Hazard; seconded by Reiner to approve the Agenda as amended.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

Mayor Mangin read Resolution #18-27 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-27.

Motion by Hazard, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-27

**RESCINDING APPOINTMENT OF JOHN T. KENDZULAK AS RTMUA COMMISSIONER
EFFECTIVE JANUARY 1, 2018**

WHEREAS, there will exist a vacancy on January 31, 2018 for the appointment of a Commissioner on the RTMUA (Raritan Township Municipal Utilities Authority); and

WHEREAS, the Township Committee had previously appointed John T. Kendzulak as a Commissioner on the RTMUA at its reorganization meeting on January 4, 2018, to be effective as of January 1, 2018; and

WHEREAS, the Township Committee has recently discovered that the vacancy at the RTMUA will not exist until January 31, 2018; and

WHEREAS, the Township Committee wishes to rescind the appointment of John T. Kendzulak which was made effective January 1, 2018.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that the appointment of John T. Kendzulak which was made effective January 1, 2018, is hereby rescinded.

At this time, Committee Member O'Brien asked for clarification of an additional item on the dais, resolution #18-28 authorizing the appointment of John Kendzulak as RTMUA Commissioner effective February 1, 2018. Committee Member Hazard advised that no action would be taken on resolution 18-28 as he requested the opportunity to interview Mr. Kendzulak for such appointment and carry action to a future scheduled meeting for further consideration as additional information was needed.

PUBLIC COMMENT: It is the policy of the Township Committee that all public comments on an issue shall be limited to three minutes per person. Public comment shall be permitted on items of concern regarding the agenda only. In addition, time will be allotted at the end of the meeting for public comment on any issue.

The following members of the public spoke during public comment.

Barbara Sachau, a resident of 2 Glenview Drive, commented on the terrible quality service of Comcast in the Township; voiced opinion in opposition to the proposed beekeeping regulations and urged the Township Committee to support same; and expressed support in favor of the 2% interest arbitration cap.

At this time, Committee Member O'Brien requested that the Committee advance the public hearing regarding the renewal of the 2018 junkyard license to Lentini Auto Salvage, Inc. and consideration of Resolution #18-26 authorizing such as interested parties were in attendance.

Mr. Lehrer recapped that the renewal process for a junkyard license according to the Township Code requires a public hearing and notice requirement of such.

Mayor Mangin solicited public comment.

There was no public comment.

Mayor Mangin asked for a motion to close the public hearing.
Motion by O'Brien, seconded by Hazard.

Mayor Mangin read Resolution #18-26 by title.
Mayor Mangin asked for a motion to adopt Resolution #18-26.
Motion by Reiner, seconded by O'Brien

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION #18-26

RESOLUTION AUTHORIZING THE RENEWAL OF A 2018 JUNKYARD LICENSE TO LENTINI AUTO SALVAGE, INC.

WHEREAS, Darryl L. Carman, President, Lentini Auto Salvage, Inc., has made application for renewal of a Junk Yard License for 2018; and

WHEREAS, the renewal fee of \$25.00 has been paid; and

WHEREAS, Mr. Carman advertised in the Courier News on January 5 and January 6, 2018 advising of his intent to seek renewal of the said license and provided the Township Clerk with an Affidavit of Publication; and

WHEREAS, the Township Clerk of the Township of Raritan has received no objections to said renewal of the license.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan that the renewal of the Junk Yard License for Darryl L. Carman, President, Lentini Auto Salvage, Inc. located at 130 Highway 202, Ringoes, New Jersey be approved from January 16, 2018 through January 31, 2019.

FINANCIAL ISSUES

Payment of Bills as Listed for **Raritan Township: \$4,756,448.35**

Committee Members raised questions and concerns regarding general foundries, purchase of desktop computers; and hunting signage. Administrator Hutchins clarified expenditures.

Motion by Gilbert, seconded by Reiner to approve the bill list for Raritan Township.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

Payment of Bills as Listed for **Raritan Township Fire Company: \$9,602.37**

Motion by Gilbert, seconded by Reiner to approve the bill list for the Raritan Township Fire Company.

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

REPORTS

The following December, 2017 staff reports were acknowledged by the Township Committee:

*Animal Control

*Public Works – Snow Removal Costs – December 13, December 15, 2017; January 4-5, 2018

*Planning/Engineering Escrow Accounts

Mayor Mangin offered praise to Township Engineer, Tony Hajjar, for his efforts regarding escrow collection; and commended Superintendent of Public Works, Brion Fleming, and his staff for their tremendous efforts in maintaining 360 linear miles of roadway during inclement weather.

Committee Member O'Brien commented on the cost of salt and snow storms.

2017 LIAISONS TO BOARDS, COMMITTEES, AND COMMISSIONS

Mayor Mangin advised that the following listing is for informational purposes for discussion of the proposed 2018 Township Committee assignments.

Karen Gilbert (Mayor)	Historians, Finance, Personnel, Planning Board (Class I – Mayor)
Richard Chen	Finance, Open Space, Parks & Recreation
Michael Mangin	Planning Board (Class II – Governing Body Member), RTMUA
Louis Reiner	Environmental Commission/Green Team, Fire/Rescue/OEM
Craig O'Brien	Open Space

UNFINISHED BUSINESS

a. Proposed beekeeping regulations update – Mr. Lehrer proposed a resolution incorporating all comments to the proposed regulations and advised that the January 19 comment period deadline will most likely be extended. Mr. Purcell provided a brief background on the history of the 2005 legislation preempting municipalities the ability to regulate beekeeping with one State standard promulgated by the New Jersey Department of Environmental Protection and effectuated by the municipalities. Mr. Purcell concurred that the comment period expiring January 19 will most likely be extended.

Committee Member Reiner expressed opposition to any further regulations against beekeepers.

Mayor Mangin also expressed non-support for any new regulations.

Committee Member O'Brien commented on getting more information and suggested a letter stating concerns and follow up with a resolution with more detailed comments.

Committee Member Hazard spoke of an opposing resolution with supporting documentation.

Mayor Mangin solicited public comment.

Oliver Elbert, a resident of 254 Everitts Road, advised that the Hunterdon County Freeholders passed a resolution in opposition to the regulations; and commented on two (2) important issues 1) the onerous nature of the proposed regulations, and 2) the burden on municipalities of enforcement including three annual inspections.

Tom Watkinson, a resident of 15A Demott Road, spoke of his prepared questions and advised of the State's obligation to answer all questions submitted.

Discussion was held as to the means of a response by the January 19 deadline in terms of a resolution or letter. Mr. Lehrer advised that the better response would be to provide thoughtful comments in writing.

It was the consensus of the Committee to submit opposition to the proposed beekeeping regulations by letter along with attachments from concerned residents, beekeepers and the Agricultural Advisory Board.

Mayor Mangin asked for a motion to authorize Mr. Lehrer to proceed with drafting the letter.

Motion by Reiner, seconded by Hazard.

MOTION UNANIMOUSLY CARRIED

b. Mayor Kovach, Town of Clinton, inquiry concerning other Hunterdon County municipalities interest in a joint letter regarding the 2% Interest Arbitration Cap – Mayor Mangin recapped that Mayor Kovach is seeking interest from other Hunterdon County municipalities to sign a joint letter in support of the 2% cap. Mayor Mangin asked for comments from the Committee.

Deputy Mayor Gilbert expressed support.

Committee Member O'Brien commented that he would rather draft a resolution, but concurred.

Committee Member Hazard expressed support.

Committee Member Reiner expressed support.

It was the consensus of the Committee to authorize Mr. Lehrer to draft a letter on behalf of the Mayor and Township Committee for the Township to participate in a joint letter of support for the 2% Interest Arbitration Cap.

c. Update on Odor Mitigation (Summit Custom Spray Drying, Inc.) – Mayor Mangin advised that Summit Custom Spray Drying, Inc. has signed an administrative consent order issued by the NJDEP to pay a \$54,000 penalty for odor emissions.

Deputy Mayor Gilbert acknowledged, OEM Coordinator, Chris Phelan, for his arduous efforts in reaching resolution with the State in this matter including public reporting of complaints and incidents.

NEW BUSINESS

2018 Proposed Township Committee Liaisons to Boards, Committees, and Commissions – Discussion was held regarding the proposed 2018 assignments and responsibilities and all concurred to the following:

Mayor Mangin (Mayor)	Finance, Personnel, Board of Health, Planning Board (Class I – Member)
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Karen Gilbert (Deputy Mayor)	Historians, Finance, Open Space, Parks and Recreation, Planning Board (Class III – Member)
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Gary Hazard Court/Police, RTMUA

Craig O'Brien Open Space

Louis Reiner Agricultural Advisory Committee, Fire/Rescue/OEM, Public Works

During the discussion, Mayor Mangin requested Committee Member O'Brien serve as liaison to the Environmental Commission/Green Team. Committee Member O'Brien advised of availability issues due to a work commitment and would need to revisit consideration in 90 days. The Environmental Commission/Green Team liaison remains vacant.

Request by J.P. Case Middle School PTO to hold a 5K Color Fun Run/Walk within the Township, Sunday April 15, 2018 –

Motion by Gilbert, seconded by Reiner to authorize approval to J.P. Case Middle School to hold the 5K Color Fun Run/Walk within the Township

MOTION UNANIMOUSLY CARRIED

Board of Health Ordinance #18-1 – Amending Chapter 17.44 Entitled “Application, Licenses, Permits, and Fee Schedules” by Repealing and Replacing Section 17.44.030 Entitled “Fee Schedule” with New Section 17.44.030 Entitled “Fee Schedule” – Clerk Fania explained that the proposed Board of Health ordinance is on tonight's agenda for informational purposes and will follow the ordinance adoption protocol through the Board of Health. She continued to explain that the proposed ordinance reflects amendments to the Board of Health fee schedule including the elimination of the \$10 fee for the filing of application and plans to alter or repair an individual sewage disposal system and issuance of permit; elimination of the \$10 fee for a permit to alter or repair a well; elimination of the \$150.00 fee for a bed and breakfast establishment; elimination of all fees relating to permits for portable chemical toilets; and elimination of all fees relating to food and beverage vending machines.

Board of Health Ordinance #18-2 – Amending Title 17 Entitled “Board of Health Regulations” of the Revised General Ordinance of the Township of Raritan by Amending Section 17.12.010 Entitled “State Regulations Incorporated by Reference – Mr. Purcell explained that the proposed Board of Health ordinance incorporates amended NJDEP regulations regarding soil permeability and percolation testing in order to meet standards.

Authorization to permit Committee Member O'Brien to work with the Township Attorney on a proposal for improving openness and transparency of Township Committee meetings in regards to OPMA - Committee Member O'Brien asked for a motion. A brief discussion was held including questions and concerns regarding cost and purpose. Committee Member Hazard requested to participate in such with Committee Member O'Brien.

Motion by O'Brien, seconded by Hazard to authorize developing a proposal with the Township Attorney in regards to openness and transparency of Township Committee meetings and OPMA.

MOTION UNANIMOUSLY CARRIED

ORDINANCES (INTRODUCTION, FIRST READING)

Mayor Mangin read by title Ordinance #18-1.

ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING TITLE 16 ENTITLED "LAND DEVELOPMENT" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING SECTION 16.02.030 ENTITLED "DEFINITIONS" BY AMENDING SECTION 16.18.090 ENTITLED "PLAT DETAILS" AND BY AMENDING SECTION 16.64.020 ENTITLED "PERMITTED MODIFICATIONS --- CLUSTER RESIDENTIAL DEVELOPMENT"

Mr. Lehrer explained that this proposed ordinance and the additional one following address changes resulting from amended NJDEP regulations regarding permeability and percolation soil testing and is merely a housekeeping item.

Mayor Mangin asked for a motion to introduce Ordinance #18-1 on first consideration.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for February 6, 2018.

Mayor Mangin read by title Ordinance #18-2

ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING CHAPTER 2.28 ENTITLED "TOWNSHIP ENGINEER" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF RARITAN BY AMENDING SECTION 2.28.020 ENTITLED "DUTIES"

Mayor Mangin asked for a motion to introduce Ordinance #18-2 on first consideration.
Motion by Gilbert, seconded by Hazard

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for February 6, 2018.

Mayor Mangin read by title Ordinance #18-3.

AN ORDINANCE OF THE TOWNSHIP OF RARITAN, COUNTY OF HUNTERDON, NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 8.16 ENTITLED "FIRE CODE ENFORCEMENT" BY REPEALING AND REPLACING SECTION 8.16.090 ENTITLED "OPEN BURNING" WITH NEW SECTION 8.16.090 ENTITLED "OPEN BURNING AND RECREATIONAL FIRES"

At this time, Committee Member O'Brien asked for clarification of the revised Open Burn ordinance on the dais. Mr. Lehrer explained that the application submission date for an open burn permit was changed from five (5) to ten (10) days per Committee Member O'Brien's request in a previous discussion. Committee Member O'Brien clarified that the five (5) day deadline was correct.

Mayor Mangin asked for a motion to introduce Ordinance #18-3 on first consideration.
Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

ORDINANCE INTRODUCED

Second reading and public hearing date scheduled for February 6, 2018.

CORRESPONDENCE

*Letter of Commendation for Fire Marshal's Office from Hunterdon Central Regional High School

NON-CONSENT AGENDA

Mayor Mangin read Resolution #18-17 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-17

Motion by Reiner, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, O'Brien, Reiner, Mayor Mangin

NOES: None

ABSTAIN: None

ABSENT: None

RESOLUTION #18-17

**APPOINTING JEFFREY KLEIN AS
ACTING CONSTRUCTION OFFICIAL**

WHEREAS, effective December 29, 2017 there was a vacancy in the Construction Code Office for the position of Construction Official; and

WHEREAS, there exists a need to appoint an Acting Construction Official effective January 1, 2018; and

WHEREAS, the Mayor and Township Committee of the Township of Raritan desire to fill this position.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey that Jeffrey Klein is hereby appointed to the position of Acting Construction Official effective January 1, 2018 at a salary of \$ 70.00 per hour, for a period not to exceed 90 days.

Mayor Mangin read Resolution #18-23 by title.

Mayor Mangin asked for a motion to adopt Resolution #18-23

Motion by Gilbert, seconded by Reiner

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: O'Brien

ABSTAIN: None

ABSENT: None

Prior to the vote, Committee Member O'Brien requested a discussion regarding such job posting.

Committee Member O'Brien expressed dissatisfaction that the position was not posted and commented on the lack of transparency.

Mr. Hutchins responded that a previous discussion was held with all Committee Members present regarding the staffing situation in the Construction Code Enforcement Office due to the departure of the Construction Official. Mr. Hutchins explained that the temporary employment is for a 60-day period to address immediate staffing issues.

A brief discussion was held regarding the impact of a 30-day posting and interview process on the immediacy of the need at hand.

RESOLUTION #18-23

**RESOLUTION AUTHORIZING THE TEMPORARY EMPLOYMENT
OF TINA HANSFORD IN THE CODE ENFORCEMENT OFFICE**

WHEREAS, there exists a need for additional help in the Code Enforcement office; and

WHEREAS, the Township Committee wishes to fill this need; and

WHEREAS, Tina Hansford has been interviewed and recommended by the Township Administrator; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey, that Tina Hansford is hereby employed as a temporary employee in the Code Enforcement office at an hourly rate of \$17.00 per hour, not to exceed an average of 24 hours per week, effective January 10, 2018.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Mangin read the following resolutions by title.

At this time, Mayor Mangin recapped that Resolution #18-26 was removed from the Consent Agenda earlier due to the attendance of interested parties. Committee Member O'Brien also requested that Resolution #18-22, item d, be removed from the consent agenda for further consideration.

Mayor Mangin asked for a motion to adopt the Consent Agenda as amended with the removal of Resolutions #18-26 and #18-22.

Motion by Hazard, seconded by Gilbert

ROLL CALL VOTE:

AYES: Gilbert, Hazard, Reiner, Mayor Mangin

NOES: O'Brien

ABSTAIN: None

ABSENT: None

RESOLUTION #18-18

AUTHORIZING FOURTH QUARTER 2017 TAX REFUNDS

WHEREAS, the Township Tax Collector has recommended the refund of overpayments; and
WHEREAS, there exists an overpayment of taxes paid to the Tax Collector of the Township of Raritan due to successful State appeals, over bill credits or overpayment by the taxpayer directly.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Raritan that the following receive a refund in the amount specified due to duplicate payments for Fourth Quarter, 2017 taxes.

<u>Taxpayer</u>	<u>Amount</u>	<u>Block</u>	<u>Lot</u>
Justin Joseph Plunkett (62 Redwood Terrace)	\$250.00	72.04	4

RESOLUTION #18-19

RESOLUTION AUTHORIZING THE CANCELLATION OF 1ST AND 2ND QUARTER 2018 TAXES DUE TO 100% DISABLED VETERAN EXEMPTION

WHEREAS, there exists on the books of Raritan Township uncollectible taxes; and
WHEREAS, the Township Tax Collector has recommended the cancellation of the following taxes in accordance with the attached schedule due to 100% disabled veteran exemption.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Raritan that the Tax Collector is authorized and directed to affect same pursuant to R.S. 54:4-91.1 and 91.

Name	Block	Lot	Amount
Orrell, Paul E.	79.08	5	
1 st Quarter, 2018			\$1,986.95
2 nd Quarter, 2018			\$1,986.95
Burgos, Jose M.	79.05	10	
1 st Quarter, 2018			\$2,642.33
2 nd Quarter, 2018			\$2,642.33

RESOLUTION #18-21**A RESOLUTION PROCLAIMING JANUARY
AS NATIONAL RADON AWARENESS MONTH**

WHEREAS, radon is a naturally occurring radioactive gas that is the second leading cause of lung cancer, causing as many as 500 lung cancer deaths annually in New Jersey; and

WHEREAS, elevated radon levels are found in many homes and pose a serious health threat to families residing in these homes; and

WHEREAS, any home may have high levels of radon – even if neighboring homes do not; and

WHEREAS, radon testing is easy and inexpensive – and elevated levels of radon can be effectively reduced at the cost of a typical home repair; and

WHEREAS, a significant number of homes in the Township of Raritan may have elevated levels of radon; and

WHEREAS, if all New Jersey homes with concentrations at or above 4 pCi/L were mitigated, about 83 lives could be saved this year.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Raritan, County of Hunterdon, State of New Jersey hereby proclaim the month of January 2018 as

RADON ACTION MONTH

and call upon all residents who have not yet tested their homes for radon and to reduce radon levels if elevated levels are found to protect their families from the serious health risk of radon.

RESOLUTION #18-24**RESOLUTION PURSUANT TO N.J.S.A. 40A:11-4.3 AUTHORIZING THE USE OF
COMPETITIVE CONTRACTING FOR THE PROCUREMENT OF THE
OPERATING, MANAGEMENT AND ADMINISTRATION OF DATA PROCESSING
SERVICES**

WHEREAS, the Township of Raritan (“Township”) desires to contract with a vendor to provide the Operating, Management and Administration of Data Processing Services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1 et seq., the Township may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(b)(3) permits the use of competitive contracting for the Operating, Management and Administration of Data Processing Services; and

WHEREAS, N.J.S.A. 40A:11-4.3(b) permits the Township Administrator to administer the process for the purchase pursuant to the rules governing the competitive contracting process; and

WHEREAS, under the competitive contracting process, the contract for the Operating, Management and Administration of Data Processing Services will be awarded to that entity submitting a proposal that, when evaluated, most successfully meets the stated criteria and, therefore, achieves the highest ranking, rather than based solely on the lowest price; and

WHEREAS, the Township desires to conduct the bidding process for the aforesaid goods and services pursuant to the competitive contracting process as set forth by N.J.S.A. 40A:11-4.1 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Raritan, in the County of Hunterdon, State of New Jersey, that the Township Administrator is hereby authorized to utilize and administer the competitive contracting process as set forth in N.J.S.A 40A:11-4.1 et seq., to procure a contract with a vendor to provide Operating, Management and Administration of Data Processing Services, pursuant to the rules governing the competitive contracting process.

This Resolution shall take effect immediately.

RESOLUTION #18-25

**AUTHORIZING THE REFUND OF A
FIRE INSPECTION PERMIT FEE**

WHEREAS, Kelly Flannigan has requested a refund of a fire inspection permit fee; and
WHEREAS, Danielle Langreder, Assistant Supervisor of Accounts, has submitted a memo dated January 9, 2018 and recommended the refund of the fire inspection permit fee in the amount of \$35.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Raritan that the fire inspection permit fee in the amount of \$35.00 paid by Kelly Flannigan is hereby refunded.

Mayor Mangin read Resolution #18-22 by title.

Committee Member O'Brien pointed out that the resolution be amended to reflect Committee Member O'Brien's appointment to the Open Space Advisory Committee and not Mayor Mangin.

RESOLUTION #18-22

**AUTHORIZING 2018 TOWNSHIP COMMITTEE
APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS**

BE IT RESOLVED, that the following appointments be made and I request that they be confirmed by my fellow Committee Members:

Open Space Advisory Committee (1-year)

Karen Gilbert
Craig O'Brien

Planning Board (1-year)

Karen Gilbert (Class III Governing Body Member

Wildlife Management Advisory Committee (1-year)

Lou Reiner

PRIVILEGE OF THE FLOOR

The following members of the public spoke during public comment.

Raritan Township Police Chief, Glenn Tabasko, acknowledged and commended members of the Raritan Township Fire Company for their exceptional dedication and service they provide to the residents of this municipality.

Barbara Sachau, a resident of 2 Glenway Drive, commented on the health effects of pollutants resulting from open burning including lung cancer, asthma, allergies, heart attacks, and strokes; commented on the lack of notice regarding the Wildlife Management Advisory Committee meeting scheduled for January 16 on the Township website calendar; advised of a mailer by the Animal Protection League citing facts about animal deaths due to hunting; and further commented about non-working emails listed on the Township website for members of the hunting clubs.

ADJOURNMENT

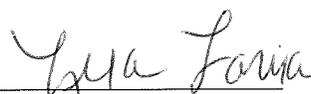
Mayor Mangin asked for a motion to adjourn the meeting.

Motion by Gilbert, seconded by Reiner

MOTION UNANIMOUSLY CARRIED

Meeting adjourned at 8:16 p.m.

Respectfully submitted,



Lisa Fania, RMC
Township Clerk